



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

## Meeting Agenda – UPDATED

Monday, November 11, 2024

5:30 PM

**AGENDA UPDATED to Correct the Attachments ONLY  
(Removal of Reso No. 240450-T Copy; NO CHANGES TO  
ORIGINAL AGENDA)**

### City Council Chambers

#### CITY COUNCIL

VACANT, President  
VACANT, Vice President

Leon El-Alamin, Ward 1	Ladel Lewis, Ward 2
VACANT, Ward 3	Judy Priestley, Ward 4
Jerri Winfrey-Carter, Ward 5	Tonya Burns, Ward 6
Candice Mushatt, Ward 7	Dennis Pfeiffer, Ward 8
Jonathan Jarrett, Ward 9	

Davina Donahue, City Clerk

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### CALL TO ORDER

*City Clerk Davina Donahue shall informally call this City Council meeting to order for the purpose of electing a City Council President, in accordance with Section 3-201(B) of the Flint City Charter.*

## **ORGANIZATION OF THE CITY COUNCIL (Council President)**

*The City Council shall elect from its members a presiding officer who shall be known as the President of the Council.*

### **CALL TO ORDER (President-Elect)**

*The President-Elect shall formally call this City Council meeting to order.*

## **ROLL CALL**

## **ORGANIZATION OF THE CITY COUNCIL (Council Vice President)**

*The City Council shall elect from its members an officer who shall be known as the Vice President of the Council.*

## **ORGANIZATION OF THE CITY COUNCIL (Other Officers and Committees)**

*The City Council may elect such other officers as it deems necessary.*

*The President-Elect of the City Council may appoint committee officers (Finance, Legislative, and Governmental Operations) and sub-committees as deemed necessary.*

## **PLEDGE OF ALLEGIANCE**

## **PRAYER OR BLESSING**

## **READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

## **REQUEST FOR AGENDA CHANGES/ADDITIONS**

## **PUBLIC HEARING**

**240341.6** Public Hearing/Roberts Street Vacation

A Public Hearing concerning the vacation of Roberts Street, between East Stewart Avenue and the North Lot Lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat, to hear from all interested parties.

**PUBLIC COMMENT**

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

**COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

**CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.*

**PRESENTATION OF MINUTES**

**240440-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Special Affairs Committee/September 9, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Special Affairs Committee held Monday, September 9, 2024, at 4:42 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240441-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular Meeting/September 9, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Regular Meeting held Monday, September 9, 2024, at 5:30 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240442-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Finance Committee/September 18, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Finance Committee held Monday, September 18, 2024, at 5:10 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240443-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Legislative Committee/September 18, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Legislative Committee held Monday, September 18, 2024, at 8:44 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240444-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Governmental Operations Committee/September 18, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Governmental Operations Committee held Monday, September 18, 2024, at 10:12 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240469-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Special City Council Meeting/September 4, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Special Meeting held Wednesday, September 4, 2024, at 7:02 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240470-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular Meeting/September 9, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Regular Meeting held Monday, September 9, 2024, at 8:55 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240471-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular Meeting/September 23, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Regular Meeting held Monday, September 23, 2024, at 8:20 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240472-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular Meeting/October 14, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Regular Meeting held Monday, October 14, 2024, at 6:29 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240507-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Special Meeting/January 3, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Special Meeting held Monday, January 3, 2024, at 4:49 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

**240508-T** DRAFT/PROPOSED Summary Minutes/Flint City Council/Regular Meeting/January 22, 2024

DRAFT/PROPOSED Summary Minutes of the Flint City Council Regular Meeting held Monday, January 22, 2024, at 10:48 p.m., in City Council Chambers, 3<sup>rd</sup> Floor, City Hall.

## **RESOLUTIONS**

**240405.1-T** Amended Resolution/Reallocation of ARPA Funds/Tree Removal Match Funds Program

An amended resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary

agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Tree Removal Match Funds Program, in the amount NOT-TO-EXCEED \$324,000.00. Said program will match up to \$1,000.00 for residents paying \$1,000.00 towards hazardous trees, except in the instance that a resident qualifies for HOPE program criteria will receive up to \$1,000.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: To receive funds, residents must use a licensed tree removal contractor per City of Flint regulations.] [NOTE: Resolution amended to increase the residents' cost and match fund amounts, as well as to add qualifiers and requirements to receive funds.]

**240446-T** Authorization/Sale of 3218 Wolcott St

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into and complete the sale of property commonly known as 3218 Wolcott St [Legal Description: ELDORADO VISTA LOT 41; ALSO WLY 12 FT OF LOT 42; ALSO PART OF LOT 40 DESC AS: BEG AT SELY COR OF SD LOT; TH WLY ALG NLY LINE OF WOLCOTT ST. TO A PT 13.0 FT WLY FROM SELY COR OF SD LOT; TH NLY TO A PT ON NLY LINE OF SD LOT, 12.93 FT WLY FROM NELY COR OF SD LOT; TH ELY ALG SD NLY LINE TO NELY COR OF SD LOT; TH SLY ALG ELY LINE OF SD LOT TO BEG.] for the cost of \$8,677.11 and convey the property by quitclaim deed to Markela Wilson. Revenue realized from the sale of this property shall be deposited into the general fund. AND, further resolving that the City Clerk shall, within (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer.

**240447-T** CO#1/Michigan Fence Company/Police Department Fence/Gate Installation

Resolution resolving that the appropriate City Officials are hereby authorized to enter into a change order with Michigan Fence Company

for the installation of the gate on the Police Department Fence in an amount NOT-TO-EXCEED \$27,996.00 for FY25 (07/01/24-06/30/25) for an overall project total NOT-TO-EXCEED \$78,114.20. Before ARPA funds are distributed, The City of Flint ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. The referenced allocated ARPA Funds for this project will be paid from the American Rescue Plan Act Fund (287).

**240449-T** Reallocation of ARPA Funds/Mental Health Services Support/Involved Dad

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to allocate ARPA funding to InvolvedDad in the amount of \$36,000.00 to be used for Mental Health Services Support. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with the US Department of Treasury requirements and previously approved authorizations.

**240451-T** Contract/Schena Roofing & Sheet Metal Company, Inc./City Hall Walkway Repair

Resolution resolving that the appropriate City Officials are hereby authorized to enter into a contract with Schena Roofing & Sheet Metal Co., Inc. for the City Hall Walkway repair project in a base bid amount of \$244,636.00 plus a \$50,000.00 contingency for any potential unforeseen issues for an overall total amount NOT-TO-EXCEED \$309,586.00 for FY2025 (07/01/24-06/30/25). Before ARPA funds are distributed, The City of Flint ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. Funds will be paid from the American Rescue Plan Fund (287).

**240452-T** Reallocation of ARPA Funds/Fire and Life Safety and Rescue Equipment/Flint Fire Department

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate from the funding source account# 101-287.000-963.000 in the amount of \$711,570.30 to the Flint Fire Department to purchase various Fire and Life Safety and Rescue Equipment. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. AND, further resolving that the Division of Purchases and Supplies is hereby authorized to issue Purchase Orders to Fire Department approved vendors for the purchase of various Fire and Life Safety and Rescue Equipment in an amount NOT-TO-EXCEED \$711,570.30.

**240457-T** Reallocation of ARPA Funds/UNDUE Medical Debt

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.013-801.000 to UNDUE Medical Debt in the amount of \$50,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

**240458-T** Support/FY2026-2029 Transportation Improvement Program (TIP)/Funding for Improvements to Federal Aid Eligible Roads/City of Flint's Jurisdiction

Resolution resolving that this is adopted to attest the City's support for the Draft List of Prioritized Projects for the FY2026-FY2029 Transportation Improvement Program (TIP) call for projects to secure funding for improvements to Federal-aid eligible roads within the City of Flint's jurisdiction. The City of Flint's estimated local match is in the amount of \$2,603,201.80, AND, further resolving that this resolution



attests the City's commitment to providing local funding for its share of projects selected for inclusion in the FY2026-FY2029 Transportation Improvement Program.

**240480-T** Sale of Decommissioned City Owned Land/Flint Commerce Center 2, LLC

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to complete the sale of property commonly known as 2525 Industrial Ave., Parcel ID # 41-06-179-044, legally described as PART OF BLOCK 15 OF OAK PARK SUBDIVISION AND VACATED RANKIN STREET OF DURANT-DORT CARRIAGE CO'S RE-PLAT ALL IN THE CITY OF FLINT, GENESEE COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID BLOCK 15 OF OAK PARK SUBDIVISION; THENCE N01.21'34"W ALONG THE WEST LINE OF SAID BLOCK 15, ALSO BEING THE EAST LINE OF NORTH STREET RIGHT OF WAY AS PLATTED, 157.66 TO THE POINT OF BEGINNING; THENCE N01.21'34"W CONTINUING ALONG SAID WEST LINE OF BLOCK 15 AND ITS NORTHERLY EXTENSION 286.91 FEET TO THE SOUTHWEST CORNER OF LOT 59 OF SAID DURANT-DORT CARRIAGE CO'S RE-PLAT, ALSO BEING ON THE NORTH LINE OF VACATED RANKIN STREET; THENCE N89.58'13"E ALONG SAID NORTH LINE OF VACATED RANKIN STREET AND ITS EASTERLY EXTENSION, 831.56 FEET TO THE CENTERLINE OF VACATED INDUSTRIAL AVENUE AS PLATTED; THENCE S00.34'02"W ALONG SAID CENTERLINE 36.21 FEET; THENCE S01.22'45"W ALONG SAID CENTERLINE 407.00 FEET TO THE SOUTHEAST CORNER OF SAID BLOCK 15; THENCE S89.52'37"W ALONG THE SOUTHLINE OF SAID BLOCK 15, ALSO BEING THE NORTH LINE OF BAKER STREET RIGHT OF WAY AS PLATTED, 571.55 FEET; THENCE N01.22'47"W, 163.34 FEET; THENCE S88.37'13"W, 258.78 FEET TO THE POINT OF BEGINNING, CONTAINING 7.51 ACRES, MORE OR LESS AND SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD.

**240481-T** AIS Construction Equipment/Purchase two (2) John Deere Backhoe Loaders

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order

to AIS Construction Equipment for the purchase of two (2) John Deere backhoe loaders in an amount NOT-TO-EXCEED \$340,708.00 for FY25 (07/01/24-06/30/2025).

**240482-T** Fredrickson Supply/Purchase CCTV Truck

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Fredrickson Supply for the purchase of a CCTV Truck in an amount NOT-TO-EXCEED \$390,055.67 for FY25 (07/01/24-06/30/2025).

**240484-T** Michigan State Housing Development Authority [MSHDA]/Support of Accessibility Modifications/Budget Amendment Authorization

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to process a budget amendment recognizing grant revenue and corresponding appropriations of funds in the amount of \$472,000.00. [NOTE: The City was awarded \$472,000 from MSHDA MI Neighborhood Program to make accessibility moderations for renters.]

**240495-T** Support MDOT's Submission/Transportation Alternatives Program (TAP) /Second Street Pedestrian Bridge and Path along Chavez

Resolution resolving that the City of Flint authorizes support for MDOT's TAP grant application for the Second Street pedestrian bridge and the pedestrian path along Chavez, designates Rod McGaha, Transportation Director, to represent and coordinate with MDOT for the grant award, and commits to managing snow and debris removal in collaboration with the DDA for the projects. AND, further resolving that this resolution attests the City's support for MDOT's TAP grant application for the Second Street pedestrian bridge and the pedestrian path along Chavez.

**240496-T** Award Contract/AERO Filter /Filter Changes for City Hall Complex

Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any necessary

agreements, to Aero Filter, Inc. for air filter unit changes in an amount NOT-TO-EXCEED \$18,750.00. Based on review and validation of the appropriate fund use by the City 's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

**240497-T** CO#1/J&M Tree Service/Additional ARPA Funds/Tree Removals/Impacting Sidewalks throughout the City of Flint

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into change order #1 to the contract with J&M Tree Services for additional ARPA tree removals impacting sidewalks throughout the City of Flint, in an amount NOT-TO-EXCEED \$75,000.00 and a revised aggregate amount of \$937,500.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

**240498-T** AIS Construction Equipment/Purchase New Broce RJT350 Self-Propelled Sweeper

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to AIS Construction Equipment for the purchase of a new Broce RJT350 self-propelled sweeper in an amount NOT-TO-EXCEED \$89,841.00 for FY25.

**240499-T** Authorize Grant Agreement/Michigan State Police/Byrne Discretionary Grants Program /Funded by Department of Justice

Resolution resolving that the appropriate City officials, upon the City Council approval, are hereby authorized to do all things necessary to participate with the Michigan State Police, in the Byrne Discretionary Grant Program between the City of Flint and the Michigan State Police, accept the subaward, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and

conditions of the award from the State of Michigan, in the amount of \$160,500.00, to grant code SMSP-BCP23.

**240501-T** Authorize Retaining Lighthouse/Provide Excess General Liability Insurance Coverage

Resolution resolving that the appropriate City officials are authorized to enter into a contract with the Lighthouse Group to provide the City with its general liability and terrorism coverage through the Old Republic Union Insurance Company at a premium NOT-TO-EXCEED \$750,240.15 for the 12 months beginning 11/23/2024 to 11/23/2025. Funding for these services will come from account 677-267.651-955.000.

**240502-T** Contract/ Lurvey Construction/Renovation of Upper Floor South Building (BSI/Business Services)

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to enter into a contract with Lurvey Construction LLC in FY25 to complete the BSI/ Business Services interior renovations to the South Building of City Hall in the amount of \$2,000,000 from the 249-371.100-976.000 account.

**240503-T** Reallocation of ARPA Funds/\$25,000 Catholic Charities

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.009-801.000 to Catholic Charities in the amount of \$25,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

**240504-T** Approve/Lease Extension/4813 Clio Road

Resolution resolving that the appropriate City officials are authorized to do all things necessary to execute a lease extension for 4813 Clio Road, with an amount including associated costs, utilities, security

monitoring, and other operational/facilities expenses, NOT-TO-EXCEED \$110,000.00 per annum, and to allocate available Police Forfeiture funds to appropriate the funding for revenue and expenditure in future fiscal years' budgets, in the amount of \$110,000 per annum, account number 265-310.206-801.000, with the ability to roll over any funds remaining to subsequent fiscal years through Dec. 31, 2029.

## **RESOLUTIONS (May Be Referred from Special Affairs)**

**240341.1**     Recommending Vacation of Roberts Street/between East Stewart Avenue/North Lot Lines of Lot 234 (4401 Roberts St.) and Lot 285 (4402 Roberts St.) of the Maplewood Plat

Resolution resolving that Robert Street between E. Stewart Ave and the North lot lines of Lot 234 (4401 Roberts St) and Lot 285 (4402 Roberts St) of the Maplewood Plat is hereby vacated and discontinued forever as a public street, alley, or public ground; public utilities will remain in place. AND, further resolving that the City Clerk shall, within (30) days of this action, record a certified copy of said resolution to the State Treasurer.

**240505-T**     Reallocation of ARPA Funds/Award ARPA funds to Flint Innovative Solutions Serving as Fiduciary/Stemulation for Alternate Vacant Lots

Resolution resolving that the appropriate City officials are authorized to do all things and execute any agreements necessary to Flint Innovative Solutions (Stemulation) and appropriate funding in the current and future fiscal years in the amount of \$22,500 as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules.

**240506-T**     Additional Voters Not Politicians Education Fund Grant Award/Flint City Clerk's Office/Support Communications and Public Relations/November 5, 2024 General Election

Resolution resolving that the appropriate City officials authorize to do all things necessary to accept and appropriate grant award funding from the Count MI Vote Education Fund, dba Voters Not Politicians Education Fund, to the Flint City Clerk's Office of support communications and public relations efforts for the November 5, 2024 General Election, and to abide by the terms and conditions of the grant award agreement, in the amount of \$5,500.00, for a total grant award amount of \$19,500.00. AND, further resolving that the City Clerk be authorized as signatory and representative for all activities associated with the grant award.

## **INTRODUCTION AND FIRST READING OF ORDINANCES**

**240459-T** Code Amendment/Ordinance/Chapter 50/Zoning Ordinance

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 50, Zoning Ordinance, Section 50-23 Permitted Uses, 50-25 General Residential Zoning District Requirements, 50-30 Permitted Uses, 50-37 Permitted Uses, 50-39 Additional Criteria and Requirements for Review of Uses in Green Innovation Districts, 50-43 Permitted Uses, 50-81 Adult Foster Care and Adult Day Care, 50-90 Child Care Center, 50-111 Residential Rehabilitation Facilities, and 50-184 Definitions.

## **FINAL COUNCIL COMMENTS**

*Final Council Comments shall be limited to two (2) minutes.*

## **ADJOURNMENT**

240440-T



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

**Meeting Minutes – DRAFT  
Monday, September 9, 2024  
4:42 PM**

## City Council Chambers

### SPECIAL AFFAIRS COMMITTEE

**Candice Mushatt, Vice President, Ward 7**

**Leon El-Alamin, Ward 1  
Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8**

**Ladel Lewis, Ward 2  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6  
Jonathan Jarrett, Ward 9**

**Davina Donahue, City Clerk**

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### **ROLL CALL**

***Present: Councilmembers Lewis, Murphy, Priestley, Winfrey-Carter, Mushatt, Pfeiffer, and Jarrett***

***Absent: Councilmembers El-Alamin and Burns***

### **READING OF DISORDERLY PERSON CITY CODE SUBSECTION**

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

*Read Into Record*

## **REQUEST FOR AGENDA CHANGES/ADDITIONS**

*None*

## **CLOSED SESSION**

The Law Department requests a Closed Session “[t]o consider material exempt from discussion or disclosure by state or federal statute.” Open Meetings Act/MCL 15.268(1)(h)

*Councilmember Pfeiffer, seconded by Councilmember Priestley, made a motion to go into Closed Session at 4:44 p.m.*

*The Motion PASSED by a vote of 6:0.*

## **ROLL CALL**

*This Special Affairs Committee was Returned to Order at 6:17 p.m.*

*Present: Councilmember Lewis, Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett*

*Absent: Councilmember El-Alamin*

*Councilmember Burns arrived at the Special Affairs Committee at 4:51 p.m. during the Closed Session.*

## **PUBLIC COMMENT**

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

*5 Public Speakers*

## **COUNCIL RESPONSE**



Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

## **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.*

***Councilmember Priestley, seconded by Councilmember Murphy, made a motion to Approve the Consent Agenda [send to Council]. The was no vote because Councilmember Pfeiffer separated every Agenda item.***

## **RESOLUTIONS**

### **240404-T Reallocation of ARPA Funds/North Flint Food Co-Op**

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to R.L. Jones Community Outreach Center, in the amount [of] \$250,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds win be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

***A motion was made by Councilmember Murphy, seconded by Councilmember Burns, that this matter be SENT TO COUNCIL. No Vote Taken.***

***A motion was made by Councilmember Mushatt, seconded by Councilmember Pfeiffer, that this matter stay in FINANCE. The motion PASSED by the following vote:***

***Aye: 8 - Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett***

***Absent: 1 - Councilmember El-Alamin***

**240402-T** Reallocation of ARPA Funds/First Responder Mental Health Reimbursement Program

Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any agreements, to appropriate funding from the funding source account #101-287.000-963.000 to First Responder Mental Health Reimbursement Program, in the amount of \$200,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

***A Motion was made by Councilmember Jarrett to amend the Motion to send it back to Finance. There was no support.***

***A Motion was made by Councilmember Priestley, seconded by Councilmember Winfrey-Carter, to Postpone Indefinitely. The Motion FAILED by the following vote.***

***Aye: 3 – Councilmember Priestley, Councilmember Winfrey-Carter, and Councilmember Pfeiffer***

***No: 5 – Councilmember Lewis, Councilmember Murphy, Councilmember Burns, Councilmember Mushatt and Councilmember Jarrett***

***Absent: 1 -Councilmember El-Alamin***

***A Motion was made by Councilmember Murphy to strike any ARPA wording. There was NO support for that Motion.***

***A Motion was made by Councilmember Winfrey-Carter, seconded by Councilmember Burns, that this matter stay in Finance. The Motion was PASSED by the following vote.***

***Aye: 8 - Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer and Councilmember Jarrett***

***Absent: 1 - Councilmember El-Alamin***

***A motion was made by Councilmember Lewis, seconded by Councilmember Murphy, that this matter be RECONSIDERED to send to Council. The Motion FAILED by the following vote.***

**Aye: 3 - Councilmember Lewis, Councilmember Murphy and Councilmember Mushatt**

**No: 4 - Councilmember Priestley, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett**

**Absent: 1 - Councilmember El-Alamin**

**240405-T Reallocation of ARPA Funds/Tree Removal Match Funds Program**

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Tree Removal Match Funds Program, in the amount NOT-TO-EXCEED \$324,000.00. Said program will match up to \$500.00 for residents paying \$500.00 towards hazardous trees, except in the instance that a resident qualifies for low-income criteria will receive up to \$1,000.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

**A Motion was Made by Councilmember Priestley, seconded by Councilmember Lewis, that this matter got to Council. NO Vote was taken.**

**A Motion was Made by Councilmember Priestley, seconded by Councilmember Pfeiffer, that this matter stay in Finance. The Motion FAILED by the following vote.**

**Aye: 4 – Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Pfeiffer, and Councilmember Jarrett**

**No: 4 – Councilmember Lewis, Councilmember Murphy, Councilmember Burns and Councilmember Mushatt**

**Absent: 1 - Councilmember El-Alamin**

**A Motion was made by Councilmember Pfeiffer, seconded by Councilmember Burns, that this Motion be Reconsidered back to Finance. The Motion PASSED by the following vote.**

**Aye: 8 - Councilmember Lewis, Councilmember Murphy,**

**Councilmember Priestley, Councilmember Winfrey-Carter,  
Councilmember Burns, Councilmember Mushatt, Councilmember  
Pfeiffer and Councilmember Jarrett**

**Absent: 1 - Councilmember El-Alamin**

**A Motion was made that this matter stay in Finance. The Motion  
PASSED by the following vote.**

**Aye: 8 - Councilmember Lewis, Councilmember Murphy,  
Councilmember Priestley, Councilmember Winfrey-Carter,  
Councilmember Burns, Councilmember Mushatt, Councilmember  
Pfeiffer and Councilmember Jarrett**

**Absent: 1 - Councilmember El-Alamin**

## **ADJOURNMENT**

**Councilmember Priestley, seconded by Councilmember Murphy, made a Motion  
to Adjourn this Special Affairs Meeting at 8:40 p.m.**

**This Motion PASSED by a vote of 7:0 (Absent El-Alamin)**

**Respectfully transcribed and submitted,**

**Christel Snider  
City Council Secretary**

240441-T



# City of Flint, Michigan

Third Floor, City Hall  
1101 S.Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

Meeting Minutes — DRAFT  
Monday, September 9, 2024  
5:30 PM

City Council Chambers

## CITY COUNCIL

Ladel Lewis, President, Ward 2  
Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1  
Quincy Murphy, Ward 3  
Judy Priestley, Ward 4  
Jerri Winfrey-Carter, Ward 5  
Tonya Burns, Ward 6  
Dennis Pfeiffer, Ward 8  
Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

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### CALL TO ORDER

*President Lewis called this Regular City Council Meeting to order at 8:55 p.m.*

### ROLL CALL

*Present: Councilmembers Lewis, Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer and Jarrett*

*Absent: Councilmember El-Alamin*

## PLEDGE OF ALLEGIANCE

*Pledge of Allegiance was led by Councilmember Priestley.*

## PRAYER OR BLESSING

*Councilmember Mushatt let the Prayer or Blessing*

## READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.

*Read into Record*

## REQUEST FOR AGENDA CHANGES/ADDITIONS

*None*

## PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

*7 Public Speakers*

## COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

*Councilmembers to respond (Burns, Priestly, Murphy, Mushatt and Lewis)*

## CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda — it shall be voted on or adopted without objection.

*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, made a motion to Approve the Consent Agenda with separations. The motion carried by the following vote:*

*Aye: 8 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

## RECONSIDERATION(S)

240144 Administrative Consent Order/City of Flint/State of Michigan/Department of Environment, Great Lakes and Energy [EGLE]/Drinking Water and Environmental Health Division

Resolution resolving that the City Council approves authorizing the City of Flint to take all actions necessary to enter into DWEHD Order No. ACO399-03-2024 ("Administrative Consent Order between the City of Flint and EGLE"). [NOTE: The State of Michigan, Department of Environment, Great Lakes, and Energy ("EGLE"), Drinking Water and Environmental Health

Division ("DWEHD") has made allegations that the City of Flint is in violation of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399), and the administrative rules promulgated thereunder, being 2009 ACS R 325.10101, et seq., Title XIV of the Public Health Service Act: Safety of Public Water Systems (Safe Drinking Water Act), Title 42 of the United States Code (USC), Section 300f, et seq. (collectively, the "SDWA"). The City of Flint and EGLE have tentatively agreed to resolve the violations alleged by EGLE through entry of an Administrative Consent Order.]

*A Motion was made by Councilmember Murphy, seconded by Councilmember Mushatt made a motion to move all Reconsidered Reso. No. 240144, Reso. No. 240227 and Reso. No. 240191 to be voted on individually. Councilmember Murphy made a motion to Resend the Motion.*

*A Motion was made by Councilmember Murphy, seconded by Councilmember Mushatt, made a motion to Reconsider. NO Vote was taken.*

*A Motion was made by Councilmember Murphy, seconded by Councilmember Mushatt, that this matter made be RECONSIDERED. The motion carried by the following vote:*

*Aye: 4 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, and Councilmember Mushatt*

*No: 4 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

240227      Reallocation of ARPA Funds/Grants for Youth Job Training/Faith Foundation Resources

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account



#101-287.000-963.000 to Faith Foundation Resources in the amount of \$200,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

*A Motion was made by Councilmember Murphy, seconded by Councilmember Mushatt made a motion to move all Reconsidered Reso. No. 240144, Reso. No. 240227 and Reso. No. 240191 to be voted on individually. Councilmember Murphy made a motion to Resend Motion.*

*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, made a motion to Reconsider. The motion carried by the following vote:*

*Aye: 4 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, and Councilmember Mushatt*

*No: 4 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

240191           Amendment/Ordinance/Chapter 31 (General Offenses), Article I (In General), of the Code of the City of Flint by amending Section 31-10 (Disorderly Conduct, Assault and Battery, And Disorderly Persons)

An ordinance to amend Chapter 31 (General Offenses), Article I (In General), of the Code of the City of Flint by amending Section 31-10 (Disorderly Conduct, Assault and Battery, And Disorderly Persons).

[NOTE: This ordinance shall become effective 30 days after enactment.]

*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, made a Motion to Reconsider. The motion carried by the following vote:*

*Aye: 4 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, and Councilmember Mushatt*

*No: 4 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

## RESOLUTIONS (Continued)

240324 Reallocation of ARPA Funds/Sarvis Park Neighborhood Association (SPNA)/Alternative Uses of Vacant Lots/Neighborhood Engagement Hub (NEH) as Fiduciary

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Neighborhood Engagement Hub [NEH} (Sarvis Park Neighborhood Association) and appropriate funding in the current and future fiscal years in the amount of \$25,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. [NOTE: This resolution will replace the previously passed Resolution No. 240143.1

### *SEPARATED FROM MASTER RESOLUTION*

240235 Scheduling of a Public Hearing/Removal for Cause/Ethics and Accountability Board/Member Billie Danzler

Resolution resolving that that the Law Department is requested to retain outside counsel to act as the Manager for this public hearing, who will present the case for removal to the City Council, AND, resolving that Ms. Danzler may, at her own expense, be represented by legal counsel at this public hearing, AND, resolving that the City Clerk shall, in conjunction with the Manager and Ms. Danzler or her legal counsel, schedule a public hearing regarding the removal of Billie Danzler of the

Ethics and Accountability Board, to be held at a special meeting of the City Council, and shall provide notice of the same to Ms. Danzler and the public as required by the Flint City Charter. [NOTE: Section 1-603(A) of the Flint City Charter states that "the City Council shall declare the forfeiture of the office of any elective officer or appointee and may remove for cause any person appointed to an office for a fixed term. In every case there shall be a public hearing before the City Council with public notice published in the manner set forth in this Charter. "Section 1-603(B) of the Flint City Charter states that "[t]he position of an elective City of Flint officer or an appointee shall be forfeited if he or she: 1. Lacks at any time any qualifications required by law or this Charter; or 2. Violates any provisions of this Charter; or 3. Is convicted of a felony while holding the office or appointment. "Section 1-602(C)(1) of the Flint City Charter prohibits public servants from "willfully or grossly neglect the discharge of his or her duties." Ms. Danzler's multiple violation of the City's disorderly conduct ordinance constitutes a willful or grossly negligent discharge of her duties as member of the Ethics and Accountability Board and a public servant and is grounds for removal for cause.]

***SEPARATED FROM MASTER RESOLUTION***

240325 ARPA Funds/Flint Odyssey House, Inc./Mental Health Referrals and Services Support/Respond to the Impacts of the Pandemic

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Flint Odyssey House, Inc. in the amount \$36,000. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: This resolution will replace the previously passed resolution No. 2304141]

***SEPARATED FROM MASTER RESOLUTION***

240340.1 Amended Resolution/Guidelines/Granting Hardship Exemptions/Property Taxes

An amended resolution resolving that to be eligible for consideration of hardship exemption pursuant to MCL 211.7u in the City of Flint, a person must be the owner and must occupy the property as a principal residence, as defined, for which the exemption is requested; file a complete application, prescribed by the state tax commission; submit copies of federal and state income tax returns for ALL persons that resided in the homestead including property tax credit forms and/or Statement of Benefits paid from Michigan Department of Social Services or Social Security Administration; and meet City of Flint poverty income standards, AND, resolving that the applicant and ALL qualifying persons that resided in the home must have an annual adjusted income no more than 200% of the Federal Poverty Guidelines published in the prior calendar year AND, resolving that the applicant's asset level, excluding the homestead, may not exceed \$15,000; regardless of income level, AND, resolving that the applicant may not have ownership interest in any real estate other than the homestead, nor shall anyone else living outside Of the household have interest in the homestead, AND, resolving that a hardship exemption may be granted for only one year at a time, AND, resolving that the board of review shall request identification of the applicant and/or proof of ownership of the homestead under consideration for hardship exemption, AND, resolving that the board of review may request from the applicant any supporting documents which may be utilized in determining a hardship exemption request, AND, resolving that the completed hardship exemption application must be filed after January 1, but before the day prior to last day of board of review in the year for which exemption is sought, AND, resolving that the board of review shall administer an oath wherein the applicant testifies as to the accuracy of the information provided, AND, resolving that to conform with the provisions of P.A. 253 of 2020, this resolution is and will be in effect for 2025. [NOTE: Resolution amended to address the provisions of P.A. 253 of 2020.]

*This Matter was PASSED on the Consent Agenda*

240348 ARPA Funds/Franklin Avenue Mission/Respond to Impacts of the Pandemic for Increased Food Access

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to the Franklin Avenue Mission. Funds will be paid from the American Rescue Plan Act fund (287) in the amount of \$22,000. Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

*This Matter was PASSED on the Consent Agenda*

240400-T Grant Acceptance/Safety Equipment Grant Award/The Hundred Club of Genesee, Shiawassee and Lapeer Counties

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary to accept the Safety Equipment grant award from The Hundred Club of Genesee, Shiawassee and Lapeer Counties to purchase Streamlight Rechargeable Flashlights and Chargers for the Flint Fire Department and to appropriate award funding for revenue and expenditures for the FY25 budget year in the amount of \$3, 100.00 and to record the grant award revenue with grant code LTHC-SAFE24, AND, further resolving that the Division of Purchases and Supplies is authorized to issue Purchase Orders to Fire Department approved vendors for the purchase of Streamlight Rechargeable Flashlights and Chargers, in an amount NOT-TOEXCEED \$3, 100.00 for FY25 (07/01/24-06/30/25).

*This Matter was PASSED on the Consent Agenda*

240401-T National Vision Administrators [NVA]/Optical Insurance Benefits/Retirees and Active Employees

Resolution resolving that that the appropriate officials are hereby authorized to do all things necessary to extend the agreement with National Vision Administrators [NVA] to continue providing the City with optical insurance benefits for its active and retired employees through 30, 2025, for an amount NOT-TO-EXCEED \$93,000.00. Funding will come from the Fringe Benefits Fund 627.

*This Matter was PASSED on the Consent Agenda*

240403.1-T Amended Resolution/Reallocation of ARPA Funds/R.L. Jones Community Outreach/Food Access Award

Amended Resolution resolving that that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to R.L. Jones Community Outreach Center, in the amount [of] \$163,400. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: This resolution was amended to reduce the amount of \$250,000 to \$163,400.]

*A Motion was made by Councilmember Pfeiffer, seconded by Councilmember Mushatt, made a motion to Approve. The motion was carried by the following vote:*

*Aye: 8 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

240406-T ARPA Funds/Homelessness Prevention Activities/FY2024, FY2025 and FY2026 Emergency Solutions Grants Match

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source accounts # 101-612.006-801.000 to the City's Community Services Division. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$500,000 of ARPA funds budgeted in the Public Health and

Youth Development category of the Council approved budget adopted on October 24, 2022. These funds will be managed by the City of Flint's Community Services Division as match funds for existing homelessness prevention programs funded by annual Emergency Solutions Grants (ESG) in FY 23-24, FY 24-25, and FY 25-26. This will help ensure that no ESG funds are returned to the US Department of Housing and Urban Development due to lack of agency ability to raise the match funds for programming required by HUD to spend the ESG dollars.]

*This Matter was PASSED on the Consent Agenda*

240407-T ARPA Funds/Impacts of the Pandemic on Housing for Flint Homeowners/City-Wide Roof Repair Programs/Funds Previously Allocated to GCCARD

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to the City's Community Services Division. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$850,000 that was previously allocated to GCCARD (but they were unable to execute a contract due to lack of staff capacity) to the Community Services Division to be used for a citywide roof repair program. Existing staff will oversee this program that will utilize a lottery system for picking the chosen applicants and there will 8 applicants chosen from all 9 wards (so long as there are eligible applicants from which to choose).

*This Matter was PASSED on the Consent Agenda*

240408-T Jack Doheny Supply/Water Service Center Vactor Combination Vehicles/Parts and Repair

Resolution resolving that the Division of Purchases and Supplies is authorized to issue a Purchase Order to Jack Doheny Supply for Water

Service Center Vactor parts and repairs, in an amount NOT-TOEXCEED \$120,000.00, for FY25 (07/01/27-06/30/2025).

*This Matter was PASSED on the Consent Agenda*

240409-T Contract/Weinstein Electric Company/Decorative Street Lights Repairs

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to enter into a contract with Weinstein Electric Company, in an amount NOT-TO-EXCEED \$221,155.00, for the purposes of decorative street light repairs in the City of Flint.

*This Matter was PASSED on the Consent Agenda*

240411-T Metron-Farnier, LLC/Water Meters

Resolution resolving that the Division of Purchases and Supplies is authorized to issue a Purchase Order to Metron-Farnier, LLC, in an amount NOT-TO-EXCEED \$625,000.00 for FY2025 (07/01/202406/30/2025), for the purchase of additional water meters for the Water Service Center [WSC].

*This Matter was PASSED on the Consent Agenda*

240412-T D.H. T Transporation/WPC Sludge Hauling

Resolution resolving that the proper City Officials are authorized to do all things necessary to issue a Purchase Order to D.H.T. Transportation, 2695 West Vassar Road, Reese, MI 48757 for Water Pollution Control

Sludge Hauling/Transportation Services, in the NOT-TO-EXCEED FY 2025 amount of \$280,000.00.

*This Matter was PASSED on the Consent Agenda*

240413-T Republic Services (Citizens Landfill)/WPC Sludge Disposal



Resolution resolving that the proper City Officials are authorized to do all things necessary to issue a Purchase Order to Republic Services Citizens Landfill, 2361 W. Grand Blanc Road, Grand Blanc, Michigan 48439 for 3-year Water Pollution Control Sludge Disposal Services, in the NOT-TO-EXCEED FY 2025 amount of \$776,000.00, a 2025 fiscal year aggregate total of \$800,000.00, and pending adoption of the FY 2026 and FY 2027 budgets in the amounts of \$880,000.00 and \$968,000.00, respectively.

*This Matter was PASSED on the Consent Agenda*

240415-T Agreement/Rehmann Robson, LLC/Auditing Services

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to engage the services of Rehmann Robson, LLC. for FY2024 auditing services for \$259,000.00, plus out-of-pocket expenses not to exceed \$10,000.00.

*This Matter was PASSED on the Consent Agenda*

**SECOND READING AND ENACTMENT OF ORDINANCES  
(Continued)**

240264 Amendment/Ordinance/Chapter 50 (Zoning)/Article 18  
(Administration and Enforcement)/Section 50-200 (Authority of the  
Zoning Coordinator)/Section 50-202 (Enforcement Powers)

An ordinance to amend the Code of the City of Flint by amending Chapter 50 (Zoning), Article 18 (Administration and Enforcement), Section 50-200 (Authority of the Zoning Coordinator) and Section 50202 (Enforcement Powers). [NOTE: A Public Hearing for Ordinance No.240264 was held on Monday, July 22, 2024.]

*This Matter was PASSED on the Consent Agenda*

**PASSED THE CONSENT AGENDA**

*A MOTION WAS MADE BY Councilmember Mushatt, seconded by Councilmember Murphy, to APPROVE the Consent Agenda with Separations. The motion carried by the following vote:*

*AYE: 8 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer and Councilmember Jarrett*

## **SEPARATED FROM MASTER RESOLUTION (CONSENT AGENDA)**

240324      Reallocation of ARPA Funds/Sarvis Park Neighborhood Association (SPNA)/Alternative Uses of Vacant Lots/Neighborhood Engagement Hub (NEH) as Fiduciary

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Neighborhood Engagement Hub [NEH} (Sarvis Park Neighborhood Association) and appropriate funding in the current and future fiscal years in the amount of \$25,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. [NOTE: This resolution will replace the previously passed Resolution No. 240143.1

*A Motion was made by Councilmember Mushatt, seconded by Councilmember Murphy, made a motion to Approve. NO Vote was taken*

*A Motion was made by Councilmember Mushatt, seconded by Councilmember Murphy made an Amended motion to keep it in City Council. The motion was carried by the following vote:*

*Aye: 4 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, and Councilmember Mushatt*

*No: 4 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

*A Motion was made by Councilmember Priestley, seconded by Councilmember Murphy, made a motion to send to Finance. The motion was carried by the following vote:*

*Aye: 5 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, Councilmember Mushatt and Councilmember Pfeiffer*

*No: 3 – Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

240235      Scheduling of a Public Hearing/Removal for Cause/Ethics and Accountability Board/Member Billie Danzler

Resolution resolving that that the Law Department is requested to retain outside counsel to act as the Manager for this public hearing, who will present the case for removal to the City Council, AND, resolving that Ms. Danzler may, at her own expense, be represented by legal counsel at this public hearing, AND, resolving that the City Clerk shall, in conjunction with the Manager and Ms. Danzler or her legal counsel, schedule a public hearing regarding the removal of Billie Danzler of the Ethics and Accountability Board, to be held at a special meeting of the City Council, and shall provide notice of the same to Ms. Danzler and the public as required by the Flint City Charter. [NOTE: Section 1-603(A) of the Flint City Charter states that "the City Council shall declare the forfeiture of the office of any elective officer or appointee and may remove for cause any person appointed to an office for a fixed term. In every case there shall be a public hearing before the City

Council with public notice published in the manner set forth in this Charter. "Section 1-603(B) of the Flint City Charter states that "[t]he position of an elective City of Flint officer or an appointee shall be forfeited if he or she: 1. Lacks at any time any qualifications required by law or this Charter; or 2. Violates any provisions of this Charter; or 3. Is convicted of a felony while holding the office or appointment. "Section 1-602(C)(1) of the Flint City Charter prohibits public servants from "willfully or grossly neglect the discharge of his or her duties." Ms. Danzler's multiple violation of the City's disorderly conduct ordinance constitutes a willful or grossly negligent discharge of her duties as member of the Ethics and Accountability Board and a public servant and is grounds for removal for cause.]

*A Motion was made by Councilmember Priestley, seconded by Councilmember Murphy, made a motion to Approve. NO Vote was taken.*

*A Motion was made by Councilmember Murphy, seconded by Councilmember Pfeiffer, made an Amended motion to keep in Council. The motion was carried by the following vote:*

*Aye: 5 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, Councilmember Mushatt and Councilmember Pfeiffer*

*No: 3 – Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

240325 ARPA Funds/Flint Odyssey House, Inc./Mental Health Referrals and Services Support/Respond to the Impacts of the Pandemic

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Flint Odyssey House, Inc. in the amount \$36,000. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's

ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: This resolution will replace the previously passed resolution No. 2304141]

*A Motion was made by Councilmember Priestley, seconded by Councilmember Mushatt, made a motion to Approve. NO Vote was taken.*

*A Motion was made by Councilmember Mushatt, seconded by Councilmember Pfeiffer, made a motion to send to Finance. The motion was carried by the following vote:*

*Aye: 7 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer and Councilmember Jarrett*

*No: 1 - Councilmember Winfrey-Carter*

*Absent: 1 – Councilmember El-Alamin*

## **FINAL COUNCIL COMMENTS**

Final Council Comments shall be limited to two (2) minutes.

## **ADJOURNMENT**

*Councilmember Mushatt, seconded by Councilmember Priestley, made a motion to Adjourn. This Regular City Meeting Adjourned at 10:37 p.m.*

*This Motion PASSED by a VOTE 8.0.*

240442-T



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com

**Meeting Minutes – FINAL**  
**Wednesday, September 18, 2024**  
**5:10 PM**

**City Council Chambers**

**FINANCE COMMITTEE**

**Judy Priestley, Chairperson, Ward 4**

**Leon El-Alamin, Ward 1,**  
**Quincy Murphy, Ward 3,**  
**Tonya Burns, Ward 6,**  
**Dennis Pfeiffer, Ward 8,**

**Ladel Lewis, Ward 2,**  
**Jerri Winfrey-Carter, Ward 5,**  
**Candice Mushatt, Ward 7,**  
**Jonathan Jarrett, Ward 9**

**Davina Donahue, City Clerk**

\*\*\*\*\*

## **ROLL CALL**

*Present: Councilmembers El-Alamin, Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett*

*Absent: Councilmembers Lewis*

## **REQUEST FOR AGENDA CHANGES**

*Councilmember Murphy requested to have discussion on giving Involved Dads ARPA funding at the end of Resolutions. The Motion was made without objection, for a two-round discussion, 1<sup>st</sup> round 5 minutes and 2<sup>nd</sup> round 3 minutes.*

## **ROLL CALL**

*During Public Comment, Councilmember Lewis arrived at the Finance Committee meeting at 5:31 p.m.*

## **PUBLIC COMMENT**

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations.*

*No additional speakers or slips will be accepted after the meeting begins. Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

*19 Public Speakers*

## **COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

*Councilmembers to respond (Pfeiffer, Winfrey-Carter, Burns, El-Alamin, Jarrett, Murphy, Mushatt, and Lewis).*

## **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda-it shall be voted on or adopted without objection.*

*Councilmember Murphy, seconded by Councilmember Mushatt, made a motion to Approve the Consent Agenda with any separations, Resolutions to be a part of the Consent Agenda are 240422 and 240423 [Send to Council]. The motion PASSED by a vote of 8:0.*

## RESOLUTIONS

**240324**      *Reallocation of ARPA Funds/Sarvis Park Neighborhood Association (SPNA)/Alternative Uses of Vacant Lots/Neighborhood Engagement Hub (NEH) as Fiduciary*

*Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Neighborhood Engagement Hub [NEH] (Sarvis Park Neighborhood Association) and appropriate funding in the current and future fiscal years in the amount of \$25,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. [NOTE: This resolution will replace the previously passed Resolution No. 240143.]*

**A motion was made by Councilmember Murphy, seconded by Councilmember Mushatt, that this matter be SENT TO COUNCIL. No Vote Taken.**

**A motion was made by Councilmember Murphy, seconded by Councilmember Mushatt, that this matter be SENT TO COUNCIL.**

**The motion PASSED by the following vote:**

**Aye: 5 - Councilmember Murphy, Priestley, Mushatt, El-Alamin, and Lewis**

**No: 2 - Councilmember Winfrey-Carter, and Burns**

**Abstain: 2 - Councilmember Pfeifer, and Jarrett**

**240325**      *ARPA Funds/Flint Odyssey House, Inc. /Mental Health Referrals and Services*

*Support/Respond to the Impacts of the Pandemic Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Flint Odyssey House, Inc. in the amount \$36,000. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: This resolution will replace the previously passed resolution No. 230414]*

**A motion was made by Councilmember Murphy, seconded by Councilmember El-Alamin, that this matter be SENT TO COUNCIL. No Vote Taken.**

**A motion was made by Councilmember Priestley, seconded by Councilmember Burns, that this matter be AMENDED to a .1 to add the funding source of**



**Opioid dollars to Resolution 240325.**

**The motion PASSED by the following vote:**

**Aye: 9 - Councilmember Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, Jarrett, El-Alamin, Lewis, and Murphy**

**No: 0**

**A motion was made by Councilmember Pfeiffer, seconded by Councilmember Mushatt, that this matter 240325.1 be SENT TO COUNCIL.**

**The motion PASSED by the following vote:**

**Aye: 9 - Councilmember Winfrey-Carter, Burns, Mushatt, Pfeiffer, Jarrett, El-Alamin, Lewis, Murphy, and Priestley**

**No: 0**

**240402-T**     *Reallocation of ARPA Funds/First Responder Mental Health Reimbursement Program*

*Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any agreements, to appropriate funding from the funding source account #101-287.000-963.000 to First Responder Mental Health Reimbursement Program, in the amount of \$200,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasure requirements and previously approved authorizations.*

**A motion was made by Councilmember Murphy, seconded by Councilmember El-Alamin, that this matter be SENT TO COUNCIL.**

**The motion PASSED by the following vote:**

**Aye: 9 - Councilmember Burns, Mushatt, Pfeiffer, Jarrett, El-Alamin, Lewis, Murphy, Priestley, and Winfrey-Carter**

**No: 0**

**240405- T**     *Reallocation of ARPA Funds/Tree Removal Match Funds Program*

*Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Tree Removal Match Funds Program, in the amount NOT-TO-EXCEED \$324,000.00. Said program will match up to \$500.00 for residents paying \$500.00 towards hazardous trees, except*

*in the instance that a resident qualifies for low-income criteria will receive up to \$1,000.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.*

**A motion was made by Councilmember Mushatt, seconded by Councilmember El-Alamin, that this matter be kept in FINANCE COMMITTEE [10-9-2024].**

**The motion PASSED by the following vote:**

**Aye: 6 - Councilmember Mushatt, Jarrett, El-Alamin, Priestley, Winfrey-Carter, and Burns**

**No: 1 - Councilmember Murphy**

**Absent: Councilmember Pfeiffer, and Lewis**

**240410-T** *Contract/Complete Towing Service/Police Department Towing and Storage Services*

*Resolution resolving that the proper City Officials are authorized to enter into a contract with Complete Towing for the Police Department for towing and storage services, in a two-year amount NOT-TO-EXCEED \$860,000.00 (\$430,000 for FY25 and \$430,000 pending adoption of the FY26 budget). Adoption of this resolution authorizing the two-year contract will override/nullify Resolution No, 240289 recently adopted by the City Council on July 22, 2024.*

**A motion was made by Councilmember Murphy, seconded by Councilmember Mushatt, that this matter be SENT TO COUNCIL.**

**The motion PASSED by the following vote:**

**Aye: 6 - Councilmember Jarrett, El-Alamin, Murphy, Priestley, Winfrey-Carter, and Mushatt**

**No: 1 - Councilmember Burns**

**Absent: Councilmember Pfeiffer, and Lewis**

**240420-T** *MDOT Authorized Signatures/State Trunkline*

*Resolution resolving that the City of Flint authorizes Mayor Sheldon Neeley and City Administrator Clyde Edwards as authorized signatures to the MDOT Contract Number State Trunkline. [NOTE: The City of Flint and Michigan Department of Transportation (MDOT) agree to enter into a contract for the State Truckline. MDOT requires names of officials authorized to sign the contract agreement.]*

**A motion was made by Councilmember Murphy, seconded by Councilmember El-Alamin, that this matter be SENT TO COUNCIL.**

**The motion PASSED by the following vote:**

**Aye: 6 - Councilmember Jarrett, El-Alamin, Murphy, Priestley, Winfrey-Carter, and Mushatt**

**No: 0**

**Absent: Councilmember Lewis, Burns, and Pfeiffer**

**240421-T**     *Funding Incentive/Workforce Innovation and Opportunity ACT (WIOA)/Genesee Shiawassee Thumb Michigan Works*

*Resolution resolving, that the appropriate City Officials are hereby authorized to do all things necessary to accept the funding incentive from GST Michigan Works provided under the WIOA to purchase turnout gear for 13 newly hired Firefighter Trainees and to appropriate the incentive funding award for revenue and expenditures for the FY25 budget year in the amount of \$32,500.00 and to record the funding incentive award under the REVENUE-REIMBURSEMENT account, AND, further resolving that the Division of Purchases and Supplies is hereby authorized to issue Purchase Orders to Fire Department approved vendors for the purchase of turnout gear equipment, in the amount not-to-exceed \$32,500.00 for FY25 (07/01/24-06/30/25).*

**A motion was made by Councilmember Murphy, seconded by Councilmember Mushatt, that this matter be SENT TO COUNCIL.**

**The motion PASSED by the following vote:**

**Aye: 8 - Councilmember El-Alamin, Lewis, Murphy, Priestley, Winfrey-Carter, Mushatt, Pfeiffer, and Jarrett**

**No: 0**

**Absent: Councilmember Burns**

**240422-T**     *Tetra Tech of Michigan, PC/WPC Asset management Plan Update*

*Resolution resolving that the proper City Officials are authorized to do all things necessary to issue a Purchase Order to Tetra Tech of Michigan, PC, 1136 Oak Valley Drive, Suite 100, Ann Arbor, MI 48108 for Water Pollution Control Asset Management Plan Update Services, in the not-to-exceed FY 2025 amount of \$175,000.00.*

***This Matter was PASSED on the Consent Agenda***

**240423-T** *Firefighter Turnout Gear Grant Award/State of Michigan Department of Labor and Economic Opportunity (LEO)*

*Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary to accept the Firefighter Turnout Gear grant award from the State of Michigan Department of Labor and Economic Opportunity (LEO) to purchase an additional set of turnout gear to include coat, pants and boots for all Flint Fire Department fire suppression personnel and to appropriate award funding for revenue and expenditures for the FY25 budget year in the amount of \$255,135.00 for FY25 (07/01/24-06/30/25), AND, further resolving that the Division of Purchases and Supplies is hereby authorized to issue Purchase Orders to Fire Department approved vendors for the purchase of this turnout gear, in an amount not-to-exceed \$255,135.00 for FY25 (07/01/24-06/30/25).*

***This Matter was PASSED on the Consent Agenda***

**240427-T** *Reallocation of ARPA Funds/Grants for Community Engagement and Beautification and External Minor Home Repairs/1<sup>st</sup> Ward Priorities/Neighborhood Engagement Hub as Fiduciary*

*Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to The Neighborhood Engagement Hub in the amount of \$30,000 to act as fiduciary for 1<sup>st</sup> Ward Priorities. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.*

**A motion was made by Councilmember El-Alamin, seconded by Councilmember Murphy, that this matter be SENT TO COUNCIL.**

**The motion PASSED by the following vote:**

**Aye: 9 - Councilmember Lewis, Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, Jarrett, and El-Alamin**

**No: 0**

**240428-T** *ARPA Funding/Blight Elimination Department/4<sup>th</sup> Ward Lawnmowing/4<sup>th</sup> Ward Priorities*

*Resolution resolving that the appropriate City Officials are hereby authorized to do all*

*things necessary, including executing any necessary agreements, to appropriate funding to the City of Flint Blight Elimination Department in the amount of \$30,000 for cutting grass in accordance with 4<sup>th</sup> Ward Priorities. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.*

**A motion was made by Councilmember Murphy, seconded by Councilmember Pfeiffer, that this matter be SENT TO COUNCIL.**

**The motion PASSED by the following vote:**

**Aye: 9 - Councilmember Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, Jarrett, El-Alamin, and Lewis**

**No: 0**

**240429-T**      *ARPA Funding/Asbury Community Development Center as Fiduciary/South Flint Soup Kitchen/8<sup>th</sup> Ward Priorities*

*Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to Asbury Community Development Center in the amount of \$30,000, to act as fiduciary for the South Flint Soup Kitchen, in accordance with the 8<sup>th</sup> Ward Priorities. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.*

**A motion was made by Councilmember Murphy, seconded by Councilmember Pfeiffer, that this matter be SENT TO COUNCIL.**

**The motion PASSED by the following vote:**

**Aye: 9 - Winfrey-Carter, Burns, Mushatt, Pfeiffer, Jarrett, El-Alamin, Lewis, Murphy, and Priestley**

**No: 0**

## **SPECIAL ORDER**

*Councilmember Murphy requested to have discussion on giving Involved Dads ARPA funding at the end of Resolutions. Discussion was Held.*

## **ADJOURNMENT**

*Councilmember Mushatt, seconded by Councilmember Pfeiffer, made a motion to Adjourn.  
This Finance Committee Meeting Adjourned at 8:44 p.m.*

*This Motion PASSED by a VOTE of 9:0.*

*Respectfully transcribed and submitted,*

*Jasmine Green  
City Council Secretary*

240443-T



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com

## Meeting Minutes – FINAL

Wednesday, September 18, 2024

8:44 PM

### City Council Chambers

### LEGISLATIVE COMMITTEE

Quincy Murphy, Chairperson, Ward 3

Leon El-Alamin, Ward 1  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6  
Dennis Pfeiffer, Ward 8

Ladel Lewis, Ward 2  
Jerri Winfrey-Carter, Ward 5  
Candice Mushatt, Ward 7  
Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

\*\*\*\*\*

### ROLL CALL

*Present: Councilmembers El-Alamin, Lewis, Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett*

### REQUEST FOR AGENDA CHANGES

NONE

### PUBLIC COMMENT

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of*

*registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

### **3 Public Speakers**

## **COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

*Councilmembers to respond (Burns, Lewis, Mushatt, and Murphy).*

## **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda-it shall be voted on or adopted without objection.*

*Councilmember Mushatt, seconded by Councilmember El-Alamin, made a motion to Approve the Consent Agenda with any separations [Send to Council]. There was no vote. Councilmember Burns separated every Agenda item.*

## **ORDINANCES**

**240426-T**      *Ordinance/Chapter 24 (Housing)/Article IV (Fair Chance Access to Rental Housing)/Sections 24-114 to 24-127*

*An ordinance to amend the Flint City Code of Ordinances by amending Chapter 24, Housing, by the addition of Article IV, Fair Chance Access to Rental Housing, Sections 24-114 to 24-127. [NOTE: This ordinance is to become effective 30 days after adoption.]*

**A motion was made by Councilmember Mushatt, seconded by Councilmember Lewis, that this matter be SENT TO COUNCIL. No Vote Taken.**

**A motion was made by Councilmember Priestley, seconded by Councilmember Pfeiffer, that this matter be kept in LEGISLATIVE COMMITTEE [10-9-2024].**

**The motion PASSED by the following vote:**

**Aye: 5 - Councilmember Priestley, Winfrey-Carter, Burns, Pfeiffer, and**



**Jarrett**

**No: 4 - Councilmember El-Alamin, Lewis, Murphy, and Mushatt**

**240430-T** *Ordinance/Chapter 25 (Community Development)/Article I (Community Benefits Agreements)/Sections 25-1 to 25-7*

*An ordinance to amend the Flint City Code of Ordinances by amending Chapter 25, Community Development, by the addition of Article I, Community Benefits Agreements. [NOTE: This ordinance is to become effective 30 days after adoption.]*

**A motion was made by Councilmember Pfeiffer, seconded by Councilmember Mushatt, that this matter be SENT TO COUNCIL. No Vote Taken.**

**A motion was made by Councilmember Priestley, seconded by Councilmember Winfrey-Carter, that this matter be kept in LEGISLATIVE COMMITTEE [10-9-2024].**

**The motion PASSED by the following vote:**

**Aye: 5 - Councilmember Murphy, Priestley, Winfrey-Carter, Pfeiffer, and Jarrett**

**No: 3 - Councilmember Lewis, Mushatt, and El-Alamin**

**Absent: Councilmember Burns**

## **ADJOURNMENT**

*Councilmember Priestley, seconded by Councilmember Pfeiffer, made a motion to Adjourn. This Legislative Committee Meeting Adjourned at 10:12 p.m.*

*This Motion PASSED by a VOTE of 8:0.*

*Absent: Councilmember Burns*

*Respectfully transcribed and submitted,*

*Jasmine Green  
City Council Secretary*

240444-T



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com

Meeting Minutes – FINAL  
Wednesday, September 18, 2024  
10:12 PM

City Council Chambers

## GOVERNMENTAL OPERATIONS COMMITTEE

VACANT, Chairperson

- |                              |                         |
|------------------------------|-------------------------|
| Leon El-Alamin, Ward 1       | Ladel Lewis, Ward 2     |
| Quincy Murphy, Ward 3        | Judy Priestley, Ward 4  |
| Jerri Winfrey-Carter, Ward 5 | Tonya Burns, Ward 6     |
| Candice Mushatt, Ward 7      | Dennis Pfeiffer, Ward 8 |
| Jonathan Jarrett, Ward 9     |                         |
| Davina Donahue, City Clerk   |                         |

\*\*\*\*\*

### ROLL CALL

*Present: Councilmembers El-Alamin, Lewis, Murphy, Priestley, Mushatt, Pfeiffer, and Jarrett*

*Absent: Councilmembers Winfrey-Carter, and Burns*

### REQUEST FOR AGENDA CHANGES

NONE

### PUBLIC COMMENT

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

**NO PUBLIC SPEAKERS**

## **COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

**NO Response**

## **CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda-it shall be voted on or adopted without objection.*

***Councilmember Priestley, seconded by Councilmember Pfeiffer, made a motion to Approve the Consent Agenda with any separations [Send to Council]. There was no vote. Councilmember Jarrett separated every Agenda item.***

## **APPOINTMENTS**

**240424-T**      *Appointment/Water System Advisory Council/Dr. Richard Sadler*

*Resolution resolving that the Flint City Council approves the appointment of Dr. Sadler (Maxine Street, Flint) to the Water System Advisory Council, as recommended by Mayor Sheldon Neeley.*

**A motion was made by Councilmember Priestley, seconded by Councilmember Pfeiffer, that this matter be SENT TO COUNCIL. No Vote Taken.**

**A motion was made by Councilmember Murphy, seconded by Councilmember Pfeiffer, that this matter be kept in GOVERNMENTAL OPERATIONS COMMITTEE [10-9-2024].**

**The motion PASSED by the following vote:**

**Aye: 7 - Councilmember El-Alamin, Lewis, Murphy, Priestley, Mushatt, Pfeiffer, and Jarrett**

**No: 0**

**Absent: Councilmember Winfrey-Carter, and Burns**

**240425-T** *Appointment/Water System Advisory Council/Carroll Kinkade*

*Resolution resolving that the Flint City Council approves the appointment of Carroll Kinkade to the Water System Advisory Council, as recommended by Mayor Sheldon Neeley.*

**A motion was made by Councilmember Lewis, seconded by Councilmember Priestley, that this matter be kept in GOVERNMENTAL OPERATIONS COMMITTEE [10-9-2024].**

**The motion PASSED by the following vote:**

**Aye: 7 - Councilmember Lewis, Murphy, Priestley, Mushatt, Pfeiffer, Jarrett, and El-Alamin**

**No: 0**

**Absent: Councilmember Winfrey-Carter, and Burns**

## **ADJOURNMENT**

*Councilmember Pfeiffer, seconded by Councilmember Murphy, made a motion to Adjourn. This Governmental Operations Committee Meeting Adjourned at 10:24 p.m.*

*This Motion PASSED by a VOTE of 5:2 (No: Murphy and Pfeiffer)*

*Absent: Councilmembers Burns and Winfrey-Carter*

*Respectfully transcribed and submitted,*

*Jasmine Green  
City Council Secretary*

240469-T



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com

## Meeting Minutes – FINAL

Wednesday, September 4, 2024

7:01 PM

City Council Chambers

**SPECIAL CITY COUNCIL**

Ladel Lewis, President, Ward 2  
Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6

Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

\*\*\*\*\*

*This Special City Council Meeting was called by President Ladel Lewis and Vice President Candice Mushatt to Consider the Relocation of a Polling Place (Precincts 8 and 9) from Aldridge Place Apartments to the Avery Aldridge Activity Center.*

### CALL TO ORDER

*President Lewis Called this Special City Council Meeting to Order at 7:01 p.m.*

### ROLL CALL

*Present: Councilmembers El-Alamin, Lewis Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett*

## **PLEDGE OF ALLEGIANCE**

*Led by Councilmember Priestley*

## **PRAYER OR BLESSING**

*Prayer or Blessing led by Councilmember El-Alamin*

## **READING OF DISORDERLY PERSON CITY CODE SUBSECTION**

*Read Into Record*

## **PUBLIC COMMENT**

*2 Public Speakers*

## **COUNCIL RESPONSE**

*Councilmembers to respond (Murphy, Burns, Pfeiffer, Winfrey-Carter, Mushatt, and Lewis).*

## **RESOLUTIONS**

**240414-T**      *Relocation of Polling Place/City of Flint Voting Precincts 8 and 9*

*Resolution resolving that the Flint City Council, in compliance with Michigan Election Law, approves the relocation of the polling place for Voting Precincts 8 and 9 from Aldridge Place Apartments (5838 Edgar Holt Drive, Flint) to the Avery Aldridge Activity Center (1185 East Foss Avenue, Flint), AND, resolving that the City Clerk shall provide a notice of the polling place location change in accordance with MCL 168.662 and take any other steps as required by Michigan Election Law to effectuate the change.*

*\*A motion was made by Councilmember Priestley, seconded by Councilmember El-Alamin, that this matter be APPROVED.*

*The motion PASSED by the following vote:*

*Aye: 9 - Councilmember El-Alamin, Lewis, Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett*

*No: 0*

## **FINAL COUNCIL COMMENTS**

*There were No Council Comments.*

## ADJOURNMENT

*Councilmember Pfeiffer, seconded by Councilmember Priestley, made a motion to Adjourn. This Meeting Adjourned at 8:02 p.m.*

*This Motion PASSED by a VOTE of 9:0.*

*Respectfully transcribed and submitted,*

*Jasmine Green  
City Council Secretary*



240476-T

# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

## ***MEETING MINUTES – FINAL***

**Monday, September 9, 2024**

**8:55 PM**

**City Council Chambers**

**CITY COUNCIL**

**Ladel Lewis, President, Ward 2**

**Candice Mushatt, Vice President, Ward 7**

**Leon El-Alamin, Ward 1**

**Judy Priestley, Ward 4**

**Tonya Burns, Ward 6**

**Quincy Murphy, Ward 3**

**Jerri Winfrey-Carter, Ward 5**

**Dennis Pfeiffer, Ward 8**

**Jonathan Jarrett, Ward 9**

**Davina Donahue, City Clerk**

\*\*\*\*\*

### **CALL TO ORDER**

*President Lewis Called this Regular City Council Meeting to Order at 8:55 p.m.*

### **ROLL CALL**

*Councilmember Burns was away from her seat during Roll Call.*

*Present: Councilmembers Lewis, Murphy, Priestley, Burns, Winfrey-Carter, Mushatt, Pfeiffer, and Jarrett*



*Absent: Councilmember El-Alamin*

## **PLEDGE OF ALLEGIANCE**

*Led by Councilmember Jarret*

## **PRAYER OR BLESSING**

*Prayer or Blessing Led by Councilmember Mushatt*

## **READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

*Read Into Record*

## **REQUEST FOR AGENDA CHANGES/ADDITIONS**

*Councilmember Mushatt requested to Move up on the Agenda, Reso. No. 240403.1, to give the member an opportunity to talk on the behalf of their organization.*

## **PUBLIC COMMENT**

*7 Public Speakers*

## **COUNCIL RESPONSE**

*Councilmembers to respond (Burns, Priestley, Murphy, Mushatt, and Lewis)*

## **RECONSIDERATION(S)**

**240144** Administrative Consent Order/City of Flint/State of Michigan/Department of Environment, Great Lakes and Energy [EGLE/Drinking Water and Environmental Health Division

Resolution resolving that the City Council approves authorizing the City of Flint to take all actions necessary to enter into DWEHD Order No. ACO399-03-2024 ("Administrative Consent Order between the City of Flint and EGLE"). [NOTE: The State of Michigan, Department of Environment, Great Lakes, and Energy ("EGLE"), Drinking Water and Environmental Health Division ("DWEHD") has made allegations that the City of Flint is in violation of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399), and the administrative rules promulgated thereunder, being 2009

ACS R 325.10101, et seq., Title XIV of the Public Health Service Act: Safety of Public Water Systems (Safe Drinking Water Act), Title 42 of the United States Code (USC), Section 300f, et seq. (collectively, the "SDWA"). The City of Flint and EGLE have tentatively agreed to resolve the violations alleged by EGLE through entry of an Administrative Consent Order.]

*\*A Motion was made by Councilmember Murphy, seconded by Councilmember Mushatt to Reconsider Reso. No. 240144, Reso. No. 240227 and Ord. No. 240191.*

*Councilmember Murphy Rescinded his motion.*

*\*A Motion was made by Councilmember Murphy, seconded by Councilmember Mushatt, to Reconsider Reso. No. 240144. No Votes taken.*

## **RESOLUTIONS**

### **240403.1-T Amended Resolution/Reallocation of ARPA Funds/R.L. Jones Community Outreach/Food Access Award**

Amended Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to R.L. Jones Community Outreach Center, in the amount [of] \$163,400. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations. [NOTE: This resolution was amended to reduce the amount of \$250,000 to \$163,400.]

*\*A motion was made by Councilmember Pfeiffer, seconded by Councilmember Mushatt, that this matter be APPROVED.*

*The motion PASSED by the following vote:*

*Aye: 8 - Councilmember Lewis, Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, Pfeiffer, and Jarrett*

*No: 0*

*Absent: 1 - Councilmember El-Alamin*

## RECONSIDERATION(S) (Continued)

**240144** Administrative Consent Order/City of Flint/State of Michigan/Department of Environment, Great Lakes and Energy [EGLE/Drinking Water and Environmental Health Division

Resolution resolving that the City Council approves authorizing the City of Flint to take all actions necessary to enter into DWEHD Order No. ACO399-03-2024 ("Administrative Consent Order between the City of Flint and EGLE"). [NOTE: The State of Michigan, Department of Environment, Great Lakes, and Energy ("EGLE"), Drinking Water and Environmental Health Division ("DWEHD") has made allegations that the City of Flint is in violation of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399), and the administrative rules promulgated thereunder, being 2009 ACS R 325.10101, et seq., Title XIV of the Public Health Service Act: Safety of Public Water Systems (Safe Drinking Water Act), Title 42 of the United States Code (USC), Section 300f, et seq. (collectively, the "SDWA"). The City of Flint and EGLE have tentatively agreed to resolve the violations alleged by EGLE through entry of an Administrative Consent Order.]

*\*A Motion was made by Councilmember Murphy, seconded by Councilmember Mushatt, that Reso. No. 240144 be RECONSIDERED. The motion FAILED by the following vote:*

*Aye: 4 – Councilmember Murphy, Councilmember Priestley, Councilmember Mushatt, and Councilmember Lewis*

*No: 4 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

**240227** Reallocation of ARPA Funds/Grants for Youth Job Training/Faith Foundation Resources

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Faith Foundation Resources in the amount of

\$200,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, to RECONSIDER Reso. No. 240227. The motion FAILED by the following vote:*

*Aye: 4 – Councilmember Priestley, Councilmember Mushatt, Councilmember Lewis, and Councilmember Murphy*

*No: 4 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

**240191**      Amendment/Ordinance/Chapter 31 (General Offenses), Article I (In General), of the Code of the City of Flint by amending Section 31-10 (Disorderly Conduct, Assault and Battery, And Disorderly Persons)

An ordinance to amend Chapter 31 (General Offenses), Article I (In General), of the Code of the City of Flint by amending Section 31-10 (Disorderly Conduct, Assault and Battery, And Disorderly Persons).  
[NOTE: This ordinance shall become effective 30 days after enactment.]

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, to RECONSIDER Ord. No. 240191. The motion FAILED by the following vote:*

*Aye: 4 – Councilmember Mushatt, Councilmember Lewis, Councilmember Murphy, and Councilmember Priestley*

*No: 4 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

## **CONSENT AGENDA**

### **RESOLUTIONS (Continued)**

**240324** Reallocation of ARPA Funds/Sarvis Park Neighborhood Association (SPNA)/Alternative Uses of Vacant Lots/Neighborhood Engagement Hub (NEH) as Fiduciary

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Neighborhood Engagement Hub [NEH} (Sarvis Park Neighborhood Association) and appropriate funding in the current and future fiscal years in the amount of \$25,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. [NOTE: This resolution will replace the previously passed Resolution No. 240143.1].

#### ***SEPARATED FROM MASTER RESOLUTION***

**240235** Scheduling of a Public Hearing/Removal for Cause/Ethics and Accountability Board/Member Billie Danzler

Resolution resolving that that the Law Department is requested to retain outside counsel to act as the Manager for this public hearing, who will present the case for removal to the City Council, AND, resolving that Ms. Danzler may, at her own expense, be represented by legal counsel at this public hearing, AND, resolving that the City Clerk shall, in conjunction with the Manager and Ms. Danzler or her legal counsel, schedule a public hearing regarding the removal of Billie Danzler of the Ethics and Accountability Board, to be held at a special meeting of the City Council, and shall provide notice of the same to Ms. Danzler and the public as required by the Flint City Charter. [NOTE: Section 1-603(A) of the Flint City Charter states that "the City Council shall declare the forfeiture of the office of any elective officer or appointee

and may remove for cause any person appointed to an office for a fixed term. In every case there shall be a public hearing before the City Council with public notice published in the manner set forth in this Charter. "Section 1-603(B) of the Flint City Charter states that "[t]he position of an elective City of Flint officer or an appointee shall be forfeited if he or she: 1. Lacks at any time any qualifications required by law or this Charter; or 2. Violates any provisions of this Charter; or 3. Is convicted of a felony while holding the office or appointment. "Section 1-602(C)(1) of the Flint City Charter prohibits public servants from "willfully or grossly neglect the discharge of his or her duties." Ms. Danzler's multiple violation of the City's disorderly conduct ordinance constitutes a willful or grossly negligent discharge of her duties as member of the Ethics and Accountability Board and a public servant and is grounds for removal for cause.]

*SEPARATED FROM MASTER RESOLUTION*

**240325** ARPA Funds/Flint Odyssey House, Inc./Mental Health Referrals and Services Support/Respond to the Impacts of the Pandemic

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Flint Odyssey House, Inc. in the amount \$36,000. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: This resolution will replace the previously passed resolution No. 2304141]

*SEPARATED FROM MASTER RESOLUTION*

**240340.1** Amended Resolution/Guidelines/Granting Hardship Exemptions/Property Taxes

An amended resolution resolving that to be eligible for consideration of hardship exemption pursuant to MCL 211.7u in the City of Flint, a person must be the owner and must occupy the property as a principal residence, as defined, for which the exemption is requested; file a complete application, prescribed by the state tax commission; submit

copies of federal and state income tax returns for ALL persons that resided in the homestead including property tax credit forms and/or Statement of Benefits paid from Michigan Department of Social Services or Social Security Administration; and meet City of Flint poverty income standards, AND, resolving that the applicant and ALL qualifying persons that resided in the home must have an annual adjusted income no more than 200% of the Federal Poverty Guidelines published in the prior calendar year AND, resolving that the applicant's asset level, excluding the homestead, may not exceed \$15,000; regardless of income level, AND, resolving that the applicant may not have ownership interest in any real estate other than the homestead, nor shall anyone else living outside Of the household have interest in the homestead, AND, resolving that a hardship exemption may be granted for only one year at a time, AND, resolving that the board of review shall request identification of the applicant and/or proof of ownership of the homestead under consideration for hardship exemption, AND, resolving that the board of review may request from the applicant any supporting documents which may be utilized in determining a hardship exemption request, AND, resolving that the completed hardship exemption application must be filed after January 1, but before the day prior to last day of board of review in the year for which exemption is sought, AND, resolving that the board of review shall administer an oath wherein the applicant testifies as to the accuracy of the information provided, AND, resolving that to conform with the provisions of P.A. 253 of 2020, this resolution is and will be in effect for 2025. [NOTE: Resolution amended to address the provisions of P.A. 253 of 2020.]

*This Matter was PASSED on the Consent Agenda*

**240348** ARPA Funds/Franklin Avenue Mission/Respond to Impacts of the Pandemic for Increased Food Access

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to the Franklin Avenue Mission. Funds will be paid from the American Rescue Plan Act fund (287) in the amount of \$22,000. Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

*This Matter was PASSED on the Consent Agenda*

**240400-T** Grant Acceptance/Safety Equipment Grant Award/The Hundred Club of Genesee, Shiawassee and Lapeer Counties

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary to accept the Safety Equipment grant award from The Hundred Club of Genesee, Shiawassee and Lapeer Counties to purchase Streamlight Rechargeable Flashlights and Chargers for the Flint Fire Department and to appropriate award funding for revenue and expenditures for the FY25 budget year in the amount of \$3, 100.00 and to record the grant award revenue with grant code LTHC-SAFE24, AND, further resolving that the Division of Purchases and Supplies is authorized to issue Purchase Orders to Fire Department approved vendors for the purchase of Streamlight Rechargeable Flashlights and Chargers, in an amount NOT-TOEXCEED \$3, 100.00 for FY25 (07/01/24-06/30/25).

*This Matter was PASSED on the Consent Agenda*

**240401-T** National Vision Administrators [NVAI/Optical Insurance Benefits/Retirees and Active Employees

Resolution resolving that that the appropriate officials are hereby authorized to do all things necessary to extend the agreement with National Vision Administrators [NVA] to continue providing the City with optical insurance benefits for its active and retired employees through 30, 2025, for an amount NOT-TO-EXCEED \$93,000.00. Funding will come from the Fringe Benefits Fund 627.

*This Matter was PASSED on the Consent Agenda*

**240406-T** ARPA Funds/Homelessness Prevention Activities/FY2024, FY2025 and FY2026 Emergency Solutions Grants Match

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source accounts # 101-612.006-801.000 to the City's Community Services Division.



Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$500,000 of ARPA funds budgeted in the Public Health and Youth Development category of the Council approved budget adopted on October 24, 2022. These funds will be managed by the City of Flint's Community Services Division as match funds for existing homelessness prevention programs funded by annual Emergency Solutions Grants (ESG) in FY 23-24, FY 24-25, and FY 25-26. This will help ensure that no ESG funds are returned to the US Department of Housing and Urban Development due to lack of agency ability to raise the match funds for programming required by HUD to spend the ESG dollars.]

*This Matter was PASSED on the Consent Agenda*

**240407-T** ARPA Funds/Impacts of the Pandemic on Housing for Flint Homeowners/City-Wide Roof Repair Programs/Funds Previously Allocated to GCCARD

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to the City's Community Services Division. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department Treasury requirements and previously approved authorizations. [NOTE: City Administration recommends reallocating \$850,000 that was previously allocated to GCCARD (but they were unable to execute a contract due to lack of staff capacity) to the Community Services Division to be used for a citywide roof repair program. Existing staff will oversee this program that will utilize a lottery system for picking the chosen applicants and there will 8 applicants chosen from all 9 wards (so long as there are eligible applicants from which to choose).

*This Matter was PASSED on the Consent Agenda*

**240408-T** Jack Doheny Supply/Water Service Center Vactor Combination Vehicles/Parts and Repair

Resolution resolving that the Division of Purchases and Supplies is authorized to issue a Purchase Order to Jack Doheny Supply for Water Service Center Vactor parts and repairs, in an amount NOT-TOEXCEED \$120,000.00, for FY25 (07/01/27-06/30/2025).

*This Matter was PASSED on the Consent Agenda*

**240409-T** Contract/Weinstein Electric Company/Decorative Street Lights Repairs  
Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to enter into a contract with Weinstein Electric Company, in an amount NOT-TO-EXCEED \$221,155.00, for the purposes of decorative street light repairs in the City of Flint.

*This Matter was PASSED on the Consent Agenda*

**240411-T** Metron-Farnier, LLC/Water Meters

Resolution resolving that the Division of Purchases and Supplies is authorized to issue a Purchase Order to Metron-Farnier, LLC, in an amount NOT-TO-EXCEED \$625,000.00 for FY2025 (07/01/202406/30/2025), for the purchase of additional water meters for the Water Service Center [WSC].

*This Matter was PASSED on the Consent Agenda*

**240412-T** D.H. T Transportation/WPC Sludge Hauling

Resolution resolving that the proper City Officials are authorized to do all things necessary to issue a Purchase Order to D.H.T. Transportation, 2695 West Vassar Road, Reese, MI 48757 for Water Pollution Control Sludge Hauling/Transportation Services, in the amount NOT-TO-EXCEED FY 2025 amount of \$280,000.00.

*This Matter was PASSED on the Consent Agenda*

**240413-T** Republic Services (Citizens Landfill)/WPC Sludge Disposal

Resolution resolving that the proper City Officials are authorized to do all things necessary to issue a Purchase Order to Republic Services Citizens Landfill, 2361 W. Grand Blanc Road, Grand Blanc, Michigan 48439 for 3-year Water Pollution Control Sludge Disposal Services, in the NOT-TO-EXCEED FY 2025 amount of \$776,000.00, a 2025 fiscal year aggregate total of \$800,000.00, and pending adoption of the FY 2026 and FY 2027 budgets in the amounts of \$880,000.00 and \$968,000.00, respectively.

*This Matter was PASSED on the Consent Agenda*

**240415-T Agreement/Rehmann Robson, LLC/Auditing Services**

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to engage the services of Rehmann Robson, LLC. for FY2024 auditing services for \$259,000.00, plus out-of-pocket expenses not to exceed \$10,000.00.

*This Matter was PASSED on the Consent Agenda*

**SECOND READING AND ENACTMENT OF ORDINANCES**

**240264 Amendment/Ordinance/Chapter 50 (Zoning)/Article 18 (Administration and Enforcement)/Section 50-200 (Authority of the Zoning Coordinator)/Section 50-202 (Enforcement Powers)**

An ordinance to amend the Code of the City of Flint by amending Chapter 50 (Zoning), Article 18 (Administration and Enforcement), Section 50-200 (Authority of the Zoning Coordinator) and Section 50202 (Enforcement Powers). [NOTE: A Public Hearing for Ordinance No.240264 was held on Monday, July 22, 2024.]

*This Matter was PASSED on the Consent Agenda*

**CONSENT AGENDA VOTE**

*\*Councilmember Mushatt, seconded by Councilmember Priestley, made a motion to Approve the Consent Agenda with any separations (Resos. No. 240324, 240235, and 240325 to be separated). This motion PASSED by the following vote:*

*Aye: 8 – Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer, Councilmember Jarrett, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, and Councilmember Winfrey-Carter*

*No: 0 –*

*Absent: 1 – Councilmember El-Alamin*

### **SEPARATED FROM MASTER RESOLUTION (CONSENT AGENDA)**

**240324**      Reallocation of ARPA Funds/Sarvis Park Neighborhood Association (SPNA)/Alternative Uses of Vacant Lots/Neighborhood Engagement Hub (NEH) as Fiduciary

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Neighborhood Engagement Hub [NEH] (Sarvis Park Neighborhood Association) and appropriate funding in the current and future fiscal years in the amount of \$25,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. [NOTE: This resolution will replace the previously passed Resolution No. 240143.1]

*\*A motion was made by Councilmember Mushatt, seconded by Councilmember Murphy, that this matter be APPROVED. No Votes Taken.*

*\*A motion was made by Councilmember Mushatt, seconded by Councilmember Murphy, to POSTPONE TO COUNCIL [9/23/2024].*

*This motion FAILED by the following vote:*

*Aye: 4 – Councilmember Mushatt, Councilmember Lewis, Councilmember Murphy, and Councilmember Priestley*

*No: 4 – Councilmember Winfrey-Carter, Councilmember Burns,*

*Councilmember Pfeiffer, and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

*\*A motion was made by Councilmember Priestley, seconded by Councilmember Murphy, that this matter be sent to FINANCE [9/18/2024]. This motion PASSED by the following vote:*

*Aye: 5 – Councilmember Pfeiffer, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, and Councilmember Mushatt*

*No: 3 – Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

**240235**

Scheduling of a Public Hearing/Removal for Cause/Ethics and Accountability Board/Member Billie Danzler

Resolution resolving that that the Law Department is requested to retain outside counsel to act as the Manager for this public hearing, who will present the case for removal to the City Council, AND, resolving that Ms. Danzler may, at her own expense, be represented by legal counsel at this public hearing, AND, resolving that the City Clerk shall, in conjunction with the Manager and Ms. Danzler or her legal counsel, schedule a public hearing regarding the removal of Billie Danzler of the Ethics and Accountability Board, to be held at a special meeting of the City Council, and shall provide notice of the same to Ms. Danzler and the public as required by the Flint City Charter. [NOTE: Section 1-603(A) of the Flint City Charter states that "the City Council shall declare the forfeiture of the office of any elective officer or appointee and may remove for cause any person appointed to an office for a fixed term. In every case there shall be a public hearing before the City Council with public notice published in the manner set forth in this Charter. "Section 1-603(B) of the Flint City Charter states that "[t]he position of an elective City of Flint officer or an appointee shall be forfeited if he or she: 1. Lacks at any time any qualifications required by law or this Charter; or 2. Violates any provisions of this Charter; or

3. Is convicted of a felony while holding the office or appointment. "Section 1-602(C)(1) of the Flint City Charter prohibits public servants from "willfully or grossly neglect the discharge of his or her duties." Ms. Danzler's multiple violation of the City's disorderly conduct ordinance constitutes a willful or grossly negligent discharge of her duties as member of the Ethics and Accountability Board and a public servant and is grounds for removal for cause.]

*\*A motion was made by Councilmember Priestley, seconded by Councilmember Murphy, that this matter be APPROVED. No Votes Taken.*

*\*A motion was made by Councilmember Murphy, seconded by Councilmember Pfeiffer, that this matter be kept in CITY COUNCIL [9/23/2024].*

*This motion PASSED by the following vote:*

*Aye: 5 – Councilmember Pfeiffer, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, and Councilmember Mushatt*

*No: 3 – Councilmember Winfrey-Carter, Councilmember Burns, and Councilmember Jarrett*

*Absent: 1 – Councilmember El-Alamin*

**240325**

ARPA Funds/Flint Odyssey House, Inc./Mental Health Referrals and Services Support/Respond to the Impacts of the Pandemic

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Flint Odyssey House, Inc. in the amount \$36,000. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: This resolution will replace the previously passed resolution No. 2304141]

*\*A motion was made by Councilmember Priestley, seconded by*

*Councilmember Mushatt, that this matter be APPROVED. No Votes Taken.*

*\*A motion was made by Councilmember Mushatt, seconded by Councilmember Pfeiffer, that this matter be SENT to FINANCE [9/18/2024].*

*This motion PASSED by the following vote:*

*Aye: 7 – Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer, and Councilmember Jarrett*

*No: 1 – Councilmember Winfrey-Carter*

*Absent: 1 – Councilmember El-Alamin*

## **FINAL COUNCIL COMMENTS**

*There were No Council Comments.*

## **ADJOURNMENT**

*Councilmember Mushatt, seconded by Councilmember Priestley, made a motion to Adjourn. This Meeting Adjourned at 10:27 p.m.*

*This Motion PASSED by a VOTE of 8:0.*

*Absent: Councilmember El-Alamin*

*Respectfully transcribed and submitted,*

*Jasmine Green  
City Council Secretary*

240471-7



# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)

## Meeting Minutes -FINAL

Monday, September 23, 2024

8:20 P.M.

City Council Chambers

### CITY COUNCIL

Ladel Lewis, President, Ward 2  
Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6

Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

\*\*\*\*\*

### CALL TO ORDER

*President Lewis called this Regular City Council Meeting to or at 8:20 p.m.*



## **ROLL CALL**

*Present: Councilmembers El-Alamin, Lewis, Murphy, Priestley, Winfrey-Carter, Burns, Mushatt, and Jarrett*

*Absent: Councilmember Pfeiffer*

## **PLEDGE OF ALLEGIANCE**

*Pledge of Allegiance was led by Councilmember Winfrey-Carter*

## **PRAYER OR BLESSING**

*Councilmember Jarrett led the Prayer or Blessing*

## **READING OF DISORDERLY PERSON CITY CODE SUBSECTION**

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

*Read into Record*

## **REQUEST FOR AGENDA CHANGES/ADDITIONS**

**NONE**

## **PUBLIC HEARINGS**

**240192.6**     Public Hearing/Ordinance 240192.1

A Public Hearing for Ordinance No. 240192.1, an amended ordinance to amend Chapter 46 (Utilities), Article II (Water Supply and Sewage

Disposal System), by the addition of Division 5 (Replacement of Lead Service Lines). [NOTE: This ordinance shall become effective 30 days after enactment] [NOTE: Ordinance amended to address concerns raised by EGLE regarding potential conflicts with Mich. AdminCode.]

*Hearing Held and ended at 8:39 p.m.*

**240342.6 Public Hearing/Ordinance 240342**

A Public Hearing for Ordinance No. 240342, ordinance to amend the Flint City Code of Ordinances by amending Chapter 31, General Offenses, Article I, In General, by amending Section 31.16.2, Fireworks. [NOTE: This ordinance shall become effective 30 days after enactment]

*Hearing Held and ended at 8:44 p.m.*

**PUBLIC COMMENT**

*Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.*

*Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.*

**7 Public Speakers**

**COUNCIL RESPONSE**

*Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.*

***Councilmembers to respond (Lewis, Murphy, Winfrey-Carter, Burns and Mushatt)***

**RECONSIDERATIONS**

240144

Administrative Consent Order/City of Flint/State of Michigan/Department of Environment, Great Lakes and Energy [EGLE]/Drinking Water and Environmental Health Division

Resolution resolving that the City Council approves authorizing the City of Flint to take all actions necessary to enter into DWEHD Order No. ACO-399-03-2024 ("Administrative Consent Order between the City of Flint and EGLE"). [NOTE: The State of Michigan, Department of Environment, Great Lakes, and Energy ("EGLE"), Drinking Water and Environmental Health Division ("DWEHD") has made allegations that the City of Flint is in violation of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399), and the administrative rules promulgated thereunder, being 2009 ACS R 325.10101, *et seq.*, Title XIV of the Public Health Service Act: Safety of Public Water Systems (Safe Drinking Water Act), Title 42 of the United States Code (USC), Section 300f, *et seq.* (collectively, the "SDWA"). The City of Flint and EGLE have tentatively agreed to resolve the violations alleged by EGLE through entry of an Administrative Consent Order.]

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, that this matter made be RECONSIDERED. The motion carried by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 3 - Councilmember Winfrey-Carter, Councilmember Burns and Councilmember Jarrett*

*Absent 1 – Councilmember Pfeiffer*

240227

Reallocation of ARPA Funds/Grants for Youth Job Training/Faith Foundation Resources

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Faith Foundation Resources in the amount of \$200,000. Based on review and validation of the appropriate fund use by the City's compliance firm,

implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, that this matter may be RECONSIDERED. The motion carried by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 3 - Councilmember Winfrey-Carter, Councilmember Burns and Councilmember Jarrett*

*Absent 1 – Councilmember Pfeiffer*

**240191** Amendment/Ordinance/Chapter 31 (General Offenses), Article I (In General), of the Code of the City of Flint by amending Section 31-10 (Disorderly Conduct, Assault and Battery, And Disorderly Persons)

An ordinance to amend Chapter 31 (General Offenses), Article I (In General), of the Code of the City of Flint by amending Section 31-10 (Disorderly Conduct, Assault and Battery, And Disorderly Persons). [NOTE: This ordinance shall become effective 30 days after enactment.]

**[NOTE: A PUBLIC HEARING FOR ORDINANCE NO. 240191 WAS HELD ON MONDAY, JUNE 10, 2024.]**

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, that this matter may be RECONSIDERED. The motion PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 3 - Councilmember Winfrey-Carter, Councilmember Burns and Councilmember Jarrett*

*Absent 1 – Councilmember Pfeiffer*

**CONSENT AGENDA**

*Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.*

*\*A Motion was made by Councilmember Priestley, seconded by Councilmember El-Alamin, made a motion to APPROVE the Consent Agenda with separations. The Motion PASSED by the Following Vote.*

*7:1 (No: Jarrett) (Absent: Pfeiffer)*

## **RESOLUTIONS (May Be Reconsidered)**

**240144** Administrative Consent Order/City of Flint/State of Michigan/Department of Environment, Great Lakes and Energy [EGLE]/Drinking Water and Environmental Health Division

Resolution resolving that the City Council approves authorizing the City of Flint to take all actions necessary to enter into DWEHD Order No. ACO-399-03-2024 ("Administrative Consent Order between the City of Flint and EGLE"). [NOTE: The State of Michigan, Department of Environment, Great Lakes, and Energy ("EGLE"), Drinking Water and Environmental Health Division ("DWEHD") has made allegations that the City of Flint is in violation of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399), and the administrative rules promulgated thereunder, being 2009 ACS R 325.10101, *et seq.*, Title XIV of the Public Health Service Act: Safety of Public Water Systems (Safe Drinking Water Act), Title 42 of the United States Code (USC), Section 300f, *et seq.* (collectively, the "SDWA"). The City of Flint and EGLE have tentatively agreed to resolve the violations alleged by EGLE through entry of an Administrative Consent Order.]

*\*A Motion was made by Councilmember Priestley, seconded by Councilmember Murphy, made a motion to APPROVE. The motion carried by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember*

*Murphy, Councilmember Priestley, and Councilmember Mushatt*

*No: 1 – Councilmember Jarrett*

*Absent 1 – Councilmember Pfeiffer*

## **ROLL CALL**

*Present: Councilmembers El-Alamin, Lewis, Murphy, Priestley, Mushatt, and Jarrett*

*Absent: Councilmember Winfrey-Carter and Councilmember Burns left this meeting at 9:29 p.m.*

## **RESOLUTIONS (May Be Reconsidered Continued)**

**240227**      Reallocation of ARPA Funds/Grants for Youth Job Training/Faith Foundation Resources

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Faith Foundation Resources in the amount of \$200,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember El-Alamin, made a motion to APPROVE. The motion carried by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, and Councilmember Mushatt*

*No: 1 – Councilmember*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns and Councilmember Pfeiffer*

**SECOND READING AND ENACTMENT OF ORDINANCES (May Be Reconsidered)**

**240191** Amendment/Ordinance/Chapter 31 (General Offenses), Article I (In General), of the Code of the City of Flint by amending Section 31-10 (Disorderly Conduct, Assault and Battery, And Disorderly Persons)

An ordinance to amend Chapter 31 (General Offenses), Article I (In General), of the Code of the City of Flint by amending Section 31-10 (Disorderly Conduct, Assault and Battery, And Disorderly Persons). [NOTE: This ordinance shall become effective 30 days after enactment.]

*\*A Motion was made by Councilmember Jarrett, seconded by Councilmember Murphy, made a motion to AMEND to a .1 to change the language "to any person" not just local official. The motion FAILED by the following vote:*

*Aye: 2 – Councilmember Murphy and Councilmember Jarrett*

*No: 4 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Priestley, and Councilmember Mushatt*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns and Councilmember Pfeiffer*

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, made a motion to APPROVE. The motion PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 1 – Councilmember Jarrett*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns and Councilmember Pfeiffer*

## RESOLUTIONS

240235      Scheduling of a Public Hearing/Removal for Cause/Ethics and Accountability Board/Member Billie Danzler

Resolution resolving that that the Law Department is requested to retain outside counsel to act as the Manager for this public hearing, who will present the case for removal to the City Council, AND, resolving that Ms. Danzler may, at her own expense, be represented by legal counsel at this public hearing, AND, resolving that the City Clerk shall, in conjunction with the Manager and Ms. Danzler or her legal counsel, schedule a public hearing regarding the removal of Billie Danzler of the Ethics and Accountability Board, to be held at a special meeting of the City Council, and shall provide notice of the same to Ms. Danzler and the public as required by the Flint City Charter. [NOTE: Section 1-603(A) of the Flint City Charter states that "the City Council shall declare the forfeiture of the office of any elective officer or appointee and may remove for cause any person appointed to an office for a fixed term. In every case there shall be a public hearing before the City Council with public notice published in the manner set forth in this Charter. "Section 1-603(B) of the Flint City Charter states that "[t]he position of an elective City of Flint officer or an appointee shall be forfeited if he or she : 1. Lacks at any time any qualifications required by law or this Charter; or 2. Violates any provisions of this Charter; or 3. Is convicted of a felony while holding the office or appointment. "Section 1-602(C)(1) of the Flint City Charter prohibits public servants from "willfully or grossly neglect the discharge of his or her duties." Ms. Danzler's multiple violation of the City's disorderly conduct ordinance constitutes a willful or grossly negligent discharge of her duties as member of the Ethics and Accountability Board and a public servant and is grounds for removal for cause.]

*\*A Motion was made by Councilmember Murphy, seconded by Councilmember Mushatt, made a motion to APPROVE. The motion was PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember*



*Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 1 – Councilmember Jarrett*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns and Councilmember Pfeiffer*

240324

Reallocation of ARPA Funds/Sarvis Park Neighborhood Association (SPNA)/Alternative Uses of Vacant Lots/Neighborhood Engagement Hub (NEH) as Fiduciary

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Neighborhood Engagement Hub [NEH] (Sarvis Park Neighborhood Association) and appropriate funding in the current and future fiscal years in the amount of \$25,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. [NOTE: This resolution will replace the previously passed Resolution No. 240143.]

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember Priestley, made a motion to APPROVE. The motion was PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 1 – Councilmember Jarrett*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

## ROLL CALL

*Councilmember Jarrett left this meeting at 9:47 p.m.*

*Present: Councilmembers El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley, and Councilmember Mushatt*

*Absent: Councilmember Winfrey-Carter and Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

**240325.1** Amended Resolution/Opioid Settlement Funds/Flint Odyssey House, Inc./Mental Health Referrals and Services Support/Respond to the Impacts of the Pandemic

Amended resolution resolving that the appropriate City officials are authorized to do all things necessary to allocate Opioid Settlement Funds for funding to Flint Odyssey House, Inc. in an amount not to exceed \$36,000.00. [NOTE: This resolution will replace the previously passed resolution No. 230414]. [NOTE: This resolution was amended by the City Council to change the funding source from ARPA Funds to Opioid Settlement Funds.]

*\*A Motion was made by Councilmember Priestley, seconded by Councilmember Mushatt, made a motion to DROP INDEFINITELY. The motion was PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 0*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

**240402-T** Reallocation of ARPA Funds/First Responder Mental Health Reimbursement Program

Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any agreements, to

appropriate funding from the funding source account #101-287.000-963.000 to First Responder Mental Health Reimbursement Program, in the amount of \$200,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

*\*A Motion was made by Councilmember Murphy, seconded by Councilmember El-Alamin, made a motion to APPROVE. The motion was PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 0*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

**240410-T** Contract/Complete Towing Service/Police Department Towing and Storage Services

Resolution resolving that the proper City Officials are authorized to enter into a contract with Complete Towing for the Police Department for towing and storage services, in a two-year amount NOT-TO-EXCEED \$860,000.00 (\$430,000 for FY25 and \$430,000 pending adoption of the FY26 budget). Adoption of this resolution authorizing the two-year contract will override/nullify Resolution No. 240289 recently adopted by the City Council on July 22, 2024.

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember El-Alamin, made a motion to APPROVE along with 240428, 240429, and 240432. The motion was PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 0*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns,  
Councilmember Pfeiffer and Councilmember Jarrett*

**240420-T** MDOT Authorized Signatures/State Trunkline

Resolution resolving that the City of Flint authorizes Mayor Sheldon Neeley and City Administrator Clyde Edwards as authorized signatures to the MDOT Contract Number State Trunkline. [NOTE: The City of Flint and Michigan Department of Transportation (MDOT) agree to enter into a contract for the State Trunkline. MDOT requires names of officials authorized to sign the contract agreement.]

*\*This Matter was PASSED on the Consent Agenda*

**240421-T** Funding Incentive/Workforce Innovation and Opportunity ACT (WIOA)/Genesee Shiawassee Thumb Michigan Works

Resolution resolving, that the appropriate City Officials are hereby authorized to do all things necessary to accept the funding incentive from GST Michigan Works provided under the WIOA to purchase turnout gear for 13 newly hired Firefighter Trainees and to appropriate the incentive funding award for revenue and expenditures for the FY25 budget year in the amount of \$32,500.00 and to record the funding incentive award under the REVENUE-REIMBURSEMENT account, AND, further resolving that the Division of Purchases and Supplies is hereby authorized to issue Purchase Orders to Fire Department approved vendors for the purchase of turnout gear equipment, in the amount not-to-exceed \$32,500.00 for FY25 (07/01/24-06/30/25).

*\*This Matter was PASSED on the Consent Agenda*

**240422-T** Tetra Tech of Michigan, PC/WPC Asset Management Plan Update

Resolution resolving that the proper City Officials are authorized to do all things necessary to issue a Purchase Order to Tetra Tech of Michigan, PC, 1136 Oak Valley Drive, Suite 100, Ann Arbor, MI 48108 for Water Pollution Control Asset Management Plan Update Services, in the not-

to-exceed FY 2025 amount of \$175,000.00.

*\*This Matter was PASSED on the Consent Agenda*

**240423-T** Firefighter Turnout Gear Grant Award/State of Michigan Department of Labor and Economic Opportunity (LEO)

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary to accept the Firefighter Turnout Gear grant award from the State of Michigan Department of Labor and Economic Opportunity (LEO) to purchase an additional set of turnout gear to include coat, pants and boots for all Flint Fire Department fire suppression personnel and to appropriate award funding for revenue and expenditures for the FY25 budget year in the amount of \$255,135.00 for FY25 (07/01/24-06/30/25), AND, further resolving that the Division of Purchases and Supplies is hereby authorized to issue Purchase Orders to Fire Department approved vendors for the purchase of this turnout gear, in an amount not-to-exceed \$255,135.00 for FY25 (07/01/24-06/30/25).

*\*This Matter was PASSED on the Consent Agenda*

**240427-T** Reallocation of ARPA Funds/Grants for Community Engagement and Beautification and External Minor Home Repairs/1<sup>st</sup> Ward Priorities/Neighborhood Engagement Hub as Fiduciary

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to The Neighborhood Engagement Hub in the amount of \$30,000 to act as fiduciary for 1<sup>st</sup> Ward Priorities. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember El-Alamin, made a Motion to DROP. The Motion was DROPPED by the following votes:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 0*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

240428-T ARPA Funding/Blight Elimination Department/4<sup>th</sup> Ward  
Lawnmowing/4<sup>th</sup> Ward Priorities

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to Asbury Community Development Center in the amount of \$30,000, to act as fiduciary for the South Flint Soup Kitchen, in accordance with 8<sup>th</sup> Ward Priorities. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember El-Alamin, made a motion to APPROVE along with 240428, 240429, and 240432. The motion was PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 0*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

240429-T ARPA Funding/Asbury Community Development Center as  
Fiduciary/South Flint Soup Kitchen/8<sup>th</sup> Ward Priorities

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary

agreements, to appropriate funding to Asbury Community Development Center in the amount of \$30,000, to act as fiduciary for the South Flint Soup Kitchen, in accordance with 8<sup>th</sup> Ward Priorities. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember El-Alamin, made a motion to APPROVE along with 240428, 240429, and 240432. The motion was PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 0*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

## **RESOLUTIONS (May Be Referred from Special Affairs)**

### **240404-T Reallocation of ARPA Funds/North Flint Food Co-Op**

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to North Flint Food Market Cooperative in the amount of \$300,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

*\*This Matter was PASSED on the Consent Agenda*

### **240432-T Reallocation of ARPA Funds/Community Engagement/External Minor Home Repairs/Hasselbring Center/1<sup>st</sup> Ward Priorities/Neighborhood Engagement HUB as Fiduciary**

Resolution resolving that the appropriate City officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate funding to The Neighborhood Engagement Hub in the amount of \$30,000.00 to act as fiduciary for 1<sup>st</sup> Ward Priorities. Before the funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: This resolution will replace previously passed Reso No. 240343.1] [NOTE: \$10,000.00 is to be used for the completion of five until September 2024, and again in 2025 from May until the end of September; \$3,000.00 is to go to The Neighborhood Engagement Hub; \$6,000.00 is to be used to pay the first twelve months (at \$500.00 per month) of the lease payments due under the 2024 Lease Agreement between the City of Flint and the Hasselbring Senior Center.]

*\*A Motion was made by Councilmember Mushatt, seconded by Councilmember El-Alamin, made a motion to APPROVE along with 240428, 240429, and 240432. The motion was PASSED by the following vote:*

*Aye: 5 – Councilmember El-Alamin, Councilmember Lewis, Councilmember Murphy, Councilmember Priestley and Councilmember Mushatt*

*No: 0*

*Absent 3 – Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Pfeiffer and Councilmember Jarrett*

**240433-T** Grant Acceptance/Michigan Department of Environment, Great Lakes, and Energy/Water Pollution Control

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to accept and appropriate grant funding, and abide by the terms and conditions of the grant award agreement from the State of Michigan Department of Environment, Great Lakes and Energy, in the total award amount of \$40,000.00; AND, further resolving that the City Administrator, Chief Financial Officer, and WPC/DPW Manager be authorized as signatories and representatives for all



activities associated with the grant listed above.

*\*This Matter was PASSED on the Consent Agenda*

**240434-T** Resolution resolving that the appropriate City officials are authorized to do all things necessary to allocate Opioid Settlement Funds for funding to Flint Odyssey House, Inc. in an amount not to exceed \$36,000.00 to be used for Mental Health Referrals and Services Support.

**240435-T** Grant Acceptance/Voters Not Politicians Education Fund/Flint City Clerk's Office/Communications and Public Relations

Resolution resolving that that the appropriate City Officials authorize to do all things necessary to accept and appropriate grant award funding from the Count MI Vote Education Fund, dba Voters Not Politicians Education Fund to the Flint City Clerk's Office to support communications and public relations efforts for the November 5, 2024 General Election, and to abide by the terms and conditions of the grant award agreement, in the total award amount of \$14,000.00, AND, resolving that the City Clerk be authorized as signatory and representative for all activities associated with the grant award.

*\*This Matter was PASSED on the Consent Agenda*

**240436-T** Grant Acceptance/Institute for Responsive Government/Flint City Clerk's Office/Nonpartisan Work Planning and Operationalizing Election Administration

Resolution resolving that the appropriate City Officials authorize to do all things necessary to accept and appropriate grant award funding from the Institute for Responsive Government to the Flint City Clerk's Office to support election administration, and to abide by the terms and conditions of the grant award agreement, in the total award amount of \$60,000.00, AND, resolving that the City Clerk be authorized as signatory and representative for all activities associated with the grant award.

*\*This Matter was PASSED on the Consent Agenda*

**SECOND READING AND ENACTMENT OF ORDINANCES**

**240192.1** Amended Ordinance/Amendment/Ordinance/Chapter 46  
(Utilities)/Article II (Water Supply and Sewage Disposal  
System)/Division 5 (Replacement Lead Service Lines)

An amended ordinance to amend Chapter 46 (Utilities), Article II (Water Supply and Sewage Disposal System), by the addition of Division 5 (Replacement of Lead Service Lines). [NOTE: This ordinance shall become effective 30 days after enactment] [NOTE: Ordinance amended to address concerns raised by EGLE regarding potential conflicts with Mich. Admin Code.]

*\*This Matter was PASSED on the Consent Agenda*

**240342** Amendment/Chapter 31 (General Offenses)/Section 31-16.2 (Fireworks)

Ordinance to Amend the Flint City Code of Ordinances by amending Chapter 31, General Offenses, Article I, In General, by amending Section 31.16.2, Fireworks. [NOTE: This ordinance shall become effective 30 days after enactment]

*\*This Matter was PASSED on the Consent Agenda*

## **FINAL COUNCIL COMMENTS**

*Final Council Comments shall be limited to two (2) minutes.*

## **ADJOURNMENT**

*Councilmember Mushatt, seconded by Councilmember Priestley, made a motion to Adjourn. This Regular City Council Meeting Adjourned at 9:54 p.m.*

*This Motion PASSED by a VOTE 5.0.*

*Respectfully transcribed and submitted,*

*Christel Snider  
City Council Secretary*



240472-7

# City of Flint, Michigan

Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502

## MEETING MINUTES - FINAL

Monday, October 14, 2024

6:29 PM

City Council Chambers

### CITY COUNCIL

Ladel Lewis, President, Ward 2

Candice Mushatt, Vice President, Ward 7

Leon El-Alamin, Ward 1

Judy Priestley, Ward 4

Tonya Bums, Ward 6

VACANT, Ward 3

Jerri Winfrey-Carter, Ward 5

Dennis Pfeiffer, Ward 8

Jonathan Jarrett, Ward 9

Davina Donahue, City Clerk

\*\*\*\*\*

### CALL TO ORDER

*President Lewis called this Regular City Council Meeting to order at 6:29 p.m.*

### ROLL CALL

*Present: Councilmember El-Alamin, Councilmember Lewis, Councilmember Priestley, Councilmember Winfrey-Carter, Councilmember Burns, Councilmember Mushatt, Councilmember Pfeiffer and Councilmember Jarrett*

## **PLEDGE OF ALLEGIANCE**

*Pledge of Allegiance was led by Councilmember Burns*

## **PRAYER OR BLESSING**

*Councilmember Mushatt led the Prayer or Blessing*

## **READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators will be removed from the meetings.*

*Read into Record*

## **REQUEST FOR AGENDA CHANGES/ ADDITIONS**

*No request for Agenda Changes*

## **ADJOURNMENT**

*President Lewis adjourned the meeting due to a lack of quorum at 6:45 p.m.*

*Respectfully transcribed and submitted,  
Christel Snider  
City Council Secretary*

# City of Flint, Michigan

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## Meeting Minutes - FINAL

**Wednesday, January 3, 2024**

**4:49 PM**

**CITY COUNCIL CHAMBERS**

## SPECIAL CITY COUNCIL

*Ladel Lewis, President, Ward 2  
Candice Mushatt, Vice President, Ward 7*

*Eric Mays, Ward 1  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6*

*Quincy Murphy, Ward 3  
Jeri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8*

*Eva L. Worthing, Ward 9*

*Davina Donahue, City Clerk*

*This Special City Council Meeting was called by 6th Ward Councilperson Tonya Burns and 8th Ward Councilperson Dennis Pfeiffer for the following purpose(s): To Consider the Following Resolution: Resolution Scheduling a Special Primary and Special General Election for the Seventh (7th) Ward Council Seat (Reso No. 230475).*

**CALL TO ORDER**

President Lewis Called this Special City Council Meeting to Order at 4:49 p.m.

**ROLL CALL**

Present (Councilmembers Lewis, Winfrey-Carter, Burns, and Pfeiffer)

Absent (Councilmembers Mays, Murphy, Priestley, Mushatt, and Worthing)

**PLEDGE OF ALLEGIANCE**

**PRAYER OR BLESSING**

**READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

**PUBLIC SPEAKING**

**COUNCIL RESPONSE**

**RESOLUTIONS**

**230475** Special Primary and Special General Election/Seventh (7th) Ward Council Seat

Resolution resolving that a special primary election be scheduled for Tuesday, May 7, 2024, and a general election scheduled for Tuesday, August 6, 2024, for the purpose of electing a councilperson for the Seventh (7th) Ward for the term ending November 2026, AND, resolving that the deadline for submitting nominating petitions for the Seventh (7th) Ward Council seat be Tuesday, January 23, 2024.

**FINAL COUNCIL COMMENTS**

## ADJOURNMENT

*Council President Lewis Adjourned this Special City Council meeting at approximately 4:55 p.m. Due to a Lack of Quorum.*

# City of Flint, Michigan

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## Meeting Minutes

Monday, January 22, 2024

10:48 PM

Council Chambers

### CITY COUNCIL

*Ladel Lewis, President, Ward 2  
Candice Mushatt, Vice President, Ward 7*

*Eric Mays, Ward 1  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6*

*Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8*

*Eva L. Worthing, Ward 9*

*Davina Donahue, City Clerk*



**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

**REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA**

**PUBLIC SPEAKING**

**COUNCIL RESPONSE**

**APPOINTMENTS (MAY BE REFERRED FROM SPECIAL AFFAIRS)**

**240011** Reappointment/Board of Review/Susaye L. Brewer/Ward 5

Resolution resolving that the Flint City Council approves the reappointment of Susaye L. Brewer (421 Garland Street, Apt. 302, Flint, Michigan, 48503) to serve on the Board of Review for a three-year term, commencing upon resolution approval and expiring December 31, 2026, as requested by 5<sup>th</sup> Ward Councilperson Jerri Winfrey-Carter.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240013** Appointment/Board of Review/Kathy Moore

Resolution resolving that the Flint City Council approves the appointment of Kathy Moore to the Board of Review for a three-year term commencing upon approval of this resolution and expiring December 31, 2026.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

## RESOLUTIONS

### 230477 Contract/Weinstein Electric Company/Parks Electrical Upgrade

Resolution resolving that the appropriate City Officials are authorized to enter into a contract with Weinstein Electric Company for parks electrical upgrades and improvements in six (6) parks in an amount not-to-exceed \$80,657.85 for FY24 (07/01/23-06/30/24). Before funds are distributed, the City of Flint's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final Rules. Funding for this project shall come from the American Rescue Plan Act fund (287).

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

### 230478 Berger Chevrolet/Replacement Vehicles

Resolution resolving that the proper City Officials are authorized to do all things necessary to approve a purchase order with Berger Chevrolet Inc. for the purchase of replacement Water Pollution Control vehicles and accessories in the FY 2024 not to exceed amount of \$185,127.00.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

### 240002 Second Supplement/Karegnondi Water Authority Financing Contract

Resolution resolving that the Second Supplement [to the Karegnondi Water Authority Financing Contract] is approved in substantially the form attached hereto as Appendix A. The Mayor and the City Clerk are hereby authorized to approve the final terms of the Second Supplement and to execute and deliver the Second Supplement on behalf of the City when it is in final form, AND, resolving that the City approves of the issuance of the Series 2023 Bonds by the Authority, under and pursuant to the terms of the Financing Contract, as supplemented by the Second Supplement, in one or more series, in the aggregate principal amount of not to exceed \$190,000,000, for the purpose of refunding all or a portion of the outstanding Series 2014 Bonds and paying the costs of issuing and securing the Series 2023 Bonds, all as provided in the Second Supplement. The Series 2023 Bonds shall be issued in anticipation of, and shall be secured by, the contractual obligations of the City and the County as set forth in the Financing Contract, as supplemented by the Second Supplement. Pursuant to the Financing Contract, the City has pledged its limited tax full faith and credit for the prompt and timely payment of its obligations under the Financing Contract, AND, resolving that the City authorizes the Authority to prepare and circulate a Preliminary Official Statement and a final Official Statement in connection with the sale of the Series 2023 Bonds. The Mayor and the City Administrator (each an "Authorized Officer") are each hereby authorized to prepare, approve and distribute

information describing the City to be used by the Authority in connection with the preparation and distribution by the Authority of the Preliminary Official Statement and the Official Statement, and to deem such information final for the purpose of enabling the purchaser of the Series 2023 Bonds to comply with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission. Each Authorized Officer is authorized, if applicable, to execute the final Official Statement on behalf of the City, AND, resolving, if required in connection with the sale and delivery of the Series 2023 Bonds, the City agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Series 2023 Bonds in accordance with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission, and each Authorized Officer is hereby authorized to execute such undertaking on behalf of the City prior to delivery of the Series 2023 Bonds, AND, resolving that the City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of interest on the Series 2023 Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, AND, resolving that the Mayor, City Administrator and City Clerk are each individually authorized to complete, execute and file any and all applications or re information describing the City to be used by the Authority in connection with the preparation and distribution by the Authority of the Preliminary Official Statement and the Official Statement, and to deem such information final for the purpose of enabling the purchaser of the Series 2023 Bonds to comply with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission. Each Authorized Officer is authorized, if applicable, to execute the final Official Statement on behalf of the City, AND, resolving, if required in connection with the sale and delivery of the Series 2023 Bonds, the City agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Series 2023 Bonds in accordance with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission, and each Authorized Officer is hereby authorized to execute such undertaking on behalf of the City prior to delivery of the Series 2023 Bonds, AND, resolving that the City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of interest on the Series 2023 Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, AND, resolving that the Mayor, City Administrator and City Clerk are each individually authorized to complete, execute and file any and all applications or requests for waivers with the Michigan Department of Treasury necessary to effectuate the sale and delivery of the Series 2023 Bonds as contemplated by this resolution and the Second Supplement, including, if necessary, an Application for State Treasurer's Approval to Issue Long-Term Securities, in such form as shall be approved by any of such officers, and to pay any and all necessary application or filing fees in connection therewith. The Mayor, City Administrator and City Clerk are each individually authorized to take all other actions, and to execute and deliver such other documents and certificates on behalf of the City, as may be necessary in connection with issuance, sale and delivery of the Series 2023 Bonds, AND, resolving that the City has been advised that the Authority has retained Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield") as its bond counsel in connection with the issuance of the Series 2023 Bonds and the City hereby consents to the representation of the Authority by Miller Canfield.

***SEPARATED FROM MASTER RESOLUTION***

**240003** FY2024/Second Quarter Budget Amendment

Resolution resolving that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2024 operating budget of the City of Flint. [Total Amendment Amount: \$2,960,842.00]

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240004** Ace Saginaw Paving Company/Paving of Roads

Resolution resolving that the Flint City Council authorizes the Division of Purchases & Supplies to issue a purchase order to Ace Saginaw Paving Company for paving the following roads: Davison Road from Lewis to Dort Hwy; Industrial Avenue from Pierson to Stewart Ave.; Ballenger Hwy. from Corunna Rd. to Court St. and Stewart Ave. from Saginaw St. to Andrew St. in the amount of \$1,332,255.30 and a revised cumulative amount not to exceed amount of \$3,582,255.30.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240005** CO#2/J & M Tree Service/Additional Tree Removals and Trimming

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into change order #2 to the contract with J & M Tree Service for additional urban forestry services, in an amount not to exceed \$70,550.00 and a revised three year aggregate amount of \$378,550.00.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240006** CO#1/JB's Tree & Yard Services/Additional Tree Removals and Trimming

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into change order #1 to the contract with JB's Tree & Yard Services for additional urban forestry services, in an amount not to exceed \$70,550.00 and a revised three year aggregate amount of \$325,550.00.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240008** CO#1/Rauhorn Electric/Intersection Upgrades/Emergency Knockdowns

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into change order #1 to the contract with Rauhorn Electric for additional funding to cover emergency intersection knockdowns, in an amount not to exceed \$75,000.00 and a revised three year aggregate amount of \$475,000.00.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240009** CO#3/Weinstein Electric/Additional Electrical Services

Resolution resolving that the Appropriate City Officials are hereby authorized, to enter into Change Orders to the electrical contract and issue Purchase Orders with Weinstein Electric Company for city-wide electrical services in an amount not-to-exceed \$115,638.00 for an overall aggregate Grand Total not-to-exceed \$264,343.00 FY2024 (07/01/23-06/30/24).

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**RESOLUTIONS (MAY BE REFERRED FROM SPECIAL AFFAIRS)****230319.1** Amended/ARPA Funds Award/James E. Kennedy Family Life Center/Impacts of the Pandemic on Blight/Ward 1

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to the James E. Kennedy Family Life Center and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: In the amount of \$50,000.00; for the "Kennedy Center Cleaners" Project.]

**SEPARATED FROM MASTER RESOLUTION**

**230466.1** Amended/Setting a Public Hearing/Amended Council Rules/Implementation of Amended Council Rules with Immediate Effect

Resolution resolving that the appropriate City Officials authorized to do all things necessary to conduct a public hearing on the attached proposed amended Rules Governing Meetings of the Flint City Council, to be held at the meeting of the Flint City Council on January 8, 2024, or at any subsequent meeting of the Flint City Council as circumstances may warrant, AND, resolving that the proposed amended Rules Governing Meetings of the Flint City Council are adopted, on an emergency basis with immediate effect, for a period not to exceed sixty (60) days, pending completion of the required procedure.

**SEPARATED FROM MASTER RESOLUTION**

**230479** Contract/Eastern Asphalt/Resurfacing of City Park Parking Lots

Resolution resolving that the appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Eastern Asphalt for the resurfacing of **(4)** City Park Parking Lots, in an amount not to-exceed \$263,897.61 for FY24 (07/01/23-06/30/24). Before funds are distributed, the City of Flint's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final Rules. Funding for this project shall come from the American Rescue Plan Act fund (287).

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**230480** Contact/Nationwide Construction Group/Installation of Bollards in City Parks

Resolution resolving that the appropriate City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Nationwide Construction Group for Installation of Bollards in (11) parks in an amount not-to-exceed \$890,971.61 for FY24 (07/01/23-06/30/24). Before funds are distributed, the City of Flint's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final Rules. Funding for this project shall come from the American Rescue Plan Act fund (287).

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240007** Flock Safety/Public Safety Surveillance Cameras

Resoluiton resolving that the appropriate City officials are hereby authorized to do all things necessary to enter into a five year agreement with Flock Group Inc. for the use of their cameras in an annual amount of \$180,000.00 and pending adoption of FY25 (07/01/2024-06/30/25), FY26 (07/01/2025-06/30/26), FY27 (07/01/2026-06/30/27), FY28 (07/01/2027-06/30/28) and FY29 (07/01/2028-06/30/29) budgets for a combined five and a half (5.5) year total of \$990,000.00.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240010** Charitable Gaming License/Back to the Bricks

Resolution resolving that Back to the Bricks is recognized as a non-profit organization operating in the city of Flint for the purpose of obtaining a charitable gaming license, issued by the State of Michigan Charitable Gaming Division, relative to conducting charity and fundraising events, as allowed by Act 382 of Public Act 1972, as amended.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240012** Parliamentarian/Flint City Council

Resolution resolving that the appropriate City Officials do all things necessary to enter into an agreement with Professional Registered Parliamentarian Maurice S. Henderson to provide training and parliamentary services to the Flint City Council, at an hourly rate of \$175.00, for a total of up to sixteen (16) hours, and a total expense of up to \$2,800.00, with funding to come from Acct. No. 101-101.000-958.000.

**SEPARATED FROM MASTER RESOLUTION**

**240014.1** Amended/ARPA Funds Reallocation/College Cultural Neighborhood Association/Neighborhood Engagement Hub as Fiduciary

Resolution resolving that the appropriate City officials are authorized to do all things and execute any agreements necessary to Neighborhood Engagement Hub (Cultural College Neighborhood Coalition) and appropriate funding in the current and future fiscal years in the amount of \$50,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. [NOTE: Reso No. 240014.1 was amended to include a \$5,000 fiduciary fee to Neighborhood Engagement Hub in the total amounts of \$50,000.]

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240015** Serenity House Communities (SHC)/Recovery Support Services Expansion

Resolution resolving the appropriate City officials are authorized to do all things necessary to allocate Opioid Settlement Funds to fund Serenity House expansion of our recovery support services, designed to assist individuals grappling with substance use disorders (SUDs) within Flint and Lapeer counties in Michigan and to appropriate the funding for revenue and expenditure in future fiscal years' budgets, in the amount of \$50,000, grant code ONOS-OPDST22, with the ability to roll over any funds remaining to subsequent fiscal years through Dec. 31<sup>st</sup>, 2026.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

**240016** City of Flint's Support/Ceasefire in GAZA

Resolution resolving that the City of Flint supports U.S. Congress Resolution H.R. 786 and joins other cities in calling on our Congress Members to demand: an immediate ceasefire; release of all hostages; the unrestricted entry of humanitarian assistance into Gaza; the restoration of food, water, electricity, hygiene, and medical supplies to Gaza; and the respect for international law; and calls for a resolution that protects the security of all innocent civilians; AND, further resolving that a copy of this resolution be sent to municipal officials in the Greater Flint Area, the offices of State Representative Cynthia Neeley, State Representative Jasper Martus, State Senator John Cherry, Governor of Michigan Gretchen Whitmer, US Representative Dan Kildee, US Senator Debbie Stabenow, US Senator Gary Peters, US President Joe Biden, and Vice President Kamala Harris, urging them to take immediate action to use their positions and influence to end violence in Palestine with a permanent ceasefire.

**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

- 240018.1** Reallocation ARPA Funds/Neighborhood Engagement Hub/Fiduciary/Carriage Town Neighborhood Association/Impacts of the Pandemic on Blight
- Resolution resolving that the appropriate City officials are authorized to do all things necessary to Neighborhood Engagement Hub (Carriage Town Neighborhood Association) and appropriate funding in the current and future fiscal years in the amount of \$50,000, as described for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. [NOTE: Reso. No. 240018.1 was amended to include a \$5,000 fiduciary fee to the Neighborhood Engagement Hub in the total amount of \$50,000.]  
**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**
- 240019.1** Reallocation ARPA Funds/Neighborhood Engagement Hub/Replacement/Zero-Turn Mowers/Fiduciary/Impacts of the Pandemic on Blight/City of Flint
- Resolution resolving that the appropriate City officials are authorized to do all things and execute any agreements necessary to Neighborhood Engagement Hub and appropriate funding in the current and future fiscal years in the amount of \$50,000, as described, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA, administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. [NOTE: Reso. No. 240019.1 was amended to remove a \$15,000 fiduciary fee to the Neighborhood Engagement Hub.]  
**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**
- 240022** Appointment/Human Relations Commission/Freelon Threlkeld Jr.
- Resolution resolving that the Flint City Council approves the appointment of Freelon Threlkeld Jr., (214 E. Pulaski St. Flint, MI 48505) to Human Relations Commission, to fill the remainder of a two-year term ending on October 28, 2024.  
**This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**

## CONSENT AGENDA VOTE

**A motion was made by Councilmember Priestley, seconded by Councilmember Mushatt, that the Consent Agenda with any separations be Adopted. The motion PASSED by the following vote:**

- Aye:** 5 - Councilmember Lewis, Councilmember Priestley, Councilmember Burns, Councilmember Mushatt, and Councilmember Pfeiffer
- Absent:** 4 - Councilmember Mays, Councilmember Murphy, Councilmember Winfrey-Carter, and Councilmember Worthing



**RESOLUTIONS SEPARATED FROM MASTER RESOLUTION (Consent Agenda)**

## Second Supplement/Karegnondi Water Authority Financing Contract

240002

Resolution resolving that the Second Supplement [to the Karegnondi Water Authority Financing Contract] is approved in substantially the form attached hereto as Appendix A. The Mayor and the City Clerk are hereby authorized to approve the final terms of the Second Supplement and to execute and deliver the Second Supplement on behalf of the City when it is in final form, AND, resolving that the City approves of the issuance of the Series 2023 Bonds by the Authority, under and pursuant to the terms of the Financing Contract, as supplemented by the Second Supplement, in one or more series, in the aggregate principal amount of not to exceed \$190,000,000, for the purpose of refunding all or a portion of the outstanding Series 2014 Bonds and paying the costs of issuing and securing the Series 2023 Bonds, all as provided in the Second Supplement. The Series 2023 Bonds shall be issued in anticipation of, and shall be secured by, the contractual obligations of the City and the County as set forth in the Financing Contract, as supplemented by the Second Supplement. Pursuant to the Financing Contract, the City has pledged its limited tax full faith and credit for the prompt and timely payment of its obligations under the Financing Contract, AND, resolving that the City authorizes the Authority to prepare and circulate a Preliminary Official Statement and a final Official Statement in connection with the sale of the Series 2023 Bonds. The Mayor and the City Administrator (each an "Authorized Officer") are each hereby authorized to prepare, approve and distribute

information describing the City to be used by the Authority in connection with the preparation and distribution by the Authority of the Preliminary Official Statement and the Official Statement, and to deem such information final for the purpose of enabling the purchaser of the Series 2023 Bonds to comply with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission. Each Authorized Officer is authorized, if applicable, to execute the final Official Statement on behalf of the City, AND, resolving, if required in connection with the sale and delivery of the Series 2023 Bonds, the City agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Series 2023 Bonds in accordance with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission, and each Authorized Officer is hereby authorized to execute such undertaking on behalf of the City prior to delivery of the Series 2023 Bonds, AND, resolving that the City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of interest on the Series 2023 Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, AND, resolving that the Mayor, City Administrator and City Clerk are each individually authorized to complete, execute and file any and all applications or re information describing the City to be used by the Authority in connection with the preparation and distribution by the Authority of the Preliminary Official Statement and the Official Statement, and to deem such information final for the purpose of enabling the purchaser of the Series 2023 Bonds to comply with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission. Each Authorized Officer is authorized, if applicable, to execute the final Official Statement on behalf of the City, AND, resolving, if required in connection with the sale and delivery of the Series 2023 Bonds, the City agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Series 2023 Bonds in accordance with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission, and each Authorized Officer is hereby authorized to execute such undertaking on behalf of the City prior to delivery of the Series 2023 Bonds, AND, resolving that the City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of interest on the Series 2023 Bonds from gross income for federal income tax purposes

**A motion was made by Councilmember Priestley, seconded by Councilmember Burns, that this matter be Adopted. The motion PASSED by the following vote:**

**Aye:** 5 - Councilmember Lewis, Councilmember Priestley, Councilmember Burns, Councilmember Mushatt, and Councilmember Pfeiffer

**Absent:** 4 - Councilmember Mays, Councilmember Murphy, Councilmember Winfrey-Carter and Councilmember Worthing

**230319.1**

Amended/ARPA Funds Award/James E. Kennedy Family Life Center/Impacts of the Pandemic on Blight/Ward 1

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to the James E. Kennedy Family Life Center and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: In the amount of \$50,000.00; for the "Kennedy Center Cleaners" Project.]

**A motion was made by Councilmember Priestley, seconded by Councilmember Mushatt, that this matter be Adopted. The motion FAILED by the following vote:**

**Aye:** 3 - Councilmember Lewis, Councilmember Priestley, and Councilmember Mushatt

**No:** 2 - Councilmember Burns, and Councilmember Pfeiffer

**Absent:** 4 - Councilmember Mays, Councilmember Murphy, Councilmember Winfrey-Carter and Councilmember Worthing

**230466.1**

Amended/Setting a Public Hearing/Amended Council Rules/Implementation of Amended Council Rules with Immediate Effect

Resolution resolving that the appropriate City Officials authorized to do all things necessary to conduct a public hearing on the attached proposed amended Rules Governing Meetings of the Flint City Council, to be held at the meeting of the Flint City Council on January 8, 2024, or at any subsequent meeting of the Flint City Council as circumstances may warrant, AND, resolving that the proposed amended Rules Governing Meetings of the Flint City Council are adopted, on an emergency basis with immediate effect, for a period not to exceed sixty (60) days, pending completion of the required procedure.

**LOSS OF QUORUM**

**240012** Parliamentarian/Flint City Council

Resolution resolving that the appropriate City Officials do all things necessary to enter into an agreement with Professional Registered Parliamentarian Maurice S. Henderson to provide training and parliamentary services to the Flint City Council, at an hourly rate of \$175.00, for a total of up to sixteen (16) hours, and a total expense of up to \$2,800.00, with funding to come from Acct. No. 101-101.000-958.000.

**LOSS OF QUORUM****FINAL COUNCIL COMMENTS****ADJOURNMENT**

*Council President Lewis Adjourned the meeting at 11:30 p.m. Due to a Lack of Quorum.*

240405.1-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-09-2024

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING REALLOCATION OF \$324,000 IN ARPA FUNDS TO TREE REMOVAL MATCH FUNDS PROGRAM**

**BY THE CITY ADMINISTRATOR:**

Whereas, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023; and

Whereas, the City Administration has proposed using ARPA funds for a Tree Removal Match Program that would help residents remove hazardous trees; and

Whereas, Residents would pay \$1,000.00 for said removal and the City of Flint would pay up to \$1,000.00. Residents that qualify for the HOPE criteria will receive up to \$1,000.00. The City Administration recommends reallocating \$324,000 of ARPA funds, previously obligated for revenue replacement, to the Tree Removal Match Funds Program.

Whereas, to receive the funds, the resident must use a licensed tree removal contractor per City of Flint regulations.

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Account	Description	Amount
101-728.020-801.000	Tree Removal Match Funds Program	\$324,000

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Tree Removal Match Funds Program in the amount not to exceed \$324,000.00. Said program will match up to \$1,000.00 for residents paying \$1,000.00 towards hazardous trees, except in the instance that a resident qualifies for HOPE program criteria will receive up to \$1,000.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

For the City Council:

CLYDE D EDWARDS / A0300a

CLYDE D EDWARDS : A0300a (Oct 8, 2024 15:57 EDT)

Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

*J. Kuptz*

Joseph Kuptz (Oct 8, 2024 14:14 EDT)

Joseph Kuptz , City Attorney

*Phillip Moore*

Phillip Moore (Oct 8, 2024 15:44 EDT)

Phillip Moore, Chief Financial Officer

**PREPARED BY:** Seamus Bannon

**VENDOR NAME:**

### Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint Tree Removal Match Funds program will enhance public safety and protect property. Through this initiative, the city will provide up to \$1,000.00 in matching funds to residents who invest in removing hazardous trees on their properties. Residents that meet HOPE program criteria will be given up to \$1,000 towards removal of a hazardous tree. The program aims to address the risks posed by trees that threaten both people and structures. By partnering with residents, Flint seeks to encourage proactive maintenance and reduce potential hazards. The matching funds will cover a portion of the expenses incurred by homeowners for tree removal. This collaborative effort is designed to improve overall community safety and mitigate risks associated with dangerous trees. The initiative reflects Flint's commitment to investing in the well-being and security of its residents.

### Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

### Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Tree Removal Match Funds program will significantly enhance the safety of Flint residents by reducing the risk of dangerous trees falling on homes or infrastructure. By sharing the cost of tree removal with residents, the program makes it more affordable for homeowners to address potential hazards. This proactive approach helps prevent property damage and personal injury, contributing to a safer community environment. Additionally, the program encourages property upkeep, which can improve neighborhood aesthetics and overall property values. Ultimately, this initiative fosters a collaborative effort between the city and its residents to create a more secure and visually appealing urban landscape.



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

## Section IV: FINANCIAL IMPLICATIONS:

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement;" City Administration recommends reallocating \$324,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to the Tree Removal Match Fund Program

Account	Description	Amount
101-728.020-801.000	Tree Removal Match Funds Program	\$324,000

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: *[Signature]* Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*:  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

240446-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-9-2024

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING SALE OF 3218 WOLCOTT ST**

The City of Flint owns residential real estate located at 40-10-229-017, commonly known as 3218 Wolcott St [Legal Description: ELDORADO VISTA LOT 41; ALSO WLY 12 FT OF LOT 42; ALSO PART OF LOT 40 DESC AS: BEG AT SELY COR OF SD LOT; TH WLY ALG NLY LINE OF WOLCOTT ST. TO A PT 13.0 FT WLY FROM SELY COR OF SD LOT; TH NLY TO A PT ON NLY LINE OF SD LOT, 12.93 FT WLY FROM NELY COR OF SD LOT; TH ELY ALG SD NLY LINE TO NELY COR OF SD LOT; TH SLY ALG ELY LINE OF SD LOT TO BEG.] and was acquired from the Genesee County Treasurer in 2017 as a tax foreclosure.

The last private owner(s), Markela Wilson, has offered to purchase this property for the sum of \$8,677.11 on an AS-IS basis, with the City to convey the property by quitclaim deed, and the buyer(s) to pay any closing or recording fees.

**IT IS RESOLVED** that the appropriate City Officials are authorized to do all things necessary to enter into and complete the sale of property commonly known as 3218 Wolcott St [Legal Description: ELDORADO VISTA LOT 41; ALSO WLY 12 FT OF LOT 42; ALSO PART OF LOT 40 DESC AS: BEG AT SELY COR OF SD LOT; TH WLY ALG NLY LINE OF WOLCOTT ST. TO A PT 13.0 FT WLY FROM SELY COR OF SD LOT; TH NLY TO A PT ON NLY LINE OF SD LOT, 12.93 FT WLY FROM NELY COR OF SD LOT; TH ELY ALG SD NLY LINE TO NELY COR OF SD LOT; TH SLY ALG ELY LINE OF SD LOT TO BEG.] for the cost of \$8,677.11 and convey the property by quitclaim deed to Markela Wilson. Revenue realized from the sale of this property shall be deposited into the general fund.

**IT IS FURTHER RESOLVED**, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer.

For the City

For City Council

Clyde D. Edwards / A0315  
Clyde D. Edwards / A0315 (Oct 1, 2024 16:19 EDT)  
Clyde Edwards, City Administrator

\_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

JK  
Joseph Kuptz (Oct 1, 2024 13:32 EDT)  
Joseph Kuptz, Acting City Attorney

Phillip Moore  
Phillip Moore (Oct 1, 2024 13:30 EDT)  
Phillip Moore, Chief Financial Officer



# RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: *September 30, 2024*

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING SALE OF 3218 WOLCOTT ST

PREPARED BY: Emily Doerr, Director, Business and Community Services

### BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint City Council chose to move ownership of this foreclosed property from the County Treasurer to the City of Flint (instead of the Genesee County Land Bank). The previous owner of record, Markela Wilson, has remained living in the house and now the City of Flint would like to sell the house to them for the taxes owed at the time of foreclosure (\$8,068.56) plus the outstanding water balance (\$578.55) on the property, plus a \$30 title transfer fee for a total of \$8,677.11 to be paid in the form of a cashier's check or money order at closing. \$500 as an earnest money deposit has been received by the City. Your packet contains the signed Purchase Agreement. The transaction will occur via Quit Claim Deed.

### PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

N/A

### POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

This sale will remove this property from City ownership (and thus liability) to the previous owners of record who purchased the property and due to financial hardship, lost the property to tax foreclosure. However they have remained in the house and continued to maintain it.

### FINANCIAL IMPLICATIONS:

Revenue realized from the sale of this property shall be deposited into the general fund.

### BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
B&CS	Revenue/Sale-City Land	101-701.000-673.100	DNA	\$8,667.11
<b>FY24 GRAND TOTAL</b>				<b>\$8,667.11</b>

PRE-ENCUMBERED? YES  NO  REQUISITION NO: Not applicable

ACCOUNTING APPROVAL: Carissa Dotson  
Carissa Dotson (Oct 1, 2024 12:29 EDT) Date: 10/01/20.


WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

OTHER IMPLICATIONS (i.e., collective bargaining): None



STAFF RECOMMENDATION: (PLEASE SELECT):  **APPROVED**  **NOT**  
**APPROVED**

DEPARTMENT HEAD SIGNATURE:   
Emily Doerr (Oct 13 2024 12:46 EDT)

  
Emily Doerr (Oct 13 2024 12:46 EDT)

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Emily Doerr, Director, Business and Community Services



RESOLUTION NO.: 240447-T

PRESENTED: 10-9-2024

ADOPTED: \_\_\_\_\_

PROPOSAL #23000542

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO MICHIGAN FENCE COMPANY FOR POLICE DEPARTMENT FENCE CHANGE ORDER FOR GATE INSTALLATION**

**WHEREAS**, The City of Flint Division of Purchases & Supplies solicited proposals on behalf of the Police Department for fencing to secure the parking lots surrounding employee and department vehicles at the City of Flint Police Department via P23000542.

**WHEREAS**, The Police Department awarded the lowest qualified bidder, Michigan Fence Company, Flint, MI to be awarded for this contract, and City Council authorized this contract by adopting Resolution #230290 on August 28, 2023 in the amount no to exceed \$50,118.20 using allocated ARPA Building Addition & Improvement funds.

**WHEREAS**, The final phase of this fencing is to install a gate to secure the fencing's perimeter. Michigan Fence has provided a quote of \$27,996.00 for the gate as the original installers of the fencing last year.

The funding will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
*287-305.701-976.000	Building Additions & Improve/FUSDT-CSLFRF	\$21,242.00
101-301.000-977.000	Police Department Equipment	\$6,754.00
	<b>FY2025 TOTAL</b>	<b>\$27,996.00</b>

**IT IS RESOLVED**, That the Appropriate City Officials are hereby authorized to enter into a change order with Michigan Fence Company for the installation of the gate on the Police Department Fence in an amount not to exceed \$27,996.00 for FY25 (07/01/24-06/30/25) for an overall project total not to exceed \$78,114.20. Before ARPA funds are distributed, The City of Flint ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. The referenced allocated ARPA Funds for this project will be paid from the American Rescue Plan Act Fund (287).

**APPROVED AS TO FORM:**

Joseph Kuptz  
Joseph Kuptz (Oct 2, 2024 12:36 EDT)  
Joseph Kuptz, Acting City Attorney

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Oct 2, 2024 12:30 EDT)  
Phillip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT:**

Clyde D Edwards / A0312  
CLYDE D EDWARDS / A0312 (Oct 2, 2024 14:39 EDT)  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO PURCHASING:**

Lauren Rowley  
Lauren Rowley, Purchasing Manager



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** 09/30/2024

**BID/PROPOSAL#** 23000542 (Resolution Number 230290)

**AGENDA ITEM TITLE:** POLICE DEPARTMENT GATE INSTALLATION

**PREPARED BY:** Candice Smith – Police Department

**VENDOR NAME:** MICHIGAN FENCE COMPANY

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Police Department is requesting Purchasing to approve a Purchase Order in the amount of \$27,996.00 to install the gate for the 8-guage fence that has already been installed. This installation was approved under Adopted Resolution 230290.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES)**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2024	Building Additions & Improve	287-305.701-976.000	\$50,118.20	\$48,758	230290

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

This fence is needed to secure the parking lots surrounding employee and department vehicle parking for the City of Flint Police Department.

**Section IV. FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

N/A

**BUDGETED EXPENDITURE?** YES  NO  IF NO, PLEASE EXPLAIN:





# MICHIGAN FENCE COMPANY, INC.

G-3059 West Hill Rd  
Flint MI 48507

Phone: (810) 235-4581  
Fax: (810) 235-9348

May 21, 2024

City of Flint Police Department  
210 E. Fifth Street  
Flint, Michigan 48502

RE: Gate Operators

Dear Tyrone Booth,

We appreciate the opportunity to present this proposal for your fence requirements. The following is a brief description of the materials to be supplied by Michigan Fence Company, Inc.

Furnish and install two (2) IHSL24UL LiftMaster commercial gate operators with heaters, safety edges front & back, and loop detectors. Supply gooseneck stand for electrician to install controls. Install four (4) 4" Sch40 bollards for protection of gooseneck.

**Labor & Material**

**\$27,996.00**

**To accept this proposal, please sign, date, and return by fax or mail.**

Signed by \_\_\_\_\_ Date \_\_\_\_\_

*Due to the changes happening within the current steel market, prices are subject to change according to the market. Electrical service to operator and conduit to the keypad or gooseneck stand is not included in this estimate and is provided by others.*

The price quoted above is only for the listed material and footages and any changes will result in a change in price.

**PLEASE NOTE THAT THE PROPERTY OWNER IS RESPONSIBLE TO MARK ALL PROPERTY LINES AND TO OBTAIN ANY AND ALL PERMITS NECESSARY.**

*Installer shall call Miss-Dig for location of underground utilities; however, the customer is responsible for the location and marking of all other buried cables and/or any underground obstructions not designed by Miss-Dig. Some of these cables and/or obstructions may be, but are not limited to, cable TV lines, underground sprinkler lines, swimming pool electrical and water lines, and electrical, gas, or telephone lines.*

Once again, we appreciate this opportunity to present you with this proposal. We look forward to hearing from you.

Sincerely,

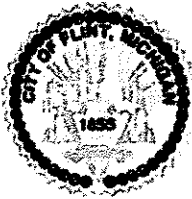
*Jason Stefanik*



*Pride In Fencing Since 1955*



230290



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: AUG 23 2023

ADOPTED: AUG 28 2023

Proposal #23000542

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO MICHIGAN FENCE COMPANY FOR AN 8-GAUGE BLACK CHAIN LINK FENCE FOR THE POLICE DEPARTMENT**

The Division of Purchases and Supplies solicited proposals for fencing to secure the parking lots surrounding employee and department vehicle parking for the City of Flint Police Department and the Water Service Center. Three sealed proposals were received and:

The Police Department has recommended, that the lowest bidder Michigan Fence Company, 3059 W. Hill Road, Flint, MI be awarded the contract for these said services:

The Police Department is requesting a contract with Michigan Fence Company for \$50,118.20, in an FY24 amount not to exceed \$50,118.20. The bid was for \$45,562.00 and would like to include a ten percent contingency of \$4,556.20 for unforeseen circumstances.

Account Number	Account Name	Amount
287-305.701-976.000	ARPA - Building Additions & Improve	\$50,118.20

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Michigan Fence Company for fencing services, for a total not to exceed \$50,118.20, for FY24 (07/01/23 - 06/30/24).

APPROVED AS TO FORM:

William Kim  
William Kim (Jul 19, 2023 09:25 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:

Jane Mager  
Jane Mager (Jul 27, 2023 09:33 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards  
Clyde D. Edwards (Jul 20, 2023 15:19 EDT)

Clyde Edwards, City Administrator

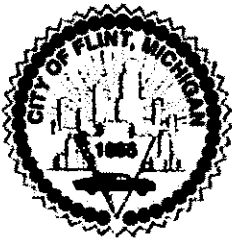
APPROVED BY CITY COUNCIL:

[Signature]

APPROVED AS TO PURCHASING

Christopher Mumby

Christopher Mumby, Interim Purchasing Manager



240449-T

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-9-2024

ADOPTED: \_\_\_\_\_

**RESOLUTION TO UTILIZE ARPA FUNDS FOR MENTAL HEALTH SERVICES SUPPORT TO INVOLVED DAD FOR \$36,000.00**

**WHEREAS**, The City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be utilized by the City for defined purposes. In 2023, the City of Flint obligated all of ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement”; and

**WHEREAS**, Flint City Council recommends reallocating \$36,000.00 in ARPA funding, previously obligated for revenue replacement, for InvolvedDad for Mental Health and Services Support; and

**WHEREAS**, InvolvedDad has utilized its resources to assist the citizenry of the City of Flint by providing fatherhood courses, domestic violence classes, therapeutic sessions, and helping to create a safer and more supportive family environment; therefore

Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
101-612.005-801.000	Mental Health Referrals and Services Support	\$36,000.00

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to allocate ARPA funding to InvolvedDad in the amount of \$36,000.00 to be used for Mental Health Services Support. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with the US Department of Treasury requirements and previously approved authorizations.

For the City:

CLYDE D EDWARDS / A0316

CLYDE D EDWARDS / A0316 (Oct 1, 2024 13:30 EDT)

Clyde D. Edwards, City Administrator

For the City Council:

\_\_\_\_\_

Approved as to Form:

J Kuptz

Joseph Kuptz (Oct 1, 2024 12:25 EDT)

Joseph Kuptz, Acting City Attorney

Approved as to Finance:

Phillip Moore

Phillip Moore (Oct 1, 2024 12:40 EDT)

Phillip Moore, Chief Financial Officer



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** September 23, 2024

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** RESOLUTION TO UTILIZE ARPA FUNDS FOR MENTAL HEALTH SERVICES SUPPORT TO INVOLVEDDAD FOR \$36,000.00

**PREPARED BY:** Nicholas Byard

**VENDOR NAME:** InvolvedDad

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

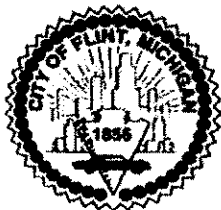
As a fatherhood organization, InvolvedDad sees it as their responsibility to educate men/fathers about the harmful thinking and behaviors that negatively affect women and children. InvolvedDad has utilized its resources to assist the citizenry of the City of Flint by providing fatherhood courses, domestic violence classes, therapeutic sessions, and helping to create a safer and more supportive family environment.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

No known previous allocations for this project.





# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

### Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

One of InvolvedDad's priorities is to provide additional support and therapeutic services to men who cause harm. As a fatherhood agency, they are deeply committed to family reunification, with a strong focus on restoring relationships between fathers, father figures, and their children. Through their holistic approach, they engage in conversations with mothers, female caregivers, and the courts. These discussions have revealed that many mothers leave these abusive men due to harmful living conditions. InvolvedDad attempts to reunify these families in a way that's healthy and supportive for both the parents and the children.

InvolvedDad's mission of cultivating a strong family unit is both beneficial to the community and to the City.

### Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
ARPA	Professional Services	101-612.005-801.000	General Fund	\$36,000.00
			<b>FY25 GRAND TOTAL</b>	<b>\$36,000.00</b>

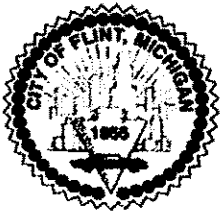
WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$36,000.00

BUDGET YEAR 2

BUDGET YEAR 3

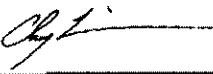
OTHER IMPLICATIONS (i.e., collective bargaining): None



# CITY OF FLINT STAFF REVIEW FORM


Revised September 3, 2024

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 09/20/20

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE:   
Emily Doerr (Oct 2, 2024 12:18 EDT)  
*(Name, Title)*



RESOLUTION NO.: 240451-T

PRESENTED: 10-9-2024

ADOPTED: \_\_\_\_\_

PROPOSAL #25000501  
BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SCENA ROOFING & SHEET METAL COMPANY, INC.**  
**FOR CITY HALL WALKWAY REPAIR**

WHEREAS, The City of Flint Division of Purchases & Supplies solicited proposals on behalf of the Facilities Maintenance Division for City Hall Walkway repairs via P25000501. Schena Roofing and Sheet Metal Co., Inc. was the lowest responsive bidder out of (4) qualified solicitations.

WHEREAS, The Walkway on the exterior of city hall (first floor outside lobby connecting to the Police Department) is in major disrepair. This project will include the replacement of the roofing system, flashings, and any necessary materials needed to make the walkway safe, sound and usable again.

WHEREAS, City Council adopted Resolution #230149 on May 22, 2023, authorizing the allocation of \$500,000.00 in ARPA funding for various efforts for City Hall building improvements and environmental remediation. This walkway project will utilize remaining funds from this allocation.

The funding will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
*287-230.200-801.000	PROFESSIONAL SERVICES/FUSDT-CSLFRF	\$309,586.00
	<b>FY25 GRAND TOTAL</b>	<b>\$309,586.00</b>

IT IS RESOLVED, The appropriate City Officials are hereby authorized to enter into a contract with Schena Roofing & Sheet Metal Co., Inc. for the City Hall Walkway repair project in a base bid amount of \$244,636.00 plus a \$50,000.00 contingency for any potential unforeseen issues for an overall total amount not to exceed \$309,586.00 for FY2025 (07/01/24-06/30/25). Before ARPA funds are distributed, The City of Flint ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. Funds will be paid from the American Rescue Plan Act Fund (287).

APPROVED AS TO FORM:

Joseph Kuptz  
Joseph Kuptz (Sep 24, 2024 10:41 EDT)  
Joseph Kuptz, Acting City Attorney

APPROVED AS TO FINANCE:

Phillip Moore  
Phillip Moore (Sep 24, 2024 10:21 EDT)  
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D Edwards / A0309  
Clyde D Edwards / A0309 (Sep 24, 2024 10:43 EDT)  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_

APPROVED AS TO PURCHASING:

Lauren Rowley  
Lauren Rowley, Purchasing Manager



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** September 23, 2024

**BID/PROPOSAL#** 25-501

**AGENDA ITEM TITLE:** Roof walkway replacement on the first floor of City Hall

**PREPARED BY:** Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

**VENDOR NAME:** Schena Roofing & Sheet Metal

## Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were solicited for repairing the roof walkway that is located outside the doors of the first floor of City Hall. It runs the length of the mayor's offices and Customer Service, all the way towards the Police Department. This rubber walkway has been leaking into the basement of City Hall, especially in the Human Resources Department. The total amount requested also covers contingency fees, since there is a potential to find hidden damage once the existing rubber membrane is pulled up.

## Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
16	444-230.200-976.000		203,000	135,900	Emergency

This did not go to Council, it was an emergency purchase because there was the potential of a catastrophic roof collapse. The roof had been badly leaking for several years.

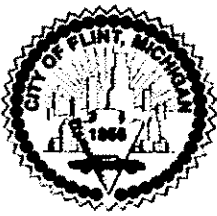
## Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The benefits are that the leaking will stop in the Human Resources Department. They have endured several years of coming to work with the ceiling tiles fallen on the carpet, soaked and ruined paperwork and damage to electronic equipment.

## Section IV: FINANCIAL IMPLICATIONS:

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

A resolution allocating ARPA funding for environmental remediation at City Hall was passed on 5/22/23, resolution #230149. The purpose was to mitigate hazardous environmental conditions such as mold at Flint City Hall.

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Maint	Professional Services	287-230.200-801.000	FUSDT-CSLFRF	\$309,586.00
			<b>FY25 GRAND TOTAL</b>	<b>\$309,586.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES  NO  REQUISITION NO: 250009332

ACCOUNTING APPROVAL: Kathryn Neumann Date: \_\_\_\_\_  
Kathryn Neumann (Sep 23, 2024 11:29 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

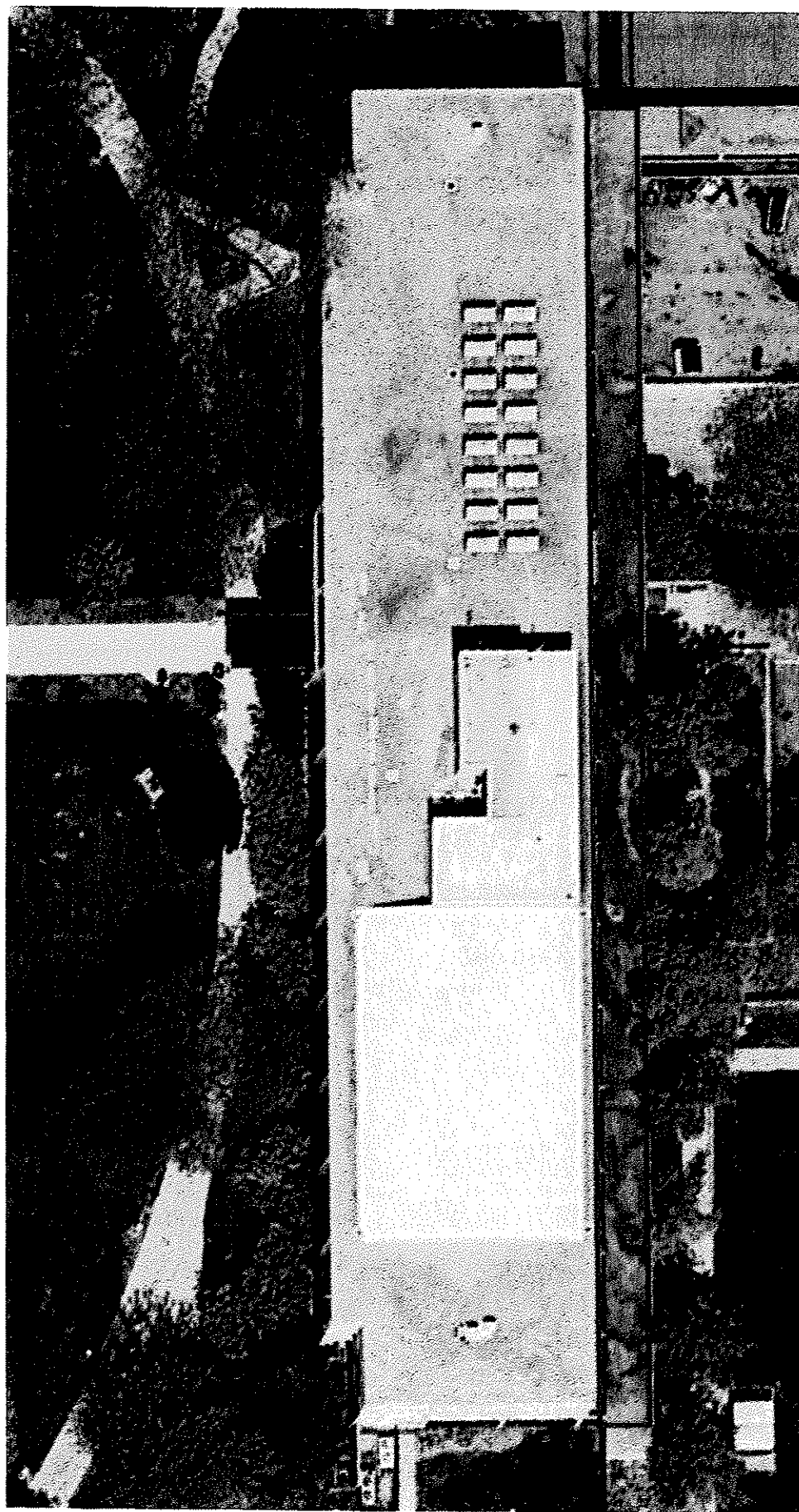
STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Lee Osborne  
lee.osborne (Sep 23, 2024 11:48 EDT)  
*(Lee Osborne, Facilities Maintenance Operations Manager)*



# CITY OF FLINT

Overall Campus - Priority



REVISION	CITY HALL 1101 SACINAW ST FLINT, MI 48502		THE GARLAND COMPANY INC 3800 EAST 91st STREET - CLEVELAND, OH 44105-2197 PHONE (800) 321-9336 / FAX (216) 841-6633												
HIGH PRIORITY ROOF ASSETS	<table border="1"> <tr> <th data-bbox="324 1984 397 2047">SHEET</th> <th data-bbox="397 1984 462 2047">OF</th> <th data-bbox="462 1984 641 2047">DATE</th> <th data-bbox="641 1984 738 2047">JOB NUMBER</th> <th data-bbox="738 1984 820 2047">DRG BY: BK</th> <th data-bbox="820 1984 876 2047">CHK BY:</th> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>	SHEET	OF	DATE	JOB NUMBER	DRG BY: BK	CHK BY:								
SHEET	OF	DATE	JOB NUMBER	DRG BY: BK	CHK BY:										

**BID FORM B**

City of Flint

Roof Repair – City Hall Walkway

P25000501



**COPY**

To: City of Flint Department of Finance  
Division of Purchases & Supplies  
1101 Saginaw St  
Flint, MI 48502  
Bid Due Date: August 13, 2024 @ 11:00 AM EST

Sealed bids are to be submitted to the above address by the time and date listed above. Bids received after the Due Date and Time will not be considered.

Pursuant to notices given, the undersigned proposes to furnish all materials and labor necessary to complete the replacement as described below and in strict accordance to the plans and specifications dated 7-3-24. I, the undersigned, having familiarized myself with the attached Contract Documents do hereby propose to furnish all labor, equipment, materials, drayage, tolls, supervision, etc. and to complete all work as specified in these Documents and Specifications. By my submission of this Bidding Proposal, I acknowledge the receipt of the Package containing the following: General Conditions & Requirements, General Instructions to Bidders, Detailed Specifications, Detailed Rooftop Diagrams, and Detailed Specification Drawings. To provide supervision, labor, materials and equipment for roof repairs of the following items, per the attached:

**Base Bid:** City Hall – Walkway Repair  
The base bid shall include the removal and replacement of the existing roofing system in its entirety. New roof system is to consist of a redundant layer, SBS rubber modified and KEE roofing system per specifications provided. This shall include all necessary flashings, copings, pitch pockets, and necessary materials in accordance with the specifications, scope of work, and details provided in the bid documents. Work is to be completed by November 1<sup>st</sup>, 2024.

All labor, materials, services and equipment necessary for completion of the work shown on the drawings and in the specifications.

Two Hundred Forty Four Thousand Six Hundred Thirty Six DOLLARS (\$ 244,636.00 )

\*\*\*Note: Important Info  
5% Bid Bond  
100% Performance Bond  
Bid Compliance Form Completion Required

Extra work may be necessary other than required by the plans and specifications, extra work will be completed according to the written instructions of the Owner for the following unit prices:

Unit Cost Items: Repair to existing concrete – T & M \_\_\_\_\_ per sq. ft.  
Unit Cost Items: Replace existing drain – 450.00 \_\_\_\_\_ per sq. ft.  
Unit Cost Items: Repair adjacent EPDM Section – 14,950.00 \_\_\_\_\_ lump sum

Addenda Numbers #1 are hereby acknowledged

Respectfully Submitted,

SIGNATURE:

TITLE:

Estimator

BUSINESS NAME:

Schena Roofing & Sheet Metal Co., Inc

CONTRACTOR ADDRESS:

28299 Kehrig Dr. Chesterfield MI 48047 DATE: August 13, 2024

## BID FORM - A

The owner has established a level of minimum performance for the contractor, primary roofing system components and manufacture involvement for this project. This minimum standard of quality has been established to protect the long-term interest of the City of Flint. Substandard performance or incomplete information for any of the following criteria will result in a non-compliant bid.

### ROOF CONTRACTOR QUALIFICATION QUESTIONNAIRE

- |    |   |  |
|----|---|--|
| 1  | 10+ YEARS OF COMMERCIAL ROOFING EXPERIENCE                  | <input checked="" type="checkbox"/> YES NO |
| 2. | QTY OF INSTALLATIONS WITH SPECIFIED SYSTEM (LAST 12 MONTHS) | <u>Greater than (3)</u>                    |
| 3. | (3) MUNICIPAL REFERENCES PROVIDED?                          | <input checked="" type="checkbox"/> YES NO |
| 4. | PREBID ATTENDENCE   | <input checked="" type="checkbox"/> YES NO |
| 5. | PROXIMITY TO PROJECT LOCATION (GREATER THAN 65 MILES?)      | YES <input checked="" type="checkbox"/> NO |
| 6. | ALL SPECIFICATION CRITERIA MET OR EXCEEDED?                 | <input checked="" type="checkbox"/> YES NO |

### ROOFING SYSTEM AND MANUFACTURER QUALIFICATION FORM

- |     |   |   |
|-----|---|---|
| 1.  | PREBID ATTENDENCE   | <input checked="" type="checkbox"/> YES NO        |
| 2.  | PRIMARY ROOF SYSTEM MFG. PROPOSED                         | <u>Garland</u>                                    |
| 3.  | ROOFING SYSTEM MFG ISO 9002 CERTIFICATIONS                | <u>Yes</u>  |
| 4.  | ROOFING SYSTEM MFG CURRENT RATIO OF ASSETS TO LIABILITIES | <u>5:1</u>  |
| 5.  | ROOFING SYSTEM MFG WARRANTY CLAIMS VS PERCENT OF SALES    | <u>&lt;1 percent</u>                              |
| 6.  | ROOFING SYSTEM MFG NUMBER OF YEARS IN BUSINESS            | <u>125+</u>                                       |
| 7.  | ROOFING SYSEM MFG. NON PRO-RATED WARRANTY TERM            | 20      25 <input checked="" type="checkbox"/> 30 |
| 8.  | ROOFING SYSTEM MFG. INSPECTIONS & WRITTEN REPORTS INCL.   | <input checked="" type="checkbox"/> YES NO        |
| 9.  | REDUNDANT LAYER ROOFING SYSTEM                            | <input checked="" type="checkbox"/> YES NO        |
| 10. | ROOFING MEMBRANE MADE FROM RECYCLED MATERIALS             | <input checked="" type="checkbox"/> YES NO        |
| 11. | TOTAL MEMBRANE ROOF SYSTEM MINIMUM THICKNESS IN MILS      | <u>200+</u> MILS                                  |



**ATLANTIC SPECIALTY INSURANCE COMPANY**

605 Highway 169 North, Suite 800  
Plymouth, Minnesota 55441



**Bid Bond**

**CONTRACTOR:**  
*(Name, legal status and address)*

Schena Roofing and Sheet Metal Company, Inc.  
28299 Kehrig Drive  
Chesterfield, MI 48047

**OWNER:**  
*(Name, legal status and address)*

City of Flint  
1101 Saginaw Street  
Flint, MI 48502

**BOND AMOUNT:** Five Percent (5%) of Amount Bid

**PROJECT:**  
*(Name, location or address and Project number, if any)*

City of Flint Roof Repair-City Hall Walkway P25000501  
Roof Replacement  
Flint, MI

**SURETY:**  
*(Name, legal status and principal place of business)*

Atlantic Specialty Insurance Company  
605 Highway 169 North, Suite 800  
Plymouth, Minnesota 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 8th day of August, 2024.

Anthony J. Schena  
(Witness)

Anna Vander Hoff  
(Witness)

Schena Roofing and Sheet Metal Company, Inc.  
Samy Scavotti  
Principal (Seal)  
(Title)

Atlantic Specialty Insurance Company  
Ashley Skelly  
(Surety)  
Ashley Skelly, Attorney-In-Fact (Title), (Seal)



POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint James D. Kapnick, Jerald J. Van Buren, Jr., Robert V. Weiland, Jason McLelland, Heidi Schluessler, Ashley Skelly, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: unlimited and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012.

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

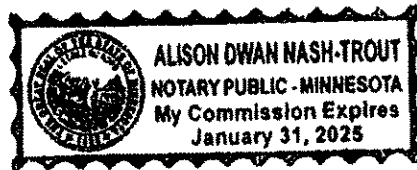
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.



By *Paul J. Brehm*  
Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA  
HENNEPIN COUNTY

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



*Alison Nash-Trout*  
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 8th day of August 2024.



This Power of Attorney expires  
January 31, 2025

*Kara Barrow*  
Kara Barrow, Secretary



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES  
**COF Walkway Repair**  
**Proposal #25000501**

Approximate Annual Quantities – Not Guaranteed  
Furnish as requested for the period 7/1/24 – 6/30/25

**Bidder #1: Royal Roofing Company, Inc**  
**Orion, MI**

**Base Bid: \$303,900.00**  
**Repair to existing concrete: \$95.00 per sq ft.**  
**Replace existing drain: \$2,750.00 each**  
**Repair adjacent EPDM Section: \$25,000.00 lump sum**

**Bidder #2: Lutz Roofing Company, Inc**  
**Shelby Township, MI**

**Base Bid: \$610,000.00**  
**Repair to existing concrete: T&M per sq ft.**  
**Replace existing drain: T&M per sq ft.**  
**Repair adjacent EPDM Section: \$22,500.00 lump sum**

**Bidder #3: Mid-Michigan Roofing, LLC**  
**Saginaw, MI**

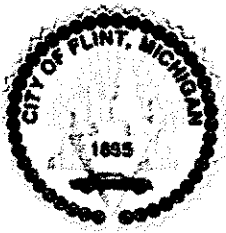
**Base Bid: \$289,932.00**  
**Repair to existing concrete: \$50.00 per sq ft.**  
**Replace existing drain: 4,500 per sq ft.**  
**Repair adjacent EPDM Section: \$32,486.00 lump sum**

**Bidder #4: Schena Roofing Sheet & Metal Co., Inc**  
**Chesterfield, MI**

**Base Bid: \$244,636.00**  
**Repair to existing concrete: T&M per sq ft.**  
**Replace existing drain: \$450.00 each**  
**Repair adjacent EPDM Section: \$14,950.00 lump sum**

**A SPECIAL NOTE FROM THE PURCHASING DIVISION**

*Bid results posted are before evaluation team review and award recommendation.*



RESOLUTION NO.: 230149  
PRESENTED: MAY 17 2023  
ADOPTED: MAY 22 2023

**RESOLUTION ALLOCATING ARPA FUNDING FOR ENVIRONMENTAL  
REMEDiation AT CITY HALL**


The Flint City Council adopted the ARPA Allocation Plan on October 22, 2022 (agenda resolution #220464.1); and

There is an urgent need to investigate and potentially mitigate hazardous environmental conditions such as mold within Flint City Hall. The Administration is requesting that \$500,000.00 be allocated for the purpose of building improvements to address these health and safety concerns.

Prior to any funds being expended, all procurement will follow the City's purchasing ordinance and requests for proposals will be solicited for building improvements; and

IT IS RESOLVED, that the appropriate officials are hereby authorized to appropriate up to \$500,000.00 from the ARPA Contingency allocation, as set forth in the ARPA Allocation Plan referenced above. Before funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funds will be paid from the American Rescue Plan Act fund (287).

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
William Kim (May 15, 2023 14:24 EDT)

William Kim, City Attorney

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Jane Mager (May 15, 2023 14:15 EDT)

Jane Mager, Acting Chief Financial Officer

**FOR THE CITY OF FLINT:**

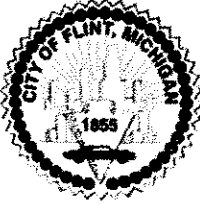
  
\_\_\_\_\_  
CLYDE D EDWARDS (May 15, 2023 15:34 EDT)

Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

  
\_\_\_\_\_

240452-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-9-2024

ADOPTED: \_\_\_\_\_

**RESOLUTION TO SPEND ARPA FUNDING TO PURCHASE FIRE AND LIFE SAFETY AND RESCUE EQUIPMENT FOR THE FLINT FIRE DEPARTMENT**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA) which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023; and

**WHEREAS**, City Administration recommends reallocating \$711,570.30 of ARPA funds, previously obligated for revenue replacement, to the Flint Fire Department to purchase various fire and life safety and rescue equipment, including but not limited to water rescue equipment, operating and emergency response equipment, generators, etc.

Reallocated funds will be moved from Acct #101-287.000-963.000 as follows:

Account Number & Grant Code	Account Name	Amount
101-337.701-977.000	Fire Equipment-ARPA	\$711,570.30

**IT IS RESOLVED**, that the appropriate City Officials are hereby authorized to do all things necessary, including executing any necessary agreements, to appropriate from the funding source account# 101-287.000-963.000 in the amount of \$711,570.30 to the Flint Fire Department to purchase various Fire and Life Safety and Rescue Equipment. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

**BE IT FURTHER RESOLVED**, that the Division of Purchases and Supplies is hereby authorized to issue Purchase Orders to Fire Department approved vendors for the purchase of various Fire and Life Safety and Rescue Equipment in an amount not-to-exceed \$711,570.30.

**FOR THE CITY:**

Clyde D. Edwards / A0318  
Clyde D. Edwards / A0318 (Oct 3, 2024 10:12 EDT)

Clyde D. Edwards, City Administrator

**FOR THE CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO FORM:**

JK  
Joseph Kuptz (Oct 2, 2024 16:44 EDT)

Joseph Kuptz, Acting City Attorney

**APPROVED AS TO FINANCE:**

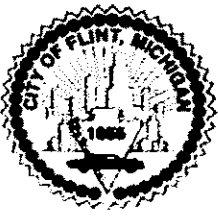
PM  
Phillip Moore (Oct 3, 2024 08:35 EDT)

Phillip Moore, Chief Financial Officer

**APPROVED AS TO PURCHASING:**

LR

Lauren Rowley, Purchasing Manager



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** September 30, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Equipment for Fire Operations

**PREPARED BY:** Karen Shim, Flint Fire Department

**VENDOR NAME:** Municipal Emergency Services (MES)

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Flint Fire Department is requesting to use ARPA funding to purchase much needed equipment that is used in fire operations. Equipment to be purchased are as follows:

1. Self-contained breathing apparatus (SCBAs), cylinders and RIT-Paks. SCBAs are devices worn to provide breathable air in environments with oxygen deficiency, smoke and other hazardous environments that is dangerous to breathe. The SCBA cylinder is a compressed air tank that provides breathing air to the firefighter through a hose and valve. An RIT-Pak (Rapid Intervention Team) is a portable emergency air supply system for firefighters in distress. The RIT is assigned to a fire team to rescue a firefighter if needed.
2. Air Compressor System (Cascade System) used to refill the SCBA bottles. Our current system is over 20 years old and when the system is in need of repair, there are long wait times due to difficulty locating older parts. Having an outdated system violates National Fire Protection Association (NFPA) guidelines.
3. Large Intake Ball Valves (Jaffreys) allow for versatility in establishing water supply, ease and speed of deployment to get water to a fire scene. It provides for maximum flow performance.
4. Water Rescue Equipment to be replaced due to our current boat being heavy and outdated. The terrains of the Flint River and lakes are different, and the Flint Fire Department can respond quicker with newer water rescue equipment to save and rescue lives.

**Section II: PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2023	287-337.701-977.100	\$11,340.00	\$11,340.00	\$10,684.24	230170



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

2023	287-337.701-977.100	\$14,340.00	\$14,340.00	\$14,340.00	230171
2023	287-337.701-977.100	\$18,000.00	\$18,000.00	13,025.95	230172
2023	287-337.701-977.100	\$44,749.70	\$44,749.70	\$44,347.80	230173
2024	101-000.000-389.287	\$200,000.00	\$200,000.00	\$200,000.00	240304

The Flint Fire Department is requesting approval of a purchase order to Municipal Emergency Services (MES) Sourcewell Contract #010424-MES and #020124-MES, in the amount of \$520,372.00 to purchase much needed equipment to be used in fire operations.

Municipal Emergency Services (MES), a reliable vendor used over many years by the Flint Fire Department, offers a range of quality equipment to meet the needs of the Flint Fire Department.

Municipal Emergency Services is headquartered in Sandy Hook, CT, and employs a team of over 500 dedicated employees to serve communities throughout the United States. MES was established in the year 2001 and has quickly grown to be the largest supplier of Scott Air-Paks, Fire-Dex, Seek Thermal Imagers, Hurst Jaws of Life, Matex Hose, 5.11 Tactical and Akron Brass to first responders in North America. With over 180 sales representatives, 110+ mobile service technicians, and 18 in-house service centers strategically located locally around the United States they can assure that customers are purchasing quality name brand equipment that remains functioning to the appropriate NFPA and manufacturer's specifications throughout the life of the product.

MES sales representatives have over 1,300+ years of combined experience in first responder service and 8,000+ hours of certified training which adds up to better product knowledge, service, and training for their customers. MES supplies equipment for Firefighting, Law Enforcement, Hazmat, Confined Space, Urban Search and Rescue, and Emergency Medical Services to Municipal, Volunteer and Federal government sectors. MES is built on three distinct business platforms giving first responders the opportunity to fulfill their equipment needs through their 290+ strong first responder focused sales and service team, an extensive online store or through our Federal Government division which caters to the specific needs of military and federal agency first responders. (source: mesfire.com)

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The benefit is to provide safety protection to our fire suppression personnel as they perform the duties of their jobs as firefighters, EMTs and Medical First Responders. Having updated equipment gives peace of mind to firefighters to efficiently and successfully perform their job and keep the community safe while performing life and safety rescues.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

This is an ARPA related Expenditure. This Expenditure will be considered "reviewed by E&Y Firm" after Flint City Council approves, and a Resolution Number is assigned to use ARPA funds.

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
FIRE	FIRE EQUIPMENT-ARPA	101-337.701-977.000		\$520,372.00
			<b>FY25 GRAND TOTAL</b>	<b>\$520,372.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES  NO  REQUISITION NO: \_\_\_\_\_

ACCOUNTING APPROVAL: Karen Shim Date: 9/30/2024

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

Chay Linseman, Finance Department

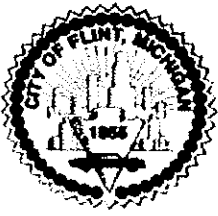
WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

Theron S. Wiggins, Fire Chief





# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** September 30, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Generators for Fire Stations 3, 5, 6 and 8

**PREPARED BY:** Karen Shim, Flint Fire Department

**VENDOR NAME:** Cummins Sales and Service

## **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Flint Fire Department is requesting to use ARPA funding to purchase generators for Fire Stations 3, 5, 6 and 8. Presently, these fire stations are without generators. The selected vendor will be Cummins Sales and Service.

Cummins Sales and Service, Sourcewell Contract 092222-CMM, provided contract pricing at a reasonable cost for four generators at 45kW, 60Hz, Standby, Natural Gas/Propane Genset and U.S. EPA, Stationary Emergency Application, Listing – UL2200, NFPA (National Fire Protection) 110.

Cummins Sales and Service has a Mission of why they exist “Making people’s lives better by powering a more prosperous world”. Their Vision is “Innovating for our customers to power their success” and have values that include “Integrity, Diversity and Inclusion, Caring, Excellence and Teamwork”.

Cummins is a reputable vendor with many locations and distribution service centers throughout the United States and Canada. They offer integrated and reliable power systems used in critical applications globally. Whether for data centers, on rugged job sites such as oil and gas fields, or as backup power for our homes, Cummins technologies are trusted around the corner and around the world and are engineering the next generation of power. (Source: cummins.com)

Cummins was established on February 3, 1919, in Columbus Indiana. Clessie Lyle Cummins built his first steam engine at the age of 11 in rural Indiana. Passionate about engines, he left his family’s farm as a young man and began working as a mechanic to support himself.

In 1911, Ray Harroun, a race car driver who learned of Cummins’ reputation, asked him to join his pit crew for a local auto race. Cummins made some suggestions to help improve speed, and that car won the first-ever Indianapolis 500.

In 1919, with backing from banker William G. Irwin, Cummins founded Cummins Engine Co. in Columbus. Together, the two men built a company that was one of the first to take advantage of the groundbreaking technology developed by German engineer Rudolf Diesel in the late 1800s. Within three years, the company had earned its first profit; in three more, it offered the industry’s first 100,000-mile warranty.



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

In the years that followed, Clessie Cummins' passion for quality and reliability, guided by the visionary leadership of Irwin's great-nephew, J. Irwin Miller, helped Cummins Engine Co. grow rapidly. Miller became general manager in 1934 and went on to lead the company to international prominence over the next four decades. Within three years, the company had earned its first profit; in three more, it offered the industry's first 100,000-mile warranty.

In 1954, Miller established the Cummins Foundation, and three years later it offered to pay architect's fees for construction of new public buildings — leading to designs by leading architects from around the world gracing the streets of Columbus.

In 1956, under Miller's leadership, the company had opened a manufacturing facility in Scotland. By the 1960s, Cummins had a presence in 98 countries. This global presence has been key to growth; in the past three years, half of the company's sales have been from outside the United States. For instance, Cummins has a headquarters in Beijing, where the company is the largest foreign investor in China's diesel engine sector, with more than 9,000 employees and \$3 billion in sales.

Today, Cummins Inc. is a multinational Fortune 500 company, serving customers worldwide in the areas of engines, power generation, components and distribution. Although they now have approximately 54,600 employees worldwide, they still remain true to their Indiana roots and to the vision of two outstanding individuals. — Cummins Inc. (Source: [columbus.in.us/cummins-history](http://columbus.in.us/cummins-history))

## Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

There are no previous allocations that the Flint Fire Department purchased generators.

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

The Flint Fire Department is requesting approval of a purchase order to Cummins Sales and Service, Sourcewell Contract #092222-CMM, in the amount of \$133,135.91 to purchase generators for Fire Station 3, 1525 M L King Avenue, Fire Station 5, 3402 Western Road, Fire Station 6, 716 W. Pierson Road and Fire Station 8, 202 E. Atherton Road. Presently, these fire stations are without a generator and will be needed in case of a weather disaster to safely and quickly leave the station to respond to emergencies.



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

### Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The benefit is to provide continued fire protection throughout the Flint community. If a severe weather emergency occurs and there is a power outage, having generators installed at our fire stations allow for fire apparatus to safely leave the fire station and respond quickly to emergency scenes to rescue and save lives. It also provides for the Flint Fire Department to assist other public safety agencies, resulting in quicker response times in a weather-related emergency.

### Section IV: FINANCIAL IMPLICATIONS:

#### IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

This is an ARPA related Expenditure. This Expenditure will be considered "reviewed by E&Y Firm" after Flint City Council approves, and a Resolution Number is assigned to use ARPA funds.

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
FIRE	FIRE EQUIPMENT-ARPA	101-337.701-977.000		\$133,135.91
<b>FY25 GRAND TOTAL</b>				<b>\$133,135.91</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES  NO  REQUISITION NO: \_\_\_\_\_

ACCOUNTING APPROVAL: Karen Shim Date: 9/30/2024



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

*Chay Linseman, Finance Department*

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*Theron S. Wiggins, Fire Chief*



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** October 1, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Pickup Truck Purchase

**PREPARED BY:** Karen Shim, Flint Fire Department

**VENDOR NAME:** LaFontaine Automotive Group

## **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Flint Fire Department is requesting to use ARPA funding to purchase a pickup truck to tow our water rescue boat trailer. Large pickup trucks have a stronger frame and a powerful engine which provides low-end torque needed for towing a boat trailer. A heavy-duty pickup truck towing a boat trailer and water rescue equipment will provide the Flint Fire Department a quicker response time to water rescue emergencies.

LaFontaine Automotive Group, MI Deal Contract No. 240000000098, has a "mission to build lifelong relationships that connect families, strengthen communities and personalize the automotive experience." Their mission "reflects the manifestation of six core values: Accountability, Respect, Teamwork, Passion, Communication, and Responsibility."

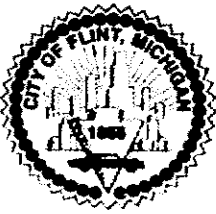
Founded in 1980 by Michael Sr. and Maureen LaFontaine, the nationally recognized LaFontaine Automotive Group now includes 54 retail franchises, 9 collision centers and 34 Michigan retail locations. The Group employs nearly 2,600 individuals.

In addition, founded by siblings, Ryan and Kelley LaFontaine, it is the ongoing mission of the U CAN-CER VIVE Foundation to provide vital funding and support for local cancer research grants. Operated solely by passionate volunteers, they are proudly to be able to donate 100% of profits to their cause to continue to make an impact in the world of cancer research. The goal of this foundation is: Cancer Free World.

The promise of the LaFontaine family and their team members is a combination of both their mission and core values which provides the basic foundation of their promise, to treat every customer like they are members of their family. From sales, to service, body shop, to parts, LaFontaine Automotive Group are able to meet any customer's specific needs. (Source: familydeal.com)

## **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

There are no previous allocations the Flint Fire Department purchased a pickup truck.



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

The Flint Fire Department is requesting approval of a purchase order to LaFontaine Automotive Group, MI Deal Contract No. 240000000098, in the amount of \$52,080.00 to purchase a 2025 GMC SIERRA 2500HD Pro Double Cab Std Box 4WD Pickup Truck. LaFontaine Automotive Group is a vendor also used by Fleet and Water/Sewer Departments.

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The benefit is that having a reliable pickup truck allows firefighters to safely and quickly leave the station to respond to water rescue emergencies with faster response times to search, save and rescue a life or lives of any person in the Flint River or lakes.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

This is an ARPA related Expenditure. This Expenditure will be considered "reviewed by E&Y Firm" after Flint City Council approves, and a Resolution Number is assigned to use ARPA funds.

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
FIRE	FIRE EQUIPMENT-ARPA	101-337.701-977.000		\$52,080.00
<b>FY25 GRAND TOTAL</b>				<b>\$52,080.00</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*):

PRE-ENCUMBERED? YES  NO  REQUISITION NO: \_\_\_\_\_

ACCOUNTING APPROVAL: Karen Shim Date: October 1, 2024

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

*Chay Linseman, Finance Department*

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

STAFF RECOMMENDATION: (PLEASE SELECT):  **APPROVED**  **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*Theron S. Wiggins, Fire Chief*



240457-T

**RESOLUTION NO.:** \_\_\_\_\_

**PRESENTED:** 10-9-2024 \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_

**RESOLUTION APPROVING REALLOCATION OF \$50,000 IN ARPA FUNDS TO  
UNDUE MEDICAL DEBT**

**BY THE CITY ADMINISTRATOR:**

**Whereas**, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023; and

**Whereas**, UNDUE Medical Debt (Undue) is a 501(c)(3) national nonprofit whose purpose is to abolish financially burdensome medical debt around the United States; and

**Whereas**, since being founded in 2014 Undue has erased over \$12 billion of medical debt for over 7 million families; and

**Whereas**, Undue abolishes medical debt for people earning at or below 400% of the federal poverty level or if the medical debt is more than 5% of the household income; and

**Whereas**, Undue purchases qualifying medical debt for pennies on the dollar and informs patients that they are free and clear of medical debts with no tax burden; and

**Whereas**, City Administration recommends reallocating \$50,000 of ARPA funds, previously obligated for revenue replacement, to Undue Medical Debt; and

**Whereas**, Undue with leverage these dollars with other philanthropic dollars to abolish medical debt for eligible Flint residents; and

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Account	Description	Amount
101-612.013-801.000	UNDUE Medical Debt	\$50,000

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.013-801.000 to UNDUE Medical Debt in the amount of \$50,000. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.





# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

**For the City:**

CLYDE D EDWARDS / A0320

CLYDE D EDWARDS / A0320 (Oct 3, 2024 13:34 EDT)

**Clyde D. Edwards, City Administrator**

**For the City Council:**

**Approved as to Form:**

JK

Joseph Kuptz (Oct 3, 2024 12:21 EDT)

**Joseph Kuptz, City Attorney**

**Approved as to Finance:**

Philly Moore

Phillip Moore (Oct 3, 2024 13:12 EDT)

**Phillip Moore, Chief Financial Officer**



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

**PREPARED BY:** Seamus Bannon

**VENDOR NAME:**

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

UNDUE Medical Debt is a 501(c)(3) national nonprofit whose purpose is to abolish financially burdensome medical debt around the United States. Since being founded in 2014 UNDUE Medical Debt has erased over \$12 billion of medical debt for over 7 million families. Undue abolishes medical debt for people earning at or below 400% of the federal poverty level or if the medical debt is more than 5% of the household income. Undue purchases qualifying medical debt for pennies on the dollar and informs patients that they are free and clear of medical debts with no tax burden. Undue will leverage these dollars with other philanthropic dollars to abolish medical debt for eligible Flint residents. To date medical debt relief contracts have been established with the following government jurisdictions:

Cook County, Illinois	(\$12 million)
Toledo, Ohio	(\$800,000)
Lucas County, Ohio	(\$800,000)
New Orleans, Louisiana	(\$1.3 million)
Cleveland, Ohio	(\$1.9 million)
Washington, D.C.	(\$1 million)
Akron, Ohio	(\$500,000)
Oakland County, Michigan	(\$2 million)
State of Arizona	(\$20 million)
State of New Jersey	(\$8 million)
State of Connecticut	(\$6.5 million)
Cincinnati, Ohio	(\$1.45 million)
St. Paul, MN	(\$1.1 million)
Orange County, FL	(\$4.5 million)

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

N/A

### Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Undue Medical Debt offers significant potential benefits to Flint residents struggling with medical debt. By purchasing debt for pennies on the dollar, Undue can eliminate the financial burden for those who qualify, freeing up their limited resources for necessities like housing, food, and transportation. This can lead to improved mental and physical health by reducing stress and anxiety associated with overwhelming debt. Additionally, eliminating medical debt can help individuals rebuild their credit and access future financial opportunities. For the city of Flint, Undue's work could mean a healthier and more financially stable population, contributing to overall economic growth and well-being. By removing the crushing weight of medical debt, residents may experience renewed hope and the ability to participate more fully in their community. This initiative could also lessen the strain on local social services that often assist those struggling with medical debt.

### Section IV: FINANCIAL IMPLICATIONS:

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement;" City Administration recommends reallocating \$50,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to Undue Medical Debt

Account	Description	Amount
101-612.013-801.000	Undue Medical Debt	\$50,000



**CITY OF FLINT**  
**STAFF REVIEW FORM**

Revised July 2, 2024

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: *[Signature]* Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

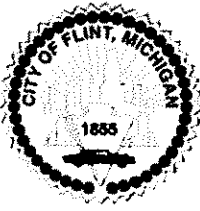
STAFF RECOMMENDATION: *(PLEASE SELECT)*:  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

*Seamus Bannon*

Grants Management Officer  
*(Name, Title)*

240458-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-9-2024

ADOPTED: \_\_\_\_\_

**Resolution of Support for FY2026-2029 Transportation Improvement Program (TIP) Projects to Secure Funding for Improvements to Federal Aid Eligible Roads within the City of Flint's Jurisdiction**

BY THE CITY ADMINISTRATOR:

The Genesee County Metropolitan Alliance, along with staff from the Genesee County Metropolitan Planning Commission (GCMPC) issued a call for projects to be submitted for funding consideration under the FY2026-2029 Genesee County Transportation Improvement Program (TIP).

The City of Flint, Transportation Division, submitted several project applications that were included in the Draft List of Prioritized Projects.

The Department of Public Works, Transportation Division, is requesting that this resolution be adopted to attest the city's support for the following projects and certifies that it will provide the estimated local match dollars.

The cost of \$615,023.00 is for the Local Share Portion of the following projects: Ward 5 / E Hamilton Ave project (North St to JP Cole), \$601,586.00 is for the Ward 8 / Van Slyke project (Atherton to Hemphill), Preservation Project Applications, \$114,910.80 is for the Ward 1 & 2 / ML King project (Bishop to Stewart), \$186,014.00 is for the Wards 1 & 2 / ML King project (Stewart to Wagoner), \$125,694.00 is for the Wards 1 & 2 / ML King project (Wagoner to Pasadena), \$98,588.00 is for the Ward 1 & 2 / ML King project (Pasadena to McClellan), \$186,014.00 is for the Wards 1 & 2 / ML King project (McClellan to Baker), PASER 5 Project Applications, \$205,548.00 is for the Ward 1 / Pierson Rd project (Clio to Fleming), \$205,548.00 is for the Ward 1 / Pierson Rd project (Fleming to Dupont), and \$264,276.00 is for the Ward 1 / Pierson Rd project (Dupont to Harvard).

**IT IS RESOLVED**, That this resolution is adopted to attest the City's support for the Draft List of Prioritized Projects for the FY2026-2029 Transportation Improvement Program (TIP) call for projects to secure funding for improvements to Federal-aid eligible roads within the City of Flint's jurisdiction. The City of Flint's estimated local match is in the amount of \$ 2,603,201.80.

**IT IS FURTHER RESOLVED**, That this resolution attests the City's commitment to providing local funding for its share of projects selected for inclusion in the FY2026-2029 Transportation Improvement Program.

APPROVED AS TO FINANCE:

Phillip Moore  
Phillip Moore (Oct 7, 2024 15:15 EDT)

Phillip Moore, Chief Financial Officer  
Chief Financial Officer

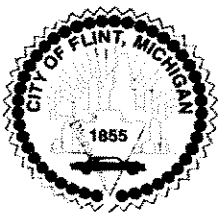
APPROVED AS TO FORM:

Joseph Kuptz  
Joseph Kuptz (Oct 7, 2024 15:15 EDT)

Joseph Kuptz  
Chief Legal Officer

Clyde D. Edwards / A0317  
Clyde D. Edwards (Oct 7, 2024 15:15 EDT)

Clyde Edwards, City Administrator



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

**TODAY'S DATE:** *October 2<sup>nd</sup>, 2024*

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution of Support for FY2026-2029 Transportation Improvement program (TIP) Projects to Secure Funding for Improvements to Federal Aid Eligible Roads within the City of Flint's Jurisdiction

**PREPARED BY:** Jo Janiski / Abdul Khandker

**VENDOR NAME:**

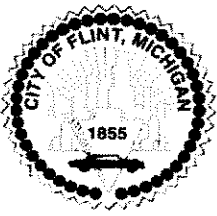
## Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads. Proposed road projects that will be paid with the use of Federal funds must be programmed with the Federal Highway Administration (FHWA) for implementation with the use of Federal funds under Federal programs.

Federal law requires that Metropolitan Planning Organizations (MPO) be designed for each metropolitan urbanized area. The MPO is responsible for overseeing transportation projects and the processes that make them happen. The Genesee County Metropolitan Planning Commission (GCMPC) is the Metropolitan Planning Organization (MPO) for the Genesee County region, that includes the City of Flint. The Genesee County Metropolitan Alliance, along with staff from the Genesee County Metropolitan Planning Commission (GCMPC) issued a call for projects to be submitted for Federal funding consideration under the FY2026-2029 Genesee County Transportation Improvement Program (TIP).

The City of Flint has submitted ten (10) project proposals. These projects were researched and picked by the City Engineer, Abdul Khander.

Pursuant to Federal Law, TIP proposals require a committed local share through an approved resolution to secure funding. The City of Flint hereby resolves to commit 20% of the total costs for all approved transportation proposals, complementing the Transportation Program's commitment of 80% funding for these projects. Upon final approval of each project, a subsequent resolution will be submitted to specify the exact cost estimate and the committed amount for the construction project. This commitment is contingent upon the approval of the proposals and adherence to all applicable federal, state, and local regulations, and shall remain in effect until all projects are finalized and resolutions for project-specific commitments have been adopted.



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

## Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

The Streets Department has an Account Dedicated to the Transportation Improvement Program Funds, labeled Transportation – TIP Contribution Professional Services (202-450.202-801.000). All invoicing will be budgeted for the year that project is approved to start (FY2026-FY2029).

The commitment of funds from the Transportation – TIP Contribution Account is contingent upon the receipt of approved proposals and shall be appropriated as necessary from available funds in the City's budget, ensuring compliance with all applicable federal, state, and local regulations.

## Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

These projects will enhance road safety and efficiency for residents, businesses, and emergency services by reducing vehicle wear, lowering maintenance costs, and improving access to essential services. By leveraging a 20% local share with an 80% match through the Transportation Improvement Program (TIP), the City of Flint, in partnership with Genesee County, maximizes its investment in critical infrastructure improvements. This collaboration strengthens regional relationships and is cost effective for the City of Flint's infrastructure.

## Section IV: FINANCIAL IMPLICATIONS:

There are no immediate financial implications until the project applications are approved. However, if all applications are approved, the City is authorizing a commitment to cover the local share, as outlined below. This resolution confirms the City's commitment to provide local funding for its portion of the projects selected for the FY2023-2026 Transportation Improvement Program. The maximum amount the City would commit is specified below, based on the estimated project costs.

The Transportation - TIP Contribution Account has an Annual Average Budget of \$6,654,000. All Projects are being submitted for a 4 Year Period and the maximum Local Share of all Project Applications would be



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Local Share Amount (20% of Total Cost)	Ward/Project
<b>Reconstruction Project Applications</b>					
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$615,023.00	5 / E Hamilton Ave (North St to JP Cole)
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$601,586.00	8 / Van Slyke (Atherton to Hemphill)
<b>Preservation Project Applications</b>					
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$114,910.80	1 & 2 / ML King (Bishop to Stewart)
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$186,014.00	1 & 2 / ML King (Stewart to Wagoner)
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$125,694.00	1 & 2 / ML King (Wagoner to Pasadena)
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$98,588.00	1 & 2 / ML King (Pasadena to McClellan)
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$186,014.00	1 & 2 / ML King (McClellan to Baker)
<b>PASER 5 Project Applications</b>					
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$205,548.00	1 / Pierson Rd (Clio to Fleming)
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$205,548.00	1 / Pierson Rd (Fleming to Dupont)
Transportation	Transportation - TIP Contribution	202-450.202-801.000		\$264,276.00	1 / Pierson Rd (Dupont to Harvard)
<b>FY26-29 GRAND TOTAL</b>				<b>\$2,603,201.80</b>	

**PRE-ENCUMBERED? YES  NO  REQUISITION NO:**





**CITY OF FLINT**  
**STAFF REVIEW FORM**

Revised July 2, 2024

ACCOUNTING APPROVAL: Jo Janiski Date: 10/07/2024  
Jo Janiski (Oct 7, 2024 11:04 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO , Not at this time.

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 (FY2026) \$ 650,800.45

BUDGET YEAR 2 (FY2027) \$ 650,800.45

BUDGET YEAR 3 (FY2028) \$ 650,800.45

BUDGET YEAR 3 (FY2028) \$ 650,800.45

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*:  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha  
Rodney McGaha (Oct 7, 2024 11:16 EDT)  
*(Name, Title)*



RESOLUTION NO.: 240480-7  
 PRESENTED: 10-23-2024  
 ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF DECOMMISSIONED CITY OWNED LAND TO FLINT COMMERCE CENTER 2, LLC**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS,** The City of Flint has acquired the title to certain real estate existing Parcel ID #41-06-179-044. The property address is 2525 Industrial Ave, Flint, MI 48505 and legally described as DURANT DORT CARRIAGE CO.'S PART OF BLOCK 15 OF OAK PARK SUBDIVISION AND VACATED RANKIN STREET OF DURANT-DORT CARRIAGE CO'S RE-PLAT ALL IN THE CITY OF FLINT, GENESEE COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID BLOCK 15 OF OAK PARK SUBDIVISION; THENCE N01°21'34"W ALONG THE WEST LINE OF SAID BLOCK 15, ALSO BEING THE EAST LINE OF NORTH STREET RIGHT OF WAY AS PLATTED, 157.66 TO THE POINT OF BEGINNING; THENCE N01°21'34"W CONTINUING ALONG SAID WEST LINE OF BLOCK 15 AND ITS NORTHERLY EXTENSION 286.91 FEET TO THE SOUTHWEST CORNER OF LOT 59 OF SAID DURANT-DORT CARRIAGE CO'S RE-PLAT, ALSO BEING ON THE NORTH LINE OF VACATED RANKIN STREET; THENCE N89°58'13"E ALONG SAID NORTH LINE OF VACATED RANKIN STREET AND ITS EASTERLY EXTENSION, 831.56 FEET TO THE CENTERLINE OF VACATED INDUSTRIAL AVENUE AS PLATTED; THENCE S00°34'02"W ALONG SAID CENTERLINE 36.21 FEET; THENCE S01°22'45"E CONTINUING ALONG SAID CENTERLINE 407.00 FEET TO THE SOUTHEAST CORNER OF SAID BLOCK 15; THENCE S89°52'37"W ALONG THE SOUTH LINE OF SAID BLOCK 15, ALSO BEING THE NORTH LINE OF BAKER STREET RIGHT OF WAY AS PLATTED, 571.55 FEET; THENCE N01°22'47"W, 163.34 FEET; THENCE S88°37'13"W, 258.78 FEET TO THE POINT OF BEGINNING, CONTAINING 7.51 ACRES, MORE OR LESS AND SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD.

**WHEREAS,** Flint Commerce Center 2, LLC has agreed to purchase the property commonly known as 2525 Industrial Ave., Flint, MI 48505, Parcel ID #41-06-179-044 for the amount of \$172,600.00. The city's interest in the aforementioned property will be conveyed by a Quit Claim Deed and sold in AS IS condition; and

**WHEREAS,** Flint Commerce Center 2, LLC shall pay the recording fees to register the conveyance documents at the Genesee County Register of Deeds; and

Revenue realized from the sale of this real property will be placed in the following revenue account:

Account Number	Account Name / Grant Code	Amount
208-752.102-673.100	Revenue Account for Sale of City Land - Parks & Recreation Fund	\$172,600.00

**IT IS RESOLVED** that the appropriate City Officials are authorized to do all things necessary to complete the sale of property commonly known as 2525 Industrial Ave., Parcel ID # 41-06-179-044, legally

described as PART OF BLOCK 15 OF OAK PARK SUBDIVISION AND VACATED RANKIN STREET OF DURANT-DORT CARRIAGE CO'S RE-PLAT ALL IN THE CITY OF FLINT, GENESEE COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID BLOCK 15 OF OAK PARK SUBDIVISION; THENCE N01°21'34"W ALONG THE WEST LINE OF SAID BLOCK 15, ALSO BEING THE EAST LINE OF NORTH STREET RIGHT OF WAY AS PLATTED, 157.66 TO THE POINT OF BEGINNING; THENCE N01°21'34"W CONTINUING ALONG SAID WEST LINE OF BLOCK 15 AND ITS NORTHERLY EXTENSION 286.91 FEET TO THE SOUTHWEST CORNER OF LOT 59 OF SAID DURANT-DORT CARRIAGE CO'S RE-PLAT, ALSO BEING ON THE NORTH LINE OF VACATED RANKIN STREET; THENCE N89°58'13"E ALONG SAID NORTH LINE OF VACATED RANKIN STREET AND ITS EASTERLY EXTENSION, 831.56 FEET TO THE CENTERLINE OF VACATED INDUSTRIAL AVENUE AS PLATTED; THENCE S00°34'02"W ALONG SAID CENTERLINE 36.21 FEET; THENCE S01°22'45"E CONTINUING ALONG SAID CENTERLINE 407.00 FEET TO THE SOUTHEAST CORNER OF SAID BLOCK 15; THENCE S89°52'37"W ALONG THE SOUTH LINE OF SAID BLOCK 15, ALSO BEING THE NORTH LINE OF BAKER STREET RIGHT OF WAY AS PLATTED, 571.55 FEET; THENCE N01°22'47"W, 163.34 FEET; THENCE S88°37'13"W, 258.78 FEET TO THE POINT OF BEGINNING, CONTAINING 7.51 ACRES, MORE OR LESS AND SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD.

**For the City:**

CLYDE D EDWARDS / A0322  
CLYDE D EDWARDS / A0322 (Oct 17, 2024 16:19 EDT)  
**Clyde D. Edwards, City Administrator**

**For the City Council:**

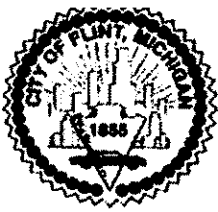
\_\_\_\_\_

**Approved as to Form:**

JK  
Joseph Kuptz (Oct 17, 2024 15:59 EDT)  
**Joseph Kuptz, Acting City Attorney**

**Approved as to Finance:**

Phillip Moore  
Phillip Moore (Oct 17, 2024 15:21 EDT)  
**Phillip Moore, Chief Financial Officer**



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** October 7, 2024

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** Resolution Authorizing the Sale of City Owned Lot to Flint Commerce Center 2, LLC in the amount of \$172,600.

**PREPARED BY:** Emily Doerr

**VENDOR NAME:** Flint Commerce Center 2, LLC

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The sale of the decommissioned parkland previously known as Oak Park was held via voter referendum finalized on November 6, 1984, with the citizens of Flint voting to decommission the park to make it ready for sale and future development. Since then, this land has had practically zero use by citizens as it lacks pedestrian access, amenities like tables or a pavilion, proximity to a residential neighborhood, or parking. Additionally, many of the oak trees are dying per the Genesee Conservation District's forestry team. The proceeds of sale will be completely invested in other parks in North Flint, and additional funds beyond the sales price will be invested (by the purchaser) in the 1-acre pocket park that will remain city-owned to add a pavilion with tables, signage memorializing the historical usage of the land by Flint residents in the 1800s and 1900s, and paved sidewalk access to Buildings 1 and 2 of the Flint Commerce Center development for those employees to utilize. The sale of this land will be part of the continued focus on rebuilding North Flint and bringing new jobs and economic opportunity to the City of Flint.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

No known previous allocations for this project.



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

### Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

When redeveloped, this site will be home to the next phase of Buick City/Flint Commerce Center's growth. By returning good paying, permanent jobs to the city, this repurposed parcel will become an integral part of Flint's continued forward momentum. Furthermore, community partners have been heavily consulted as City Staff has conducted extensive outreach with local park adopters and residents, identifying how to best commemorate the history of Oak Park as well as invest in Flint's vast parks system. When complete, approximately one acre of land will be preserved and reinvested in to include a "pocket park" to honor the rich and complex history of Oak Park and the former neighborhood it surrounded, including an informational plaque and passive recreational activity spaces. This continued development will provide the necessary site for the expansion of new businesses entering Flint's ecosystem, restoring the former, blighted site to its most effective and positive use.

### Section IV: FINANCIAL IMPLICATIONS:

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

Not applicable.

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
B&CS	Revenue Account for Sale of City Land - Parks & Recreation Fund	208-752.102-673.100		
<b>FY25 GRAND TOTAL</b>				<b>172,600.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$172,600.00



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: *[Signature]* Date: 10/17/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Tyler Bailey	810.908.6521
2	Emily Doerr	810.880.3371
3		

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*Emily Doerr*  
Emily Doerr (Oct 13, 2024 14:06 EDT)

*Emily Doerr, Director, Department of Business and Community Services*

2525 INDUSTRIAL AVE FLINT, MI 48505 (Property Address)

Parcel Number: 41-06-179-044

Property Owner: CITY OF FLINT

Summary Information

> Assessed Value: \$0 | Taxable Value: \$0

> Property Tax information found

Item 1 of 2 2 Images / 0 Sketches

Parcel is Vacant

Owner and Taxpayer Information

<b>Owner</b>	CITY OF FLINT 1101 S SAGINAW ST FLINT, MI 48502	<b>Taxpayer</b>	CITY OF FLINT 1101 S SAGINAW ST FLINT, MI 48502
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General Information for Tax Year 2023

<b>Property Class</b>	202 COMMERCIAL-VACANT	<b>Unit</b>	54 CITY OF FLINT
<b>School District</b>	FLINT CITY SCHOOL DISTRICT	<b>Assessed Value</b>	\$0
<b>Map Number</b>	11-06-179-044-1	<b>Taxable Value</b>	\$0
<b>REINSPECTION</b>	0	<b>State Equalized Value</b>	\$0
<b>RBN ZONE</b>	No Data to Display	<b>Date of Last Name Change</b>	04/02/2020
<b>PP</b>		<b>Notes</b>	Not Available
<b>Historical District</b>	No	<b>Census Block Group</b>	No Data to Display
<b>REAPPRAISAL</b>		<b>Exemption</b>	No Data to Display

Principal Residence Exemption Information

Homestead Data No Data to Display

Principal Residence Exemption	June 1st	Final
2023	0.0000 %	0.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2022	\$0	\$0	\$0
2021	\$0	\$0	\$0
2020	\$0	\$0	\$0

Land Information

<b>Zoning Code</b>	OS	<b>Total Acres</b>	8.130
<b>Land Value</b>	\$0	<b>Land Improvements</b>	\$0
<b>Renaissance Zone</b>	No	<b>Renaissance Zone Expiration</b>	No Data to Display
<b>ECF Neighborhood</b>	NORTHEAST	<b>Data</b>	No Data to Display
<b>Lot Dimensions/Comments</b>	No Data to Display	<b>Mortgage Code</b>	No Data to Display
		<b>Neighborhood Enterprise</b>	No
		<b>Zone</b>	

Lot(s)	Frontage	Depth
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No lots found.

Total Frontage: 0.00 ft

Average Depth: 0.00 ft

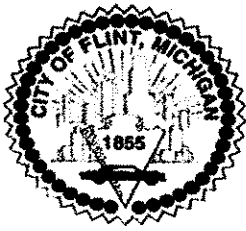
Legal Description

DURANT DORT CARRIAGE CO.'S REPLAT OF PARTS OF BLOCKS 12 & 27 AND ALL OF 13, 14 & 15 OF OAK PARK SUBDIVISION. LOT 99; ALSO SLY 30 FT OF LOTS 59, 61, 63, 65, 67 69, 71, 73, 75, 77, 79, 81, 83, 85, 87, 89, 91, 93, 95 AND 97.

Land Division Act Information

<b>Date of Last Split/Combine</b>	No Data to Display	<b>Number of Splits Left</b>	Not Available
<b>Data Form Filed</b>	No Data to Display	<b>Unallocated Divs of Parent</b>	0
<b>Data Created</b>	01/01/0001	<b>Unallocated Divs Transferred</b>	0
<b>Acresage of Parent</b>	0.00	<b>Rights Were Transferred</b>	No
<b>Split Number</b>	0	<b>Courtesy Split</b>	No
<b>Parent Parcel</b>	No Data to Display		

Sale History



## City of Flint Property Disposition Application

To purchase a City of Flint owned property AS IS, with or without a structure that will not be used as a side-lot acquisition, complete this form and return to the *City of Flint*. Complete a separate application for each parcel.

***\*Application will not be processed if not completed in its entirety.\****

### CONTACT INFORMATION

Name of applicant: Flint Commerce Center 2, LLC

Name of corporation/business: Flint Commerce Center 2, LLC

Mailing address: 2575 S. Haggerty Road, Suite 500

City, State, Zip: Canton, MI 48188

Phone #: 734-394-1900 Email address: mquimby@ashleycapital.com

### PROPERTY INFORMATION

City of Flint property address and parcel ID #: 2525 Industrial Ave; 41-06-179-044

Property: Has structure  Is vacant

Property will be used for: Residential  Commercial  Industrial  Other

Property will be occupied by: Owner  Renter  Business  Other

Description of property in its existing condition: Vacant, decommissioned park approved for sale by public ballot in 1984. Park was called for decommissioning and incorporation into Buick City redevelopment in 2013 Master Plan. Deed restriction is voided by GM (successor to Durant Dort Carriage Company) bankruptcy and confirmed by new GM in affidavit.

State Equalized Value of property as listed at [www.bsaonline.com](http://www.bsaonline.com): \$0

Purchase offer amount: \$172,600

### REDEVELOPMENT PLANS

Description of planned improvements/renovation: The park will be combined with north adjoining parcels to facilitate construction of new ~327K building for the Nanograf project. Approximately 1-acre of Oak Park will be preserved as a pocket park that will include new amenities such as 4 parking spaces, a gazebo or picnic shelter, and a plaque and/or monument to memorialize the history of Oak Park and the former adjacent Oak Park neighborhood.

How is this project aligned with the *Imagine Flint* Master Plan: The 2013 Master Plan called for Park to be decommissioned and incorporated into the Buick City redevelopment.



Development Team description: *(List names of developer, contractors, lead construction lender, architects, project managers, consultants, marketing agent, etc.)*

Ashley Capital (Developer), Oliver Hatcher Construction (Construction Manager), Rowe Engineering  
(Civil Engineer), Mannik & Smith (Environmental Consultant), and SME (Environmental and  
Geotechnical Consultant).

Timeline for renovation/improvement: The timing is critical to support Nanograf redevelopment.

Anticipate requesting site plan approval in November 2024 with construction to begin immediately. Target building delivery is Q2/Q3 2024.

**PROJECT FINANCING**

Cost of renovation/improvements: \$30M+ for base building and site development  
and +\$175M for Nanograf project

Description of how acquisition and improvement/renovation will be financed: \_\_\_\_\_  
This parcel will be purchased with cash. The redevelopment will be funded with equity and market debt.

*Note: The City of Flint may place a lien on the property or enter into a development agreement with the purchaser to guarantee that the proposed renovations/improvements are completed to City of Flint standards.*

Please attach the following documents:

- Most recent tax return,
- Pre-qualification letter from lender (if applicable),
- Most recent audited financial statement,
- Development budget,
- Operating budget for rental transaction, and
- List of potential tenants and pre-lease agreements for rental transactions

FCC2 was created last year and has not yet filed a tax return. This is a sister entity to the adjacent, successful FCC1 entity and project. The parcel will be purchased with cash. Old National Bank, lender for FCC1, has expressed interest in this project. See attached site plan for development plan.

To the best of my knowledge the information provided in this application is true and in compliance with City of Flint Code of Ordinances. I understand that the City of Flint staff will review this request for compliance with existing City and neighborhood plans.

  
\_\_\_\_\_  
Signature of Applicant

9/27/2024  
\_\_\_\_\_  
Date

***Please allow at least 30 days for your application to be processed. Property disposition must be approved by Flint City Council. You will be given a quit claim deed with purchase. If desired, title insurance is the responsibility of the purchaser. All property is sold AS IS.  
This form is a statement of interest only. By receiving it, the City does not commit to transfer property.***

***Please Return This Form To:***  
*City of Flint, Planning & Zoning, 1101 S. Saginaw Street, Room S 110, Flint, Michigan 48502  
Email: kstephens@cityofflint.com Website: www.cityofflint.com*



**Division of Community & Economic  
Development**



**Sheldon Neeley**  
Mayor



**Clyde Edwards**  
City Administrator

**Good Standing Certification**

**Applicant and/or Business Clearance**

All applicants for City of Flint funded programs, including federal programs, must remain current and not in default on any obligations related to taxes, fines, penalties, water service, licenses or other forms of penalties.

**APPLICANT NAME:** Ashley Capital, LLC

**HOME ADDRESS:** 2575 S. Haggery Road, Suite 500, Canton, MI 48188

**DBA:** Flint Commerce Center 2, LLC

**BUSINESS ADDRESS:** 2575 S. Haggery Road, Suite 500, Canton, MI 48188

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

*This section to be completed by the Department of Finance - Customer Service Div.*

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

<b>WATER DIV.</b>	<b>CURRENT</b>	<b>DELINQUENT</b>
<b>PROPERTY TAXES DIV.</b>	<b>CURRENT</b>	<b>DELINQUENT</b>
<b>INCOME TAX DIV.</b>	<b>CURRENT</b>	<b>DELINQUENT</b>
<b>ENFORCEMENT</b>	<b>CURRENT</b>	<b>DELINQUENT</b>

*This section to be completed by the Department of Community and Economic Development*

<b>DCED/EDC:</b>	<b>CURRENT</b>	<b>DELINQUENT</b>	<b>N/A</b>
<b>(108 Loans, EDC loans, mortgage repayments, etc.)</b>			

\_\_\_\_\_  
City of Flint DCED Representative and Date

**If delinquencies exist, please indicate the date, type and amount of obligation:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DCED Staff Person and Date

\_\_\_\_\_  
City of Flint Customer Serv. Representative and Date

General Election

November 6, 1984

City of Flint Proposal No. 1

Shall the area commonly known as OAK PARK, located within the City of Flint and bounded by Baker Street on the South, North Street on the West, Industrial Avenue on the East, and vacated Rankin Street on the North, be vacated as a park and sold, with the proceeds to be placed in an endowment fund established by the City of Flint for the purpose of improving and maintaining the public parks of the City of Flint?

<u>PCT. #</u>	<u>YES</u>	<u>NO</u>	<u>PCT. #</u>	<u>YES</u>	<u>NO</u>
1	318	179	47	400	130
2	419	234	48	439	137
3	305	164	49	636	203
4	375	192	50	714	161
5	382	198	51	271	78
6	352	177	52	288	147
7	346	217	53	516	130
8	321	177	54	87	50
9	473	233	55	316	117
10	398	247	56	69	30
11	379	223	57	165	81
12	393	194	58	471	201
13	353	191	59	580	253
14	399	179	60	451	179
15	348	173	61	418	107
16	271	115	62	500	122
17	329	181	63	348	147
18	449	213	64	673	203
19	290	166	65	241	124
20	325	168	66	258	114
21	267	137	67	416	139
22	377	206	68	493	179
23	274	170	69	377	154
24	303	191	70	398	148
25	522	220	71	434	167
26	386	192	72	375	95
27	375	166	73	407	170
28	230	100	74	324	155
29	331	143	75	298	81
30	402	186	76	573	122
31	273	138	77	556	229
32	385	186	78	346	159
33	497	227	79	278	118
34	332	140	80	313	166
35	221	74	81	331	194
36	325	197	82	174	84
37	362	219	83	409	221
38	300	184	84	294	95
39	276	154	85	557	178
40	360	153	86	143	59
41	286	119	87	307	138
42	265	123	88	504	195
43	83	30	89	495	201
44	658	213	90	470	179
45	462	172	91	262	153
46	321	117	92	23	7
			Total -	<u>33,496</u>	<u>14,478</u>

GENERAL ELECTION

November 6, 1984

CITY OF FLINT PROPOSAL NO. 2

" Shall the south 250 feet, more or less, of City owned land bordering the Kearsley Lake Golf Course and fronting the North side of Richfield Road lying east of Center Road, be vacated as a park and sold, with the proceeds to be placed in an endowment fund established by the City of Flint for the purpose of improving and maintaining the public parks of the City of Flint?"

PCT. #	YES	NO	PCT. #	YES	NO
1	277	202	47	327	191
2	360	287	48	368	203
3	270	176	49	511	324
4	301	244	50	593	286
5	311	240	51	223	124
6	294	212	52	242	184
7	307	212	53	426	217
8	250	217	54	80	52
9	395	277	55	243	180
10	350	270	56	66	32
11	325	261	57	129	112
12	343	228	58	362	309
13	289	237	59	471	367
14	367	198	60	363	254
15	282	232	61	340	180
16	241	136	62	429	190
17	278	212	63	311	169
18	361	294	64	582	280
19	235	191	65	232	123
20	268	185	66	222	146
21	214	161	67	327	224
22	328	208	68	390	271
23	229	178	69	321	209
24	277	182	70	344	200
25	350	399	71	350	245
26	267	309	72	318	152
27	269	272	73	327	242
28	156	176	74	251	226
29	252	221	75	243	134
30	315	272	76	503	188
31	195	217	77	433	348
32	243	326	78	289	215
33	358	356	79	216	172
34	239	239	80	262	189
35	184	96	81	300	221
36	271	226	82	160	96
37	327	224	83	348	265
38	244	194	84	236	155
39	232	171	85	441	286
40	309	199	86	116	84
41	234	155	87	245	186
42	199	162	88	406	283
43	61	51	89	391	313
44	560	300	90	400	237
45	392	229	91	205	197
46	270	164	92	19	13
			TOTAL-	27,440	19,472

**AFFIDAVIT RELATING TO MATTERS AFFECTING REAL ESTATE**  
**PURSUANT TO MCLA 565.451**

STATE OF MICHIGAN            )  
  ) ss  
COUNTY OF Wayne            )

The undersigned, being first duly sworn under oath, hereby states that the following statements are true to the best of his/her knowledge and belief (without any duty of inquiry):

1. That I, Debra Hoge <sup>Global Director</sup> am the of Real Estate of General Motors LLC, a Delaware limited liability company ("New GM"), whose address is 300 Renaissance Center, MC 482-C19-GRE, Detroit, Michigan 48265, and have personal knowledge of the facts stated herein, and am competent to testify concerning such facts if called to do so.

2. On July 10, 2009, New GM, known at that time as General Motors Company (and formerly known as NGMCO, Inc.), completed the acquisition of some of the assets of Motors Liquidation Company (formerly known as General Motors Corporation) ("Old GM"). The sale was consummated in connection with Old GM's filing for relief under Chapter 11 of the United States Bankruptcy Code in the United States Bankruptcy Court for the Southern District of New York, and was completed pursuant to Section 363(b) of the Bankruptcy Code (the "Bankruptcy Sale").

3. On October 16, 2009, New GM, known at that time as General Motors Company, was converted from a corporation to a limited liability company and changed its name to General Motors LLC.

4. As of the execution date set forth below, New GM does not currently have any interest in and to that parcel of land located in the City of Flint, Genesee County, Michigan, described as (the "Subject Real Estate") and hereby waives any reversionary rights with respect to the Subject Real Estate, if any:

Entire Lot 99 of Durant-Dort Carriage Co's Replat of Parts of Blocks 12 and 27 and all of Blocks 13, 14 and 15 of Oak Park Subdivision of Sections 1 and 2 of Smith's Reservation, according to the recorded plat thereof, as recorded in Liber 4 of Plats, Page 37, Genesee County Records,

Commonly known as 2525 Industrial Avenue, Flint, Michigan;

Parcel Identification Number: 41-06-179-044;

The Subject Real Estate is depicted on Exhibit A attached hereto and made a part hereof.

Executed this 3rd day April, 2024.

GM Real Estate  
Execution Recommended by David Tigges  
RE Legal Ingrid Szura

GENERAL MOTORS LLC, a Delaware limited liability company

By: Debra H. Hoge

Print Name: Debra H. Hoge

Print Title: Global Director  
Real Estate

STATE OF MICHIGAN )  
  ) SS:  
COUNTY OF Wayne )

On the 3rd day of April, 2024, before me a Notary Public for the State and County aforesaid, personally appeared Debra H. Hoge, who acknowledged herself/himself to be the Global Director of General Motors LLC, and that she/he, being authorized to do so, executed the foregoing Affidavit on behalf of the company.

WITNESS my hand and seal the day and year aforesaid.

Notary's Signature: Teresa L. Kole

Notary's Name: Teresa L. Kole  
Notary Public, State of Michigan, County of Macomb  
My Commission Expires: 5-5-2025  
Acting in the County of Wayne

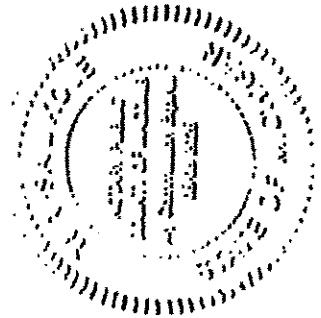
Drafted by:

GM Legal Staff  
300 Renaissance Center  
MC 482-C25-A68  
Detroit, MI 48265  
Attention: Ingrid Szura

When recorded return to:

David Tigges  
General Motors LLC/Real Estate  
MC 482-C19-GRE  
Detroit, MI 48265

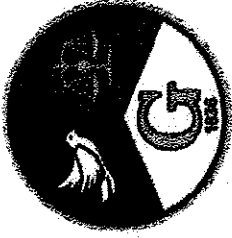
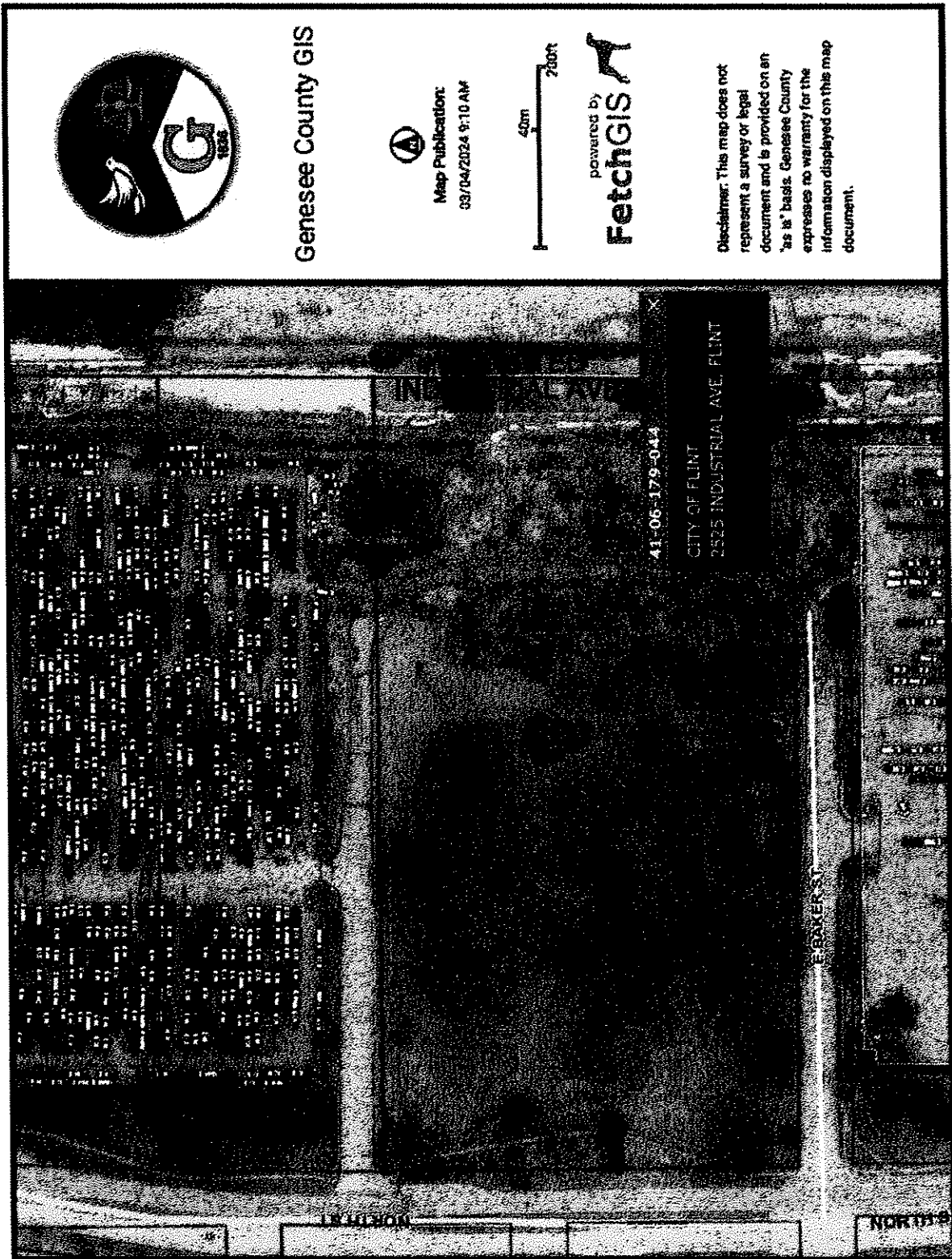
TERESA L KOLE  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF MACOMB  
MY COMMISSION EXPIRES MAY 05, 2025  
ACTING IN THE COUNTY OF Wayne



#4889-9042-2430(670)

EXHIBIT A

Depiction of "Subject Real Estate"



Genesee County GIS



Map Publication:  
03/04/2024 9:10 AM



powered by  
**FetchGIS**

Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Genesee County expresses no warranty for the information displayed on this map document.





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Company News Sep 20

## U.S. Department of Energy Awards NanoGraf \$60 Million Under Bipartisan Infrastructure Law to Build One of the World's Largest Silicon Anode Battery Material Factories in Flint, Michigan

*The combined \$175 million project enables NanoGraf to produce 2,500 tons of silicon anode material to support up to 1.5 million EVs per year*

**CHICAGO, September 20, 2024** – NanoGraf, an advanced silicon anode battery material company enabling stronger, lighter, and longer-lasting lithium-ion batteries, today announced it has been awarded a \$60 million grant from the U.S. Department of Energy's Office of Manufacturing and Energy Supply Chains under the Bipartisan Infrastructure Law (BIL) fund supporting new and expanded commercial-scale domestic battery manufacturing projects. Additional matching grant dollars may also become available to fund the project from the Make It in Michigan Competitiveness Fund, administered through the Michigan Infrastructure Office.

NanoGraf will use the grant, in addition to its own capital, to retrofit an existing manufacturing facility in Flint, Michigan. At full capacity, the advanced production facility will produce 2,500 tons per year of NanoGraf's proprietary silicon anode material – enough material to supply 1.5 million electric vehicles (EVs) per year.

The combined \$175 million investment, with additional funds coming from NanoGraf, will create one of the world's largest silicon anode facilities, significantly advancing U.S.



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electronics.”

“This next stage of our growth further propels our position as a global leader in the race to electrification while also supporting communities at the local level by strengthening union relationships and building a skilled battery manufacturing workforce in the Midwest,” adds Wang.

The Flint factory is NanoGraf’s third battery material production facility and increases the company’s total manufacturing footprint to over 414,000 square feet. NanoGraf currently produces silicon anode material for the U.S. military out of two Chicago-based manufacturing facilities, including a new R&D facility at 455 N Ashland Avenue and its headquarters at 400 N Noble Street. Of note, NanoGraf recently announced it was supplying batteries to Thales Defense & Security Inc. for the handsets used by soldiers in the field.

“We are thrilled to welcome NanoGraf to Flint,” said Sheldon Neeley, Mayor of Flint. “The combined investment from NanoGraf and the Department of Energy will ensure domestic access to innovative battery technology, meeting future demand for higher-performing EVs, and creating high-paying jobs that will benefit Flint for years to come.”

The project will create approximately 200 construction jobs through a project labor agreement with the North American Building Trades Union. Up to 150 new permanent jobs will be created for operations, approximately 80% of which are expected to come directly from the local community. NanoGraf has signed a neutrality agreement with the United Steelworkers and is committed to partnering with them should a majority of employees wish to be represented by the union.

The company’s Michigan expansion will include the rollout of a community benefits program focused on workforce development, education, apprenticeships, and comprehensive benefits that reflect the needs of the community.

NanoGraf’s headquarters, military-focused production facilities, and R&D operations will remain in Chicago. For more information, visit [nanograf.com](https://www.nanograf.com).

### **About NanoGraf**

NanoGraf is an advanced battery material company whose patented silicon anode technology enables longer-lasting, higher-energy, and higher-power lithium-ion batteries. NanoGraf works with over 50 companies, including leading consumer electronics,



**NANOGRAF**  
CORPORATION

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MESC plays a critical and unique role in catalyzing investments in America's energy future to support the re-shoring, skilling, and scaling of U.S. manufacturing across energy supply chains. MESC serves as the frontline of clean energy deployment and accelerates America's transition to a resilient, equitable energy future through data-driven investments in manufacturing capacity and workforce development. Learn more at: [www.energy.gov/mesc](http://www.energy.gov/mesc) or [LinkedIn](#).

###

### **Sales Contact**

Jeff Helm

[jeff@nanograf.com](mailto:jeff@nanograf.com)

### **Media Contact**

Josh Inglis

[josh@prop11r.com](mailto:josh@prop11r.com)

View source version on globenewswire.com: <https://www.globenewswire.com/news-release/2024/09/20/2949669/0/en/U-S-Department-of-Energy-Awards-NanoGraf-60-Million-Under-Bipartisan-Infrastructure-Law-to-Build-One-of-the-World-s-Largest-Silicon-Anode-Battery-Material-Factories-in-Flint-Michig.html>

### **Company News**

NanoGraf Silicon Anode  
Batteries Selected by  
Thales Defense & Security,  
Inc. to Power Mission-  
Critical Military  
Communications >

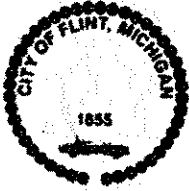


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[info@nanograf.com](mailto:info@nanograf.com)

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RESOLUTION NO.: 240481-T  
 PRESENTED: 10-23-2024  
 ADOPTED: \_\_\_\_\_

**BY THE CITY ADMINISTRATOR:**

**RESOLUTION TO AIS CONSTRUCTION EQUIPMENT FOR THE PURCHASE OF TWO (2) JOHN DEERE BACKHOE LOADERS**

The City of Flint Water Service Center, Utilities Division, requests a purchase order be issued to AIS Construction Equipment for the purchase of two (2) John Deere Backhoe Loaders. These loaders will replace the 2 loaders (1 – sewer and 1 – water) that were turned in June 2024 at the end of their lease.

This is a qualified purchase under MiDeal State Contract #240000000158. There is adequate funding for said purchases from the listed accounts:

590-540.208-863.000	Vehicle & Equipment Charges	\$170,354.00
591-540.202-863.000	Vehicle & Equipment Charges	\$170,354.00

**IT IS RESOLVED**, that The Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to AIS Construction Equipment for the purchase of two (2) John Deere backhoe loaders in an amount not to exceed \$340,708.00 for FY25 (07/01/24-06/30/2025).

**FOR THE CITY OF FLINT:**

CLYDE D EDWARDS / A0323  
CLYDE D EDWARDS / A0323 (Oct 14, 2024 13:24 EDT)  
 Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

**APPROVED AS TO FORM:**

JK  
Joseph Kuptz (Oct 14, 2024 12:54 EDT)  
 Joseph Kuptz, Acting City Attorney

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Oct 14, 2024 13:10 EDT)  
 Phillip Moore, Chief Financial Officer

**APPROVED AS TO PURCHASING:**

Lauren Rowley  
 Lauren Rowley, Purchasing Manager



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

**TODAY'S DATE:** October 1, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** New John Deere Backhoe Loader (2)

**PREPARED BY:** Cheri Priest for Paul Simpson and Entrice Mitchell, WSC Supervisors

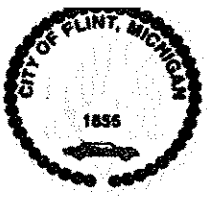
**VENDOR NAME:** AIS Construction Equipment

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

AIS Construction Equipment is the local John Deere tractor vendor that the WSC had used in the past. We have purchased equipment from them numerous times over the years and have received excellent service, both with their personnel and their equipment. Over the years, we have used various other brands of tractors, (Case, New Holland, T-Rex, Cat, etc.) and in order to keep our fleet streamlined, we prefer to use one brand, which eliminates the need to carry various parts for different brands of backhoes. Out of the different brands that we have used over the years, John Deere best fits the needs of the Water and Sewer departments. We have not solicited any recommendations from other areas concerning the purchase of this equipment. This request is to replace the two (2) backhoes that were turned in June 2024 at the conclusion of their respective leases. This is a qualified purchase under MiDeal State Contract #240000000158. See attached quote.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2025	590-540.208-863.000	\$1,000,000.00	Pending	-0-	Pending
2025	590-540.208-863.000	\$1,000,000.00	\$12,000.00	529.64	N/A
2024	590-540.208-930.000	\$300,000.00	\$7,500.00	\$278,327.91	N/A
2024	591-540.100-977.000	\$980,576.89	\$146,373.00	\$313,925.08	240249
2023	590-540.208-863.000	\$614,198.15	\$272,559.00	\$380,065.15	230115
2023	590-540.100-863.900	\$300,000.00	\$7,500.00	\$196,540.51	N/A
2023	591-540.100-863.900	\$300,000.00	\$7,500.00	\$235,334.69	N/A
2022	Nothing Requested	N/A	N/A	N/A	N/A
2021	Nothing Requested	N/A	N/A	N/A	N/A



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

### Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Water and Sewer supervisors will each be responsible for any vendor communications with the vendor, including delivery dates, equipment training, repairs and maintenance, and any other issues that may arise with the equipment. These backhoes are critical to the operation of the water and sewer departments and are used exclusively in almost all repair excavations (sewer repairs, sanitary and storm and all water excavations, such as water main breaks and valve repairs). These repairs are a direct benefit to the residents of the City of Flint in that they will ensure that both their water and sewer lines are performing as intended, with minimal down time and inconvenience.

### Section IV: FINANCIAL IMPLICATIONS:

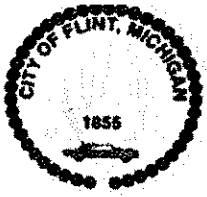
#### IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

This purchase is budgeted in both water and sewer budgets.

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	Vehicle & Equipment Charges	590-540.208-863.000	N/A	\$170,354.000
2493	Vehicle & Equipment Charges	591-540.202-863.000	N/A	\$170,354.000
<b>FY25 GRAND TOTAL</b>				<b>\$340,708.000</b>



# CITY OF FLINT STAFF REVIEW FORM

Revised September 3, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES  NO  REQUISITION NO: 2500009366

ACCOUNTING APPROVAL Cheri Priest Date: 10/12/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

STAFF RECOMMENDATION: *(PLEASE SELECT)*:  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Paul Simpson  
Paul Simpson (Oct 14, 2024 07:40 EDT)  
Paul Simpson, Water Distribution Supervisor

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell  
Entrice Mitchell, Sewer Systems Supervisor





**GRAND RAPIDS**  
600 AIS Drive Southwest  
Grand Rapids, MI 49548  
Telephone: (616) 538-2400

**SAGINAW**  
4600 AIS Drive  
Bridgeport, MI 48722  
Telephone: (989) 777-0090

**TRAVERSE CITY**  
8300 M-72 East  
Williamsburg, MI 49690  
Telephone: (231) 287-8513

**LANSING**  
3600 North Grand River Avenue  
Lansing, MI 48906  
Telephone: (517) 321-8000

**RICHMOND**  
85809 Gratiot Avenue  
Lenox, MI 48050  
Telephone: (588) 727-7502

**WEST DETROIT**  
58555 Pontiac Trail  
New Hudson, MI 48165  
Telephone: (248) 437-8121

September 27, 2024

Mr. Paul Simpson  
City of Flint Water Department  
3310 E Court St.  
Flint MI 48506

Re: State of Michigan MiDeal Pricing for a New John Deere 410P Backhoe Loader

Dear Mr. Simpson,

AIS Construction Equipment Corp. is pleased to provide you with the following pricing for a New John Deere 410P Backhoe Loader. The pricing shown is the current MiDeal State Contract # 240000000158 pricing and as such will be firm the manufacturer list price changes.

Pricing:

New Factory New John Deere 410P Backhoe Loader as shown on the attached order sheet:

List Price:	\$254,730.00
Less State Contract 39% Discount:	<u>-\$99,345.00</u>
Net Machine Price:	\$155,385.00
PDI:	\$1,554.00
Delivery:	\$600.00
Labor to install Field Installed Attachments:	\$12,815.00
Total*:	\$170,354.00

\*Pricing does not include State Sales or Federal Excise Taxes. Includes current steel surcharge in effect as of March 26, 2024. Surcharge - Buyer agrees that if the operating costs of AIS and/or its product manufacturers are affected as a result of significant regional or national economic fluctuations, AIS may add a surcharge to the price of the Goods to compensate for such cost variance.

Please let me know if you have any questions or need any additional information. We look forward to continuing to assist you with your heavy construction equipment needs.

Sincerely,

Greg Doyal  
Governmental Sales Manager

## 410 P-tier Backhoe Loader

### 410 P-tier Standard Equipment

#### ENGINE:

John Deere PowerTech™ EWL 4.5L turbocharged 4-cylinder engine  
Serpentine belt with automatic belt tensioner Vertical spin-on engine oil filter  
Primary and secondary spin-on fuel filter with water separator  
Dual safety element dry-type air cleaner with evacuator valve  
Vertical curved exhaust stack

#### COOLING SYSTEM:

Engine radiator  
Engine coolant -40 degrees F  
Coolant recovery tank with low level indicator  
Cooling fan with fan guard  
Oil-to-water engine oil cooler  
Oil to air hydraulic oil cooler  
Oil to water transmission oil cooler  
Fold-out hinged cooling system  
High ambient temperature engine coolant

#### POWERTRAIN:

Powershift transmission with torque converter  
Auto-shift feature (on/off)  
Vertical spin-on transmission filter  
Single electric transmission control lever  
(forward/neutral/reverse) with integrated gear selection & horn  
Electronic transmission controller with on-board diagnostics  
Rigid mounted rear axle with 4-planet final drive  
Differential lock, foot switch activated, protection on/off  
Mechanical limited slip front wheel drive hydrostatic power steering with emergency manual mode power-assisted hydraulic service brakes inboard, wet disc, self-adjusting and self-equalizing (conforms to ISO 3450)  
Power-assisted hydraulic service brakes inboard, wet disc, self-adjusting and self-equalizing (conforms to ISO 3450) Parking/emergency brake: independent of service brakes (conforms to ISO 3450) spring applied, hydraulically released, wet multi-disc

#### **HYDRAULICS:**

- 43 GPM axial piston pump - PCLS system
- Dedicated hydraulic reservoir
- 4 micron vertical spin-on filter
- "O" ring face seal connectors
- Circuit relief valve protection
- Economy mode
- Auto idle
- Lift mode provides up to 15% additional craning capacity

#### **BACKHOE:**

- 15 ft. 11 in. digging depth
- (extendible dipperstick, retracted) Backhoe transport lock lever
- Swing locking pin stored in op. station Pilot controls, two lever with pattern selection
- Reversible pad stabilizer feet with integrated lock stabilizer two-direction anti-drift valves
- Less bucket with bucket pins
- Backhoe boom includes mounting hole for optional boom protection plate.

#### **LOADER:**

- Return-to-dig feature
- Bucket level indicator
- Hydraulic self-leveling (anti-spill)
- Single lever control with electric clutch cut-off switch and momentary MFWD control
- Less bucket with bucket pins
- Loader boom service lock
- High-visibility loader arms

#### **ELECTRICAL:**

- 12 volt system
- 145 amp alternator
- (4) front driving/working, (4) rear working and (2) side docking halogen lights (32,500 candlepower each)
- (2) front and (2) rear turn signal/ flashing (2) rear stop and tail
- (2) rear reflectors
- Single battery with 350 minute reserve capacity and 1900 CCA
- Blade type multi-fused circuits
- By-pass start safety cover on starter Positive terminal battery cover

#### **OPERATOR STATION:**

- Modular-design ROPS/FOPS (level 2) canopy with molded roof (meets ISO 3471 and ISO 3449): isolation mounted
- Left and right side access
- Slip resistant steps and ergonomically located handholds (conforms to SAE J185) Seat, deluxe deep foam, vinyl cover, high back with adjustable:
- Suspension for weight/height
- Fore-aft
- Lumbar adjustment
- Flip-up arm rests
- 3 in. orange seat belt with retractor
- Tilt steering
- Fuel gauge
- Engine coolant temperature gauge Transmission oil temperature gauge

- Electric monitor system with audible and visual warning:
- Air cleaner restriction
- Low alternator voltage
- Engine coolant temperature
- Engine oil pressure & temperature
- Hydraulic filter restriction
- Low brake pressure
- Seat belt indicator
- Transmission oil temperature
- Fuel level
- Hourmeter / tachometer · voltmeter Machine diagnostics

Sealed switch module

Keyless start

Machine security

12 volt outlets (1)

Horn

Interior rearview mirror

Rotary hand throttle

Suspended foot throttle

Operator's manual storage compartment Integrated cup holder with form fitting rubber insert

Lockable right hand storage

Coat hook

#### **OVERALL VEHICLE:**

(2) front and (2) rear built-in tie downs One-piece unitized construction

mainframe Heavy duty front bumper

Dent resistant rear fenders

Vandal protection locking for:

Engine hood

Monitor

Tool box

Hydraulic reservoir

34 gal. fuel tank

Reverse warning alarm

21L - 24 In. 12 PR (R4) tubeless rear 12.5/80 - 18 In. 10 PR traction front sure grip lug tires

Ground level fueling

Remote grease bank for front axle

Tilt hood with (2) service positions

JDLink Ultimate in approved countries

# 410 P-tier Backhoe Loader

27-Sep-2024

Code	Description	Qty	List Price
17E0T	410 P-tier Backhoe Loader	1	\$197,574.00 USD

## Option Codes

0202	United States	1	No Added Cost
0351	Translated Text Labels Vehicle labels translated to selected language with English labels. Includes labels for operator station, engine and backhoe controls options.	1	No Added Cost
0259	English English language for operator's manual and electronic content. Includes operator's manual and 4G OM packet.	1	No Added Cost
1003	Cab isolation mounted modular design ROPS/ROPS level 2 (meets ISO 3449 & ISO 3471) molded roof. Tinted safety glass. Deluxe interior trim. Headliner. Molded floor mat. Less radio (cab includes power connector for radio and threaded bosses for mounting brackets - see radio kit installation instructions). Air conditioning 26,000 BTU. CFC free R134a refrigerant. Heater/defrosters/pressurizer, 40,000 BTU, 10 speed. Deluxe mechanical suspension, cloth, swivel seat with lumbar adjustment and arm rests, fully adjustable. Keyless start. 3 inch orange seat belt with retractor. Tilt steering wheel. Interior rearview mirror. Front 2-speed wiper with windshield washer and rear 1-speed wiper. (2) front driving/working halogen lights - 32,500 candlepower each (2) rear working halogen lights - 32,500 candlepower each (6) additional work roof lights adds 2 front, 2 rear and 1 on each side of roof (4) turn signal/flashing/rear stop/tail lights - 2 front and rear (2) rear reflector	1	\$14,253.00 USD

<b>183E</b>	<b>JDLink™</b>	<b>1</b>	<b>No Added Cost</b>
	Includes integrated cab wiring harness, antenna, and JDLink™ Modem's (MTG).		
	JDLink™ connectivity is enabled separately through the JDLink™ website.		
	Connectivity service is subject to country availability.		
<b>3009</b>	<b>Autoshift Transmission - Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential</b>	<b>1</b>	<b>No Added Cost</b>
	5F/3R autoshift transmission.		
	Autoshift can be turned on/off in the SSM. When autoshift is off, the transmission will operate as a powershift.		
<b>4006</b>	<b>John Deere 4.5L - FT4/Stage IV</b>	<b>1</b>	<b>No Added Cost</b>
	Net peak power of 116 Hp.		
	For use only in areas where EPA final tier 4/EU stage IV is required.		
	Turbocharged.		
	Wet sleeve cylinder liners.		
	2 valves / cylinder.		
	Electronically controlled HPCR fuel delivery system, B20 biodiesel compatible.		
	Serpentine belt with automatic belt tensioner.		
	Enclosed safety fan guard.		
	Vertical spin-on engine oil filter.		
	Spin-on fuel filter with water separator.		
	Dual safety element dry-type air cleaner with evacuator valve.		
	Underhood exhaust filter and catalysts with evacuator valve.		
	Automatic exhaust filter regeneration.		
	Glow plugs.		
	Electronically controlled, variable-speed cooling fan.		
<b>5250</b>	<b>Galaxy 21L-24 12PR Rear &amp; 12.5/80-18 10PR Front</b>	<b>1</b>	<b>No Added Cost</b>
	Requires axle code 3009.		
	Rear tire chains require wheel spacers (AT347522).		
<b>6152</b>	<b>Single Battery with Disconnect and Jump Post</b>	<b>1</b>	<b>No Added Cost</b>
	175 minute reserve capacity (950 CCA)		
	Recommended for use in ambient temperatures above 32 degrees F (0 degrees C).		

<b>6752</b>	<b>Extendible Dipperstick</b> Extended stabilizer legs; stabilizer overall width, operating: 13 ft. 3 in. (4.03 m.). Extendible dipperstick is controlled by roller on joystick.	<b>1</b>	<b>\$9,003.00 USD</b>
<b>6576</b>	<b>1000 lb. (454 kg.) Front Counterweight</b>	<b>1</b>	<b>\$1,515.00 USD</b>
<b>7001</b>	<b>Auxiliary Hydraulics with One Way Flow (Hammer)</b> Auxiliary plumbing to bulkhead (mid-point of dipperstick). Includes hydraulic quick disconnect fittings KV11305 and AT312681 rated for full auxiliary circuit flow capacity. Quick disconnects require connection without pressure and are identical to the couplings provided with the front loader 3rd function hydraulic option.	<b>1</b>	<b>\$4,440.00 USD</b>
<b>7028</b>	<b>Pilot Controls, Two Lever, with Pattern Selection</b> Proportional auxiliary control and extendable dipperstick control integrated into pilot control levers.	<b>1</b>	<b>No Added Cost</b>
<b>7040</b>	<b>Three-Function Loader Hydraulics, Single Lever</b> Single lever loader control with electric clutch disconnect, momentary MFWD, transmission quick-shift, and electro-hydraulic auxiliary control. For multi-purpose bucket and front attachments. Includes valve with circuit relief and .5 in. (12.7 mm) hoses and steel lines to loader cross tube.	<b>1</b>	<b>\$3,517.00 USD</b>
<b>7806</b>	<b>24 in. (611 mm.) Heavy-Duty Bucket, 6.9 cu. ft. (0.20 cu. m.)</b> Pin-on bucket includes 5 teeth, TK-system Fanggs	<b>1</b>	<b>\$2,286.00 USD</b>
<b>7705</b>	<b>Multi-Brand Quick Coupler - Less Thumb</b> If ordering coupler with thumb, requires option code 7706 or 7707.  For use with Deere C, D, SE, SG, SJ, SK, SL & SL HL series buckets and with Case K, L, M and Cat C series buckets. Not for use with 710 buckets. Not compatible with Case N-series.  Spacers are recommended for Cat and Case buckets, see bulletin 07BH08 for details.	<b>1</b>	<b>\$1,985.00 USD</b>
<b>7861</b>	<b>Multi-Purpose Bucket</b> 92 in (2.35 m), 1.31 Cu. Yd. (1.00 Cu. M.) Pin-on bucket includes reversible bolt-on cutting edges and skid plates. Requires third function hydraulics. Pre-drilled for 8 teeth	<b>1</b>	<b>\$12,770.00 USD</b>
<b>8109</b>	<b>Sun Visor</b>	<b>1</b>	<b>\$102.00 USD</b>
<b>8207</b>	<b>Seat, Cloth Air-Suspension</b> For enclosed Cab.	<b>1</b>	<b>\$541.00 USD</b>

<b>8313</b>	<b>Stabilizer Guard</b>	<b>1</b>	<b>\$551.00 USD</b>
<p>Protects the cylinder rod from damage due to rocks and other spoil pile debris during backhoe trenching operations. Note that when stabilizer guards are installed, the overall machine width may increase, depending on the model, length of stabilizer, and/or position of stabilizer pads.</p>			
<b>8165</b>	<b>Auto Ride Control</b>	<b>1</b>	<b>\$2,513.00 USD</b>

### Field Installed Attachments

<b>AT31359</b>	<b>6 inch Amber Warning Light with LED Beacon and Magnetic Roof Mounting Kit</b>	<b>1</b>	<b>\$267.00 USD</b>
<b>AT43423</b>	<b>Rubber Bumper for Grille Frame</b>	<b>1</b>	<b>\$248.00 USD</b>
<b>AT37125</b>	<b>MFWD Wheel Fender Kit for 18 in. tires only</b> Requires MFWD and 12.5/80-18 or 340/80R-18 front tires.	<b>1</b>	<b>\$723.00 USD</b>
<b>AT40890</b>	<b>Mounting kit for multi-purpose (ABC) Dry Chemical Fire Extinguisher</b> Kit Does not Include Fire Extinguisher.	<b>1</b>	<b>\$131.00 USD</b>
<b>AT44842</b>	<b>Hand Held Hydraulics</b> Plumbing routed from the backhoe valve to above the battery box for hook up of hand held attachments. Average installation, 4 hours. Includes two circuit reliefs, fittings, clamps and hardware. Requires Selective Flow Valve. Installed in Battery Box.	<b>1</b>	<b>\$464.00 USD</b>
<b>BYT1170</b>	<b>Selective Flow Control Kit (1 way flow for use with hammer or compactor)</b> For use on Backhoes with a Serial Number 390995 and Higher. Selective flow control to the backhoe valve for switch control of auxillary hydraulics. Does not include plumbing kit.	<b>1</b>	<b>\$1,847.00 USD</b>
<b>Total</b>			<b>\$254,730.00 USD</b>

Manufacturer's Suggested List Price shown. Retail prices may vary by dealer. Unless stated otherwise, taxes, freight, setup, delivery and other dealer specific charges not included in the pricing. Options/items noted with anything other than price will have additional costs. Pricing, availability, and specifications subject to change without notice. Special program pricing may be available on certain models. See dealer for details. Prices shown are in U.S. dollars and valid only in the U.S.





RESOLUTION NO.: 240482-T

PRESENTED: 10-23-2024

ADOPTED: \_\_\_\_\_

**BY THE CITY ADMINISTRATOR:**

**RESOLUTION TO FREDRICKSON SUPPLY FOR THE PURCHASE OF A CCTV TRUCK**

The City of Flint Water Service Center, Utilities Division, requests a purchase order be issued to Fredrickson Supply for the purchase of a CCTV Truck. This CCTV truck will be in addition to our current CCTV truck (which is 5 years old). This additional vehicle will greatly increase the amount of sanitary and storm sewers that can be televised.

This is a qualified purchase under Sourcwell Contract #032834-TRK. There is adequate funding for said purchases from the listed accounts:

590-540.208-863.000	Vehicle & Equipment Charges	\$390,055.67
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**IT IS RESOLVED**, that The Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Fredrickson Supply for the purchase of a CCTV Truck in an amount not to exceed \$390,055.67 for FY25 (07/01/24-06/30/2025).

**FOR THE CITY OF FLINT:**

**APPROVED BY CITY COUNCIL:**

CLYDE D EDWARDS / A0326  
CLYDE D EDWARDS / A0326 (Oct 16, 2024 13:22 EDT)  
Clyde Edwards, City Administrator

\_\_\_\_\_

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

JK  
Joseph Kuptz (Oct 16, 2024 10:26 EDT)  
Joseph Kuptz, Acting City Attorney

Phillip Moore  
Phillip Moore (Oct 16, 2024 17:27 EDT)  
Phillip Moore, Chief Financial Officer

**APPROVED AS TO PURCHASING:**

Lauren Rowley  
Lauren Rowley, Purchasing Manager

Minicam Inc  
 12600 Newburgh Rd  
 Livonia MI 48150  
 +1 7347446657 [sales@minicaminc.com](mailto:sales@minicaminc.com)  
[www.minicaminc.com](http://www.minicaminc.com)



Estimate

ADDRESS  
 City of Flint, MI  
 1101 S. Saginaw St.  
 Flint, MI 48502

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 City of Flint, MI  
 1101 S. Saginaw St  
 Flint, MI 48502

ESTIMATE 2732-1  
 DATE 07/26/2024  
 EXPIRES 08/31/2024

QUOTE FROM  
 Fredrickson Supply

DESCRIPTION	QTY	PRICE	AMOUNT
E-450 chassis with Rockport box including buildout and installation of controller, cables, synchronized reels, crawlers, cameras, and accessories for mainline and lateral inspection system per attached spec.	1	\$390,055.67	\$390,055.67
Southwest Contract # 003504-0004 City of Flint Sewermain 10M Rough			390,055.67
			0.00
			<b>\$390,055.67</b>

Accepted By  
 Accepted Date

Products and/or Services provided by Minicam Inc. are subject to the terms and conditions of the purchase order. Minicam Inc. is not responsible for any delays or cancellations. Minicam Inc. is not responsible for any damages or injuries. Minicam Inc. is not responsible for any loss of data or information. Minicam Inc. is not responsible for any other damages or injuries.



www.fredricksonsupply.com

Ph: 616.949.2385

Fx: 616.949.2290

3901 3 Mile Rd. NW  
Grand Rapids, MI. 49534

SALES QUOTE	
Date	Quote #
07/19/24	2047

Bill To:
City of Flint
Flint, MI

Ship To:
FOB

PO Number	Terms	Rep	Ship Date	Via	FOB	Project
	Net 30	Alex	TBD			

Quantity	Item Code	Description	Price per quantity	Amount
<b>Mainline Crawler &amp; Camera Equipment</b>				
1	VCU500US	VCU500 TRUCK MOUNTED CONTROL UNIT Compatible With, RAP, ACR & LCR Reels. Standard Controls Operate CRP90/140, CPL150, CRP300 & LAT150. 30GB Hard Drive Standard For Record and Reporting Functions. Compatible with External Computer for 3rd Party Software. Rack Mount Power Supply Included. *Required For Lateral Launch	20,450.00	20,450.00
1	VIP07	7M LINK CABLE: Van Interface Plate For Use With ACR Reels	800.00	800.00
1	ACR350US	1,150' FULLY SYNCHRONIZED REEL Self Layering Level Wind With Built In Counter. Removable Drip Tray. Bluetooth Joystick Remote. Cable Included. <i>Optional Cable Guide - Use VGP350</i>	42,630.00	42,630.00
1	VGP350	VGP350 VAN MOUNTED ROLLER Optional Add On For ACR350	6,293.00	6,293.00
1	CRP140	140MM PROTEUS CRAWLER Steerable 6-Wheel Drive. Motorized Lift - Built-in Standard. Inclination & Tilt Sensor - Standard. Multi-Frequency Sonde - 33, 512 & 640Hz. Includes (6) 90MM Soft Rubber Wheels. Center in 6 - 24"	26,200.00	26,200.00
1	CAM028L	CAM028L PAN&TILT	23,802.00	23,802.00



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Quantity	Item Code	Description	Price per quantity	Amount
1	ALB300	Lasers Standard for Measurement Functions. High Resolution - Adjustable Focus. Continuous Rotation - Auto-Home Feature. (6) High Powered & Adjustable LED Lights. Pressurized to 14psi. 120:1 Zoom (10x Optical-12x Digital) & 135Deg of Pan. Compatible with CRP140, CPL150 & CRP300.  AUX LIGHT/BACKEYE CAMERA - PROTEUS	3,570.00	3,570.00
<b>Lateral Launch Equipment</b>				
1	LCR350US	LCR350 - LATERAL CABLE REEL 1000' of cable and 165' of semi flexible rod. Self layering mechanism keeps cable evenly wrapped on and off the reel. Cable payout and retrieval is ynchronized with the crawler. Supplied with an extending guide arm roller system. Built in controls at the reel for cable tension adjustments during setup. *Compatible with VCU500 Controller and ACR style mainline reets.	61,000.00	61,000.00
1	LAT150	LAT150 - LATERAL LAUNCH CRAWLER	33,525.00	33,525.00



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Quantity	Item Code	Description	Price per quantity	Amount
1	CAM050LAT	<p>Inspect laterals from 3 inch and main sewers from 6 inch. 8-wheel drive, fully steerable and pressurized. Push rod deploy belts feed to a launch aiming unit for guiding lateral camera. Forward observation camera with LED light. Built-in backup camera with LED light. Inclinator &amp; multi-frequency sonde standard. Supplied with one set of 8 x 90mm rubber wheels &amp; Quick Release Wheel Lock.</p> <p>CAM050 LATERAL PAN &amp; TILT CAMERA Suitable for pipe sizes 3"+. Suitable for Lateral System.</p> <p>* Compatible w/ ASS-006-322 Lateral Pin * NOT compatible with CCP60/100 collars</p>	19,410.00	19,410.00

**Wheels**

6	QRW115SR/150	115MM SOFT RUBBER WHEEL Compatible with CRP140 & CPL150 - Use (4), LAT150 - Use (6), Quick Release Connection, Center In 8 - 15".	280.00	1,680.00
6	QRW140SR/150	140MM SOFT RUBBER WHEEL Compatible with CRP140 & CPL150 - Use (4), LAT150 - Use (6), Quick Release Connection, Center In 12 - 20".	310.00	1,860.00
4	QRW140XLSR/150	140MM SOFT RUBBER WHEEL WITH XL HUB Compatible with CRP140 & CPL150 - Use (4), LAT150 - Use (6), Quick Release Connection, Center In 12 - 24".	340.00	1,360.00
4	QRW90PCD/150	90MM POLY-CRYSTALLINE DIAMOND	550.00	2,200.00



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Quantity	Item Code	Description	Price per quantity	Amount
4	QRW115PCD/150	Compatible with CRP140 & CPL150 - Use (2) or (4), LAT150 - Use (4) or (6), Quick Release Connection, Center In 6 - 12". 115MM POLY-CRYSTALLINE DIAMOND WHEEL	675.00	2,700.00
4	QRW140PCD/150	Compatible with CRP140 & CPL150 - Use (2) or (4), LAT150 - Use (4) or (6), Quick Release Connection, Center In 8 - 15". 140MM POLY-CRYSTALLINE DIAMOND WHEEL	750.00	3,000.00
4	QRW250BT/150	10" BALLOON WHEEL Compatible With PCC01 - Use (4). Quick Release Connection. Center In 30 - 48".	420.00	1,680.00
<b>Tools &amp; Accessories</b>				
1	PCC01	LARGE DIAMETER CRADLE Compatible With CRP140 & CPL150. Includes (4) 8" Balloon Tires. Center In 18 - 48". Compatible With 140mm Rubber Wheels. Option To Add (4) 10" Wheels. Use QRW250BT	11,920.00	11,920.00
1	ASS-006-322	CAM050 LATERAL PIN Suitable for entering 4" lateral connections from a 6" main (& larger). Assists operator in alignment of camera during deployment.	346.00	346.00
1	PKP01	PRESSURIZATION KIT	810.00	810.00



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Quantity	Item Code	Description	Price per quantity	Amount
1	CGP01	Compatible With All Proteus Equipment. Carry Case, Regulator, hose and charging valve, 2 x CO2 cartridges included. CABLE GUIDE PULLEY	914.00	914.00
1	TRP	Sub-Surface Cable Protection TOP ROLLER PULLEY Surface Level Cable Protection	800.00	800.00

**Vehicle & Upfit**

1	E450G176-2WDD36767	2024 Ford E450 Gasoline, DRW Cutaway Chassis, 176" Wheel Base, including: 7.3L V8 Premium Engine 6-Speed O/D Transmission 4.56 Limited-Slip Axle 14,500 GVWR Payload Package Power Windows & Locks Remote Keyless Entry AM/FM Stereo  Includes: Rockport 16' L x 96" W x 90" H CARGO PORT Box Body #RPAF169690FX	60,055.67	60,055.67
1	PREMIUM BOX BODY GAS	PREMIUM INSTALL - BOX BODY - 14'/16' - GAS	56,550.00	56,550.00



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	Net 30	Alex	TBD			

Quantity	Item Code	Description	Price per quantity	Amount
		<ul style="list-style-type: none"> <li>- High Traction Flooring</li> <li>- Kemlite Covered Walls &amp; Ceiling - Insulated</li> <li>- 110V Electrical Outlets</li> <li>- High Visibility Strobe Light Package</li> <li>- LED Directional Signal - Sub-Roofline Mounted</li> </ul> <p><b>CONTROL ROOM:</b></p> <ul style="list-style-type: none"> <li>- 13,500 BTU A/C Unit</li> <li>- Partition Wall - Pass-Through Door - Observation Window</li> <li>- Counter Top Workstation</li> <li>- Overhead Storage Cabinet - Streetside</li> <li>- Storage Closet - Curbside</li> <li>- Bench Seat With Storage</li> <li>- LED Light - Ceiling Mounted</li> <li>- 120V Wall Mounted Heater</li> <li>- Rack Mount Storage</li> <li>- Printer/ Scanner</li> <li>- 34" PBP Monitor</li> <li>- Worksite Viewing Monitor - Rear Facing Camera</li> </ul>		





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	Net 30	Alex	TBD			

Quantity	Item Code	Description	Price per quantity	Amount
		<b>REAR WORK AREA:</b> - Rear Facing TV For Inspection Viewing - LED Ceiling - Mounted Lights (2) - Utility Cabinet & Workbench - Streetside - Tool Box & Workbench - Curbside - Overhead Storage Cabinet - Curbside - Reel Rack - 2 Compartment Drawer & Slide Tray - 20 Gallon Wash Down Tank - 25' Retractable Reel - Sanitary Station- Sanitizer, Towel & Rubber Glove Holder - Rear Flood Light (2) - 5500 Watt Onan Gasoline Generator - 30 Amp Converter Charger - Shore Power Plug & Cord"		
1	TOOL BOX UPGRADE - RANGER 5060-06	TOOL BOX UPGRADE	3,400.00	3,400.00
		Ranger: Model 5060-06 Aluminum Weight Capacity: 150 lbs Dimensions: 18D x 24W x 36H in Cable latching drawers Locking bar for padlocking all drawers simultaneously		
1	Rackmount-PC	Rackmount computer	3,100.00	3,100.00



www.fredricksonsupply.com

Ph: 616.949.2385

Fx: 616.949.2290

3901 3 Mile Rd. NW  
Grand Rapids, MI. 49534

SALES QUOTE	
Date	Quote #
07/19/24	2047

<b>Bill To:</b>
City of Flint
Flint, MI

<b>Ship To:</b>
FOB

PO Number	Terms	Rep	Ship Date	Via	FOB	Project
	Net 30	Alex	TBD			

Quantity	Item Code	Description	Price per quantity	Amount
1	MISC	Intel Core i7 processor, 16GB RAM, 256GB M.2 SSD drive for Operating system and programs, 1TB M.2 SSD for data storage, DVD drive, Video capture card, Windows 10 Pro Operating system, keyboard and mouse.		
1	HGAC Contract	2 Days On-Site Training Minicam HGAC #SC06-24	0.00	0.00

\*Quotes are good for 30 days unless otherwise noted.

**Total \$390,055.67**

\*Quote is subject to manufacturer surcharges

<b>Proposed by Fredrickson Supply</b>
<b>Alex Pummill</b>
<b>Printed: Alex Pummill</b>

<b>Accepted by Customer</b>
<b>Printed:</b>

Minicam Inc  
 12600 Newburgh Rd  
 Livonia, MI 48150  
 +1 7347445557 accounts@minicaminc.com  
 www.minicaminc.com



Specifications # 2732-1

Fredrickson Supply

City of Flint, MI

	DESCRIPTION	QTY
	<p>◆ MAINLINE CRAWLER &amp; CAMERA EQUIPMENT ◆</p>	
VCU500US	<p>VCU500 TRUCK MOUNTED CONTROL UNIT:            - Compatible With, RAP, ACR &amp; LCR Reels            - Standard Controls Operate CRP90/140, CPL150, CRP300 &amp; LAT150            - 30GB Hard Drive Standard For Record and Reporting Functions            - Compatible with External Computer for 3rd Party Software            - Rack Mount Power Supply Included</p> <p>*Required For Lateral Launch</p>	1
VIP07	<p>7M LINK CABLE:            Van Interface Plate For Use With ACR Reels</p>	1
ACR350US	<p>1,150' FULLY SYNCHRONIZED REEL:            - Self Layering Level Wind With Built In Counter            - Removable Drip Tray            - Bluetooth Joystick Remote            - Cable Included</p> <p>- Optional Cable Guide - Use VGP350</p>	1
VGP350	<p>VGP350 VAN MOUNTED ROLLER:            - Optional Add On For ACR350</p>	1
CRP140	<p>140MM PROTEUS CRAWLER:            - Steerable 6-Wheel Drive            - Motorized Lift - Built-In Standard            - Inclination &amp; Tilt Sensor - Standard            - Multi-Frequency Sonde - 33, 512 &amp; 640Hz</p> <p>- Includes (6) 90MM Soft Rubber Wheels            - Center In 6 - 24"</p>	1

CAM028L	<p><b>CAM028L PAN&amp;TILT:</b></p> <ul style="list-style-type: none"> <li>- Lasers Standard for Measurement Functions</li> <li>- High Resolution - Adjustable Focus</li> <li>- Continuous Rotation - Auto-Home Feature</li> <li>- (6) High Powered &amp; Adjustable LED Lights</li> <li>- Pressurized to 14psi</li> <li>- 120:1 Zoom (10x Optical-12x Digital) &amp; 135Deg of Pan</li> <li>- Compatible with CRP140, CPL150 &amp; CRP300</li> </ul>	1
ALB300	<b>AUX LIGHT/BACKEYE CAMERA - PROTEUS</b>	1
	<b>◆ LATERAL LAUNCH EQUIPMENT ◆</b>	
LCR350US	<p><b>LCR350 - LATERAL CABLE REEL:</b></p> <ul style="list-style-type: none"> <li>- 1000' of cable and 165' of semi-flexible rod- Self layering mechanism keeps cable evenly wrapped on and off the reel</li> <li>- Cable payout and retrieval is synchronized with the crawler</li> <li>- Supplied with an extending guide arm roller system</li> <li>- Built in controls at the reel for cable tension adjustments during setup</li> </ul> <p>*Compatible with VCU500 Controller and ACR style mainline reels.</p>	1
LAT150	<p><b>LAT150 - LATERAL LAUNCH CRAWLER:</b></p> <ul style="list-style-type: none"> <li>- Inspect laterals from 3 inch and main sewers from 6 inch</li> <li>- 8-wheel drive, fully steerable and pressurized- Push rod deploy belts feed to a launch aiming unit for guiding lateral camera</li> <li>- Forward observation camera with LED light</li> <li>- Built-in backup camera with LED light</li> <li>- Inclinometer &amp; multi-frequency sonde standard</li> <li>- Supplied with one set of 8 x 90mm rubber wheels &amp; Quick Release Wheel Lock</li> </ul>	1
CAM050LAT	<p><b>CAM050 LATERAL PAN &amp; TILT CAMERA:</b></p> <ul style="list-style-type: none"> <li>- Suitable for pipe sizes 3"+</li> <li>- Suitable for Lateral System</li> <li>* Compatible with ASS-006-322 Lateral Pin *</li> <li>NOT compatible with CCP60/100 coilers</li> </ul> <p><b>◆ WHEELS ◆</b></p>	
QRW115SR/150	<p><b>115MM SOFT RUBBER WHEEL:</b></p> <p>Compatible With:</p> <ul style="list-style-type: none"> <li>- CRP140 &amp; CPL150 - Use (4)</li> <li>- LAT150 - Use (6)</li> <li>- Quick Release Connection</li> <li>- Center In 8 - 15"</li> </ul>	6
QRW140SR/150	<p><b>140MM SOFT RUBBER WHEEL:</b></p> <p>Compatible With:</p> <ul style="list-style-type: none"> <li>- CRP140 &amp; CPL150 - Use (4)</li> </ul>	6

	<ul style="list-style-type: none"> <li>- LAT150 - Use (6)</li> <li>- Quick Release Connection</li> <li>- Center In 12 - 20"</li> </ul>	
QRW140XLSR/150	<p>140MM SOFT RUBBER WHEEL WITH XL HUB:</p> <p>Compatible With:</p> <ul style="list-style-type: none"> <li>- CRP140 &amp; CPL150 - Use (4)</li> <li>- LAT150 - Use (6)</li> <li>- Quick Release Connection</li> <li>- Center In 12 - 24"</li> </ul>	4
QRW90PCD/150	<p>90MM POLY-CRYSTALLINE DIAMOND:</p> <p>Compatible With:</p> <ul style="list-style-type: none"> <li>- CRP140 &amp; CPL150 - Use (2) or (4)</li> <li>- LAT150 - Use (4) or (6)</li> <li>- Quick Release Connection</li> <li>- Center In 6 - 12"</li> </ul>	4
QRW115PCD/150	<p>115MM POLY-CRYSTALLINE DIAMOND WHEEL:</p> <p>Compatible With:</p> <ul style="list-style-type: none"> <li>- CRP140 &amp; CPL150 - Use (2) or (4)</li> <li>- LAT150 - Use (4) or (6)</li> <li>- Quick Release Connection</li> <li>- Center In 8 - 15"</li> </ul>	4
QRW140PCD/150	<p>140MM POLY-CRYSTALLINE DIAMOND WHEEL:</p> <p>Compatible With:</p> <ul style="list-style-type: none"> <li>- CRP140 &amp; CPL150 - Use (2) or (4)</li> <li>- LAT150 - Use (4) or (6)</li> <li>- Quick Release Connection</li> <li>- Center In 10" - 15"</li> </ul>	4
QRW250BT/150	<p>10" BALLOON WHEEL:</p> <ul style="list-style-type: none"> <li>- Compatible With PCC01 - Use (4)</li> <li>- Quick Release Connection- Center In 30 - 48"</li> </ul>	4
	◆ TOOLS & ACCESSORIES ◆	
PCC01	<p>LARGE DIAMETER CRADLE:</p> <ul style="list-style-type: none"> <li>- Compatible With CRP140 &amp; CPL150</li> <li>- Includes (4) 8" Balloon Tires- Center In 18 - 48"</li> <li>- Compatible With 140mm Rubber Wheels</li> <li>- Option To Add (4) 10" Wheels. Use QRW250BT</li> </ul>	1
ASS-006-322	<p>CAM050 LATERAL PIN:</p> <ul style="list-style-type: none"> <li>- Suitable for entering 4" lateral connections from a 6" main (&amp; target)</li> <li>- Assists operator in alignment of camera during deployment</li> </ul>	1
PKP01	<p>PRESSURIZATION KIT:</p> <ul style="list-style-type: none"> <li>- Compatible With All Proteus Equipment</li> <li>- Carry Case</li> <li>- Regulator, hose and charging valve</li> <li>- 2 x CO2 cartridges included</li> </ul>	1
CGP01	<p>CABLE GUIDE PULLEY:</p> <p>Sub-Surface Cable Protection</p>	1

TRP TOP ROLLER PULLEY: 1  
Surface Level Cable Protection

◆VEHICLE & UPFIT◆

E450G176-2W- 2024 Ford E450 Gasoline, DRW Cutaway Chassis, 176" Wheel Base, including: 1  
DD36767

- 7.3L V8 Premium Engine
- 6-Speed O/D Transmission
- 4.56 Limited-Slip Axle
- 14,500 GVWR Payload Package
- Power Windows & Locks
- Remote Keyless Entry- AM/FM Stereo

Includes:  
Rockport 16' L x 96" W x 90" H CARGO PORT Box  
Body #RPAF169690FX

PREMIUM BOX BODY - \*PREMIUM INSTALL - BOX BODY - 14'116' - GAS 1  
GAS

- High Traction Flooring
  - Kernlite Covered Walls & Ceiling - Insulated
  - 110V Electrical Outlets
  - High Visibility Strobe Light Package
  - LED Directional Signal - Sub-Roofline Mounted
- CONTROL ROOM:
- 13,500 BTU A/C Unit - Partition Wall - Pass-Through Door - Observation Window - Counter Top Workstation - Overhead Storage Cabinet - Streetside - Storage Closet - Curbside - Bench Seat With Storage - LED Light - Ceiling Mounted - 120V Wall Mounted Heater - Rack Mount Storage - Printer/ Scanner - 34" PBP Monitor - Worksite Viewing Monitor - Rear Facing Camera

REAR WORK AREA:

- Rear Facing TV For Inspection Viewing - LED Ceiling - Mounted Lights (2) - Utility Cabinet & Workbench - Streetside - Tool Box & Workbench - Curbside - Overhead Storage Cabinet - Curbside - Reel Rack - 2 Compartment Drawer & Slide Tray - 20 Gallon Wash Down Tank - 25' Retractable Reel - Sanitary Station- Sanitizer, Towel & Rubber Glove Holder
- Rear Flood Light (2)
- 5500 Watt Onan Gasoline Generator
- 30 Amp Converter Charger - Shore Power Plug & Cord"

TOOL BOX UPGRADE - RANGER 5060-06	<b>TOOL BOX UPGRADE</b> - Ranger: Model 5060-06 - Aluminum - Weight Capacity: 150 lbs - Dimensions: 18D x 24W x 36H in - Cable latching drawers - Locking bar for padlocking all drawers simultaneously	1
Rackmount-PC	Rackmount computer - Intel Core i7 processor, 16GB RAM, 256GB M.2 SSD drive for Operating system and programs, 1TB M.2 SSD for data storage, DVD drive, Video capture card, Windows 10 Pro Operating system, keyboard and mouse.	1
Miscellaneous	◆ MISCELLENEOUS ◆ 2 Days On-Site Training	1

**CITY OF FLINT**



**STAFF REVIEW FORM**

Revised October 9, 2024

**TODAY'S DATE:** October 14, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** CCTV Truck Purchase

**PREPARED BY:** Cheri Priest for Entrice "Jiggy" Mitchell, Sewer Maintenance Supervisor

**VENDOR NAME:** Fredrickson Supply

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The sewer department is requesting the purchase of a CCTV truck. This truck will be in addition to the current CCTV truck (5 years old). We utilize our current truck almost daily. Our goal, with the new truck, is to separate the sanitary and storm televising, with one truck dedicated to each collection system. This equipment is vital to sewer maintenance and allows us to see inside sewer lines without having to excavate. This will allow the sewer department to determine any issues that may exist in each system. Fredrickson Supply is a sewer cleaning vehicle dealer that we have used in the past. We have had no issues with the vendor. The truck we purchased 2 years ago has had minimal repair services but we have also had no issues on the repair side. This vendor was chosen as they were the only vendor that met the specific specifications that the sewer department needs for this type of specialized vehicle.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2025	590-540.208-863.000	\$1,000,000.00	\$390,055.67	N/A	Pending
2025	590-540.208-863.000	\$1,000,000.00	\$15,000.00	\$4,930.60	N/A
2024	590-540.100-977.000	\$ 490,646.39	\$35,000.00	\$180,775.45	N/A
2023	590-540.208-977.000	\$ 618,000.00	\$525,353.61	\$525,353.61	230104
2022	N/A	N/A	N/A	N/A	N/A



CITY OF FLINT



**STAFF REVIEW FORM**

Revised October 9, 2024

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**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

With 2 CCTV trucks, the sewer department will be able to televise many more lines and identify any issues that may be affecting residents. This will allow us to get the lines on either a relining list, repair schedule and/or cleaning schedule. This should decrease the amount of issues that residents may experience due to issues in the sanitary and storm collection systems.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

This is a budgeted purchase and funding is available.

**BUDGETED EXPENDITURE? YES X  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	590-540.208-863.000	Vehicle & Equipment Charges	N/A	\$390,055.67
		<b>FY25 GRAND TOTAL</b>		<b>\$390,055.67</b>

CITY OF FLINT



**STAFF REVIEW FORM**

Revised October 9, 2024

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 N/A

BUDGET YEAR 2 N/A

BUDGET YEAR 3 N/A

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES  NO  REQUISITION NO: 25-0009198

ACCOUNTING APPROVAL Cheri Priest Date: 10/16/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

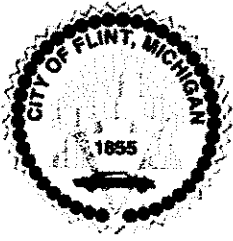
**Section V: RESOLUTION DEFENSE TEAM:**

*(Places of the names of those who can defend this resolution at City Council)*

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Jiggy Mitchell	810-397-7247
2	Tracey Smith	810-691-5366
3	Marquita Blair	810-423-5650

STAFF RECOMMENDATION: *(PLEASE SELECT)*:  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell  
Entrice "Jiggy" Mitchell, Sewer Maintenance Supervisor



240484-T

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 10-23-2024

ADOPTED: \_\_\_\_\_

**RESOLUTION FOR ACCEPT \$472,000 FROM MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY IN SUPPORT OF ACCESSIBILITY MODIFICATIONS FOR RENTERS, AND BUDGET AMENDMENT AUTHORIZATION TO RECOGNIZE REVENUE AND APPROPRIATE FUNDS**

WHEREAS, the council adopted resolution no. 230404 on November 17<sup>th</sup>, 2023 accepting \$440,000.00 from MSHDA for their Investing in Community Housing Program which has been transitioned into the MI Neighborhood Program where the city of Flint was awarded an additional \$32,000.00;

WHEREAS, the City was awarded \$472,000 from Michigan State Housing Development Authority (MSHDA) MI Neighborhood Program; and

WHEREAS, this award will the City of Flint to make accessibility modifications for renters; and

WHEREAS, this program is an effort led by the City of Flint Department of Business and Community Services in support of other housing repair efforts; and

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary to process a budget amendment recognizing grant revenue and corresponding appropriations of funds under the following account:

Account Number	Account Name / Grant Code	Amount
296-704.735-569.000	SMSHD-MICH23 Revenue	\$472,000.00
296-704.735-963.000	SMSHD-MICH23 Expense	\$472,000.00

For the City:

For the City Council:

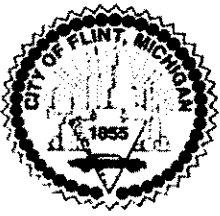
\_\_\_\_\_  
Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

\_\_\_\_\_  
Joe Kuptz, City Attorney

\_\_\_\_\_  
Phillip Moore, Interim Chief Finance Officer



# CITY OF FLINT STAFF REVIEW FORM

**TODAY'S DATE:** 10/21/2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution For Accept \$472,000 From Michigan State Housing Development Authority In Support Of Accessibility Modifications For Renters, And Budget Amendment Authorization To Recognize Revenue And Appropriate Funds

**PREPARED BY:** Shelby Bader, Department of Business and Community Service, ext. 3009

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The city council authorized the acceptance of a \$440,000 grant from MSHDA for housing rehabilitations throughout the city of Flint. Since the acceptance of the award the grantor(MSHDA) has changed the program to a Community Housing Program which allows an additional \$32,000 in funds to be added to the original grant amount. This resolution allows the City of Flint to accept a total of \$472,000.00 from MSHDA for their MI Neighborhood Program which will allow the City to perform housing rehab for renters with disabilities across the city.

**PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Resolution# 230404 Authorized the acceptance of \$440,000 of MSHDA funds to this program before MSHDA redid the program and allocated an additional \$32,000.00 to the City of Flint.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

This program creates a unique opportunity for disabled renters across the city to complete upgrades to their homes that will allow their homes to better suit their needs.

**FINANCIAL IMPLICATIONS:**

These funds will be required to be spent within 24 months of the grant date.



## CITY OF FLINT STAFF REVIEW FORM

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
BCS	SMSHD-MICH23 Revenue	296-704.735-569.000	SMSHDMICH23	\$472,000.00
BSC	SMSHD-MICH23Expense	296-704.735-963.000	SMSHDMICH23	\$472,000.00
			<b>FY24 GRAND TOTAL</b>	<b>736,122.00</b>

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$472,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*:  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_  
*(Emily Doerr, Director Business and Community Services)*

240495-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 11-6-24

ADOPTED: \_\_\_\_\_

**Resolution of Support for MDOT's Submission of the Transportation Alternatives Program (TAP) Project Proposal for the Second Street Pedestrian Bridge and Path along Chavez**

BY THE CITY ADMINISTRATOR:

The City of Flint acknowledges the proposed pedestrian structure at Second Street and the path along Chavez, which will provide a critical connection for bicycles and pedestrians across I-475.

The Michigan Department of Transportation (MDOT) Bay Region Office has committed to sponsoring the project through the Transportation Alternatives Program (TAP) on behalf of the I-475 MDOT Project, including providing the necessary matching funds. MDOT will own and maintain the bridge structure in perpetuity, while the City of Flint will coordinate with the Downtown Development Authority (DDA) to oversee routine maintenance.

MDOT Bay Region Office will manage all costs of project construction, including aspects related to engineering, permits, administration, potential cost overruns, and any non-participating costs. Once the pedestrian bridge is completed, it will be entered into the MDOT bridge inventory, with MDOT responsible for inspections and structural repairs. Certain surface maintenance, such as sweeping and debris removal will remain the responsibility of the City of Flint.

**IT IS RESOLVED**, The City of Flint authorizes support for MDOT's TAP grant application for the Second Street pedestrian bridge and the pedestrian path along Chavez, designates Rod McGaha, Transportation Director, to represent and coordinate with MDOT for the grant award, and commits to managing snow and debris removal in collaboration with the DDA for these projects.

**IT IS FURTHER RESOLVED**, That this resolution attests the City's support for MDOT's TAP grant application for the Second Street pedestrian bridge and the pedestrian path along Chavez.

APPROVED AS TO FINANCE:

Phillip Moore  
Phillip Moore (Oct 31, 2024 08:31 EDT)  
Phillip Moore, Chief Financial Officer  
Chief Financial Officer

APPROVED AS TO FORM:

Joseph Kuptz  
Joseph Kuptz (Oct 31, 2024 11:09 EDT)  
Joseph Kuptz  
Chief Legal Officer

Clyde D Edwards / A0333  
CLYDE D EDWARDS / A0333 (Oct 31, 2024 12:14 EDT)  
Clyde Edwards, City Administrator

CITY COUNCIL:

\_\_\_\_\_  
FY25 – KRN



# STAFF REVIEW FORM

Revised October 9, 2024

**TODAY'S DATE:** October 16th, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution of Support for MDOT's Submission of the TAP Project Proposal for the Second Street Pedestrian Bridge and Path along Chavez

**PREPARED BY:** Jo Janiski, Transportation Accounting Coordinator

**VENDOR NAME:** Michigan Department of Transportation (MDOT)

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The City of Flint is proposing a resolution of support for the Michigan Department of Transportation (MDOT) Bay Region Office's submission of a Transportation Alternatives Program (TAP) project proposal. This project includes the construction of a pedestrian bridge at Second Street and an accompanying path along Chavez. The bridge and path will provide a critical connection for bicycles and pedestrians to safely cross I-475, enhancing accessibility and connectivity within the community. MDOT will sponsor the project, covering all necessary engineering, permits, administration, and maintenance of the bridge structure in perpetuity. The City of Flint will coordinate with the Downtown Development Authority (DDA) to manage routine maintenance tasks such as snow and debris removal.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution



# STAFF REVIEW FORM

Revised October 9, 2024

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS)  
INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The proposed pedestrian bridge and path will greatly enhance the safety and connectivity of the City of Flint's infrastructure for pedestrians and cyclists, providing a safe crossing over I-475. This project aligns with the City's goals for improved transportation alternatives and supports active transportation. The collaboration with MDOT ensures long-term maintenance and safety oversight, while the City's partnership with the Downtown Development Authority (DDA) will enable effective coordination of routine surface maintenance.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

There are no financial obligations related to the construction of this project. This resolution solely expresses support for the TAP Grant application for the Second Street pedestrian bridge and the accompanying pedestrian path along Chavez.

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
<b>FY25 GRAND TOTAL</b>				

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**



CITY OF FLINT



# STAFF REVIEW FORM

Revised October 9, 2024

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

**OTHER IMPLICATIONS (i.e., collective bargaining):** There are no financial obligations related to the construction of this project.

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: Jo Janiski Date: 10/29/2024  
Jo Janiski (Oct 29, 2024 09:44 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

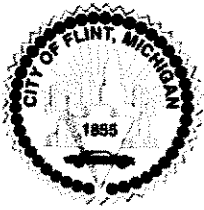
(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Rod McGaha	810-691-3106
2	Jo Janiski	810-210-9889
3	Jay Reithel (MDOT Employee)	989-573-1433

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha  
Rodney McGaha (Oct 29, 2024 11:15 EDT)  
(Name, Title)

240496-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 11-6-24

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION AWARDING CONTRACT TO AERO FILTER FOR FILTER CHANGES THROUGHOUT THE CITY HALL COMPLEX**

On October 24, 2022, the Flint City Council allocated funding of American Rescue Plan Act (ARPA) funds for environmental remediation at City Hall, via Resolution 230149.

To implement that resolution, Aero Filter, 1604 East Avis Dr., Madison Heights, MI submitted a quote to replace the air filters throughout City Hall and the Police Department as requested by the Department of Finance, Maintenance Division.

Account Number	Account Name	Amount
287-230.200-801.000	Professional Services	\$ 18,750.00
	<b>FY25 GRAND TOTAL</b>	<b>\$ 18,750.00</b>

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to Aero Filter, Inc. for air filter unit changes in an amount not to exceed \$18,750.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0327  
CLYDE D EDWARDS / A0327 (Oct 25, 2024 13:25 EDT)  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_

APPROVED AS TO FORM:

JK  
Joseph Kuptz (Oct 25, 2024 13:11 EDT)  
Joseph Kuptz, Acting City Attorney

APPROVED AS TO FINANCE:

PM  
Phillip Moore (Oct 25, 2024 12:33 EDT)  
Phillip Moore, Chief Financial Officer

APPROVED AS TO PURCHASING:

Lauren Rowley  
Lauren Rowley, Purchasing Manager

**CITY OF FLINT**



**STAFF REVIEW FORM**

Revised October 9, 2024

**TODAY'S DATE:** *October 23, 2024*

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Filter changes at City Hall

**PREPARED BY:** Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

**VENDOR NAME:** Aero Filter, Inc.

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Maintenance Division hires a company to change the filters in the heating units. This is done to promote healthier working conditions and to enhance energy usage. Aero Filter is the only company that Maintenance knows will move the furniture around to get to the filters and they have held the same price for several years. Two years we asked our HVAC vendor, William E. Walter, if they would make the filter changes and they told us it was going to be a lot more than \$20,000.00. The Maintenance Division has used Aero Filter for filter changes since 2013.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
FY13	101-230.200-801.000		\$30,450	\$30,450	None
FY14	101-230.200-801.00		\$16,450	\$16,450	None
FY15	101-230.200-801.000		\$18,750	\$18,750	None
FY20	101-230.200-801.000		\$18,750	\$18,750	None
FY24	287-230.200-801.000	\$500,000	\$18,750	\$18,750	None

This service has not been done every year.

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

CITY OF FLINT



**STAFF REVIEW FORM**

Revised October 9, 2024

Changing the air filters promotes healthier air for employees to breathe.

- It Improve air quality: A clean filter removes dust and allergens from the air.
- Improve system performance: A clean filter prevents blockages that can make the HVAC system work harder and reduce energy efficiency.
- Prevents clogged filters: A clogged filter can release pollutants into the air and causes the HVAC system to fail.
- Prevents allergies: An older filter can become saturated with allergens that can negatively affect employee's health.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

The mold and remediation resolution allocated \$500,000 to be used for mold remediation at City Hall. Last year, the filter changes used the ARPA account number in the amount of \$18,750. This year, a resolution is before Council for the replacement of the walkway outside of City Hall, using mold and remediation ARPA funds in the amount of \$ 309,586.00. There will still be approximately \$150,000 left in the mold and remediation ARPA account.

**BUDGETED EXPENDITURE?** YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Maint.	Professional Services	287-230.200-801.000	FUSDT-CSLFRF	\$18,759.00
<b>FY25 GRAND TOTAL</b>				

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1 \$**

**BUDGET YEAR 2**

**BUDGET YEAR 3**

CITY OF FLINT



**STAFF REVIEW FORM**

Revised October 9, 2024

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: Kathryn Neumann Date: \_\_\_\_\_  
Kathryn Neumann (Oct 23, 2024 17:13 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

(Places of the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Lee Osborne	810 691-6786
2	Phillip Moore	
3		

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: lee osborne  
lee osborne (Oct 25, 2024 10:46 EDT)  
(Lee Osborne, Facilities Maintenance Operations Manager)

240497-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 11-6-24

ADOPTED: \_\_\_\_\_

Proposal 24000516

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO J & M TREE SERVICE CHANGE ORDER #1  
FOR ADDITIONAL ARPA TREE REMOVALS IMPACTING SIDEWALKS  
THROUGHOUT THE CITY OF FLINT**

On October 24, 2022, the Flint City Council allocated funding of American Rescue Plan Act (ARPA) funds for environmental remediation at City Hall, via Resolution 230149.

The Division of Purchases & Supplies solicited bids for ARPA tree removals impacting sidewalks throughout the City of Flint in which J & M Tree Services, 4618 Milton Dr., Flint, Michigan was one of the awarded bidders.

On April 8, 2024, the appropriate City Officials were authorized to enter into a contract per resolution #240098 with J & M Tree Service, in an amount not to exceed \$862,500.00, and

Since there's still funds left in the Tree Maintenance ARPA account number, the Department of Public Works, Street Maintenance Division is requesting additional tree removals and trimmings in the amount not to exceed \$75,000.00. Funding for said services will come from the following accounts:

Account Number	Account Name	Amount
101-449.217-801.000	Professional Services	\$75,000.00
	<b>FY25 GRAND TOTAL</b>	<b>\$75,000.00</b>

**IT IS RESOLVED**, that the appropriate City Officials are authorized to do all things necessary to enter into change order #1 to the contract with J & M Tree Service for additional ARPA tree removals impacting sidewalks throughout the City of Flint, in an amount not to exceed \$75,000.00 and a revised aggregate amount of \$937,500.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

**FOR THE CITY OF FLINT:**

CLYDE D EDWARDS / A0329  
CLYDE D EDWARDS / A0329 (Oct 25, 2024 11:31 EDT)  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO FORM:**

J. Kuptz  
Joseph Kuptz (Oct 25, 2024 10:30 EDT)  
Joseph Kuptz, Acting City Attorney

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Oct 25, 2024 08:39 EDT)  
Phillip Moore, Chief Financial Officer

**APPROVED AS TO PURCHASING:**

Lauren Rowley  
Lauren Rowley, Purchasing Manager

CITY OF FLINT



STAFF REVIEW FORM

Revised October 9, 2024

TODAY'S DATE: October 24, 2024

BID/PROPOSAL# 24000516

AGENDA ITEM TITLE: ARPA Tree Removals

PREPARED BY: Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: J & M Tree Service

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

J & M Tree Service was awarded a contract to remove City trees located in the right-of-way that were severely impacting sidewalks on April 8, 2024 in the amount of \$862,500.00. There were still ARPA funds for trees that were unused and a decision was made to award additional monies to J & M Tree Service. Work started this summer and many trees have already been removed. Several departments use (and have used) J & M Tree Service. The City of Flint, Parks & Recreation started using J & M Tree Service at least two decades ago.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Table with 6 columns: Fiscal Year, Account, FY GL Allocation, FY PO Amount, FY Expensed, Resolution. Rows include data for fiscal years FY21 through FY25.

The City of Flint has issued many purchases orders to J & M Tree Service prior to 2012.

CITY OF FLINT



**STAFF REVIEW FORM**

Revised October 9, 2024

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

Throughout the City of Flint, sidewalks are severely impacted by trees growing in the right-of-way. Removal of these trees and the removal of the tree roots, will allow contractors to replace sidewalks. Sidewalks in good condition benefit residents so that children can play, and residents can walk without worrying about tripping. Sidewalks that are in good condition benefit home values and promotes walkability in neighborhoods. Also, residents that want new trees will be able to request replacement trees.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

\$2 million dollars in ARPA funds were allocated for tree removals. Adding these funds to J & M's contract will almost exhaust the full \$2 million.

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
Transp.	Tree Maintenance – ARPA	101-449.217-801.000		
<b>FY25 GRAND TOTAL</b>				

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3



CITY OF FLINT



**STAFF REVIEW FORM**

Revised October 9, 2024

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES  NO  REQUISITION NO: 250009435

ACCOUNTING APPROVAL: Kathryn Neumann Date: \_\_\_\_\_  
Kathryn Neumann (Oct 24, 2024 12:45 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

(Places of the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Rodney McGaha	810 691-3106
2	Heather Griffin	810 423-7197
3		

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha  
Rodney McGaha (Oct 24, 2024 13:34 EDT)  
(Rodney McGaha, Director of Transportation)



240098

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 3-20-2024

ADOPTED: 4-08-2024

(Proposal 24000516)

BY THE CITY ADMINISTRATOR:

**RESOLUTION AWARDING A CONTRACT TO J & M TREE SERVICE FOR TREE REMOVALS IMPACTING SIDEWALKS THROUGHOUT THE CITY OF FLINT**

On October 24, 2022, the Flint City Council allocated funding of American Rescue Plan Act (ARPA) funds for tree removals, via Resolution 220464.1.

To implement that resolution, the City of Flint, Division of Purchases & Supplies, solicited proposals for tree removals in the right-of-way as requested by the Department of Public Works, Transportation Division.

Staff recommends awarding a contract to J & M Tree Service, one of two lowest responsive bidders from five solicitations received.

Reallocated funds will be moved from Fund: 101-287.000-963.000 as follows:

Account Number	Account Name	Amount
101-449.217-801.000	Tree Maintenance - ARPA (RR)	\$ 862,500.00
	<b>FY24/FY25/FY26 GRAND TOTAL</b>	<b>\$ 862,500.00</b>

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account 101-287.000-963.000 to J & M Tree Service for removals of trees that are impacting sidewalks, in an amount not to exceed \$862,500.00. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

APPROVED AS TO FORM:

*William Kim*  
William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:

*Phillip Moore*  
Phillip Moore, Chief Finance Officer

FOR THE CITY OF FLINT:

*Clyde D. Edwards*  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

*(Signature)*

APPROVED AS TO PURCHASING:

*Lauren Rowley*  
Lauren Rowley, Purchasing Manager

240498-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 11-6-24

ADOPTED: \_\_\_\_\_

**BY THE CITY ADMINISTRATOR:**

**RESOLUTION TO AIS CONSTRUCTION EQUIPMENT FOR THE PURCHASE OF A NEW BROCE RJT350 SELF-PROPELLED SWEEPER**

The City of Flint, Department of Public Works, Street Maintenance Division, is requesting a purchase order be issued to AIS Construction Equipment, 4600 AIS Drive, Bridgeport, MI for the purchase of a new Broce RJT350 Self-Propelled Sweeper.

This is a qualified purchase under MiDeal State Contract #240000000158. There is adequate funding for said purchases from the listed accounts:

Account Number	Account Name	Amount
202-449.201-977.000	Equipment	\$ 10,000.00
203-449.201-977.000	Equipment	\$ 79,841.00
	<b>FY25 GRAND TOTAL</b>	<b>\$ 89,841.00</b>

**IT IS RESOLVED**, that The Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to AIS Construction Equipment for the purchase of a new Broce RJT350 self-propelled sweeper in an amount not to exceed \$89,841.00 for FY25.

**FOR THE CITY OF FLINT:**

CLYDE D EDWARDS / A0328  
CLYDE D EDWARDS / A0328 (Oct 25, 2024 11:32 EDT)

Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

**APPROVED AS TO FORM:**

JK  
Joseph Kuptz (Oct 25, 2024 10:29 EDT)

Joseph Kuptz, Acting City Attorney

**APPROVED AS TO FINANCE:**

PM  
Phillip Moore (Oct 25, 2024 08:52 EDT)

Phillip Moore, Chief Financial Officer

**APPROVED AS TO PURCHASING:**

Lauren Rowley

Lauren Rowley, Purchasing Manager

**CITY OF FLINT**



**STAFF REVIEW FORM**

Revised October 9, 2024

**TODAY'S DATE:** *October 23, 2024*

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Broce Self Propelled Sweeper

**PREPARED BY:** Kathryn Neumann for Rodney McGaha, Director of Transportation

**VENDOR NAME:** AIS Construction

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Street Maintenance currently rents a sweeper that is used for milling and prepping streets before they are paved. The rental company also makes the City pay for a person to operate the sweeper, which makes the rental very costly. Street Maintenance is requesting to purchase a self-propelled sweeper because it will be more efficient (and cost conscious) to buy one. This equipment will be used on a daily basis during street paving months.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

This is the first purchase of a self-propelled sweeper. The City of Flint has used AIS for the last few decades for the rental and purchase of equipment. The City bought the paver from AIS several years ago and they also do the repairs. The City rents sweepers and the dump trucks used for fall leaf clean up season.

**Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

CITY OF FLINT



**STAFF REVIEW FORM**

Revised October 9, 2024

This sweeper will be used when milling/prepping roads for paving. There is a possibility that it may be used in winter to blow snow off bridges. The benefit to residents is more efficient paving of streets and better use of taxpayers funds.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

Empty rectangular box for explanation.

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Equipment	202-449.201-977.000		\$10,000
Streets	Equipment	203-449.201-977.000		\$79,841
<b>FY25 GRAND TOTAL</b>				<b>\$89,841.00</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1 \$**

**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**PRE-ENCUMBERED? YES  NO  REQUISITION NO: 250009402**

**ACCOUNTING APPROVAL:** Kathryn Neumann Kathryn Neumann (Oct 23 2024 17:18 EDT) **Date:** \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO**

CITY OF FLINT



**STAFF REVIEW FORM**

Revised October 9, 2024

**Section V: RESOLUTION DEFENSE TEAM:**

(Places of the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Rodney McGaha	810 691-3106
2	Don Thompson	810 240-4180
3	Dan Schiller	810 691-4788

STAFF RECOMMENDATION: (PLEASE SELECT):  **APPROVED**  **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Rodney McGaha  
Rodney McGaha (Oct 24, 2024 06:05 EDT)  
*(Rodney McGaha, Director of Transportation)*



RESOLUTION NO.: 240499-T

PRESENTED: 11-6-24

ADOPTED: \_\_\_\_\_

**Resolution Authorizing entering into a grant agreement with Michigan State Police for participation in a Byrne Discretionary Grants Program funded by the Department of Justice**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS,** The Michigan State Police was awarded \$4,347,000 from the Byrne Discretionary Grant Program, the Michigan State Police will provide a subawards to nine local law enforcement agencies; and

**WHEREAS,** The City of Flint Police Department has been granted a subaward, in the amount of \$160,500.00, from Michigan State Police; and

**WHEREAS,** Funding from this grant allows for equipment and technology upgrades including associated training for the police department;

Account Number	Account Name	Amount
296-302.738-569.000	State Grant - Other	\$160,500.00
296-302.738-977.000	Equipment	\$160,500.00

**IT IS RESOLVED,** that the appropriate City officials, upon the City Council approval, are hereby authorized to do all things necessary to participate with the Michigan State Police, in the Byrne Discretionary Grant Program between the City of Flint and the Michigan State Police, accept the subaward, amend the FY25 budget, appropriate award funding for revenue and expenditures in future fiscal years as long as the funds are available from the funder, and abide by the terms and conditions of the award from the State of Michigan, in the amount of \$160,500.00, to grant code SMSP-BCP23.

**APPROVED AS TO FORM:**

JK  
Joseph Kuptz (Oct 28, 2024 10:07 EDT)

Joseph Kuptz, Acting Chief Legal Officer

**APPROVED AS TO FINANCE:**

PM  
Phillip Moore (Oct 28, 2024 16:21 EDT)

Phillip Moore, Chief Financial Officer

**FOR THE CITY OF FLINT:**

CLYDE D EDWARDS / A0332  
CLYDE D EDWARDS / A0332 (Oct 29, 2024 11:36 EDT)

Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
, City Council President



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

October 9, 2024

**TODAY'S DATE:** 10/16/2024

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** Resolution Authorizing entering into a grant agreement with Michigan State Police for participation in a Byrne Discretionary Grants Program funded by the Department of Justice.

**PREPARED BY:** Angela Amerman – Finance/Police

**VENDOR NAME:** Department of Justice

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Department of Justice has awarded the Michigan State Police \$4,347,000 from the Byrne Discretionary Grant program. The Michigan State Police will provide a subaward to the City of Flint in the amount of \$160,500.00. The Police Department is requesting the approval for the acceptance of \$160,500.00 from the Department of Justice for the purpose of participating with the Michigan State Police in the Byrne Discretionary Grants Program. There is no local match required. Funding from this grant allows for equipment and technology upgrades including associated training for the Police Department. I do not see where this has been awarded in the past.

**Section II, PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution

Empty rectangular box for additional information.





**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

October 9, 2024

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The benefit to the City of Flint residents and city operations are much needed equipment and possible upgrades to technology. The grant is based on the public safety needs of each community. This initiative is aimed at reducing crime, including planning, evaluation, and technology improvements programs. Some upgrades for surveillance cameras and license plate readers also help some departments counteract lower staffing levels while reducing crime.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

This will increase the Police budget due to the grant funds.

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	296-302-738.569.000	SMSP-BCP23	\$160,500.00
<b>FY25 GRAND TOTAL</b>				<b>\$160,500.00</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1 \$**

**BUDGET YEAR 2**



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

October 9, 2024

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: [Signature] Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

(Places of the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Terence Green	(810) 237-6800
2	Jeff Antcliff	(810) 237-6800
3	Tyrone Booth	(810) 237-6800

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green  
Terence Green (Oct 28, 2024 09:52 EDT)  
\_\_\_\_\_  
(Terence Green, Police Chief)

## BYRNE COMMUNITY PROJECT GRANT CONTRACT

### Grant Agreement

hereinafter referred to as the "Agreement"

between

### Michigan State Police

hereinafter referred to as the "Department"

and

### City of Flint Police Department

210 E. 5th St.  
Flint, MI 48502

Unique Entity Identifier: \_\_\_\_\_

hereinafter referred to as the "Contractor"  
for

MSP Project Number: Byrne Community Project-03

**I. Period of Agreement:**

This Agreement shall commence on 10/01/2023 and continue through 6/30/2025.

This Agreement is in full force and effect for the period specified.

**II. Funding Source and Agreement Amount:**

This Agreement is designated as a subrecipient relationship with the following stipulations:

- A. Including federal funds and required local match, the total amount of this Agreement is \$160,500.
- B. The Department, under the terms of this Agreement, will provide federal pass-through funding not to exceed \$160,500.
- C. The Assistance Listings Number is 16.753.
- D. The Assistance Listings Program Title is Congressionally Recommended Awards.
- E. The federal agency name is U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.
- F. The federal grant award number is 15PBJA-23-GG-00106-BRND.
- G. The federal project title is Support for Mid-Michigan Law Enforcement.

**III. Grant Summary:**

The MSP will provide subawards to nine local law enforcement agencies (Genesee County Sherri's Office, Saginaw Police Department, City of Linden Police Department, Mt. Morris Township Police Department, City of Fenton Police Department, City of Flint Police Department, Genesee Township Police Department, Bay County Sheriff's Office) across Michigan, as well as the Michigan State Police. The Michigan State Police will assist to meet the unique needs of Michigan Law enforcement entities by delivering the federal funding for equipment purchasing and technology upgrades including associated training. Some of these critical upgrades are to improve equipment, technology, patrol vehicles, to ensure the enduring efficacy of Michigan's law enforcement. This is a good use of taxpayer funding because it will improve public safety, officer safety, and increase the transparency of law

enforcement through technology improvements. Some upgrades for surveillance cameras and license plate readers also help some departments counteract lower staffing levels while reducing crime.

**IV. Statement of Work:**

The Contractor agrees to undertake, perform, and complete the services described in Attachment 1, which is part of this Agreement through reference. Any change to the Statement of Work, by either the Contractor or Department, requires a formal Amendment.

**V. Project Timeline:**

The Contractor agrees to undertake, perform, and complete the services within the timeline described in Attachment 2, which is part of this Agreement through reference. Any change to the Project Timeline, by either the Contractor or Department, requires a formal Amendment.

**VI. Program Budget:**

The agreed upon Program Budget for this Agreement is referenced herein as Attachment 3, which is part of this Agreement through reference. Any change to the Program Budget, by either the Contractor or Department, requires a formal Amendment submitted to the Department.

Budget deviation allowances are not permitted.

**VII. Amendments:**

Any change proposed by the Contractor which would affect the Department funding of any project, in whole or in part, must be submitted in writing to the Department for approval immediately upon determining the need for such change. Changes made to this Agreement are only valid if accepted by both the Contractor and the Department.

**VIII. Contractor Responsibilities:**

The Contractor, in accordance with the general purposes and objectives of this Agreement, will:

**A. Publication Rights:**

1. The Contractor shall give recognition to the Department in any and all publications, papers and presentations arising from the program (including from subcontractors) herein by placing the following disclaimer on any and all publications, papers and presentations:

*This project is supported by the Byrne Discretionary Community Project Funding/Byrne Discretionary Grants Program, grant # 15PBJA-23-GG-00106-BRND, awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice (DOJ), and administered by the Michigan State Police (MSP). Points of view or opinions contained within this document do not necessarily represent the official position or policies of the DOJ or the MSP.*

2. The Department shall, in return, give recognition to the Contractor when applicable.
3. Where activities supported by this Agreement produce books, films, or other such copyrightable materials issued by the Contractor, the Contractor may copyright such but shall acknowledge that the Department reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, and use such materials and to authorize others to reproduce and use such materials. This cannot include service recipient information or personal identification data.
4. Any copyrighted materials or modifications bearing acknowledgment of the Department's name must be approved by the Department prior to reproduction and use of such materials.

**B. Reporting Responsibilities:**

Failure to comply with any reporting responsibilities identified in this Agreement may result in withholding grant payment(s) or the cancellation of grant award. The Contractor's lack of compliance will also be taken into account when considering future grant applications to, and awards from, the Department.

**C. Financial Reporting Requirements:**

Financial reporting requirements shall be followed as defined within this section.

**1. Reimbursement Method/Mechanism:**

- a. All Contractors must register as a vendor to receive State of Michigan payments as Electronic Funds Transfers (EFT)/Direct Deposits. Vendor registration information is available on the State of Michigan SIGMA Vendor Self Service (VSS) website located at <https://sigma.michigan.gov/webapp/PRDVSS2X1/AllSelfService>.
- b. This Agreement is reimbursement only. The Contractor must document that expenditures have been paid by local sources before requesting reimbursement from the Department.
- c. Reimbursement from the Department is based upon the understanding that Department funds will be paid up to the total Department allocation as agreed upon in the approved Budget. Department funds are the first source after the application of fees and earmarked sources unless a specific local match condition exists.
- d. Should the Contractor discover an error in a previous reimbursement request, the Contractor shall immediately notify the Department and refund to the Department any funds not authorized for use under this Agreement and any payments or funds advanced to the Contractor in excess of allowable reimbursable expenses.

**2. Financial Status Report (FSR) Submission:**

Once the Agreement has been signed and accepted, regardless of when this occurs, the Contractor is responsible for preparing and submitting an FSR for each quarter of the Agreement period. The various FSRs are outlined below:

**a. FSR:**

FSRs must be prepared and submitted to the Department no later than 30 days after the close of each reporting period. An example is found in Attachment 4 which is part of this agreement through reference. Each reporting period's reimbursement request may only contain expenses from that reporting period. Reimbursement requests that include more than one reporting period's expenditures may not be granted and will be returned to the Contractor for explanation and/or correction and re-submission.

**b. Final FSR:**

Final FSR is due 30 days following the end of the fiscal year or Agreement period specified. Final FSRs not received from the Contractor by the due date may result in the loss of funding requested on the Obligation Report and/or a potential reduction in the subsequent year's award, if/when applicable.

**3. Unobligated Funds:**

Any unobligated balance of funds held by the Contractor at the end of the Agreement period will be returned to the Department or treated in accordance with instructions provided by the Department.

**4. Program Income:**

The DOJ regulations allow Contractors to keep funds (program income) derived from grant activities, so long as these funds are used for the same purposes as the grant project. In the absence of such regulations, these funds would be required to be returned to the DOJ.

Program income means the gross income earned by the Contractor during the Agreement period as a direct result of the grant project.

All income generated as a direct result of a Department-funded project shall be deemed program income.

Program income may be used to further program objectives under this Agreement or may be refunded to the Department. Program income must be used for the purposes of, and under the conditions applicable to, the award specified in this Agreement. Program income may only be used for allowable program costs.

Asset forfeiture and treatment/lab fees are the most prominent program income derived from grant activity. The DOJ regulations require that program income be held in the custody of a governmental entity, with reporting on those funds to the State Administrative Agency (the Department).

When applicable, Program Income Reports (GCSD-208B) are to be filed quarterly with Contractor's FSR.

Any program not earning program income must fill out and submit to the Department a Program Income Waiver Report (GCSD-208A) within 30 days of the acceptance of this Agreement.

**5. Audits:**

This section applies to Contractors designated as subrecipients. Contractors designated as vendors are exempt from the provisions of this section.

**a. Single Audit:**

Contractors that expend \$750,000 or more in federal funds in a fiscal year after December 26, 2014, must submit a Single Audit prepared consistent with the Single Audit Act Amendments of 1996, and Office of Management and Budget (OMB) Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," as revised or 2 C.F.R. 200.501. Contractors must also submit a Corrective Action Plan for any audit findings that impact Department-funded programs and a management letter (if issued) with a response.

**b. Financial Statement Audit:**

Contractors exempt from the Single Audit requirements that receive \$500,000 or more in total funding from the Department in state and federal grant funding must submit to the Department a Financial Statement Audit prepared in accordance with generally accepted auditing standards (GAAS). Contractors exempt from the Single Audit requirements that receive less than \$500,000 of total Department grant funding must submit to the Department a Financial Statement Audit prepared in accordance with GAAS if the audit includes disclosures that may negatively impact Department-funded programs including, but not limited to fraud, financial statement misstatements, and violations of contract and grant provisions.

**c. Due Date and Submission Information:**

The required audit and any other required submissions (e.g., Corrective Action Plan and management letter with a response), must be submitted to the Department within nine months after the end of the Contractor's fiscal year to:

Michigan Department of State Police  
Grants and Community Services Division  
Attn: Grants Coordination Unit  
P.O. Box 30634  
Lansing, Michigan 48909-0634

**d. Penalty:**

**i. Delinquent Single Audit or Financial Statement Audit:**

If the Contractor does not submit the required Single Audit reporting package, management letter (if issued) with a response, and Corrective Action Plan; or the Financial Statement Audit and management letter (if issued) with a response within nine months after the end of the Contractor's fiscal year and an extension has not been approved by the cognizant or oversight agency for audit, the Department may withhold from the current funding an amount equal to five percent of the audit year's grant funding (not to exceed \$200,000) until

the required filing is received by the Department. The Department may retain the amount withheld if the Contractor is more than 120 days delinquent in meeting the filing requirements and an extension has not been approved by the cognizant or oversight agency for audit. The Department may terminate the current grant if the Contractor is more than 180 days delinquent in meeting the filing requirements and an extension has not been approved by the cognizant or oversight agency for audit.

ii. **Delinquent Audit Status Notification Letter:**

Failure to submit the Audit Status Notification Letter, when required, may result in withholding from the current funding an amount equal to one percent of the audit year's grant funding until the Audit Status Notification Letter is received.

e. **Other Audits:**

The Department or federal agencies may also conduct or arrange for "agreed upon procedures" or additional audits to meet their needs.

D. **Equipment Purchases and Title:**

Any Contractor equipment purchases supported in whole or in part through this Agreement must be listed in an Equipment Inventory Schedule (Attachment 5). Equipment means tangible, non-expendable, personal property having useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Title to items having a unit acquisition cost of less than \$5,000 shall vest with the Contractor upon acquisition. The Department reserves the right to retain or transfer the title to all items of equipment having a unit acquisition cost of \$5,000 or more, to the extent that the Department's proportionate interest in such equipment supports such retention or transfer of title.

All purchases supported in whole or in part through this Agreement must use procurement procedures that conform to the Contractor's local requirements.

E. **Record Maintenance/Retention:**

Maintain adequate program and fiscal records and files, including source documentation to support program activities and all expenditures made under the terms of this Agreement, as required. Assure that all terms of this Agreement will be appropriately adhered to and that records and detailed documentation for the project or program identified in this Agreement will be maintained (may be off site) for a period of not less than four years from the date of grant closure, the date of submission of the Final FSR, or until litigation and audit findings have been resolved. All retention record guidelines set by the local jurisdiction (Contractor) must be adhered to if they require additional years beyond retention guidelines stated herein.

F. **Authorized Access:**

Permit upon reasonable notification and at reasonable times, access by authorized representatives of the Department, Program Evaluators (contracted by the Department), Federal Grantor Agency, Comptroller General of the United States and State Auditor General, or any of their duly authorized representatives, to records, files, and documentation related to this Agreement, to the extent authorized by applicable state or federal law, rule, or regulation.

The Department may conduct on-site monitoring visit(s) and/or grant audit(s) any time during the grant period. All grant records and personnel must be made available during any visit, including subcontractors, if requested.

The Department may request that a funded program be evaluated by an outside evaluation team contracted by the Department. Contractors shall work cooperatively with the evaluation team in such a manner that the program be able to be fully reviewed and assessed.

G. **Subcontractor/Vendor Monitoring:**

The Contractor must ensure that each of its subcontractors comply with the Single Audit Act of 1984, as

amended, 31 U.S.C. 7501 *et seq.* requirements and must issue management decisions on audit findings of their subcontractors as required by OMB Circular A-133. The Contractor is responsible for reviewing all single audit adverse findings and ensuring that corrective actions are implemented. The Contractor will ensure subcontractors forward all single audits covering grant funds administered through the Department to the Contractor.

The Contractor must ensure that subcontractors are expending grant funds appropriately as approved and as specified through this Agreement and must conduct monitoring activities to ensure compliance with all associated laws, regulations, and provisions as well as ensure that performance goals are achieved. The Contractor must ensure compliance for for-profit subcontractors as required by OMB Circular A-133, Section 210(e). The Contractor must ensure that transactions with vendors comply with laws, regulations, and provisions of contracts or grant agreements in compliance with OMB Circular A-133, Section 210(f).

**1. Subcontracts:**

Assure for any subcontracted service, activity, or product:

- a. That the Contractor will submit copies of all executed subcontracts within 60 days of the execution of this Agreement. Subcontracts should cover all personnel contained in the "contractual" line item within the grant budget. Each listed agency shall have its own subcontract signed by the Contractor and an employee of the subcontracted agency that is authorized to enter into legally binding contracts for the entity receiving funds. The failure to submit these documents to the Department within 60 days may result in withholding future payment or other penalties, as determined by the Department.
- b. That a written subcontract is executed by all affected parties prior to the initiation of any new subcontract activity. Exceptions to this policy may be granted by the Department upon written request within 30 days of execution of this Agreement.
- c. That any executed subcontract to this Agreement shall require the subcontractor to comply with all applicable terms and conditions of this Agreement, including all Certifications and Assurances referenced in this Agreement.
- d. That, in the event of a conflict between this Agreement and the provisions of the subcontract, the provisions of this Agreement shall prevail. A conflict between this Agreement and a subcontract, however, shall not be deemed to exist where the subcontract:
  - i. Contains additional non-conflicting provisions not set forth in this Agreement;
  - ii. Restates provisions of this Agreement to afford the Contractor the same or substantially the same rights and privileges as the Department; or,
  - iii. Requires the subcontractor to perform duties and/or services in less time than that afforded the Contractor in this Agreement.
- e. That the subcontract does not affect the Contractor's accountability to the Department for the subcontracted activity.
- f. That any billing or request for reimbursement for subcontract costs is supported by a valid subcontract and adequate source documentation on costs and services. All subcontractors must submit requests for reimbursement to the Contractor in a timely manner such that the Contractor can include these requests on the proper reporting period FSR. Subcontractors must be paid within 30 days of receipt of invoice by the subcontractor.

**H. Notification of Modifications:**

The Contractor must provide timely notification to the Department, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of services, funding, or compliance with operational procedures.



**I. Software Compliance:**

The Contractor must ensure software compliance and compatibility with the Department's data systems for services provided under this Agreement including, but not limited to: stored data, databases and interfaces for the production of work products, and reports. All required data under this Agreement shall be provided in an accurate and timely manner without interruption, failure, or errors due to the inaccuracy of the Contractor's business operations for processing date/time data.

**J. Notification of Criminal or Administrative Investigations/Charges:**

If any employee of the Contractor associated with this grant project becomes aware of a criminal or administrative investigation or charge that directly or indirectly involves grant funds referenced in this Agreement, the Contractor shall immediately notify the Department's contract manager in writing that such an investigation is ongoing or that a charge has been issued.

**IX. Department Responsibilities:**

The Department, in accordance with the general purposes, objectives, and terms and conditions of this Agreement, will provide reimbursement based upon appropriate reports, records, and documentation maintained by the Contractor.

**X. Department Contract Manager/Administrator of the Agreement:**

The individual acting on behalf of the Department in administering this Agreement as the Contract Manager is:

Ms. Nancy Becker Bennett, Division Director  
Michigan State Police  
Grants and Community Services Division  
P.O. Box 30634  
Lansing, MI 48909-0634

Telephone: (517) 898-9496  
Email: becker\_n@michigan.gov

**XI. Agreement Suspension/Termination:**

The Department and/or the Contractor may suspend and/or terminate this Agreement without further liability or penalty to the Department for any of the following reasons:

- A. This Agreement may be suspended by the Department if any of the terms of this Agreement are not adhered to. Suspension requires immediate action by the Contractor to comply with the terms of this Agreement; otherwise, termination by the Department may occur.
- B. Failure of the Contractor to make satisfactory progress toward the project completion.
- C. Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.
- D. Filing false certification in this Agreement or other report or document.
- E. This Agreement may be terminated by either party by giving 60 days written notice to the other party. Such written notice will provide valid, legal reasons for termination along with the effective date.
- F. This Agreement may be terminated immediately if the Contractor, an official of the Contractor, or an owner is convicted of any activity referenced in Section VIII, of this Agreement during the term of this Agreement or any extension thereof.

**XII. Final Reporting Upon Termination:**

Should this Agreement be terminated by either party, within 30 days after the termination, the Contractor shall

provide the Department with all financial, performance, and other reports required as a condition of this Agreement. The Department will make payments to the Contractor for allowable reimbursable costs not covered by previous payments or other state or federal programs. The Contractor shall immediately refund to the Department any funds not authorized for use and any payments or funds advanced to the Contractor in excess of allowable reimbursable expenditures.

**XIII. Severability:**

If any provision of this Agreement or any provision of any document attached to or incorporated by reference is waived or held to be invalid, such waiver or invalidity shall not affect other provisions of this Agreement.

**XIV. Liability:**

- A. To the extent allowed by law, all liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Contractor in the performance of this Agreement shall be the responsibility of the Contractor, and not the responsibility of the Department, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the Contractor, any subcontractor, or anyone directly or indirectly employed by the Contractor, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to the Contractor or its employees by statute or court decisions.
- B. All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by the Department in the performance of this Agreement shall be the responsibility of the Department, and not the responsibility of the Contractor, if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any Department employee or agent, provided that nothing herein shall be construed as a waiver of any governmental immunity by the state of Michigan, its agencies (the Department), or employees as provided by statute or court decisions.
- C. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the Contractor and the Department in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by the Contractor and the Department in relation to each party's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any governmental immunity by the Contractor, the state of Michigan, its agencies (the Department), or their employees, respectively, as provided by statute or court decisions.

**XV. Special Conditions:**

- A. This Agreement is valid upon approval and execution by the Department.
- B. This Agreement is conditionally approved subject to and contingent upon the availability of funds.
- C. The Department will not assume any responsibility or liability for costs incurred by the Contractor prior to the start of the Period of Agreement (April 1, 2023).
- D. All special conditions placed on the Department by the Department of Justice federal grant award document for grant 15PBJA-23-GG-00106-BRND are agreed to by the Contractor. A copy of award 15PBJA-23-GG-00106-BRND is included as an attachment for reference.
- E. The Contractor agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

**XVI. Certifications and Assurances:**

These Certifications and Assurances are applicable to the Contractor and all subcontractors of the Contractor. It is the Contractor's responsibility to ensure that subcontractors are adhering to the Certifications and Assurances. Failure to do so may result in termination of grant funding or other remedies.

**A. Certifications:**

Contractors should refer to the regulations cited below to determine the certification to which they are required to attest. Acceptance of this Agreement provides for compliance with certification requirements under 28 C.F.R. Part 69, "New Restrictions on Lobbying," 28 C.F.R. Part 67, "Government-wide Debarment and Suspension (Non-procurement)," and 28 C.F.R. Part 83, "Government-wide Requirements for Drug-Free Workplace (Grants)."

**B. Lobbying:**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 C.F.R. Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 C.F.R. Part 69, the Contractor certifies that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the Contractor shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions; and,
3. The Contractor shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

**C. Debarment, Suspension, and Other Responsibility Matters (Direct Recipient):**

Pursuant to Executive Order 12549 (Debarment and Suspension), and implemented at 2 C.F.R. Part 2867, for prospective participants in primary covered transactions, as defined at 28 C.F.R. Part 2867, Section 2867.20(a):

1. The Contractor certifies that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

- c. Have not within a two-year period preceding this application been convicted of a felony criminal violation under any federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at [ojpcompliance@usdoj.gov](mailto:ojpcompliance@usdoj.gov), and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Department and U.S. Government in this case.
- d. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
- e. Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

**D. Federal Taxes:**

If the applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at [ojpcompliance@usdoj.gov](mailto:ojpcompliance@usdoj.gov), and after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Department and U.S. Government in this case.

**E. Drug-Free Workplace:**

1. As required by the Drug-Free Workplace Act of 1988, and implemented at 28 C.F.R. Part 83, Subpart F, as defined at 28 C.F.R. Sections 83.620 and 83.650 the Contractor certifies that it will provide a drug-free workplace by:
  - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
  - b. Establishing an ongoing drug-free awareness program to inform employees about:
    - i. The dangers of drug abuse in the workplace;
    - ii. The Contractor's policy of maintaining a drug-free workplace;
    - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and,
    - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
  - c. Making it a requirement that each employee who will be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) of this section.
  - d. Notifying the employee in the statement required by paragraph (a) of this section that, as a condition of employment under the grant, the employee will:
    - i. Abide by the terms of the statement; and,
    - ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
  - e. Notifying the agency, in writing, within ten calendar days after receiving notice under subparagraph (d) (ii) of this section from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to:

Department of Justice  
Office of Justice Programs  
Attn: Control Desk  
810 7th Street, N.W.  
Washington, D.C. 20531

Notice shall include the identification number(s) of each affected grant.

- f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(ii) of this section, with respect to any employee who is so convicted:
  - i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or,
  - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of subparagraphs (a), (b), (c), (d), (e), and (f) above.

**F. Standard Assurances:**

The Contractor hereby assures and certifies compliance with all applicable federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Executive Order 12372 (Intergovernmental Review of Federal Programs); and, 28 C.F.R. Parts 66 or 70 (administrative requirements for grants and cooperative agreements). The Contractor also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. Parts 18, 22, 23, 30, 35, 38, 42, 61 and 63, and the award term in 2 C.F.R. § 175.15(b).
4. It will assist the awarding agency, if necessary, in assuring compliance with section 106 of the National Historic Preservation Act of 1966, 16 U.S.C. § 470, Executive Order 11593 (Protection and Enhancement of the Cultural Environment), the Archeological and Historical Preservation Act of 1974, 16 U.S.C. § 469 a-1 *et seq.*, and the National Environmental Policy Act of 1969, 42 U.S.C. § 4321.
5. It will comply with Executive Order 13279 (Equal Protection of the Laws for Faith-Based and Community Organizations), Executive Order 13559 (Fundamental Principles and Policymaking Criteria for Partnerships With Faith-based and Other Neighborhood Organizations), and the DOJ regulations on the Equal Treatment for Faith-Based Organizations, 28 C.F.R. Part 38, which prohibits recipients from using DOJ financial assistance on inherently or explicitly religious activities and from discriminating in the delivery of services on the basis of religion. Programs and activities must be carefully structured to ensure that DOJ financial assistance is not being used for literature, classes, meetings, counseling

sessions, or other activities that support twelve-step programs, which are considered to be religious in nature. The twelve-step programs must take place at a separate time or location from the activities supported with DOJ financial assistance and the participation of beneficiaries in twelve-step programs is strictly voluntary. It must make clear to any and all vendors and program participants that twelve-step programming is separate and distinct from DOJ-funded activities. It must also ensure that participants are not compelled to participate in twelve-step programs and cannot penalize a participant who chooses not to participate in a twelve-step program. It must ensure that employees fully funded by the DOJ are not involved with twelve-step programs whereby they are instructing or indoctrinating clients on the twelve steps. Employees of the Contractor or subcontractor shall clearly document the number of hours spent on secular activities associated with the DOJ-funded program and ensure that time spent on twelve-step programs is completely separate from time spent on permissible secular activities. In addition, at least one secular program must be provided as an alternative to twelve-step programming.

6. It will provide meaningful access to grant-funded programs and activities to Limited English Proficient (LEP) persons in accordance with Title VI of the Civil Rights Act of 1964 and the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C. § 3789d. For a detailed discussion of the requirement to provide meaningful access to LEP persons, refer to the guidance issued by the DOJ on this matter entitled, "Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons," 67 FR 4155-01 (June 18, 2002).
7. It will comply and require any and all subcontractors to comply with any applicable statutorily-imposed nondiscrimination requirements, including the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C. § 3789d; the Victims of Crime Act of 1984, 42 U.S.C. § 10604(e); the Juvenile Justice and Delinquency Prevention Act of 2002, 42 U.S.C. § 5672(b); the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*); the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart C; the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart D; Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart G; Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132); the DOJ implementing regulations at 28 C.F.R. Part 35; the Rehabilitation Act of 1973, 29 U.S.C. § 794; the Americans with Disabilities Act of 1990, 42 U.S.C. § 12131-34; Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681, 1683, 1685-86; and, the Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-07; The DOJ regulations on the Equal Treatment for Faith-Based Organizations, 28 C.F.R. Part 38; The Michigan Elliott-Larsen Civil Rights Act, MCL 37.2101 *et seq.*; and the Michigan Persons With Disabilities Civil Rights Act, MCL 37.1101 *et seq.*
  - a. **Notification:**

It may not discriminate in employment on the basis of race, color, national origin, religion, sex, and disability and may not discriminate in the delivery of services or benefits on the basis of race, color, national origin, religion, sex, disability, and age. These laws also prohibit retaliation against an individual for taking action or participating in action to secure rights protected by these laws. It shall notify all clients, customers, program participants, or consumers of the types of prohibited discrimination, as well as the complaint procedures, in writing. Notification may include placing posters in an area that may be easily viewed by all and/or providing a paper copy to each of the listed types of individuals. It shall forward all discrimination complaints to the Department as described in the complaint procedures. Subcontractors, clients, customers, program participants, or consumers may also report complaints to the Office of Justice Programs (OJP)/Office for Civil Rights (OCR) or the Michigan Department of Civil Rights (MDCR) directly but the Contractor shall notify the Department of the complaint as soon as the complaint is known. In the event that a Federal or State court, or Federal or State Administrative Agency, makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Contractor or subcontractor, the Contractor shall forward a copy of the finding to the OJP/OCR and the Department.

**b. Training:**

Any and all DOJ-funded employees of the Contractor and subcontractors shall receive periodic training at least once every contract year regarding the responsibility of the entities to comply with applicable federal civil rights laws as a recipient of federal funds. The Department shall provide the Contractor with access to training developed by the OJP/OCR, which may be found at <https://www.ojp.gov/about/ocr/ocr-training-videos/video-ocr-training.htm>. The DOJ-funded employees of the Contractor shall complete the required training within 90 days of the start date of this Agreement and certify that the required training has been completed by signing the OCR Compliance Training Form. New employees shall complete the required training and provide a signed OCR Compliance Training Form to the Department within 90 days of the date of hire.

8. It shall determine if an Equal Employment Opportunity Plan (EEO) is required, pursuant to 28 C.F.R. 42.301 *et seq.* If the Contractor is not required to formulate an EEO, a certification form shall be sent to the OJP/OCR, and the Office of Personnel Management (OPM) indicating that an EEO is not required. If the Contractor is required to develop an EEO, but is not required to submit the EEO to the OCR, a certification form shall be sent to the OCR and the Department certifying that an EEO is on file which meets the applicable requirements. If the Contractor is awarded a grant of \$500,000 or more, and has 50 or more employees, a copy of the EEO shall be submitted to the OJP/OCR and OPM. Non-profit organizations, Indian Tribes, and medical and educational institutions are exempt from the EEO requirement, but are required to submit a certification form to the OCR to claim the exemption (a copy of the form shall be submitted to the OPM). Additional information about the EEO requirements may be found at [www.ojp.usdoj.gov/about/ocr/eoep\\_comply.htm](http://www.ojp.usdoj.gov/about/ocr/eoep_comply.htm).

9. If the Contractor is a governmental entity:

- a. It will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, 42 U.S.C. § 4601 *et seq.*, which governs the treatment of persons displaced as a result of federal and federally-assisted programs; and,
- b. It will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-26, which limit certain political activities of state or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

**G. Non-Supplanting:**

It is imperative that the Contractor understand that the non-supplanting requirement mandates that grant funds may be used only to supplement (increase) a Contractor's budget, and may not supplant (replace) state, local, or tribal funds that a Contractor, inclusive of any subcontractors, otherwise would have spent on positions and/or any other items approved in the Grant Budget if it had not received a grant award.

This means that if your agency plans to:

1. Hire new positions (including filling existing vacancies that are no longer funded in your agency's budget), it must hire these additional positions on or after the official grant award start date, above its current budgeted (funded) level of positions.
2. Rehire personnel who have already been laid off (at the time of application) as a result of state, local, or tribal budget cuts, it must rehire the personnel on or after the official grant award start date, and maintain documentation showing the date(s) that the positions were laid off and rehired.
3. Maintain personnel who are (at the time of application) currently scheduled to be laid off on a future date as a result of state, local, or tribal budget cuts, it must continue to fund the personnel with its own funds from the grant award start date until the date of the scheduled lay-off and maintain documentation showing the date(s) and reason(s) for the lay-off. For example, if the grant award start date is July 1

and the lay-off is scheduled for October 1, then the grant funds may not be used to fund the officers until October 1, the date of the scheduled layoff.

Please note that as long as your agency can document the date that the lay-off(s) would occur if the grant funds were not available, it may transfer the personnel to the grant funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual personnel.

4. Documentation that may be used to prove that scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of grant funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual personnel regarding the date(s) of the layoffs; and/or budget documents ordering departmental and/or jurisdiction-wide budget cuts. These records must be maintained with your agency's grant records.
- H. **Hatch Political Activity Act and Intergovernmental Personnel Act:**  
The Contractor will comply with the Hatch Act of 1939, 5 U.S.C. 1501-08, and the Intergovernmental Personnel Act of 1970, as amended by Title VI of the Civil Service Reform Act of 1978, 42 U.S.C. 4728. Federal funds cannot be used for partisan political purposes of any kind by any person or organization involved in the administration of federally-assisted programs.
- I. **Health Insurance Portability and Accountability Act of 1996:**  
To the extent that the Health Insurance Portability and Accountability Act (HIPAA) of 1996 is pertinent to the services that the Contractor provides to the Department under this Agreement, the Contractor assures that it is in compliance with the HIPAA requirements including the following:
1. The Contractor must not share any protected health data and information provided by the Department that falls within the HIPAA requirements except to a subcontractor, as appropriate under this Agreement.
  2. The Contractor must require the subcontractor not to share any protected health data and information from the Department that falls under the HIPAA requirements in the terms and conditions of the subcontract.
  3. The Contractor must only use the protected health data and information for the purposes of this Agreement.
  4. The Contractor must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Contractor's employees.
  5. The Contractor must have a policy and procedure to report to the Department unauthorized use or disclosure of protected health data and information that falls under the HIPAA requirements of which the Contractor becomes aware.
  6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Section XI, Agreement Suspension/Termination, above.
  7. In accordance with the HIPAA requirements, the Contractor is liable for any claim, loss, or damage relating to unauthorized use or disclosure of protected health data and information received by the Contractor from the Department or any other source.



**XVII. Unallowable Expenses and Activities:**

- Costs in applying for this grant (e.g., consultants, grant writers).
- Any expenses incurred prior to the date of this Agreement.
- Any administrative costs not directly related to the administration of this Agreement.
- Personnel, including law enforcement officers, not connected to the project to which this Agreement refers.
- Lobbying or advocacy for particular legislative or administrative reform.
- Fundraising and any salaries or expenses associated with it.
- Legal fees.
- All travel including first class or out-of-state travel, unless prior approval by the Department is received.
- Promotional items, unless prior approval by the Department is received.
- Honorariums.
- Contributions and donations.
- Management or administrative training or conferences, unless prior approval by the Department is received.
- Fines and penalties.
- Losses from uncollectible bad debts.
- Memberships and agency dues, unless a specific requirement of the project, unless prior approval by the Department is received.
- Compensation to federal employees.
- New construction.
- Service contracts and training beyond the expiration of this Agreement.
- Food, refreshments, and snacks.

**Note:** No funding can be used to purchase food and/or beverages for any meeting, conference, training, or other event. Exceptions to this restriction may be made only in cases where such sustenance is not otherwise available (e.g., extremely remote areas), or where a special presentation at a conference requires a plenary address where there is no other time for sustenance to be attained. Such an exception would require prior approval from the Department and the DOJ. This restriction does not apply to water provided at no cost, but does apply to any and all other refreshments, regardless of the size or nature of the meeting. Additionally, this restriction does not impact direct payment of per diem amounts to individuals in a travel status under your organization's travel policy.

**XVIII. Conditions on Expenses:**

Costs must be reasonable and necessary. If required by the local jurisdiction, costs must be sustained by competitive bids. All contracts and subcontracts require prior approval by the Department. If detailed information is not included as part of the application process, the Contractor must submit a request seeking approval once the subcontractors are identified.

Individual consultant fees are limited to \$650 (excluding travel, lodging, and meal costs) per day, which includes legal, medical, psychological, and accountant consultants. If the rate will exceed \$650 for an eight-hour day, prior written approval is required from the Department. Compensation for individual consultant services is to be responsible and consistent with that paid for similar services in the marketplace.

**XIX. Conflict of Interest:**

The Contractor and the Department are subject to the provisions of 1968 PA 317, as amended, MCL 15.321 *et seq.*, and 1973 PA 196, as amended, MCL 15.341 *et seq.*

**XX. State of Michigan Agreement:**

This is a state of Michigan agreement and is governed by the laws of Michigan. Any dispute arising as a result of this Agreement shall be resolved in the state of Michigan.

**XXI. Compliance with Applicable Laws:**

The Contractor will comply with applicable federal and state laws, guidelines, rules, and regulations in carrying out the terms of this Agreement. The Contractor will also comply with all applicable general administrative requirements such as OMB Circulars covering cost principles, grant/agreement principles, and audits in carrying out the terms of this Agreement.

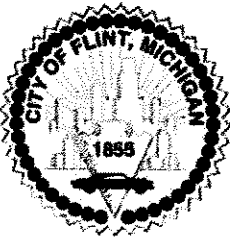
**XXII. Special Certification:**

The individual electronically accepting this Agreement certifies by his/her acceptance that he/she is authorized to sign this Agreement on behalf of the Contractor.

**XXIII. Contractor Signature:**

The Authorized Official's signature below represents the Contractor's legal acceptance of the terms of this Agreement, including Certifications and Assurances.

Name of Contractor's Authorized Official Terence Green	Signature of Contractor's Authorized Official <i>Terence Green</i>	Date 11-2-23
Name of Department's Authorized Official Nancy Becker Bennett	Signature of Department's Authorized Official <i>Nancy Becker Bennett</i>	Date 11-7-23



RESOLUTION NO.: 240501-T

PRESENTED: 11-6-24

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING RETAINING LIGHTHOUSE TO PROVIDE EXCESS GENERAL LIABILITY INSURANCE COVERAGE**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, the City of Flint through Lighthouse Group, its current broker, solicited proposals for general liability coverage; and

**WHEREAS**, the Department of Finance is recommending that the Lighthouse Group be retained to provide the City with general liability insurance coverage through the Old Republic Union Insurance Company for the period 11/23/2024-11/23/2025 for a cost of \$743,274.15. The option to include Terrorism coverage is an additional \$6,966.00 for a total combined cost of \$750,240.15.

**IT IS RESOLVED**, that the appropriate City officials are authorized to enter into a contract with the Lighthouse Group to provide the City with its general liability and terrorism coverage through the Old Republic Union Insurance Company at a premium not to exceed \$750,240.15 for the 12 months beginning 11/23/2024 to 11/23/2025. Funding for these services will come from account 677-267.651-955.000.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

*JK*  
Joseph Kuptz (Nov 1, 2024 09:31 EDT)  
**Joseph Kuptz**  
Acting City Attorney

*Philly Moore*  
Phillip Moore (Nov 1, 2024 09:26 EDT)  
**Phillip Moore**  
Chief Financial Officer

**FOR THE CITY OF FLINT:**

**APPROVED BY CITY COUNCIL:**

*CLYDE D EDWARDS /A0335*  
CLYDE D EDWARDS /A0335 (Nov 1, 2024 16:48 EDT)  
**Clyde Edwards**  
City Administrator

\_\_\_\_\_



## CITY OF FLINT

### \*\* STAFF REVIEW FORM \*\*

October 9, 2024

**TODAY'S DATE:** October 30, 2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution Authorizing Retaining the Lighthouse Group to Provide Excess General Liability Insurance Coverage

**PREPARED BY:** V. Foster

**VENDOR NAME:** Lighthouse Group

#### Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Lighthouse Group, the City's insurance broker, solicited quotes for its excess general liability policy. Of the seven carriers responding, six declined to submit quotes. Old Republic Union Insurance Company, the City's current provider, was the only market willing to offer terms.

Old Republic Union Insurance Company responded with a formal quote of \$724,000.00, plus \$19,274.15 for surplus lines fees and taxes. The City has the option to purchase Terrorism coverage for an additional cost of \$6,966.00. The total for general liability insurance, taxes/fees, and terrorism coverage would be \$750,240.15.

The premium quoted in the attached proposal represents an increase of 15% from the previous year. The increase is due to several factors, including past claims activity and large liability awards across the United States. Municipalities are a targeted class of business for liability claims and are experiencing increases in lawsuits.

#### Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2024	Risk-Benefit Insurance	677-267-651-955.000	635,510.00	635,510.00	230409
2023	Risk-Benefit Insurance	677-267-651-955.000	560,957.50	560,957.50	220489
2022	Risk-Benefit Insurance	677-267-651-955.000	465,843.85	465,843.85	210572
2021	Risk-Benefit Insurance	677-267-651-955.000	411,900.00	411,900.00	200480
2020	Risk-Benefit Insurance	677-267-651-955.000	343,951.50	343,951.50	200013



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

October 9, 2024

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The excess general liability policy protects both the City and its residents from claims arising from Bodily Injury (including auto liability) and Property Damage against someone else's property as a result of City operations. Excess General Liability coverage is important when dealing with large losses.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:**

N/A

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
Finance	Risk/Insurance	677-267-651-955.000	N/A	\$750,240.15
<b>FY25 GRAND TOTAL</b>				<b>\$750,240.15</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1**

**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**PRE-ENCUMBERED? YES  NO  REQUISITION NO: 250009519**

**ACCOUNTING APPROVAL: V. Foster**

**Date: 10/30/24**

**WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO**



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

October 9, 2024

### Section V: RESOLUTION DEFENSE TEAM:

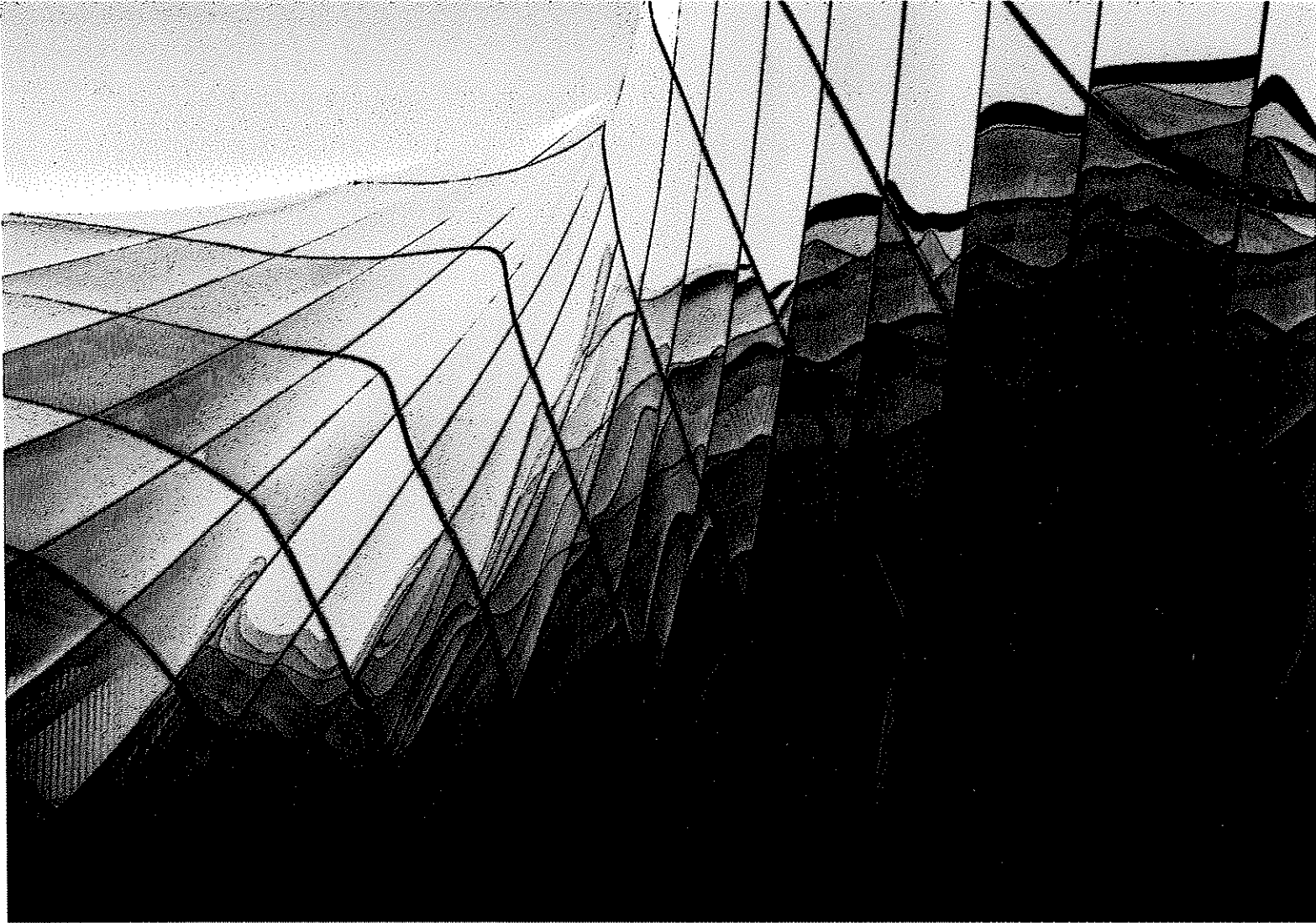
(Places of the names of those who can defend this resolution at City Council)

	NAME	PHONE NUMBER
1	Phillip Moore	810-766-7266
2	Joseph Kuptz	810-766-7146
3	Paul Borle	810-766-7266

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Phillip Moore  
Phillip Moore (Oct 31, 2024 13:18 EDT)  
Phillip Moore, Chief Financial Officer

ADMINISTRATION APPROVAL: CLYDE D EDWARDS  
CLYDE D EDWARDS (Oct 31, 2024 13:22 EDT)  
Clyde Edwards, City Administrator



**Insurance Proposal Prepared For**

# City of Flint

Effective 11-23-24 to 11-23-25



# At a glance

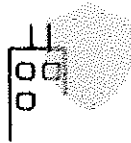
When your business begins and ends with people, it's important to build lifelong client relationships rooted in trust and worth. We believe in delivering tailored solutions and comprehensive strategies to help businesses, individuals, families and communities achieve their goals.

## Areas of expertise

Comprehensive solutions for employers and employees



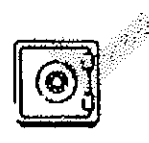
EMPLOYEE BENEFITS



PROPERTY AND CASUALTY



RETIREMENT PLAN SERVICES



WEALTH SERVICES

## How we work

### COLLABORATIVELY

Collaboration is our North Star. We believe that collaboration helps us achieve client service excellence and ensures we grow with integrity, both as an organization and as individuals. Our collaborative culture exponentially increases our clients' access to expertise and new perspectives.

### PURPOSEFULLY

Our clients benefit from our national resources and expertise with the purposeful advantage of local service. We elevate the client experience by providing a greater depth and breadth of resources, thinking innovatively and working together with both our clients and our colleagues to preserve strong community relationships.

### SYNERGETICALLY

We thrive and succeed when everyone contributes with their own backgrounds and competencies. Our differences make us stronger, and we're committed to keeping a diverse team to serve all of our clients' complex needs.

## By the numbers

\$1.3B in gross revenue\* | 11<sup>th</sup> largest P&C agency in the U.S.  
33<sup>rd</sup> in the 2024 Crain's Chicago Business 50 Fastest Growing Companies

## Stronger together

National Expertise. Local Service.



For more information, visit [aleragroup.com](http://aleragroup.com).

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\*Statistics accurate as of 5/11/24



## Named Insureds

- City of Flint

## Location Schedule

Loc #	Address	City	State	Zip
01	1101 S. Saginaw St. Room 203	Flint	MI	48502
02	210 E Fifth St.	Flint	MI	48502
11	4535 M L King Ave	Flint	MI	48503
12	310 E Fifth St	Flint	MI	48502
14	4309 Industrial	Flint	MI	48505
18	202 E Atherton	Flint	MI	48507
20	3310 East Ct St	Flint	MI	48502
22	4500 N Dort Hwy	Flint	MI	48506
23	2800 Hammerburg Rd	Flint	MI	48507
24	1614 Dupont	Flint	MI	48504
25	G-12233 E Potter Rd	Flint	MI	48507
30	G-4652 Beecher Rd	Flint	MI	48507
31	Avon St	Flint	MI	48503
34	6625 Fleming Rd	Flint	MI	48504
35	5629 Fleming Rd	Flint	MI	48504
36	2420 Brownel	Flint	MI	48504
38	2300 Branch	Flint	MI	48506
41	1106 S Averill St	Flint	MI	48506
42	930 East Blvd Dr.	Flint	MI	48502
44	4266 E Pierson Rd	Flint	MI	48506
46	2401 Nolen Dr.	Flint	MI	48503
47	1221 S Vernon	Flint	MI	48506
48	1901 Hammerburg Rd	Flint	MI	48507
49	3300-3400 N Saginaw	Flint	MI	48502
50	2201 Forest Hill	Flint	MI	48504
51	1301-09 Pingree St	Flint	MI	48505
52	1002 W Horne	Flint	MI	48504
53	249 Peer Ave	Flint	MI	48504

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

55	M L King Ave/2 E Pierson	Flint	MI	48505
57	Damon/N Saginaw St	Flint	MI	48501
58	E Hamilton/Ave A	Flint	MI	48505
61	1101 Kearsley Park Blvd	Flint	MI	48503
65	Harrison St	Flint	MI	48502
66	Chicago Blvd / Clancy	Flint	MI	48502
69	3201 Hammerburg Rd	Flint	MI	48507
70	3821 N Franklin	Flint	MI	48506
72	Morningside Dr	Flint	MI	48504
73	702 W 12th St	Flint	MI	48503
74	420 East Blvd	Flint	MI	48502
77	251 East Blvd Dr	Flint	MI	48503
92	1525 M L King Ave	Flint	MI	48502
93	716 W Pierson Rd	Flint	MI	48502
98	630 S Saginaw St	Flint	MI	48507
99	4000 S Saginaw St	Flint	MI	48507
100	121 E 7th St	Flint	MI	48502
104	3402 Western Rd	Flint	MI	48506
105	1100 S Cedar St	Flint	MI	48502
109	G-4662 Beecher Rd	Flint	MI	48507
110	1524 Mackin Rd & 1416 Dupont	Flint	MI	48503
111	2305 W GL Ave	Flint	MI	48503
112	Averill/I-69 Expy	Flint	MI	48506
113	3310 East Ct St	Flint	MI	48506

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

# Commercial General Liability

## Coverage Form Used

Coverage	Occurrence/Claims Made	Retroactive Date
General Liability	Occurrence	NA
Employee Benefits Liability	Claims Made	8/22/2013
Errors And Omissions Liability	Claims Made	8/22/2013
Employment Practices Liability	Claims Made	8/22/2013
Sexual Harassment Liability	Claims Made	8/22/2013
Sexual Abuse Liability	Claims Made	11/23/2016

## Liability Limits

Coverage	Limit	Deductible
General Aggregate	10,000,000	
Each Occurrence	10,000,000	3,000,000
Damage to Premises Rented to You	Included	Included
Incidental Medical Malpractice	Included	Included
Liquor Liability	Included	Included

## Automotive Liability

Coverage	Limit	Retention
Each Accident	10,000,000	3,000,000
Garagekeepers' Legal Liability Per Accident	1,000,000	3,000,000

## Law Enforcement Liability

Coverage	Limit	Retention
General Aggregate	10,000,000	
Each Occurrence	10,000,000	3,000,000
Incidental Medical Services	Included	Included

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

## Errors and Omissions Liability

Coverage	Limit	Retention
General Aggregate	10,000,000	
Each Claim	10,000,000	3,000,000
Employment Practices	Included	Included
Sexual Harassment Liability	Included	Included

## Sexual Abuse Liability

Coverage	Limit	Retention
General Aggregate	10,000,000	
Each Claim	10,000,000	3,000,000

## Employee Benefits Liability

Coverage	Limit	Retention
General Aggregate	10,000,000	
Each Claim	10,000,000	3,000,000

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

# Premium Summary

## City of Flint

Coverage	Carrier	Expiring Premium	Renewal Premium	Premium Difference
General Liability	Old Republic Union	\$625,905.00	\$724,000.00	\$98,095
Surplus Lines Fees & Taxes	Old Republic Union	\$16,818.88	\$19,274.15	\$2,905.27
Terrorism	Old Republic Union	\$6,850.00	\$6,966.00	\$116
	<b>Total Program</b>	<b>\$649,573.88</b>	<b>\$750,240.15</b>	<b>\$100,666.27</b>

All quoted premiums are annual estimates

Company	Best Rating	Admitted or Non Admitted
Old Republic Union Insurance Company	A+ (Superior)	Non-Admitted

This proposal contains a surplus lines policy or policies (collectively, the "Surplus Lines Policy") that is (1) underwritten by the insurance company identified therein (the "Surplus Lines Insurer"), which is not licensed by the insurance department of the State of Michigan (the "State") and (2) issued pursuant to the surplus lines laws of the State. In the event the Surplus Lines Insurer becomes insolvent, the Surplus Lines Policy would not be protected by the State insurance guaranty fund, which provides a mechanism for the payment of covered claims under certain insurance policies to avoid excessive delay in payment and financial loss to claimants or policyholders because of the insolvency of a licensed and admitted insurance company.

## Markets Approached

- Ambridge Partners – Declined, max limit of \$5M.
- Berkley Public Entity – Declined, max limit of \$5M.
- Risk Specialists – Declined, claims history.
- Great American – Declined, not in carrier appetite.
- Liberty Mutual – Declined, don't offer monoline GL/XS – max \$5M on XS.
- Safety National – Declined, max limit of \$5M.

*This insurance proposal is based upon your insurance history and the information that you have provided. It is your responsibility to review each item to make sure that you have all the coverages that you need, and that the limits of liability are appropriate.*

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

# Agreement and Acceptance

The undersigned insured acknowledges that they have read and understood the Insurance Proposal as presented by Lighthouse Group, an Alera Group Agency LLC and authorizes them to bind coverage.

Effective Date: 11/23/2024

Policy Type: General Liability

PROPOSED COVERAGE HAS BEEN REJECTED/MODIFIED AS OUTLINED:

- 1.
- 2.
- 3.
- 4.

Named Insured: City of Flint

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

RETURN TO THE ATTENTION OF: Cort Niemi  
EMAIL: Cort.Niemi@aleragroup.com  
MAIL: Alera Group  
56 Grandville Ave, Ste 300  
Grand Rapids, MI 49503

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

# Loss Control Services

## 1. Risk Assessment and Hazard Identification

- Conduct workplace safety audits and risk assessments to identify potential hazards
- Advise on sustainable solutions and control measures
- Multi-level assessments: Facility wide (i.e. mock OSHA), equipment risk assessment, SOP/Task Hazard Analysis, etc.

## 2. Safety Training & Education

- Design and deliver customized safety training programs in a variety of formats (live instruction, remote instruction, self-paced e-Learning)
- Provide access to safety Learning Management System (LMS) for self-paced learning including pre-built training content.
- Train-the-Trainer programs to ensure organization can self-manage safety education.

## 3. Compliance and Regulatory Assistance

- Identify compliance gaps within operations (i.e. OSHA, DOT, etc)
- Identify opportunities for best-in-class solutions with industry and consensus safety standards (i.e. ANSI, NIOSH)
- Assist in compliant recordkeeping and documentation

## 4. Loss Control and Claims Management

- Analyze incident and insurance claim history to identify loss patterns
- Provide guidance on loss control strategies and claim submission process
- Advise on accident prevention measures to reduce the frequency and severity of claims
- Assist in the resolution of insurance claims and minimize financial loss

## 5. Safety Management System (SMS) Implementation and Support

- Guide in the development and implementation of sustainable safety management system
- Review existing safety procedures to identify compliance gaps and opportunities for improvement
- Participation in internal safety committees

# Commercial Coverage Options

In addition to the below coverage options, there may be more insurance products available for your consideration.

## Property

We do not determine property values, as we do not have any specific expertise in making this evaluation. It is in your best interest to evaluate the amount of your contents to determine the appropriate limits. Additionally, it is in your best interest to seek a building valuation survey to determine the appropriate construction cost of any building coverage.

- Off Premises Power Failure
- Spoilage Coverage
- Business Income & Extra Expense
- Ordinance or Law
- Vacancy Permit
- Builders Risk
- Mfg Selling Price
- Property of Others
- Leased or Rented Property
- Peak Season Coverage
- Equipment Breakdown
- Earthquake
- Flood
- Dependent Property

## General Liability

Higher limits may also be available for General Liability coverages.

- Employment Practices Liability
- Liquor Liability
- Employee Benefits Liability
- Product Recall Coverage
- Pollution Liability

## Inland Marine

- Installation Floater
- Replacement Cost
- Miscellaneous Tools / Equipment
- Leased or Rented Equipment
- Sign Coverage
- Scheduled Equipment / Tools
- Valuable Papers / Accounts Receivable
- Bailee Liability
- Patterns, Dies, Molds

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.



**Crime**

- Employee Dishonesty
- Forgery / Alterations
- Money & Securities

**Business Auto**

- Drive Other Car
- Hired & Non-Owned Auto Liability
- Hired Car Physical Damage

**Miscellaneous**

- Umbrella Liability / Higher Limits on Current Umbrella
- Professional Liability
- Data Breach / Cyber Liability
- Directors & Officers Coverage
- Fiduciary Liability
- Bonds
- Trade Credit Insurance

# Cyber Liability Quiz

## What is your Internet Privacy and/or Security Risk?

Take this quick quiz to determine your level of risk.

1. Are you involved in any of the following industries:
  - Education
  - Healthcare
  - Financial Services
  - Retail
2. Do you provide services to clients on your website?
3. Do you collect, receive, transmit or store personally identifiable information or personal health information? For example, Social Security numbers, driver's license numbers, email addresses, bank account numbers, credit/debit card numbers, etc.
4. Do you need to develop or update procedures to comply with privacy legislation? For Example, Health Insurance Portability and Accountability Act – HIPPA, The Gramm-Leach Bliley Act or other legislation with respect to the protection of other confidential information?
5. Do your employees use laptops, cell phones, smart phones, or tablets?
6. Do you store sensitive data on your network in the cloud or even in paper files?
7. Do you manage the content of your website and/or host the infrastructure yourself instead of using a third party?
8. Do you have a Written Information Security Plan?

### Your Score:

#### 2 or less answered yes:

Your risk is low. However, Cyber Liability coverage is worth considering.

#### 3 to 4 answered yes:

Your risk is great and obtaining Cyber Liability should be a priority.

#### 5 or more answered yes:

Your risk is significant! Without proper coverage afforded by Cyber Liability, the financial wellbeing of your company is at risk!

This proposal is a summation of the limits, terms, coverages, and conditions all of which are superseded by the actual issued policy.

# Life Insurance Review and Audit Program

## **For individuals and families**

- Life insurance
- Return of premium life insurance
- Annuities
- Disability income protection
- Long-term care
- Life insurance review and audit program
- Individual mortgage pay-off in event of death

## **For business owners**

- Business continuation planning (life and disability insurance)
- Key person coverage (life and disability insurance)
- Debt coverage or life insurance required by bank
- Estate analysis – legacy trust
- Executive owner premier audit program
- Voluntary products

As a client Alera Group, you are eligible to take advantage of our Life Insurance Review and Audit Program free of charge. An evaluation of your personal and business life insurance policies can provide the reassurance your plans are set to meet your needs when and how you expect them to.

Our seasoned Life Insurance and Executive Benefits team will provide an in-depth and objective review of the life insurance you have in place today. With direct access to more than 30 insurance carriers, we will propose only the best alternatives directly in line with your goals and budget. Life insurance coverage can change over time, therefore we recommend policies be reviewed every three years.

Since over 80% of life insurance policies don't live up to client expectations due to overpriced premiums, incorrect design, or early termination, this review is of tremendous value by providing peace of mind and protection for what matters most.

If you are interested in Alera Group's life insurance services, contact your sales executive to get started.



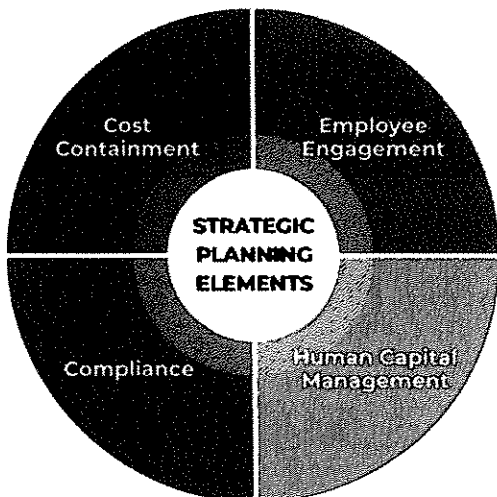
# Strategic Employee Benefits Planning

**INNOVATIVE STRATEGIES. ACTIONABLE POWERFUL RESULTS.**

The key to a successful and sustainable employer-sponsored health plan is being proactive. An employer's value perception is maximized when employees receive benefits that meet their unique needs.

Our innovative approach to strategic benefits planning helps employers evaluate their current needs, explore new opportunities, and identify goals for the future – all while keeping their employees front and center. The end result of this process? A custom Playbook – a clear, multi-year strategic plan with actionable steps to take your benefits plan from where it is today to where it needs to be in the future.

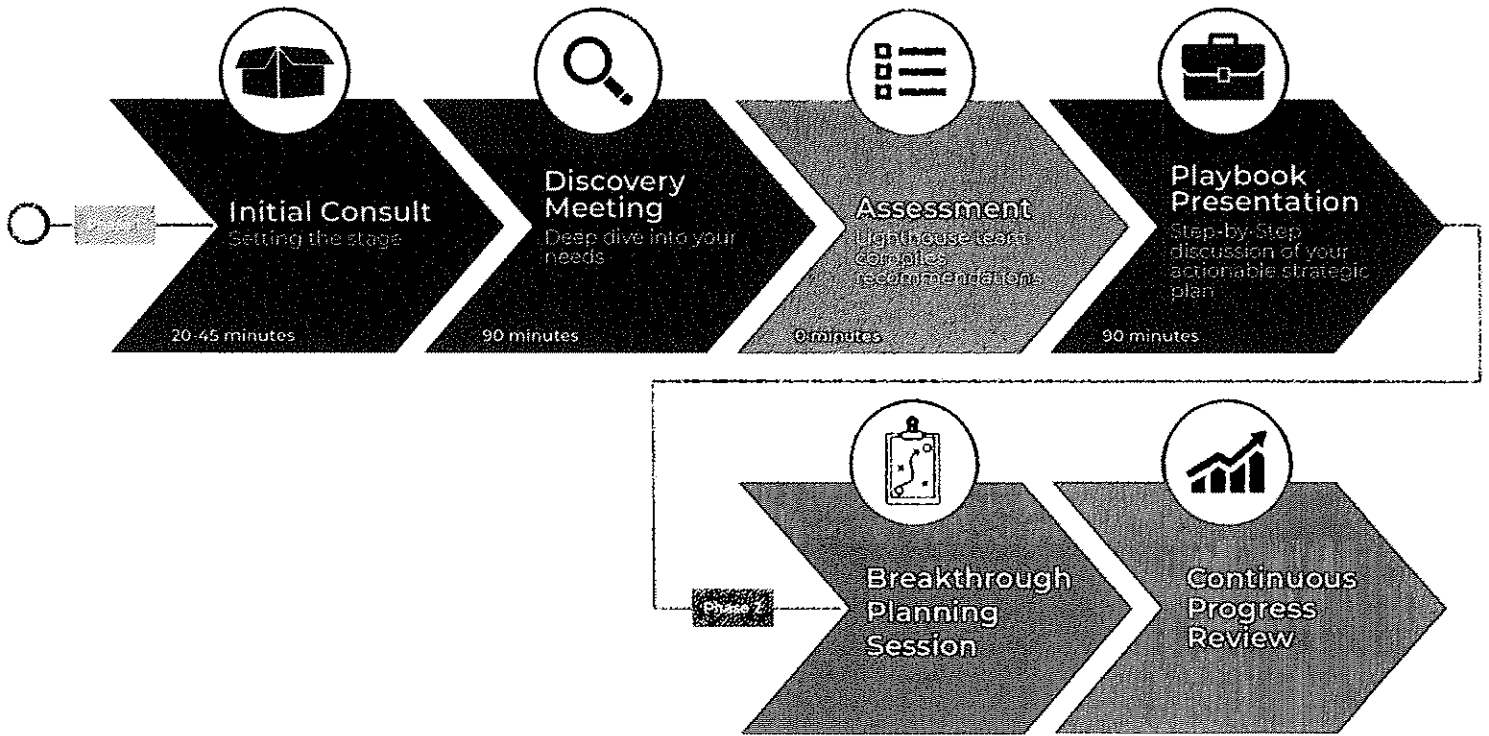
Moving forward, your Playbook will guide your organization's benefit decisions, ultimately resulting in a greater return on investment for every dollar spent on your employee benefit programs.



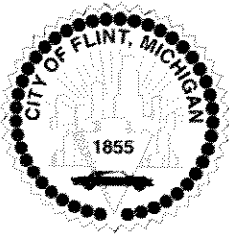
**YOUR PLAYBOOK WILL HELP:**

- Create a high-value perception of benefit programs
- Educate and engage employees in healthcare
- Improve administrative procedures
- Control costs through creative plan design
- Maintain organizational compliance

The Alera Group Playbook process creates a roadmap to help achieve each client's perfect vision of their benefit programs and platform.



240502-J



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 11-6-2024

ADOPTED: \_\_\_\_\_

**RESOLUTION TO ENTER INTO CONTRACT WITH LURVEY CONSTRUCTION IN FY25 FOR RENOVATION OF UPPER FLOOR OF SOUTH BUILDING (BSI / BUSINESS SERVICES)**

Whereas, the City of Flint Division of Purchases & Supplies solicited proposals for BSI Department Renovations in the South Building of City Hall; Lurvey Construction LLC [Flint, Michigan] was the lowest qualified bidder for this proposal.

Whereas, the City of Flint Division of Building and Safety Inspections (BSI) is requesting to proceed into contract with Lurvey Construction LLC to complete an extensive renovation to the BSI / Business Services area within the South Building of City Hall; the upgrades will improve the conditions for City employees, residents, and business owners to provide a safer, more energy-efficient and customer-service oriented atmosphere in this currently outdated area of City Hall.

Whereas, the total cost of the project \$2,186,230.00 will include design, engineering and construction of the interior of the South Building as outlined in the Proposal, and on March 18, 2024 City Council adopted Resolution #240080 authorizing a contract with Lurvey in FY24 not to exceed \$2,186,230; currently there is \$2,000,000 in the Building Additions & Improvements line item of the FY25 BSI Budget. Additional funds will be added later through a contract change order and concurrent budget amendment but BSI wishes to proceed with a contract in the amount of \$2,000,000 so a Purchase Order can be achieved immediately and invoices can start being paid.

The funding will come from the following account:

Account Number	Account Name / Grant Code	Total Amount
249-371.100-976.000	Building Additions & Improvements	\$2,000,000

**IT IS RESOLVED** that the appropriate city officials, upon City Council's approval, are hereby authorized to enter into a contract with Lurvey Construction LLC in FY25 to complete the BSI / Business Services interior renovations to the South Building of City Hall in the amount of \$2,000,000 from the 249-371.100-976.000 account.

**For the City:**

**For the City Council:**

CLYDE D EDWARDS / A0336  
CLYDE D EDWARDS / A0336 (Nov 6, 2024 09:19 EST)  
**Clyde D. Edwards, City Administrator**

\_\_\_\_\_

**Approved as to Form:**

**Approved as to Finance:**

JK  
Joseph Kuptz (Nov 5, 2024 10:26 EST)  
**Joseph Kuptz, Acting City Attorney**

Phillip Moore  
Phillip Moore (Nov 5, 2024 10:22 EST)  
**Phillip Moore, Chief Financial Officer**



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*October 9, 2024*

**TODAY'S DATE:** October 26<sup>th</sup>, 2024

**BID/PROPOSAL#** 24000525

**AGENDA ITEM TITLE:** Resolution to Enter Into Contract with Lurvey Construction In FY25 for Renovations of Upper Floor of South Building (BSI/Business Services)

**PREPARED BY:** Emily Doerr

**VENDOR NAME:** Lurvey Construction, LLC

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The City of Flint completed a competitive bidding process for building renovations in 2024, and as a result of the process, contractor Lurvey Construction was selected as the lowest responsible bidder with a bid amount of \$2,186,230.00. An assumption was made that the contract would be executed prior to 6/30/24 and the initial \$186,230 of work would be paid out in FY24 thus \$2,000,000 was budgeted in the BSI Building Improvements and Additions account in FY25. Thus, in order to proceed in the most direct path, BSI is requesting City Council approval to enter into a contract for \$2,000,000 (which is already authorized in the correct budget line item in this fiscal year) with Lurvey to proceed with payment of invoices and then there will be a contract change order and corresponding budget amendment put forth for approval once costs (including windows which were bid separately from the \$2,186,320 bid) are finalized.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2024	249-371.100-976.00		n/a due to FY discrepancy	\$0	240080

Note regarding approved City Council resolution 240080: City Officials cannot enter into contract in the amount authorized due to the authorization was in FY24 and now we are operating in FY25



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*October 9, 2024*

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The upgrades will improve the conditions for City employees, residents, and business owners to provide a safer, more energy-efficient and customer-service oriented atmosphere in this currently outdated area of City Hall. This will help increase efficiency to enhance private investment by residents and businesses.

**Section IV: FINANCIAL IMPLICATIONS:**

**IF ARPA related Expenditure:**

**Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN: DNA**

In FY25, there is currently \$2,000,000 available in the BSI Building Improvements & Additions account. Any future contract change orders will be accompanied with a budget amendment.

**BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
BSI	Building Improvements and Additions	249-371.100-976.000		2,000,0000
<b>FY25 GRAND TOTAL</b>				<b>2,000,000</b>

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1 \$2,000,000**





**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

October 9, 2024

BUDGET YEAR 2 \$186,320

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES  NO  REQUISITION NO: 240008076

ACCOUNTING APPROVAL: Carissa Dotson Date: 11/05/2024  
Carissa Dotson (Nov 5, 2024 12:29 EST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

**Section V: RESOLUTION DEFENSE TEAM:**

(Places of the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Emily Doerr	810.880.3371
2	Ashly Harris	810.219.9914
3	Lauren Rowley	(810) 766-7340 ext #2904

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Emily Doerr  
Emily Doerr (Nov 5, 2024 12:31 EST)  
(Name, Title)

ADMINISTRATION APPROVAL: CLYDE D EDWARDS  
CLYDE D EDWARDS (Nov 5, 2024 11:17 EST)

240503-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 11-6-2024

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING REALLOCATION OF \$25,000 IN ARPA FUNDS TO CATHOLIC CHARITIES**

**BY THE CITY COUNCIL:**

**Whereas**, in 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as "revenue replacement" on December 20, 2023; and

**Whereas**, Catholic Charities of Flint Michigan provides assistance with basic needs like food, personal care items, and counseling. They may also refer low-income families to programs for rent help, heating bill assistance, and other needs. The organization offers limited direct financial aid and helps people regardless of their faith or background; and

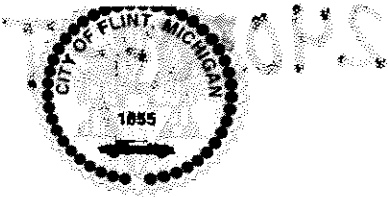
**Whereas**, Catholic Charities is experiencing a high demand for personal hygiene items like toilet paper, deodorant, and shampoo; and

**Whereas**, City Council recommends reallocating \$25,000 in ARPA funds, originally intended for revenue replacement, to Catholic Charities to help address the growing need for personal hygiene items; and

Reallocated funds will be moved from Acct #101-287.000-963.000 follows:

Account	Description	Amount
101-612.009-801.000	Catholic Charities	\$25,000

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-612.009-801.000 to Catholic Charities in the amount of \$25,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.



# CITY OF FLINT

For the City Council

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Approved as to Form:

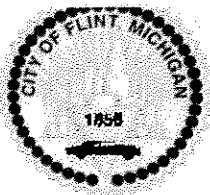
JK  
Joseph Kuptz (Rev. 8, 2024) (11-1-2025)

Joseph Kuptz, City Attorney

Approved as to Finance:

PM  
Phillip Moore (Rev. 8, 2024) (12-28-2025)

Phillip Moore, Chief Financial Officer



# CITY OF FLINT

**TODAY'S DATE:** 11/6/2024

**BID/PROPOSAL#**

**AGENDA ITEM TITLE: RESOLUTION APPROVING REALLOCATION OF \$25,000 IN ARPA FUNDS TO CATHOLIC CHARITIES**

**VENDOR NAME:** Catholic Charities

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Catholic Charities of Flint Michigan provides assistance with basic needs like food, personal care items, and counseling. They may also refer low-income families to programs for rent help, heating bill assistance, and other needs. The organization offers limited direct financial aid and helps people regardless of their faith or background. Catholic Charities is experiencing a high demand for personal hygiene items like toilet paper, deodorant, and shampoo. City Council recommends reallocating \$25,000 in ARPA funds, originally intended for revenue replacement, to Catholic Charities to help address the growing need for personal hygiene items.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
25	101-612.005-801.000	\$150,000	\$150,000	25	240239
24	287-723.100-801.000	\$400,000	\$400,000	24	230400



# CITY OF FLINT

### Section III.

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

**Benefits to Flint Residents:**

- **Improved Quality of Life:** By providing essential hygiene items, the allocation can help improve the overall quality of life for vulnerable Flint residents.
- **Reduced Public Health Risks:** Access to hygiene products can contribute to better public health outcomes, reducing the spread of illness and disease.
- **Enhanced Community Well-being:** Supporting a local organization like Catholic Charities can foster a stronger sense of community and well-being among Flint residents.

Ultimately, this reallocation can lead to a more resilient and healthier Flint community.

### Section IV: FINANCIAL IMPLICATIONS:

Account	Description	Amount
101-612.009-801.000	Catholic Charities	\$25,000

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

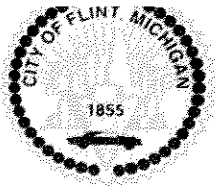
BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_

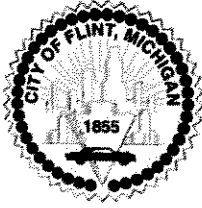
Date: \_\_\_\_\_



# CITY OF FLINT

*(Name, Title)*

240504-T



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 11-11-2024

ADOPTED: \_\_\_\_\_

**Resolution Approving Lease Extension for 4813 Clio Road**

The City of Flint wishes to enter into an agreement to extend the lease for 4813 Clio Road, a property located in Hallwood Plaza, which currently serves as a police mini-station on the north side of the City of Flint. This facility also includes a customer service center which allows residents of Flint's north side to have greater access to city services, including but not limited to payment of water bills, property taxes and other City fees. Finally, it also allows more convenient and easier access to the City's public health office.

The proposed lease extension runs from January 1, 2025 through December 31, 2029, and will cost the City \$5,000.00/month plus associated operational costs. Total costs, including associated costs, utilities, security monitoring, and other operational/facilities expenses, are projected to be less than \$110,000 per annum. Funding for this lease and the associated costs will be provided from account number 265-310.206-801.000.

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to execute a lease extension for 4813 Clio Road, with an amount including associated costs, utilities, security monitoring, and other operational/facilities expenses, not to exceed \$110,000.00 per annum, and to allocate available Police Forfeiture funds to appropriate the funding for revenue and expenditure in future fiscal years' budgets, in the amount of \$110,000 per annum, account number 265-310.206-801.000, with the ability to roll over any funds remaining to subsequent fiscal years through Dec. 31, 2029.

**FOR THE CITY:**

Clyde D. Edwards / A0340  
Clyde D. Edwards / A0340 (Nov 8, 2024 11:09 EST)  
**Clyde Edwards, City Administrator**

**FOR THE CITY COUNCIL**

\_\_\_\_\_

**APPROVED AS TO FORM:**

Joseph N. Kuptz  
Joseph N. Kuptz (Nov 8, 2024 10:31 EST)  
**Joseph N. Kuptz, Acting City Attorney**

**APPROVED AS TO FINANCE:**

Phillip Moore  
Phillip Moore (Nov 8, 2024 10:33 EST)  
**Phillip Moore, Chief Financial Officer**



**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

*October 9, 2024*

**TODAY'S DATE:** November 7, 2024

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** Resolution Approving Lease Extension for 4813 Clio Road

**PREPARED BY:** Joseph N. Kuptz, Acting City Attorney

**VENDOR NAME:** Hallwood Plaza LLC

**Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The City of Flint wishes to enter in an agreement to extend the lease for 4813 Clio Road, a property located in Hallwood Plaza, to continue the operation of a police mini-station on the north side of the City of Flint. This facility also includes a customer service center which allows residents of Flint's north side to have greater access to city services, including but not limited to the payment of water bills, property taxes and other City fees. It also allows convenient and easier access to the City's public health office.

The proposed lease extension runs from January 1, 2025, through December 31, 2029, and will cost the City \$5,000.00/month plus associated costs. Total costs, including associated costs, utilities, security monitoring, and other operational/facilities expenses, are projected to be less than \$110,000 per annum.

Funding for this lease will come from the drug forfeiture funds received to date, in an amount of \$110,000.00, from 265-310.206-801.000.

**Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

Fiscal Year	Account	FY GL Allocation	FY PO Amount	FY Expensed	Resolution
2024 12/1/23- 6/30/24	265-310.206- 801.000	\$54,000.00	\$54,000.00	\$38,630.55	230402
2025 7/1/24- 12/31/24	265-310.206- 801.000	\$54,000.00	\$54,000.00	\$33,111.90	230402





**CITY OF FLINT**

**\*\* STAFF REVIEW FORM \*\***

October 9, 2024

**Section III.**

**POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The customer service center allows greater access to City of Flint residents who reside or do business on the north side of the City, including payment of water bills, property taxes and other City fees and the City's public health office, among other services.

**Section IV: FINANCIAL IMPLICATIONS:**

IF ARPA related Expenditure:

Has this request been reviewed by E&Y Firm: YES  NO  IF NO, PLEASE EXPLAIN:

N/A

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services January 1 – June 30	265-310.206-801.000	N/A	\$55,000.00
<b>FY25 GRAND TOTAL</b>				<b>\$55,000.00</b>

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$55,000.00

BUDGET YEAR 2 \$110,000.00

BUDGET YEAR 3 \$110,000.00

OTHER IMPLICATIONS (i.e., collective bargaining):

PRE-ENCUMBERED? YES  NO  REQUISITION NO:



# CITY OF FLINT

## \*\* STAFF REVIEW FORM \*\*

October 9, 2024

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

### Section V: RESOLUTION DEFENSE TEAM:

(Place the names of those who can defend this resolution at City Council)

	<u>NAME</u>	<u>PHONE NUMBER</u>
1	Clyde Edwards	810.766.7346
2	Amanda Trujillo	810.766.7470 x2104
3	Phillip Moore	810.766.7232

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Clyde D. Edwards / A0340  
Clyde D. Edwards / A0340 (Nov 8, 2024 11:09 EST)  
Clyde Edwards, City Administrator

ADMINISTRATION APPROVAL: Clyde D. Edwards / A0340  
Clyde D. Edwards / A0340 (Nov 8, 2024 11:09 EST)  
(for \$20,000 or above spending authorizations) Clyde Edwards, City Administrator

## Commercial Lease for City Of Flint, Michigan for 4813 Clio Rd Flint Michigan

THIS LEASE is made and entered into as of the 1st day of December, 2023 (the "Effective Date") by and between Hallwood Plaza LLC ("Landlord") and City of Flint ("Tenant")

### WITNESSETH:

For and in consideration of the rents and covenants hereinafter set forth, Landlord hereby leases to Tenant and Tenant hereby rents from Landlord the following-described Premises upon the following terms and conditions:

### ARTICLE I PREMISES

**1.1 Premises.** Landlord, for and in consideration of the rents, covenants and agreements hereinafter set forth and hereby agreed to be paid, kept, and performed by Tenant, does hereby lease to Tenant, and Tenant hereby leases from Landlord, an approximately 4445 square foot portion of the building located in the commercial shopping center (the "Shopping Center") located at 4813 Clio Rd. 48504 (the "Premises"). The location of the Premises in the Shopping Center is depicted on the Site Plan attached hereto as Exhibit "A."

### ARTICLE II TERM

**2.1 Term.** The Lease is defined as a period of one year and one month from the Rent Commencement Date (the "Term").

**2.2 Rent Commencement Date:** Starting on the Commencement Date, which is the date of the execution of this lease, defined as Effective Date, and continuing till Dec, 31<sup>st</sup>, 2024, the Tenant shall be required to pay the Rent (as hereinafter defined) payments during this time. Tenant's obligation to pay Rent shall commence on the execution date (the "Rent Commencement Date").

**2.3 Lease Extension Option:** Tenant will have two options to extend the lease on these terms of 5 years each. Tenant must notify Landlord 3 months in advance of lease expiration in order to exercise these extension options.

### ARTICLE III RENT

**3.1 Base Rent.** Starting on the Rent Commencement Date, Tenant shall pay to Landlord without demand, deduction, or offset as Base Rent for the Premises as follows:

Lease Commencement Date through Dec 31<sup>st</sup>, 2024: \$4500.00 monthly Rent; plus, share of operation costs as defined in 3.2.

#### Extension Options:

**Option 1:** First 5 years: Base Rent \$5500 plus, share of operation costs as defined in 3.2.

**Option 2:** Second 5 years: Base Rent \$6500 plus, share of operation costs as defined in 3.2.

Monthly installments payable by the first (1st) day of each calendar month during the Term (base rent shall be further amended as follows). In the event the Term commences or ends on a day other than the first day of the calendar month, then the Base Rent for such partial month shall be pro-rated in proportion to the number of days the Lease is in effect during such month, and such rental shall be paid upon the commencement of such period. Tenant is required to report store sales monthly.

**3.2 Lessee's Share of Operating Expenses.** Lessee shall be responsible for its pro-rata share of operating expenses for the Shopping Center. Operating expenses for the Shopping Center for these purposes shall include, but not be limited to, all costs of administration, operation, repair, maintenance, replacement, real estate taxes, assessments, and insurance costs of the Shopping Center (except as otherwise provided herein). This amount is estimated at approximately \$2.75 a sq foot which equal to \$1018.65/month and subject to year-end adjustment as the final operating expenses get calculated by the landlord (the term Base Rent and any other payments due to landlord under Sections 3.2 and 3.3 or anywhere else in this Lease shall be defined as "Rent") Tenant shall pay its share of expenses together with the Base Rent to the landlord on the monthly basis. LANDLORD AND TENANT AGREE THAT TENANT WILL ONLY PAY FIXED MONTHLY AMOUNT OF \$1018.65 AS THE TENANT SHARE OF THE OPERATING EXPENSES OF THE CENTER THROUGH THE LEASE END DATE OF DEC,31,2024 , IF TENANT RENEWS THE LEASE AFTER DEC,31,2024 THEN LANDLORD AND TENANT WILL AGREE ON A NEW AMOUNT FOR THE TENANT SHARE OF OPERATING EXPENSES.

**3.3 Late Charge.** A late charge of Three hundred (\$300) dollars per month may be assessed at Landlord's option, as additional rent in the event that any Rent Payment is not paid within fifteen (15) days after the same shall be due and payable. In addition, any and all delinquent Rent Payments, additional rent and all other sums payable hereunder shall bear interest at the rate of the lesser of (i) twelve percent (12%) per annum or (ii) the highest rate allowable under law from the date of delinquency until paid. This provision shall in no way affect the right of Landlord to declare Tenant in default of this Lease for the failure to pay rent on the day that it is due.

#### ARTICLE IV SERVICES BY LANDLORD; REPAIR AND MAINTENANCE

**4.1 Landlord Services Common Areas.** Landlord shall maintain the public and common area: driveways, leads to the tenant space and designated parking area of the Shopping Center in good order and condition. Landlord shall be reimbursed by the tenant for expenses occurring from these services and Landlord shall make all necessary repairs to the common areas serving the Shopping Center. Notwithstanding the forgoing, if such damage is caused by the negligent acts or omissions of Tenant, its officers, agents, or employees, Tenant shall directly repair and shall bear the cost of such repairs, without landlord having to expense them and then be reimbursed by tenant

**4.2 Landlord Services the Premises.** No Landlord responsibility to the premises.

**4.3 Tenant Repairs and Maintenance.** Tenant shall be responsible for the repairs, maintenance and replacement associated with Tenant's space and its designated parking lot, as defined herein, as well as all interior repairs and all structural repairs. Tenant shall not injure the Premises or the Shopping Center or the common areas serving the Shopping Center but shall maintain the Premises and parking lot in a clean,

attractive condition and in good repair, normal wear and tear excluded. Tenant shall be responsible for cleaning of snow and trash for its space, sidewalk and its designated parking area.

**4.4 Landlord's Entry Upon the Premises.** Tenant agrees to permit Landlord and its authorized representatives to, upon twenty-four (24) hours of notice to Tenant, enter the Premises at all times during normal business hours for the purpose of inspecting same, making any necessary repairs to the Premises and performing any work therein necessary to comply with any laws, ordinances, rules or regulations of any public authority, fire rating bureau, or Landlord's insurer or that Landlord may deem necessary to prevent waste or deterioration to the Premises. Any such entry shall be so as to cause minimal inconvenience to Tenant. In addition, Landlord may, upon twenty-four (24) hours of notice to Tenant, enter upon the Premises during normal business hours to show the Premises to prospective purchasers, mortgagees and insurance representatives and may at any time during the last ninety (90) days of the Term, show the Premises to prospective Tenants.

## ARTICLE V PURPOSE

**5.1 Possession and Use.** The Premises shall be occupied and used solely for the purposes of collection of city water and or tax bills and the use of a police station. Tenant shall not use or permit the Premises to be used for any other purpose or purposes without the prior written consent of Landlord. Tenant shall not allow any noise, smoke or odor to escape from the Premises in a manner which will disturb other occupants of the Shopping Center or occupy the Premises in such manner as to disturb the peaceful and quiet occupancy of the other tenants of the Shopping Center.

**5.2 Parking and Common Areas.** Tenant shall have the right to use the parking lots adjacent to the Shopping Center for itself, its employees, and invitees. Landlord shall retain exclusive control and management over the common areas serving the Premises and the Shopping Center, including but not limited to, all driveways, entrances, exits, roadways, parking areas, sidewalks and other features or facilities provided for the general use of all the tenants in the Shopping Center. Landlord shall have the right to establish, modify, change and enforce rules and regulations with respect to the use of said common areas provided that such rules and regulations are not inconsistent with this Lease or interfere with Tenant's business and Tenant agrees to abide by and conform with such rules and regulations. Nothing contained in this Lease shall be construed to prohibit Landlord from reconfiguring the parking lot or from constructing any structures on the parking lot or in the common areas, so long as Tenant maintains substantially the same amount of parking and continues to have adequate access, including Loading Dock Access, to the Premises.

## ARTICLE VI UTILITIES AND PERSONAL PROPERTY TAXES

**6.1 Utilities.** Tenant shall make application for and arrange for the installation of all other utility services (including meters and connection fees) necessary for the use and occupancy of the Premises and Tenant shall be solely responsible for and promptly pay, as and when the same become due and payable, all connection charges, deposits, all charges for water, gas, electricity, telephone and any utility used or consumed in the Premises imposed by the utility company or authority providing same.

**6.2 Personal Property and Business Taxes.** Tenant shall pay before delinquent, all taxes, assessments, license fees and public charges levied, assessed or imposed upon its business operation, as well as upon its trade fixtures, merchandise and other personal property in or upon the Premises.

ARTICLE VII  
IMPROVEMENTS AND ALTERATIONS

**7.1 Premises is As-Is.** Landlord and Tenant agree that the Premises shall be taken in an as-is condition.

**7.2 Tenant's Alterations.** Tenant shall not make any alteration, addition or improvement of a permanent nature to the Premises without first obtaining the prior written consent of Landlord, which consent shall not be unreasonably withheld. Any such alteration, addition or improvement made by Tenant after such consent shall have been obtained shall be made only by those contractors and subcontractors approved by Landlord. Such work shall be performed strictly in accordance with all applicable building codes, governmental regulations and pursuant to validly issued permits required for such work. All improvements shall be expenses borne by the Tenant.

**7.3 Mechanic's Liens.** Tenant shall not permit any mechanics' lien to be filed against the fee of the Premises or against the Tenant's leasehold interest in the Premises by reason of work, labor, services or materials supplied or claimed to have been supplied to the Tenant or anyone holding the Premises through or under the Tenant, whether prior or subsequent to the commencement of the Term hereof. If any such mechanics' lien shall at any time be filed against the Premises and Tenant shall fail to remove same within thirty (30) days thereafter, it shall constitute a default under the provisions of this Lease.

ARTICLE VIII  
INSURANCE AND LIABILITY

**8.1 Tenant's Insurance.** During the Term, Tenant shall, at Tenant's sole cost and expense, maintain comprehensive general liability insurance including contractual liability coverage against claims for injury, wrongful death or property damage occurring upon, in or about the Premises, with companies and in form acceptable to Landlord, with single limit coverage of not less than Two Million Dollars (\$2,000,000.00). In such policy or policies, Landlord shall be named as an additional insured, as its interest may appear and said policies shall contain a waiver of subrogation clause. Tenant shall be solely responsible for obtaining any fire, flood, or extended coverage insurance for trade fixtures, personal property and improvements of Tenant which may be located within the Premises and for all goods, commodities and material stored by Tenant in or about the Premises. Tenant shall also carry and maintain worker's compensation or employer's liability insurance in at least the minimum amounts required by law.

**8.2 Mutual Waiver of Subrogation.** Landlord and Tenant hereby waive the rights each may have against the other on account of any loss or damage occasioned to Landlord or Tenant, as the case may be, their respective property, the Premises or its contents arising from any risk insured against by Landlord or Tenant; and the parties each, on behalf of their respective insurance companies insuring the property of either Landlord or Tenant against any such loss, waive any right of subrogation that it may have against Landlord or Tenant, as the case may be. The release set forth in this paragraph shall apply only to the extent that such loss or damage is covered by insurance and only so long as the applicable insurance policies contain a clause or otherwise provide that this release shall not affect the right of the insured to recover under such policies.

**8.4 Liability**

(1) Tenant Indemnity. Intentionally Deleted

(2) Landlord Indemnity. Intentionally Deleted

ARTICLE IX  
CASUALTY

**9.1 Damage or Destruction.** If the Premises shall be partially damaged by fire or other casualty insured under Landlord's insurance policies, then upon Landlord's receipt of the insurance proceeds, Landlord shall, except as otherwise provided herein, repair and restore the same (exclusive of Tenant's trade fixtures, decorations, signs and contents) substantially to the condition thereof immediately prior to such damage or destruction; limited, however, to the extent of the insurance proceeds received by Landlord. If by reason of such occurrence, (a) the Premises is damaged in whole or in part as a result of a risk which is not covered by Landlord's insurance; or (b) the Premises is damaged in whole or in part during the last twelve (12) months of the Term; or (c) the Premises is damaged or the Shopping Center is damaged (whether or not the Premises is damaged) to an extent of 50% or more of the then replacement value thereof; or (d) the Shopping Center is damaged (whether or not the Premises is damaged) to such an extent that the Shopping Center cannot, in the judgment of either party, be operated as an integral unit during the repair or restoration of said damaged areas, then, upon the occurrence of any of such events, either party may elect either to have Landlord repair the damage as aforesaid, or cancel this Lease by written notice of cancellation given to or by Tenant within thirty (30) days after the date of such occurrence, and thereupon this Lease shall cease and terminate as though the date of the notice were the date herein fixed for the expiration of the Term hereof. In addition to the foregoing, in the event the holder of any indebtedness secured by a mortgage or deed of trust covering the Premises requires that the insurance proceeds be applied to such indebtedness, then Landlord shall have the right to terminate this Lease by delivering a written notice of termination to Tenant within fifteen (15) days after such requirement is made by such holder. Upon the termination of this Lease as aforesaid, Tenant's liability for the Rent Payments hereunder shall cease as of the date of the casualty. Unless this Lease is terminated by either party as aforesaid, this Lease shall remain in full force and effect. If the casualty renders the Premises untenantable in whole or in part, a proportionate abatement of the Rent Payments shall be allowed from the date when the damage occurred until the date when the Premises are made tenantable or until the effective date of termination as herein provided, said abatement to be computed on the basis of the relation which the square foot area of the space rendered untenantable bears to the aggregate square foot area of the Premises. In no event shall the Landlord be required to restore any alterations, additions or improvements made by or for the Tenant and not required by this Lease to be furnished by Landlord, nor any trade fixtures, furniture, equipment or other property belonging to Tenant.

**9.2 Major Destruction.** Notwithstanding anything contained herein to the contrary, in the event the Premises are damaged by fire or other casualty so that the Premises cannot be restored within one hundred eighty (180) days after the commencement of the restoration work, then, in such event, Landlord and Tenant shall each have the option to terminate this Lease by delivering a written notice to the other within thirty (30) days of the occurrence of such damage or destruction. If Landlord and Tenant cannot agree on the number of days it will take to restore said Premises, the fact shall be determined by an architect mutually selected by Landlord and Tenant.

ARTICLE X  
CONDEMNATION

**10.1 Condemnation.** In the event the Premises or any part thereof be taken in an eminent domain proceeding the following provisions shall be controlling:

(1) If the whole of the Premises shall be acquired or condemned by eminent domain for any public or quasi-public use or purpose, then and in that event the Term shall cease and terminate from the date of

title vesting in such condemning authority and Tenant shall have no claim against Landlord for the value of any unexpired term of said Lease.

(2) If any part of the Premises shall be condemned and such partial condemnation shall render the Premises unsuitable for the business of Tenant, at Tenant's sole discretion, then and in such event Tenant shall have the right to terminate this Lease by delivering a written notice of cancellation to Landlord, whereupon this Lease shall cease and terminate as of that date which is thirty (30) days after the date Landlord shall have received said notice of cancellation, and Tenant shall have no claim against Landlord for the value of the unexpired term of this Lease.

(3) In the event (a) any part of the Premises shall be condemned during the last year of the Term; or (b) a part of the Premises is condemned and the cost of restoring the Premises will exceed the proceeds of any condemnation award received by Landlord; or (c) any portion of the common areas or any portion of the Shopping Center is condemned (whether or not any portion of the Premises is condemned) to such an extent that the project cannot, in the judgment of Landlord, be operated as an integral unit during or following the repair or restoration work to the Shopping Center or common areas; or (d) the holder of any indebtedness secured by a mortgage or deed of trust covering the Premises requires that the condemnation proceeds be applied toward such indebtedness, then, in any of such events, Landlord may elect to cancel this Lease by written notice of cancellation given to Tenant, whereupon this Lease shall cease and terminate as of that date which is thirty (30) days following the date upon which Tenant shall receive said notice of cancellation.

(4) In the event of a partial taking or conveyance which does not give rise to a termination of the Lease pursuant to this subparagraph, then Landlord shall promptly restore the Premises, to the extent of condemnation proceeds available for such purpose, to a condition comparable to the condition at the time of such condemnation, less the portion lost in the taking and this Lease shall continue in full force and effect. In such event, the Rent Payments shall be reduced in the same proportion that the floor area of the Premises so taken or conveyed bears to the floor area of the Premises immediately prior to such taking or conveyance, such reduction commencing as of the date Tenant is required to surrender possession of such portion. For purposes of determining the amount of funds available for restoration of the Premises from the condemnation award, said amount shall be deemed to be that part of the award which remains after payment of all reasonable expenses incurred in recovering same and any amounts due to any mortgagee

(5) In the event of any condemnation or taking as hereinbefore provided, either whole or partial, Tenant shall not be entitled to any part of the award as damages or otherwise for such condemnation and Landlord is to receive the full amount of such award, the Tenant hereby expressly waiving any right or claim to any part thereof; except that Tenant shall be entitled to receive and retain any amounts which may be specifically awarded to it in such condemnation proceedings because of the taking of its trade fixtures and for relocation expenses. It is understood that in the event of the termination of this Lease as aforesaid, neither Landlord nor Tenant shall have any claim against the other for the value of any unexpired term of this Lease and Tenant shall have no right or claim to any part of the award on account hereof.

## ARTICLE XI COMPLIANCE WITH LAWS

**11.1 Code Compliance.** Intentionally Deleted

**11.2 Environmental Covenants.** Intentionally Deleted



**11.3 Bankruptcy.** If a petition is filed by or against Tenant for relief under Title 11 of the United States Code, as amended (the "Bankruptcy Code"), and Tenant (including for purposes of this section Tenant's successor in bankruptcy, whether a trustee or Tenant as debtor in possession) assumes and proposes to assign, or proposes to assume and assign, this Lease pursuant to the provisions of the Bankruptcy Code to any person or entity who has made or accepted a bona fide offer to accept an assignment of this Lease on the terms acceptable to Tenant, then notice of the proposed assignment setting forth (a) the name and address of the proposed assignee, (b) all of the terms and conditions of the offer and proposed assignment, and (c) the adequate assurance to be furnished by the proposed assignee of its future performance under this Lease, shall be given to Landlord by Tenant no later than twenty (20) days after Tenant has made or received such offer, but in no event later than ten (10) days prior to the date on which Tenant applies to a court of competent jurisdiction for authority and approval to enter into the proposed assignment. Landlord shall have the prior right and option, to be exercised by notice to Tenant given at any time prior to the date on which the court order authorizing such assignment becomes final and non-appealable to take an assignment of this Lease upon the same terms and conditions, and for the same consideration, if any, as the proposed assignee, less any brokerage commission which may otherwise be payable out of the consideration to be paid by the proposed assignee for the assignment of this Lease. If this Lease is assigned pursuant to the provisions of the Bankruptcy Code, Landlord: (i) may require from the assignee a deposit or other security for the performance of its obligations under this Lease in an amount substantially the same as would have been required by Landlord upon the initial leasing to a Tenant similar to the assignee; and (ii) shall be entitled to receive as additional rent, any amounts received by Tenant in connection with such assignment. Any person or entity to which this Lease is assigned pursuant to the provisions of the Bankruptcy Code shall be deemed without further act or documentation to have assumed all of the Tenant's obligations arising under this Lease on and after the date of such assignment. Any such assignee shall upon demand execute and deliver to Landlord an instrument confirming such assumption. No provision of this Lease shall be deemed a waiver of Landlord's rights or remedies under the Bankruptcy Code to oppose any assumption and/or assignment of this Lease, or to regain possession of the Premises if this Lease has neither been assumed nor rejected within sixty (60) days after the date of the order for relief. Notwithstanding anything in this Lease to the contrary, all amounts payable by Tenant to or on behalf of Landlord, under this Lease, whether or not expressly denominated as rent, shall constitute rent for the purposes of Section 502(b)(6) of the Bankruptcy Code.

## ARTICLE XII LIENS

**12.1 Liens.** If the Premises or Tenant's leasehold interest therein shall at any time during the Term become subject to any mechanic's, laborer's or materialmen's lien based upon the furnishing of material or labor to Tenant on the Premises, Tenant shall cause the same, at Tenant's expense, to be discharged within thirty (30) days after notice thereof, unless the lien is then being litigated in good faith by Tenant, in which event Tenant shall indemnify and hold Landlord harmless from and against any such lien and shall secure Landlord to Landlord's satisfaction. Tenant shall have no authority or power, express or implied, to create or cause any lien, charge or encumbrance of any kind against the Premises or Landlord's ownership interest in the Premises.

## ARTICLE XIII ASSIGNMENT & CONTINUITY

**13.1 Assignment.** Tenant shall not have the right to assign this lease to any entity that is or not owned by the Tenant at any time without Landlord approval. Any other attempted transfer, assignment, subletting, license agreement, change of ownership or hypothecation without Landlord's written consent, shall be void and confer no rights upon any third party. At least thirty (30) but no more than one hundred twenty

(120) days prior to the date on which Tenant desires any proposed assignment or sublease to be effective (the "Transfer Date") Tenant must submit a copy of the proposed sublease or assignment to Landlord for its approval, together with the following documents: (a) a detailed description of the portion of the Premises proposed to be sublet (which must be a single, self-contained unit (the "Space")); (b) a complete financial statement of the subtenant or assignee with an authorization to verify the same; (c) a declaration by the subtenant or assignee as to the type of business to be carried out and the number of employees to occupy the Space; (d) proof of payment of all leasing commissions, if applicable; and (e) executed lease estoppel certificates from Tenant and the proposed subtenant or assignee on a form provided by Landlord. Landlord shall not be required to approve any assignment or sublease to a person or entity who or which may create parking, traffic, noise or other problems within the Shopping Center, or is inconsistent with the image of the Shopping Center. If this Lease or any interest of Tenant herein shall be assigned, or if the whole or any part of the Premises shall be sublet, after having obtained Landlord's prior written consent thereto, Tenant's obligations under this Lease, shall nevertheless remain fully liable for the full performance of all obligations under this Lease to be performed by Tenant, and Tenant shall not thereby be released in any manner. Landlord's interest in this Lease may be assigned by Landlord in connection with the sale or other conveyance of the Shopping Center and, upon such assignment, the obligations of Landlord hereunder shall become obligations solely of such assignee. Notwithstanding anything to the contrary herein, Tenant may assign, transfer, or sublet the Lease to an entity with the same underlying ownership as Tenant, without Landlord's consent.

#### ARTICLE XIV DEFAULT AND TERMINATION

**14.1 Default.** The following events shall be deemed to be events of default under this Lease: (a) if, more than three times during the Term, Tenant shall fail to make any payment of Base Rent or any other payment required to be made by Tenant hereunder, as the same shall become due and payable and shall not cure such failure within thirty (30) days after written notice thereof to Tenant (it being understood, however, that after Tenant has been delinquent in the payment of the Rent Payment on more than three occasions during the Term, Landlord shall no longer be required to provide Tenant with written notice of such default and a 30-day period within which to cure such default and Tenant shall be deemed to be in default of its obligations under this clause upon Tenant's failure to make any Rent Payment as and when due); (b) if Tenant shall fail to comply with any term, provision or covenant of this Lease, other than the Rent Payment, and shall not cure such failure within thirty (30) days after written notice thereof to Tenant (or, if any default is of a nature which requires more than 30 days to cure, if Tenant fails to commence such cure within 30 days after written notice of default and thereafter fails to diligently prosecute such cure to a completion within 90 days after written notice of default); (c) if either party shall become insolvent or shall make a transfer in fraud of its creditors, or shall make an assignment for the benefit of its creditors of Tenant's assets or Tenant's interest in this Lease; (d) if a receiver or trustee shall be appointed for all or substantially all of the assets of either party; (e) if either party breaches any of the terms and conditions of the Lease and fails to cure such breach within thirty (30) days written notice by the non-breaching party.

**14.2 Remedies of Landlord.** Upon the occurrence of any such event of default:

(1) Landlord may terminate this Lease, in which event Landlord may immediately repossess the Premises and be entitled to recover direct costs incurred by Landlord as a result of Tenant's default, not to exceed the amount of one year of Base Rent. Tenant shall thereupon surrender possession and vacate the Premises immediately, and deliver possession thereof to Landlord, and hereby grants to Landlord the full right to enter into and upon the Premises in such event with or without process of law and repossess the Premises and to expel or remove Tenant and any others who may be occupying the Premises and to

remove any and all property therefrom, without such entry constituting a trespass, eviction or forcible entry or detainer, and without relinquishing Landlord's right to collect any rent that may be or become due, or any other right to which Landlord may be entitled under this Lease or by operation of law.

(2) No waiver by Landlord of any violation or breach of any of the terms, provisions and covenants of this Lease shall be deemed or construed to constitute a waiver of any other violation or breach of any of the terms, provisions and covenants herein contained. Forbearance by Landlord to enforce one or more of the remedies herein provided upon an event of default shall not be deemed or construed to constitute a waiver of such default. Landlord shall have a duty to mitigate damages arising from Tenant's default under this Lease.

**14.3 Remedies of Tenant.** Upon the occurrence of a default by Landlord, Tenant shall have the option to either (i) cure Landlord's default and withhold Tenant's costs incurred in doing so from the Rent Payments, or (ii) terminate this Lease by providing thirty (30) days written notice to Landlord, in which case Tenant's obligations under this Lease, including the obligation to pay Rent Payments, shall cease upon the date of Tenant's notice.

#### ARTICLE XIV SUBORDINATION

**15.1 Subordination.** This Lease shall be subject to and subordinate to the lien of any mortgage or deed of trust which now constitutes a lien on the fee of the Premises and to any agreements at any time made by Landlord, modifying, supplementing, extending, or renewing any such mortgage or deed of trust. Prior to the Commencement Date of the Lease, Landlord shall use all reasonable efforts to deliver to Tenant a "Non-Disturbance Agreement" (as described below) from the holder of the lien of any mortgage or deed of trust which now constitutes a lien on the fee of the Premises. Further, Tenant agrees that upon the delivery to it by any future holder (a "Mortgagee") of any mortgage, deed of trust or other security instrument on the Premises or the Shopping Center (a "Mortgage") of a "Non-Disturbance Agreement" as described below, executed by a Mortgagee, that this Lease and Tenant's interest in this Lease shall be subordinated to such Mortgage hereafter encumbering the Premises, the land underlying the Premises and/or the Shopping Centers and to all renewals, modifications, replacements, consolidations, and extensions thereof. Tenant further agrees that in such event, it will execute and deliver the Non-Disturbance Agreement to Mortgagee. The "Non-Disturbance Agreement" referred to above, shall mean a subordination, non-disturbance and attornment agreement between Mortgagee and the Tenant in which Tenant attorns to, and subordinates its interest in this Lease, to the Mortgagee and its successors and assigns and which provides that in the event the Mortgagee, or its successor and assigns, or any purchaser at foreclosure (a "Successor") acquires title to the Premises, the land underlying the Premises and/or the Shopping Center pursuant to a foreclosure or other action or taking under any such Mortgage, that this Lease and the rights of Tenant hereunder shall continue in full force and effect so long as Tenant shall not be in default hereunder, and that the rights of Tenant under this Lease shall not be disturbed, diminished or interfered, except to the following extent: (i) the Successor shall not be liable for any act or omission of a prior landlord (including Landlord), (ii) the Successor shall not be subject to any offset or defenses which Tenant may have against any prior landlord (including Landlord), (iii) the Successor shall not be bound by any Base Rent Payment which Tenant might have paid more than one month in advance of the date due under the Lease to any prior landlord (including Landlord) for any period beyond the month in which the foreclosure or other action by Mortgagee occurs, and (iv) the Successor shall not be bound by any agreement or modification of the Lease obtained without the consent of the Successor.

**15.2 Attornment.** If any Mortgage is foreclosed for any reason and the Successor succeeds to the interest of Landlord under this Lease, Tenant shall be bound to such Successor under all the terms of this Lease

for the balance of the Term hereof remaining, with the same force and effect as if this Lease had been re-executed by Tenant and the Successor upon said foreclosure; and Tenant hereby attorns to the Successor as its landlord. Such attornment shall be effective and self-operative, without the execution of any further instrument, immediately upon the Successor succeeding to the interest of Landlord under this Lease. At the request of the Successor, Tenant shall enter into a new lease with the Successor containing identical terms of this Lease.

## ARTICLE XVI SIGNS

**16.1 Signs.** No signs, advertisements or notices shall be placed by Tenant on the outside of the Shopping Center without the prior written consent of Landlord, which shall not be unreasonably withheld. Tenant shall submit written signage proposals to Landlord. No sign, fixture, advertisement or notice shall be displayed, inscribed, painted or fixed by Tenant on any part of the inside of the Shopping Center or Premises without the prior written consent of Landlord, which shall not be unreasonably withheld.

## ARTICLE XVII QUIET ENJOYMENT AND SURRENDER AND HOLDING OVER

**17.1 Quiet Enjoyment.** So long as Tenant shall observe and perform the covenants and agreements binding on it hereunder, Tenant shall peaceably and quietly have and enjoy possession of the Premises without any encumbrance or hindrance by, from or through Landlord, subject, however, to the terms of this Lease. This Lease is subject to all present conditions, restrictions and easements of record, to future conditions, restrictions and easements of record (to the extent such do not materially adversely affect Tenant's quiet enjoyment and use of the Premises), to present and future encumbrances of record, and to all applicable laws, ordinances and governmental rules and regulations. Tenant's rights under this Lease shall continue in the event of any sale or transfer to a new landlord and such new landlord will be subject to the terms of this Lease, except as set forth in 8.3(2).

**17.2 Surrender and Holding Over.** Upon the expiration of the Term, or upon an earlier termination of this Lease, Tenant shall surrender up peaceable possession of the Premises in the same condition as the Premises are in at the commencement of this Lease (but prior to the installation by Tenant of all items which Tenant is required to remove hereunder), reasonable wear and tear and casualty excepted. The Premises shall in all events be surrendered in an environmentally safe and clean condition. In the event that Tenant or any party holding under Tenant shall remain in possession of the Premises beyond the expiration of the Term or Extension Period, whether by limitation or forfeiture, such party's sole liability shall be to pay 1.5 times the Base Rent during holdover period.

Prior to termination of this Lease, or any extension thereof, if Tenant is not in default of any obligation or covenant under this Lease, Tenant may remove its inventory and equipment from the Premises and shall promptly repair any damage caused by such removal. In addition, approximately sixty (60) days prior to the termination of this Lease, Landlord shall inspect the Premises in the presence of Tenant for the purpose of identifying all fixtures and improvements made by, or at the direction of, Tenant which Landlord shall require be removed prior to the termination of the Lease (the "Designated Items"). The Designated Items may include, by illustration and not limitation, trade fixtures, and computer or telephone equipment and cable. Prior to the termination of the Lease, Tenant shall be required to remove all Designated Items. The obligations of Tenant under this Section shall survive the termination of this Lease.

## ARTICLE XVIII

## NOTICES

**18.1 Notices.** Any notice required or permitted to be given or served by either party to this Lease shall be deemed to have been given or served (i) when received if personally delivered or delivered by nationally recognized overnight courier service or (ii) three (3) days after deposit in the U.S. Mail, if sent by certified mail, return receipt requested, postage prepaid. All notices shall be addressed as set forth in paragraph 20.1 of the Lease Cover Page. The addresses may be changed from time to time by either party by serving notice to the other party in the manner above provided.

**Tenant Mailing Address:**

**Landlord's Mailing Address:**

280 Chestnut Street, Newark, NJ 07105, Attn: Morris Shasho

## ARTICLE XIX ESTOPPEL CERTIFICATES

**19.1 Estoppel Certificates.** Within fifteen (15) days following any written request which Landlord may make from time to time, Tenant shall execute and deliver to Landlord a statement certifying: (a) the date of commencement of this Lease; (b) the fact that this Lease is unmodified and in full force and effect (or if there have been modifications hereto, that this Lease is in full force and effect, as modified, and stating the date and nature of such modifications); (c) the date to which the rental and other sums payable under this Lease have been paid; (d) the fact that there are no current defaults under this Lease by either Landlord or Tenant except as specified in Tenant's statement; and (e) such other matters requested by Landlord. Landlord and Tenant intend that any statement delivered pursuant to this paragraph may be relied upon by any mortgagee, beneficiary, purchaser or prospective purchaser of the Shopping Center or any interest therein. Tenant's failure to deliver such statement within such time shall be conclusive upon Tenant (a) that this Lease is in full force and effect, without modification except as may be represented by Landlord; (b) that there are no uncured defaults in Landlord's performance; and (c) that not more than one (1) month's rental has been paid in advance.

## ARTICLE XX MISCELLANEOUS PROVISIONS

**20.1 Partial Invalidity.** If any term, covenant, condition or provision of this Lease is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

**20.2 Attorneys' Fees.** In the event that either Landlord or Tenant should bring suit under the terms of this Lease, and said movant shall prevail in any such suit, then the other party agrees to pay the prevailing party for all costs, expenses and reasonable attorneys' fees which may have been incurred in connection therewith.

**20.3 Waiver of Liability.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE, EXEMPLARY, SPECIAL OR INDIRECT DAMAGES, WHETHER ARISING IN TORT, CONTRACT, UNDER ANY STATUTE, UNDER ANY INDEMNITY PROVISION OR OTHERWISE. THE PARTIES INTEND THAT THE LIMITATIONS UNDER THIS SECTION 20.3 IMPOSED ON REMEDIES AND THE MEASURE OF DAMAGES BE WITHOUT REGARD TO THE CAUSE OR CAUSES RELATED THERETO, INCLUDING

WITHOUT LIMITATION, THE NEGLIGENCE OR STRICT LIABILITY OF ANY PARTY, WHETHER SUCH NEGLIGENCE BE SOLE, JOINT, CONCURRENT, OR ACTIVE OR PASSIVE.

**20.4 Brokers.** Landlord and Tenant represents and warrants that no brokers were involved in this transaction and that there are no claims for brokerage commissions or finder's fees.

**20.5 Rules.** Landlord shall have the right, from time to time, to make, establish or promulgate reasonable rules and regulations with regard to the Premises and the common areas serving the Premises, provided such rules and regulations are not inconsistent with the terms of this Lease, and Tenant hereby covenants that it will observe, keep, and comply with such rules and regulations promulgated by Landlord.

**20.6 Assignment by Landlord.** The term "Landlord" as used in this Lease means only the owner at the time of the execution of this Lease, so that in the event of any sale of the Premises, the seller, transferor, or assignor shall be entirely relieved of all further obligations of Landlord herein occurring after the sale or transfer.

**20.7 Sole Agreement/Execution.** This Lease contains the entire agreement between the parties hereto and no term or provision hereof may be changed, waived, discharged, or terminated unless the same be in writing executed by Landlord and Tenant. This Lease

**20.8 Michigan Law Governs.** The law of the State of Michigan shall govern the performance and enforcement of this Lease.

**20.9 Time of Essence.** Time shall be of the essence in the performance of every term, covenant, and condition of this Lease.

**20.10 Captions.** The paragraph captions are inserted for convenience of reference and are in no way to be construed as a part of this Lease or as a limitation on the scope of the paragraph to which they refer.

**20.11 Benefit.** This Lease shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns. The Guarantee and liability of Tenant hereunder shall be joint and severe with Tenant Michael Mercure and the company America's Wholesale Outlet LLC.


**20.12 Authority.** Tenant, in the event that it is not an individual, hereby covenants and warrants that the person executing this Lease on behalf of Tenant is duly authorized by Tenant to sign and execute this Lease on its behalf, and this Lease is a valid and binding obligation of Tenant, enforceable in accordance with its terms.

**20.13 Counterparts and Electronic Signatures.** This Lease may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Facsimile, documents executed, scanned and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement and all matters related thereto, with such facsimile, scanned and electronic signatures having the same legal effect as original signatures. Landlord and Tenant agree that this Lease, any addendum thereto or any other document necessary for the consummation of the transaction contemplated by this Lease may be accepted, executed or agreed to through the use of an electronic signature in accordance with the Electronic Signatures in Global and National Commerce Act ("E-Sign Act"), Title 15, United States Code, Sections 7001 et seq., the Uniform Electronic Transaction Act ("UETA") and any applicable state law. Any document accepted,

executed or agreed to in conformity with such laws will be binding on both Landlord and Tenant the same as if it were physically executed and the parties agree that this lease is valid with facsimile or electronic signatures.

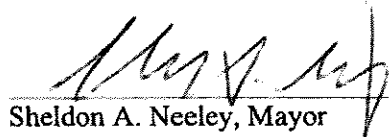
IN WITNESS WHEREOF, the parties hereto have executed and sealed this Lease to be effective as of the day and date first above written.

**"LANDLORD"**  
**Hallwood Plaza LLC**

  
\_\_\_\_\_  
Morris Shasho

Date: 11-01-2023

**"TENANT"**  
**City Of Flint, Michigan**

  
\_\_\_\_\_  
Sheldon A. Neeley, Mayor

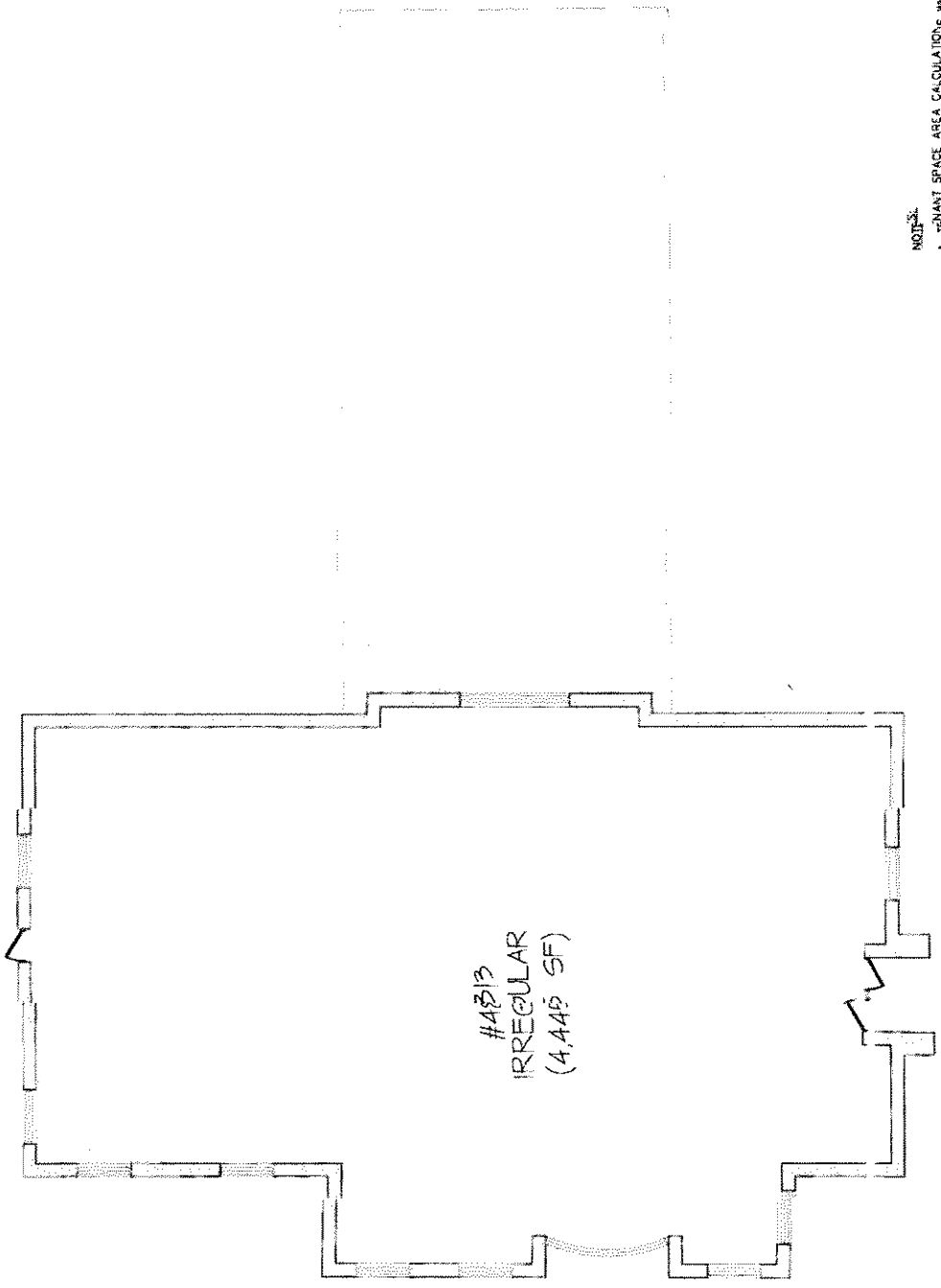
Date: 11/20/23

**Approved as to Form:**

  
\_\_\_\_\_  
William Y. Kim, City Attorney

# HALLWOOD COMMONS

4813 CLIO ROAD



Front of Building



- NOTES:**
1. TENANT SPACE AREA CALCULATIONS WERE PERFORMED BASED ON THE EXISTING BUILDING WALLS. PARTITIONS ARE NOT INCLUDED IN THE CALCULATION. DIMENSIONS ARE TO THE CENTER OF PARTITION WALLS/PARTITIONS AND TO THE EXTERIOR FACE OF EXTERIOR WALLS.
  2. DIMENSIONS INDICATED WITHIN THE FLOOR PLAN ARE APPROXIMATE. DIMENSIONS AND DEPTH DIMENSIONS ARE APPROXIMATE. SPACE SHOULD BE MEASURED BY A QUALIFIED PROFESSIONAL.
  3. THE ORIENTATION OF THE INDICATED NORTH ARROW MAY NOT BE "TRUE" NORTH, BUT IS SUBSTANTIALLY NORTH. AS SUCH, IT IS "CALLED" NORTH AND IS NOT INTENDED FOR NAVIGATIONAL USAGE.
  4. UNIT SIZES & AREA ARE APPROXIMATE.



## AMENDMENT TO COMMERCIAL LEASE

**THIS AMENDMENT TO COMMERCIAL LEASE** (this “Amendment”) is made this \_\_\_\_ day of \_\_\_\_\_, 2024, to be effective January 1, 2025 (the “Effective Date”) by and between **Hallwood Plaza LLC**, a Michigan limited liability company, having an address of 280 Chestnut Street, Newark, NJ 07105 (“Landlord”) and **City of Flint** (“Tenant”).

**WHEREAS**, Landlord and Tenant entered into a Lease dated December 1, 2023 (the “Lease”), for premises in the Shopping Center located at 4813 Clio Road, Flint, Michigan 48504 (the “Premises”); and

**WHEREAS**, the parties hereto have agreed to amend the Lease to modify the Term, the Base Rent and Lessee’s share of Operating Expenses as herein set forth.

**NOW, THEREFORE, WITNESSETH**, intending to be legally bound hereby, and in consideration of the promises and mutual covenants herein contained the parties do hereby agree as follows:

1. Term. The Term shall be extended for a period of five (5) years, commencing the Effective Date and ending December 31, 2029.

2. Base Rent. Commencing the Effective Date and continuing to the end of the Term, the monthly Base Rent payable by Tenant shall be Five Thousand Dollars (\$5,000.00).

3. Tenant’s Share of Operating Expenses. Section 3.2 of the Lease shall be amended to provide that Tenant’s 2025 share of Operating Expenses, as a flat monthly amount, shall be \$1111.25 (the “Operating Expenses”). The Operating Expenses shall be adjusted annually during the Term.

4. No Defaults. Each of Landlord and Tenant acknowledges and affirms that as of the date of this Amendment, neither Landlord nor Tenant, respectively, is in default under any of the terms, covenants, conditions or provisions of the Lease.

5. Authority. Tenant, in the event that it is not an individual, hereby covenants and warrants that the person executing this Amendment on behalf of Tenant is duly authorized by Tenant to sign and execute this Amendment on its behalf, and this Amendment is a valid and binding obligation of Tenant, enforceable in accordance with its terms

6. Counterparts and Execution. This Amendment may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Facsimile, documents executed, scanned and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Amendment and all matters related thereto, with such facsimile, scanned and electronic signatures having the same legal effect as original signatures.

7. Except as specifically modified by this Amendment, all of the terms, covenants and conditions of the Lease shall remain in full force and effect and shall be binding on the parties hereto, their successors and assigns. Capitalized terms not herein defined shall have the meaning as set forth in the Lease. In the event of any conflict between the terms of the Lease and this Amendment, this Amendment shall control.

**IN WITNESS WHEREOF**, the parties hereto have placed their hands as of the day and year first above written.

WITNESS:

\_\_\_\_\_

LANDLORD:

**Hallwood Plaza LLC**

By \_\_\_\_\_

Name: Morris Shasho

Title: Managing Member

WITNESS:

\_\_\_\_\_

TENANT:

**City of Flint**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Approved as to Form

By: \_\_\_\_\_

240459-T

**ORDINANCE NO.** \_\_\_\_\_

An Ordinance to amend the Flint Code of Ordinances, Chapter 50, Zoning Ordinance.

**IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:**

**Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 50, Zoning Ordinance, Sections 50-23 Permitted Uses, 50-25 General Residential Zoning District Requirements, 50-30 Permitted Uses, 50-37 Permitted Uses, 50-39 Additional Criteria and Requirements for Review of Uses in Green Innovation Districts, 50-43 Permitted Uses, 50-81 Adult Foster Care and Adult Day Care, 50-90 Child Care Center, 50-111 Residential Rehabilitation Facilities, and 50-184 Definitions, which shall read in its entirety as follows:**

**SECTION 50-23 PERMITTED USES**

Article 16 Definitions shall be referred to for clarity on the uses as listed.

**Allowed Uses Table.**

Table 50-23 Uses: Residential Zone Districts								
	GN-1	GN-2	TN-1	TN-2	MR-1	MR-2	MR-3	Reference
<b>RESIDENTIAL</b>								
<b>Household Living</b>								
Single-Family Detached Dwelling	P	P	P	P	P	S		50-50
Two-Family Dwelling (duplex)	S	S	S	S	P	P		50-85
Single-Family Attached Dwelling		S		S	P	P	P	50-85
Multi-Family Dwelling (all floors)					S	P	P	50-104
Multi-Family Dwelling (above first floor)						P	P	50-104
Manufactured Housing Communities				S				50-102
Accessory Dwelling Unit	A	A	A	A	A	A		50-79
Mixed-Use						P	P	
<b>Group Living</b>								
State Licensed Residential Facility (1-6 residents)	P	P	P	P	P	P	P	
<b>FAMILY CHILD CARE HOME (1-7 CHILDREN)</b>	P	P	P	P	P	P	P	50-90
<b>GROUP CHILD CARE HOME (7-14 CHILDREN)</b>	P	P	P	P	P	P	P	50-90
Convalescent or Nursing Home					S	S	S	
Boarding House	S	S	S	S	S	S		50-112
Transitional or Emergency Shelter						S	S	50-119
Residential Rehab Center (1-6)	S	S	S	S	S			50-111
Residential Rehab Center (7-20)						S	S	50-111
Adult Foster Care Family Home (1-6)	P	P	P	P	P	P		50-84
Adult Foster Care Small Group Home (1-6)	P	P	P	P	P	P		
Adult Foster Care Small Group Home (7-12)	S	S	S	S	S	P	P	50-81
Adult Foster Care Large Group Home (13-20)					S	S	P	50-81
<b>RECREATIONAL</b>								
Community Center	P	P	P	P	P	P	S	
<b>AGRICULTURAL</b>								
Aquaculture	A	A	A	A	A			50-84

	GN-1	GN-2	TN-1	TN-2	MR-1	MR-2	MR-3	Reference
Aquaponics	A	A	A	A	A			50-84
Produce Stand	A	A	A	A	A	A	A	50-109
Farmers' Market (Temporary)						P	P	50-118
Greenhouse	A	A	A	A	A	A	A	50-98
Hoophouse	A	A		A				50-100
Hydroponics	A	A	A	A	A	A		
Aptary/Beekeeping	A	A	A	A	A	A		50-88
Chicken Keeping	A	A		A				50-89
Urban Agriculture	P	P		P				50-120
Community Garden	P	P	P	P	A	A	A	50-91
<b>INSTITUTIONAL AND CULTURAL</b>								
<b>Religious</b>								
Place of Worship	S	S	S	S	S	P		
Cemetery	P	S		S				
<b>Government and Educational</b>								
Elementary/Middle School	P	P		P	P	S	S	
High School	P	P		S	S	S	S	
College or University or Vocational Training							P	
Other Governmental Use or Facility					P	P	P	
<b>Other Institutional, and Cultural</b>								
Social Service Facility (w/o residential care)				S	S	P	P	
Civil or Charitable Organization				S	S	P	P	
Art Gallery					S	P	P	
Library		P		P	P	P	P	
Museum					S	P	P	
<b>COMMERCIAL</b>								
<b>Temporary Lodging</b>								
Bed and Breakfast		S	S	S	S	P		50-87
Hotel							S	
<b>Offices</b>								
Financial Services						P	P	
Physician or Dentist Office or Medical Clinic						P	P	
General or Professional Office						P	P	
Copying, Mailing, Courier Services, Parcel Receiving, Shipping Station						P	P	
Film Production, Photography, Radio, TV Studio						P	P	
Live/Work Unit		S				P	S	50-101
<b>Personal Service Establishments</b>								
Personal Service Establishments						P	P	
Gym or Fitness Center						P	P	



	GN-1	GN-2	TN-1	TN-2	MR-1	MR-2	MR-3	Reference
Additionally Regulated Uses								
Tattoo Establishment							ARU	50-80

## SECTION 50-25 GENERAL RESIDENTIAL ZONING DISTRICT REQUIREMENTS

D. Conversion of Non-Residential Buildings. The conversion of any non-residential building into a residential structure, or an existing residential building into a structure containing more housing units than its current use, is only permitted when the proposed structure and number of dwelling units meets the requirements of this chapter, or is otherwise approved according to the provisions of this Chapter. See Article 9: Use Regulations.

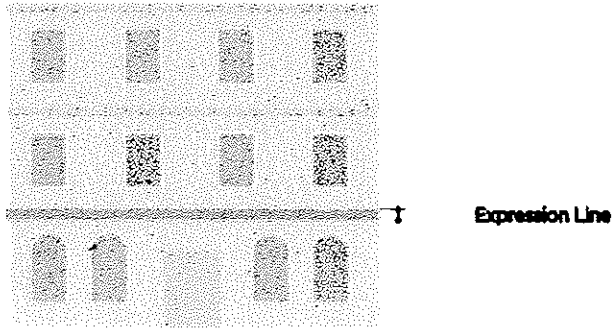
~~E. State Licensed Residential Facilities. A "state licensed residential facility," as defined by Act 28, of the Public Acts of 1977, being MSA 5.2933(2), as amended, which provides supervision or care or both to six or less persons shall be considered a residential use of property for the purposes of this chapter. It shall be a permitted use in all residential zones, including those for single family dwellings and shall not be subject to Special Land Use or conditional use permits or procedures different from those required for other dwellings of similar density in the same zone; provided, that such uses, with the exception of "foster family homes," as defined in Act 116 of the Public Acts of 1973, being MCLA §§ 722.111 through 722.128, and MSA §§ 25.358(11), as amended, as prohibited, within a 1,500 foot radius of each other. And provided further, that the facilities which provide the care to more than six persons and are otherwise permitted in any residential district are also prohibited within a 1,500 foot radius of each other.~~

E. F. Expression Line (EL).

1. A horizontal line on the façade known as the Expression Line (EL) shall distinguish the base of the building from the remainder to enhance the pedestrian environment. The EL shall be created by a change in material, a change in design, or by a continuous setback, recess, or projection above or below the Expression Line. Such elements as cornices, belt courses, corbelling, molding, stringcourses, ornamentation, and changes in material or color or other sculpturing of the base, are appropriate design elements for ELs.

2. If applicable, the height of the Expression Line shall be related to the prevailing scale of development in the area. A change of scale may require a transitional design element between existing and proposed features.

**Expression Line**  
50.3.10.F



**F. G. Transparency.**

**1. Applicability.**

- i. The minimum transparency requirement shall apply to all sides of a building that abut an urban open space or public right-of-way. Transparency requirements shall not apply to sides which abut an alley.
- ii. Windows for building sides (non-front) shall be concentrated toward the front edge of the building, in locations most visible from an urban open space or public right-of-way.

**2. Windows and Displays.**

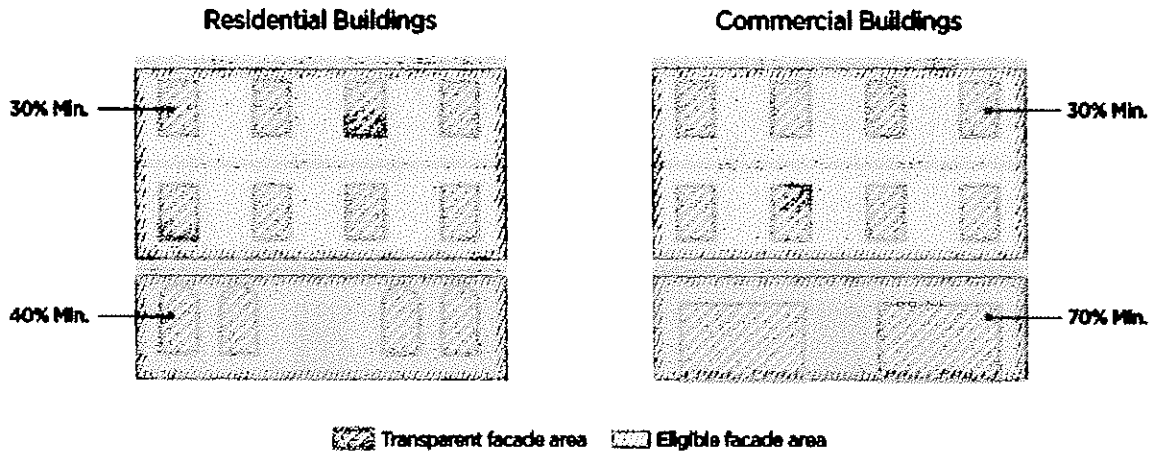
- i. Ground level storefront transparency shall be horizontally oriented overall, divided into vertical segments.
- ii. Product display windows shall be internally lit.
- iii. Interior displays shall be set back a minimum of one (1) foot from the window and shall not cover more than fifty (50) percent of the window opening.
- iv. No window covering or screening shall cover more than twenty-five (25) percent of windows or doors that are used to meet transparency requirements.

**3. Percentage of Required Transparency**

- i. Ground-floor transparency percentages must be applied between two (2) feet and eight (8) feet from the ground. The area of windows in doors may count towards the transparency percentage.
- ii. Structures in the MR-2 and MR-3 districts shall comply with Table 50-25G below with regards to the amount of transparent materials that is required for ground-floor and upper floor facades. Windows must be clear and allow views of the indoor space or display areas.

	Commercial Use	Residential Use
Ground-floor	70%	40%
Upper floors	30%	30%

**Transparency Requirements**  
50.3.10.G



**SECTION 50-30 PERMITTED USES**

Article 16 Definitions shall be referred to for clarity on the uses as listed.

**Allowed Uses Table.**

	NC	CC	DE	DC	Reference
<b>RESIDENTIAL</b>					
Household Living					
Single-Family Dwelling	S		S		50-50
Two-Family Dwelling (Duplex)	P	S	P		50-85
Single-Family Attached Dwelling	P	S	P		50-85
Multi-Family Dwelling (all floors)	P	P	P		50-104
Multi-Family Dwelling (above first floor)	P	P	P	P	50-104
Accessory Dwelling Unit	S		S		50-79
Mixed Use	P	P	P	P	
Group Living					
<b>STATE LICENSED RESIDENTIAL FACILITY (1-6 RESIDENTS)</b>	<b>P</b>	<b>S</b>	<b>P</b>	<b>S</b>	



	NC	CC	DE	DC	Reference
Convalescent or Nursing Home		S	P		
Fraternity/Sorority House			P		50-96
Transitional or Emergency Shelter	S	S	S		50-119
<b>FAMILY CHILD CARE HOME (1-7 CHILDREN)</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>50-90</b>
<b>GROUP CHILD CARE HOME (7-14 CHILDREN)</b>	<b>P</b>	<b>S</b>	<b>P</b>	<b>S</b>	<b>50-90</b>
Adult Foster Care Family Home (1-6 residents)			S		50-81
Adult Foster Care Small Group Home (1-6)			S		50-81
Adult Foster Care Small Group Home (7-12)		P	P		50-81
Adult Foster Care Large Group Home (13-20)		P	P		50-81
<b>RECREATIONAL</b>					
Community Center	P		S		
<b>AGRICULTURAL</b>					
Farmers' Market (Permanent)	P		P		
Farmers' Market (Temporary)	P	P	P	P	50-118
Produce Stand	A	S			50-109
Community Garden	A	A	A		50-91
<b>INSTITUTIONAL AND CULTURAL</b>					
Religious					
Place of Worship	S	P	P	S	
Cemetery		S			
Government and Educational					
Elementary/Middle School		S	P		
High School		S	P		
College or University or Vocational Training		S	P	P	
Other Governmental Use or Facility		P	P	P	
Other Institutional, and Cultural					
Social Service Facility	P	P	P	S	
Civil, Religious, or Charitable Organization	P	P	P	S	
Library	P	P	P	S	
Museum		S	P	S	
Art Gallery	P	P	P	P	
Health					
Rehabilitation Center (w/o residential care)	S	P	P	S	
Hospital or Medical Center		P	P	S	
<b>COMMERCIAL</b>					
Automotive Services					
Automotive Rental		P			50-122
Auto Supply/Accessory Sales	S	P			
Vehicle Repair and Services		P			50-123
Vehicle Fuel Station (without vehicle repair, may include 1,000 sq. ft. convenience-Store)	S	P	S		50-121
Vehicle Sale/ Lease (including auto, RV, boat)		P			50-122
Car Wash	S	P			
Farm Implement Sales		P			
Entertainment and Hospitality					
Arcade, Amusement Devices, Gaming, Pool Hall	S	P	P	S	50-94
Auditorium, Cinema, Concert Hall, Theater, Banquet Hall, Amphitheater	S	P	P	P	50-86
Adult Entertainment Uses		ARU			50-80
Bingo Hall		ARU	ARU		50-92
Bowling Alley, Skating Rink	S	P	S	S	
Casino			S		
Charity Gaming		ARU	ARU		50-92
Convention Center		P	P	P	
Dance Club, Night Club		S	S	S	50-94
Drive-In Theaters (Entertainment)		S			
Entertainment, Live (Not including ARUs)	S	P	P	P	

	NC	CC	DE	DC	Reference
Hookah Lounge, Cigar Lounge	S	P	S	S	
Sports and Entertainment Arena		S	S		
Temporary Lodging					
Bed and Breakfast			P		50-87
Motel		P			
Hotel		P	P	P	
Offices					
Financial Services	P	P	P	P	
Physician or Dentist Office or Medical Clinic	P	P	P	P	
General Professional Office	P	P	P	P	
Research Facility/Laboratory		P	S		
Copying, Mailing, Courier Services, Parcel Receiving, Shipping Station	P	P	P	P	
Film Production, Photography, Radio, TV Studio	P	P	P	P	
Live/Work Unit	P	P	P		50-101
Personal Service Establishments					
Personal Service Establishments	P	P	P	P	
Gym or Fitness center	P	P	P	P	
Animal Services Day Care (w/o overnight boarding)	P	P	P		
Kennel (w/ boarding and/or grooming)		P			
Veterinary Clinic or Hospital (with or w/o boarding)	P	P	P		
Funeral Home or Mortuary		P			
Tattoo Establishment		ARU	ARU		50-80
<b>Residential Day Care Service SERVICES</b>					
Adult Day Care or Day Services Center	P	P	PS	P	50-81
Group Day Care Home		P	S		
Child Care Center	PS	P	P	PS	50-90
Retail and Service					
Grocery Store	P	P	P	S	
Retail Sales, General	P	P	P	P	
Retail Sales, Outdoor Nursery, Garden Center or Landscaping Supply		P			
Convenience Store (W/ or w/o liquor)	S	P	P	S	50-83
Restaurant w/Alcohol (beer, wine and/or liquor)	S	P	P	P	50-83
Restaurant w/o Alcohol	P	P	P	P	
Catering Business	P	P	S	S	
Bar, Tavern, Taproom, or Tasting Room	S	S	S	S	50-83
Brewpub	S	S	S	S	50-83
Craft Winery/distillery	S	S	S	S	50-83
Commercial Art Gallery	P	P	P	P	
Instruction Studio	P	P	P	P	
Cash Advance		S			
Liquor Store/Package Goods/Party Store		ARU	ARU		50-83/50-80
Antique, Second-Hand Store (except pawn shop)	P	P	P	P	
Pawn Shop or Pawn Broker		ARU			50-80
Firearms Sales		S			
Drive Through (all commercial uses w/drive through; includes dry cleaning)	S	A	A		
<b>INDUSTRIAL</b>					
Manufacturing and Production, Light					
Trade: Sheet Metal, Carpenter, Plumbing or Heating, Furniture Upholstering, Paint, Paper Hanging, Decorating or Sign Painting Shop, or Similar Enterprise, etc.		P			
Household Service: Dry Cleaning Facility, Household Goods or Appliance Repair Shop, etc.	S	P	S		
Pottery and Figurine making, large-scale commercial/industrial		P			

	NC	CC	DE	DC	Reference
Microbrewery/Small Distillery/Small Winery		P	P	P	
Large Brewery/Large Distillery/Large Winery		S			
Self-Storage Facility		P			50-114
Stone Monument Works		P			
Transportation					
Parking Structures		P	P		50-108
Stand Alone Parking, Surface Lots		P	S		
Transit Terminal or Station			P		
Utilities					
Electrical Substations and Private Utilities	S	S	S	S	50-93
Wireless Communication Facilities – Collocated on Existing Towers	P	P	P	P	50-126
Small-Scale Solar Energy Production	A	A	A	A	50-117
Large-Scale Solar Energy Production		A	A		50-116
Small-Scale Wind Energy Production	A	A	A	A	50-125
<b>Additionally Regulated Uses</b>					
Liquor/Package Goods/Party Store	ARU				50-80/50-83

## SECTION 50-37 PERMITTED USES

Article 16 Definitions shall be referred to for clarity on the uses as listed.

### Allowed Uses Table.

	CE	GI-2	PC	Reference
<b>RESIDENTIAL</b>				
Household Living				
Single-Family Detached Dwelling				50-59
Multi-Family Dwelling	S			50-104
Accessory Dwelling Unit				
Mixed Use	P			
Group Living				
Convalescent or Nursing Home	S			
<b>FAMILY CHILD CARE HOME (1-7 CHILDREN)</b>	P	S		50-90
<b>GROUP CHILD CARE HOME (7-14 CHILDREN)</b>		S		50-90
Adult Foster Care Small Group Home (7-12 residents)	S	S		50-81
Adult Foster Care Large Group Home (13-20)	S	S		50-81
Community Center				
Park				
Public-Owned Park	P	P	P	
<b>AGRICULTURAL</b>				
Aquaculture				50-84
Aquaponics	S	P	P	50-84
Farmers Market (Temporary)	P			50-118
Produce Stand				
Greenhouse	A	P		50-98
Hoophouse	S	P		50-100

	CE	GI-2	PC	Reference
Hydroponics	S	P	P	
Aplary/Beekeeping		P		50-88
Commercial Composting		P	P	
Orchard (11 or more trees)		P		
Urban Agriculture		P		50-120
Community Garden	A			50-91
<b>INSTITUTIONAL AND CULTURAL</b>				
<b>Religious</b>				
Place of Worship	S			
Cemetery	S			
<b>Government and Educational</b>				
Elementary/Middle School	S			
High School	S	S		
College or University or vocational training	P	S		
Other Governmental Use or Facility	P			
<b>Other Institutional, and Cultural</b>				
Social Service Facility (w/o residential care)	P			
Civil, Religious, or Charitable Organization	P			
<b>Health</b>				
Rehabilitation Center (w/o residential care)	P			
Hospital or Medical Center	P			
<b>COMMERCIAL</b>				
<b>Automotive Services</b>				
Automotive Rental	P		P	50-122
Auto Supply/Accessory Sales	P		P	
Vehicle Repair and Services	P		P	50-123
Vehicle Fuel Station (without vehicle repair, may include 1,000 sq. ft. convenience-Store)	P		P	50-121
Vehicle Sale/ Lease (including auto, RV, boat)	P		P	50-122
Vehicle Salvage and Wrecking Operations			P	50-103
Vehicle Towing and Storage (including auto, RV, boat)	S		P	
Car Wash	P		P	
Farm Implement Sales	P		P	
<b>Entertainment and Hospitality</b>				
Adult Entertainment Uses	ARU		ARU	50-80
Arcade, Amusement Devices, Gaming, Billiards Hall	P			50-94
Auditorium, Cinema, Concert Hall, Theater, Banquet Hall, Amphitheater	P			50-86
Bingo Hall	ARU			5080
Bowling Alley, Skating Rink	P			50-94
Casino	S		S	
Charity Gaming	ARU			50-80
Convention Center	P		S	
Dance Club, Night Club	S			50-94
Drive-In Theaters	P			
Entertainment, Live (Not including ARUs)	P			
Hookah Lounge, Cigar Lounge	S			
Sports and Entertainment Arena	S			
<b>Lodging</b>				
Motel	P			
Hotel	P		S	
<b>Offices</b>				
Financial Services	P		S	

	CE	GI-2	PC	Reference
Physician or Dentist Office or Medical Clinic	P			
General Professional Office	P			
Research Facility/ Laboratory	P	S	P	
Copying, Mailing, Courier Services, Parcel Receiving, Shipping Station	P		P	
Film Production, Photography, Radio, TV Studio	P		P	
Live/Work Unit	S			50-101
<b>Personal Service Establishments</b>				
Personal Service Establishments	P			
Animal Day Care (w/o boarding)	P			
Kennel (w/ boarding and/or grooming)	P			
Veterinary Clinic or Hospital (with or w/o boarding)	P			
Funeral Home or Mortuary	P			
Crematory			P	
Gym or Fitness Center	P			
Tattoo Establishment	ARU			50-80
<b>Residential DAY CARE Service SERVICES</b>				
Adult Day Care or Day Services Center	P	S	S	50-81
Group Day Care Home	P			
Child Care Center	P	S	S	50-90
<b>Retail and Service</b>				
Retail Sales, General	P			
Grocery Store	P		S	
Non-food Retail Sales, General (w/o alcohol)	P		S	
Convenience Store	P			50-83
Retail Sales, Outdoor Nursery, Garden Center or Landscaping Supply	P	P	P	
Restaurant w/Alcohol (beer, wine and/or liquor)	S			50-83
Restaurant w/o Alcohol	S			
Catering Business	P			
Bar, Tavern, Taproom, or Tasting Room	S			50-83
Brewpub	S			50-83
Craft Winery/Distillery	S			50-83
Commercial Art Gallery	S			
Instruction Studio	S			
Cash Advance	S			
Antique, Second-Hand Store (except pawn shop)	P			
Liquor/Package Goods/Party Store	ARU			50-80/ 50-83
Limited Wholesale	P	S	P	
Wholesale Business	P	S	P	
Pawn Shop or Pawn Broker	ARU		ARU	50-80
Fire Arms Sales	S		S	
Drive Through (all commercial uses w/drive through; includes dry cleaning)	A		A	50-92
<b>INDUSTRIAL</b>				
<b>Manufacturing and Production, Light</b>				
Trade: Sheet Metal, Carpenter, Plumbing or Heating, Furniture Upholstering, Paint, Paper Hanging, Decorating or Sign Painting Shop, or Similar Enterprise, etc.	P		P	
Household Service: Dying and Dry Cleaning Facility, Household Goods or Appliance Repair Shop, etc.	P		P	
Assembly, Manufacturing, or Production of food, textile products, technology, wood products, furniture and fixtures, paper, clay, glass or fabricated metal	S	S	P	
Canning and Bottling Works	S		P	
Food Products	S	S	P	

	CE	GI-2	PC	Reference
Production of Pharmaceuticals	S		P	
Products from Previously Prepared Materials	S	S	P	50-103
Pottery and Figurine making, large-scale commercial	P		P	
Welding Shops and Other Metal Working Machine Shops	S		P	
Ice Manufacturing	S		P	
Warehousing, Storage	P	A	P	
Microbrewery/Small Distillery/Small Winery	P		S	
Large Brewery/Large Distillery/Large Winery	S		S	
Self-Storage Facility	P		P	50-114
Stone Monument Works	P		P	
Building Materials Sales Yards	S		P	
Contractors Yards and Similar Establishments	S		P	
<b>Manufacturing and Production, Heavy</b>				
Automotive and Parts Manufacturing	S		P	
Bulk Stations			P	
Coal, Coke and Wood Yards			S	
Other Storage and Equipment Yards			P	
Materials Salvage, Recycling and Processing			P	50-103
Commercial Laundry, Dry Cleaning Processing, Drug and Lab Disposal			S	
High Emissions Manufacturing (i.e. Acid, Asbestos, Brewing and Distilling, Flour or Forge Grain Mill, Meat Packing, etc.)			S	
Foundry			P	
<b>Transportation</b>				
Airports			P	
Railroad Yard and Major Freight Station	S		P	
Freight Terminal	S		P	
Parking Structures	P		P	50-108
Stand Alone Parking, Surface Lots	P		P	
Transit Terminal or Station	P		S	
<b>Utilities</b>				
Electrical Substations and Private Utilities	S	S	S	50-93
Wireless Communication Facilities – Collocated on Existing Tower	P	P	P	50-126
Wireless Communication Facilities – New Towers and Facilities	S		S	50-126
Large-scale Solar Energy Production	S	P	S	50-116
Small-scale Solar Energy Production	A	A	A	50-117
Large-scale Wind Energy Production		P	S	50-124
Small-Scale Wind Energy Production	A	A	A	50-125
<b>Additionally Regulated Uses</b>				
Medical Marijuana Dispensaries/Provisioning Centers	ARU	ARU	ARU	50-80.1
Commercial Medical Marihuana "Growing" Facility	ARU	ARU	ARU	50-80.1
Commercial Medical Marihuana Processing Facility	ARU	ARU	ARU	50-80.1
Commercial Medical Marihuana Safety Compliance Facility	ARU	ARU	ARU	50-80.1

**SECTION 50-39 ADDITIONAL CRITERIA AND REQUIREMENTS FOR REVIEW OF USES IN GREEN INNOVATION DISTRICTS**

B. Narrative for Location within District. Uses must demonstrate their appropriateness for the GI district instead of other districts within the community. Along with any necessary application materials outlined by Article 17 of this chapter, the applicant must include a narrative detailing how the development meets the following requirements.

1. The applicant must describe how the use may be classified in one or more of the following green business areas:
  - i. Agriculture and Natural Resources Conservation
  - ii. Education and Compliance
  - iii. Energy and Resource Efficiency
  - iv. Greenhouse Gas Reduction, Environmental Management, and Recycling
  - v. Renewable Energy
2. The applicant must describe how the development will not adversely affect adjacent residential or less intensive uses.

C. Additional Landscaping. Any non-residential use in a GI-1 district sharing a lot line with a residential use shall provide at least a Type-2 Transition Yard (see section 50-13.09 50-157) along the shared line(s). This Transition Yard may be incorporated as part of a required setback provided the setback is larger than the Transition Yard. If the specific use requires a more specific or intense level of landscaping/buffering those regulations shall apply.

**SECTION 50-43 PERMITTED USES**

Article 16 Definitions shall be referred to for clarity on the uses as listed.

Allowed Use Table.

Table 50-43 Uses: Institutional Zoning Districts				
	IC	UC	GI-1	Reference
<b>RESIDENTIAL</b>				
<b>Household Living</b>				
Single-Family Detached Dwelling		S	P	50-50
Two-Family Dwelling (duplex)		P		50-85
Single-Family Attached Dwelling		P		5085
Multi-Family Dwelling (all floors)		P		50-104
Multi-Family Dwelling (above ground floor)	S	P		50-104
Accessory Dwelling Unit		A	A	5079
Mixed Use, Residential	S	P		
<b>Group Living</b>				
State Licensed Residential Facility (1-6 RESIDENTS)		PS	P	
Fraternity/Sorority		P		50-96

Table 50-43 Uses: Institutional Zoning Districts

	IC	UC	GI-1	Reference
Convalescent or Nursing Home		S		
Boarding House		P		50-112
Transitional or Emergency Shelter		S		50-119
<b>FAMILY CHILD CARE HOME (1-7 CHILDREN)</b>		P	P	50-90
<b>GROUP CHILD CARE HOME (7-14 CHILDREN)</b>		P	P	50-90
Adult Foster Care Family Home (1-6 residents)		S		50-81
Adult Foster Care Small Group Home (1-6)		S		50-81
Adult Foster Care Small Group Home (7-12)		S	S	50-81
Adult Foster Care Large Group Home (13-20)		S	S	50-81
<b>RECREATIONAL</b>				
Community Center	S	S	P	
Park			P	
Public-Owned Park			P	
<b>AGRICULTURAL</b>				
Aquaculture		P	A	50-84
Aquaponics		P	S	50-84
Farmers' Market (Permanent)		P		
Farmers' Market (Temporary)	P	P		50-118
Produce Stand		A	A	5-109
Greenhouse		A	P	50-98
Hoophouse		S	P	50-100
Hydroponics		P	S	
Apiary/Beekeeping		A	P	50-88
Commercial Composting			S	
Orchard (11 or more trees)			P	
Urban Agriculture			P	50-120
Community Garden	A	A	P	50-91
<b>INSTITUTIONAL AND CULTURAL</b>				
<b>Religious</b>				
Place of Worship	S	S	S	
Cemetery			S	
<b>Government and Educational</b>				
Elementary/Middle School	P	P	S	
High School	P	P	S	
College or University	P	P	S	
Other Governmental Use or Facility	P	P		
<b>Other Institutional, and Cultural</b>				
Social Service Facility		P		
Civil, Religious, or Charitable Organization		P		
Library	P	P		
Museum	P	P		
Art Gallery	P	P		
<b>Health</b>				
Rehabilitation Center (w/o residential care)		P		
Hospital or Medical Center	S	P		
<b>COMMERCIAL</b>				
<b>Automotive Services</b>				
Auto Supply/Accessory Sales		S		
Vehicle Repair and Services		S		50-123



Table 50-43 Uses: Institutional Zoning Districts

	IC	UC	GI-1	Reference
Vehicle Fuel Station (without vehicle repair, may include 1,000 sq. ft. convenience-Store)		S		50-121
Car Wash		S		
<b>Entertainment and Hospitality</b>				
Arcade, Amusement Devices, Gaming, Billiards Hall	S	P		50-69
Auditorium, Cinema, Concert Hall, Theater, Banquet Hall	P	P		50-86
Bingo Hall		ARU		50-80
Bowling Alley, Skating Rink		P		50-94
Charity Gaming		ARU		50-80
Convention Center	S	S		
Dance Club, Night Club		S		50-94
Entertainment, Live (Not including ARUs)	P	P		50-94
Hookah Lounge, Cigar Lounge		S		
Sports and Entertainment Arena		S		
<b>Lodging</b>				
Bed and Breakfast		P		50-87
Hotel		P		
<b>Offices</b>				
Financial Services		P		
Physician or Dentist Office or Medical Clinic		P		
General Professional Office	S	P		
Research Facility/ Laboratory		P		
Copying, Mailing, Courier Services, Parcel Receiving, Shipping Station		P		
Film Production, Photography, Radio, TV Studio	S	P		
Live/Work Unit	S	P		50-101
<b>Personal Service Establishments</b>				
Personal Service Establishments		P		
Animal Day Care (w/o boarding)		S		
Veterinary Clinic or Hospital (with or w/o boarding)		S		
Gym or Fitness Center		P		
Funeral Home or Mortuary		S		
Tattoo Establishment		ARU		50-80
<b>Residential DAY CARE Service SERVICES</b>				
Adult Day Care or Day Services Center	P	PS	P	50-81
Group Day Care Home		S		
Child Care Center	P	P	P	50-90
<b>Retail and Service</b>				
Grocery Store		P		
Convenience Store		S		50-83
Retail Sales, General		P		
Retail Sales, Outdoor Nursery, Garden Center or Landscaping Supply			S	
Restaurant w/Alcohol (beer, wine and/or liquor)	S	S		50-83
Restaurant w/o Alcohol	S	P		
Catering Business	S	P		
Bar, Tavern, Taproom, or Tasting Room	S	S		50-83
Brewpub	S	S		50-83
Craft Winery/Distillery	S	S		50-83
Commercial Art Gallery	S	P		
Instruction Studio	S	P		
Antique, Second-Hand Store (except pawn shop)		P		

Table 50-43 Uses: Institutional Zoning Districts

	IC	UC	GI-1	Reference
Drive-Through (all commercial uses w/drive through; includes dry cleaning)		A		
<b>INDUSTRIAL</b>				
<b>Manufacturing and Production, Light</b>				
Trade: Sheet Metal, Carpenter, Plumbing or Heating, Furniture Upholstering, Paint, Paper Hanging, Decorating or Sign Painting Shop, or Similar Enterprise, etc.		S		
Assembly, Manufacturing, or Production of textile products, technology, wood products, furniture and fixtures, paper, clay, glass or fabricated metal		S		
Food Products			S	
Household Service: Laundry, Dying and Dry Cleaning Facility, Household Goods or Appliance Repair Shop, etc.		S		
Pottery and Figurine making, large-scale commercial/industrial		P		
Automotive and Parts Manufacturing		S		
Welding Shops and Other Metal Working Machine Shops		S		
Green Economy Light Industrial Uses			S	
Microbrewery/Small Distillery/Small Winery	P	P		
Large brewery/Large Distillery/Large Winery		S		
<b>Transportation</b>				
Parking Structures	S	S		50-108
Stand Alone Parking, Surface Lots		S		
Transit Terminal or Station		S		
<b>Utilities</b>				
Electrical Substations and Private Utilities	S	S	S	50-93
Wireless Communication Facilities – Collocated on Existing Towers	P	P	P	50126
Small-Scale Solar Energy Production	A	A	A	50-117
Large Scale Solar Energy	A	A	P	
Small-Scale Wind Energy Production	A	A	A	50-125
Large Scale Wind Energy	A	A	S	

**SECTION 50-81 ADULT FOSTER CARE AND ADULT DAY CARE**

- E. Adult Day Care Homes. An adult day care home shall be registered and licensed as required for group day care homes under the Child Care Organizations Act, Act 116 of the Public Acts of 1973, MCL 722.11 et seq., as amended.
- F. **ADULT FOSTER CARE SMALL GROUP HOMES AND ADULT FOSTER CARE LARGE GROUP HOMES, WHEN PROPOSED WITHIN ONE-THOUSAND (1,000) FEET OF ANOTHER ADULT FOSTER CARE SMALL GROUP HOME OR ADULT FOSTER CARE LARGE GROUP HOME, GROUP CHILD CARE HOME, A FACILITY OFFERING SUBSTANCE USE DISORDER SERVICES TO SEVEN (7) OR MORE INDIVIDUALS, A FACILITY THAT HOUSES AN INMATE POPULATION UNDER THE JURISDICTION OF THE DEPARTMENT OF CORRECTIONS, OR ANY OTHER RESIDENTIAL FACILITY OFFERING SERVICES TO SEVEN (7) OR MORE INDIVIDUALS, MAY ONLY BE PERMITTED AFTER RECEIVING A PLANNING COMMISSION WAIVER TO ENSURE SUCH**

**USE WILL NOT RESULT IN AN EXCESSIVE CONCENTRATION OF SUCH FACILITIES IN A SINGLE NEIGHBORHOOD OR IN THE CITY OVERALL.**

**SECTION 50-90 CHILD CARE ~~CENTER~~ CENTERS AND RESIDENTIAL CHILD CARE**

**A. CHILD CARE CENTERS**

1. ~~A:~~ State regulations. Must meet all State licensing requirements.
2. ~~B:~~ Outdoor Play Area. There shall be sufficient on-site outdoor play area to meet State regulations. All required outdoor play areas shall be fenced with a minimum of four (4) foot high fence. Where located in the front yard, the fence shall be a decorative metal fence.
3. ~~C:~~ Pick Up and Drop Off Area. An on-site drive shall be provided for drop off and pick up of children near the entrance. This drive shall not create a hazard to traffic flow on the public street or create obstructions to pedestrian movements on sidewalks.
4. ~~D:~~ Accessory to Institutional Use. A child care center may be permitted as an accessory use to an institutional use, such as a church, subject to satisfying all of the necessary requirements listed in this Article.
5. **FORMER NON-RESIDENTIAL BUILDING. A CHILD CARE CENTER MAY BE REVIEWED UNDER SPECIAL LAND USE PROCEDURES, SUBJECT TO SATISFYING ALL OF THE NECESSARY REQUIREMENTS LISTED IN THIS ARTICLE, WHEN THE USE WILL BE LOCATED WITHIN AN EXISTING BUILDING OF A NON-RESIDENTIAL NATURE IN A RESIDENTIAL ZONE DISTRICT.**

**B. RESIDENTIAL CHILD CARE**

1. **GROUP CHILD CARE HOME USES, WHEN PROPOSED WITHIN ONE-THOUSAND (1,000) FEET OF ANOTHER GROUP CHILD CARE HOME, ADULT FOSTER CARE SMALL GROUP HOME OR ADULT FOSTER CARE LARGE GROUP HOME, A FACILITY OFFERING SUBSTANCE USE DISORDER SERVICES TO SEVEN (7) OR MORE INDIVIDUALS, A FACILITY THAT HOUSES AN INMATE POPULATION UNDER THE JURISDICTION OF THE DEPARTMENT OF CORRECTIONS, OR ANY OTHER RESIDENTIAL FACILITY OFFERING SERVICES TO SEVEN (7) OR MORE INDIVIDUALS, MAY ONLY BE PERMITTED AFTER RECEIVING A PLANNING COMMISSION WAIVER TO ENSURE SUCH USE WILL NOT RESULT IN AN EXCESSIVE CONCENTRATION OF SUCH FACILITIES IN A SINGLE NEIGHBORHOOD OR IN THE CITY OVERALL.**

2. **THE BUFFER DISTANCE SHALL BE MEASURED ALONG A ROAD, STREET, OR PLACE MAINTAINED BY THIS STATE OR A LOCAL UNIT OF GOVERNMENT AND GENERALLY OPEN TO THE PUBLIC AS A MATTER OF RIGHT FOR THE PURPOSE OF VEHICULAR TRAFFIC, NOT INCLUDING AN ALLEY, AS IS CONSISTENT WITH THE MICHIGAN ZONING ENABLING ACT, P.A. 110 OF 2006, AS AMENDED, M.C.L. 125.3101 ET SEQ.**
3. **FAMILY CHILD CARE HOMES WHICH HAVE BEEN APPROVED BY THE STATE TO CARE FOR AN ADDITIONAL CHILD, FROM A MAXIMUM OF SIX (6) TO SEVEN (7) CHILDREN, ARE NOT INCLUDED WITHIN THE BUFFER DISTANCE REQUIREMENTS FOR GROUP CHILD CARE HOMES.**

#### **SECTION 50-111 RESIDENTIAL REHABILITATION FACILITIES**

- ~~A. Residential rehabilitation facilities of one to six residents are allowed as a special land use in the GN-1, GN-2, TN-1, and MR-1 districts. Facilities of seven to twenty residents are allowed as a special land use in the MR-2 and MR-3 districts.~~
- A. ~~B.~~ Any residential rehabilitation facility having more than seven (7) but not more than twenty (20) adults shall be located at least one thousand five hundred (1,500) feet from any other residential rehabilitation facility, transitional or emergency shelter, single room occupancy dwelling, **GROUP CHILD CARE HOME**, or small or large adult foster care facility, **MAY ONLY BE PERMITTED AFTER RECEIVING A PLANNING COMMISSION WAIVER TO ENSURE SUCH USE WILL NOT RESULT IN AN EXCESSIVE CONCENTRATION OF SUCH FACILITIES IN A SINGLE NEIGHBORHOOD OR IN THE CITY OVERALL.** The facility shall comply with all State of Michigan requirements, as applicable.
- B. ~~C.~~ Any residential rehabilitation facility must have one parking space per employee available.

#### **SECTION 50-184 DEFINITIONS**

##### **Family -**

- an individual or group of two or more persons related by blood, marriage or adoption, together with foster children and servants of the principal occupants, with not more than two additional unrelated persons who are domiciled together as a single, domestic, housekeeping unit in a dwelling unit.
- a collective number of individuals domiciled together in one dwelling unit having a demonstrable and recognizable bond characteristic of a cohesive unit, whose relationship is of a continuing nontransient domestic character and who live together as a functional family in a single nonprofit housekeeping unit; this definition shall not include any society, club, fraternity, sorority, association, lodge, coterie, or organization.

- no more than five unrelated individuals living in a dwelling unit.

~~Family day care home—See Child Care Home, Family.~~

FEMA - U.S. Federal Emergency Management Agency, including any successor agency.

## **SECTION 50-184 DEFINITIONS**

Ground floor establishment - a building or portion thereof under separate ownership, lease, or management, which fronts on and has access to a street

~~Group day care home—See Child Care Home, Group.~~

**GROUP CARE – NON-RESIDENTIAL OCCUPANCY OF A STRUCTURE WHERE CARE IS PROVIDED TO INDIVIDUALS; TYPICAL USES INCLUDE ADULT DAY CARE OR DAY CARE SERVICES AND CHILD CARE CENTERS.**

- **ADULT DAY CARE OR DAY SERVICES CENTER – A FACILITY THAT PROVIDES SOCIAL OR RECREATIONAL PROGRAMS, HEALTH SERVICES, SUPERVISION, OR OTHER CARE FOR FUNCTIONALLY OR COGNITIVELY IMPAIRED ADULTS PRINCIPALLY.**
- **CHILD CARE CENTER – A FACILITY, OTHER THAN A PRIVATE RESIDENCE, RECEIVING ONE OR MORE PRESCHOOL OR SCHOOL AGE CHILDREN FOR CARE FOR PERIODS LESS THAN 24 HOURS A DAY, AND WHERE THE PARENTS OR GUARDIANS ARE NOT IMMEDIATELY AVAILABLE TO THE CHILD; THE TERM INCLUDES A FACILITY THAT PROVIDES CARE FOR NOT LESS THAN 2 CONSECUTIVE WEEKS, REGARDLESS OF THE NUMBER OF HOURS OF CARE PER DAY; THE TERM ALSO INCLUDES ANY FACILITY REFERRED TO AS A DAY CARE CENTER, DAY NURSERY, NURSERY SCHOOL, DROP-IN CENTER, AND PARENT COOPERATIVE PRESCHOOL; A CHILD CARE CENTER DOES NOT INCLUDE A SUNDAY SCHOOL, VACATION BIBLE SCHOOL, OR RELIGIOUS INSTRUCTIONAL CLASS OPERATED BY A RELIGIOUS ORGANIZATION WHERE CHILDREN ARE IN ATTENDANCE FOR NOT GREATER THAN 3 HOURS PER DAY FOR AN INDEFINITE PERIOD OR NOT GREATER THAN 8 HOURS PER DAY FOR LESS THAN ONE MONTH PER YEAR.**

Group living - residential occupancy of a dwelling unit by other than a household and providing communal facilities; typical uses include adult foster care facilities, assisted living facilities, nursing homes, and transitional shelters.

State regulated group living

- Adult foster care facility - a facility for the care of adults over 18 years of age, as licensed and regulated by the state of Michigan; it includes facilities and foster care homes for adults who are aged, mentally ill, developmentally disabled, or physically disabled who

require supervision on an ongoing basis but who do not require continuous nursing care; it does not include nursing homes, assisted living facilities, hospitals, alcohol or substance abuse rehabilitation centers, or residential centers for persons released from or assigned to a correctional facility; the organizations shall be defined as follows:

- Adult foster care family home - a state licensed residential facility in a private residence with the approved capacity to receive 6 or fewer adults to be provided with foster care for 5 or more days a week and for 2 or more consecutive weeks. The adult foster care family home licensee shall be a member of the household, and an occupant of the residence.
- Adult foster care large group home - an adult foster care facility with the approved capacity to receive thirteen (13) to twenty (20) adults, excluding licensee and staff, to be provided with foster care.
- Adult foster care small group home - an adult foster care facility with the approved capacity of not more than twelve (12) adults, excluding licensee and staff, who are provided with foster care.
- ◆ ~~Child care center - a facility, other than a private residence, receiving one or more preschool or school age children for care for periods less than 24 hours a day, and where the parents or guardians are not immediately available to the child; the term includes a facility that provides care for not less than 2 consecutive weeks, regardless of the number of hours of care per day; the term also includes any facility referred to as a day care center, day nursery, nursery school, drop-in center, and parent cooperative preschool; a child care center does not include a Sunday school, vacation bible school, or religious instructional class operated by a religious organization where children are in attendance for not greater than 3 hours per day for an indefinite period or not greater than 8 hours per day for less than one month per year.~~
- **FAMILY CHILD CARE HOME** ~~Child care home, family~~ – a private home in which one (1) to ~~six (6)~~ **SEVEN (7)** minor children receive care and supervision. Children related to an adult member of the family by blood, marriage or adoption are not counted in the number of children allowed. The term includes a home that gives care to an unrelated minor child for more than four (4) weeks during a calendar year. **IF A LICENSEE OF A FAMILY CHILDCARE HOME IS APPROVED BY THE STATE TO PROVIDE CARE FOR UP TO (7) MINOR CHILDREN, THE USE IS STILL RECOGNIZED AS A STATE LICENSED RESIDENTIAL FACILITY AS DEFINED IN THIS CHAPTER.**
- **GROUP CHILD CARE HOME** ~~Child care home, group~~ – a private home in which seven (7) to ~~twelve (12)~~ **FOURTEEN (14)** minor children receive care and supervision. Children related to an adult member of the family by blood, marriage or adoption are not counted in the number of children allowed. The term includes a home that gives care to an unrelated minor child for more than four (4) weeks during a calendar year.

- ~~Adult day care or day services center—a facility that provides social or recreational programs, health services, supervision, or other care for functionally or cognitively impaired adults principally.~~
- Child day care - a private home or facility in which minor children are received for care and supervision for periods of less than twenty four (24) hours a day, and where the parents are not immediately available to the child.
- Nursing home - a nursing facility that provides organized nursing care and medical treatment to 7 or more individuals suffering or recovering from illness, injury, or infirmity, including a county medical care facility, but excluding a hospital or a facility created by Act no. 152 of the Public Acts of 1985, as amended, being Sections 36.1 to 36.12 of the Michigan Compiled Laws.
- **RESIDENTIAL REHABILITATION FACILITY – AN ADULT RESIDENTIAL CARE FACILITY OPERATED BY A GOVERNMENT AGENCY OR PRIVATE NONPROFIT ORGANIZATION THAT PROVIDES CARE AND SUPERVISION ON A TWENTY FOUR (24) HOUR BASIS FOR THE TREATMENT OF MENTAL ILLNESS, ALCOHOL OR SUBSTANCE ABUSE, OR OTHER LONG TERM ILLNESSES ALONG WITH TEMPORARY GROUP LIVING ACCOMMODATIONS; ALSO INCLUDES “HALF-WAY HOUSES” FOR EX-PRISONERS MAKING THE ADJUSTMENT FROM PRISON/JAIL TO SELF-SUFFICIENCY.**

#### Other group living

- Assisted living facility - a combination of housing, supportive services, personalized assistance or health care designed to respond to the individual needs of persons, typically the frail elderly, who need help with activities of daily living; such facilities may include a central or private kitchen, dining, recreational or other facilities, with separate bedrooms or living quarters.
- Fraternity/sorority - a structure operated by a chartered fraternity or sorority organization authorized by a university or college or operated directly by a college or university and used as a residence and/or a dining and recreational facility for members of fraternity or sorority organizations who are students at the authorizing university or college.
- Rooming or boarding house – an owner occupied home with not more than four bedrooms for rent and no independent cooking facilities in the rooms.
- Transitional or emergency shelter - a residential facility operated by a government agency or private nonprofit organization that provides temporary accommodations and on-site management for homeless persons or families, or other persons requiring interim housing arrangements.

Habitable floor - any floor usable for living purposes, which include working, sleeping, eating, cooking or recreation, or a combination thereof; a floor used only for storage purposes is not a "habitable floor".

Health care facility - any facility or institution that provides mental or physical health care services, including diagnosis, treatment, rehabilitation, or preventive care, and that allows overnight stays.

- Hospital - a facility providing medical, psychiatric or surgical services for sick or injured persons primarily on an inpatient basis, including ancillary facilities for outpatient and emergency treatment, diagnostic services, training, research and administration, and services to patients, employees or visitors.
- Urgent care facility - category of walk-in clinic focused on the delivery of ambulatory care in a dedicated medical facility outside of a traditional emergency room. Urgent care facilities primarily treat injuries or illnesses requiring immediate care, but not serious enough to require an ER visit.
- Clinic - an establishment providing medical, dental, psychiatric or surgical treatment exclusively on an out-patient basis, with no overnight stays; clinics may provide examinations, diagnostic services and medical treatment.
- ~~Residential rehabilitation facility - an adult residential care facility operated by a government agency or private nonprofit organization that provides care and supervision on a twenty-four (24) hour basis for the treatment of mental illness, alcohol or substance abuse, or other long-term illnesses along with temporary group living accommodations; also includes "half-way houses" for ex-prisoners making the adjustment from prison/jail to self-sufficiency.~~

Height, building - see building height.

## SECTION 50-184 DEFINITIONS

Special land use - a land use of a lot, building or structure that could negatively affect the health, safety, convenience, and general welfare of users of nearby properties and the community as a whole; special land use requests shall be reviewed by the planning commission and appropriate conditions of approval considered per the standards established in this Chapter.

~~State Licensed Residential Facility - a structure for residential purposes that is licensed by the state under the adult foster care facility licensing act, 1979 PA 218, MCL 400.701 to 400.737, or 1973 PA 116, MCL 722.111 to 722.128, and provides residential services for 6 or fewer individuals under 24-hour supervision or care.~~ **A "STATE LICENSED RESIDENTIAL FACILITY" MEANS A STRUCTURE CONSTRUCTED FOR RESIDENTIAL PURPOSES THAT IS LICENSED BY THE STATE UNDER THE ADULT FOSTER CARE FACILITY LICENSING ACT, 1979 PA 218, MCL 400.701 TO 400.737, OR 1973 PA 116, MCL 722.111 TO 722.128, AND PROVIDES RESIDENTIAL SERVICES FOR 6 OR FEWER INDIVIDUALS UNDER 24-HOUR SUPERVISION OR CARE.**



Stoop - an open platform or entrance landing, usually with steps from grade to the door, and may or may not be sheltered by an awning or canopy; a stoop is generally small in size and used primarily for entry and exit from a door; a deck shall not be considered a stoop.

**Sec. 2. This ordinance shall become effective seven (7) days after publication in a newspaper of general circulation in the City of Flint by Zoning Division staff, to be noticed no later than fifteen (15) days after adoption by City Council.**

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**FOR THE CITY:**

\_\_\_\_\_  
**For the City Council**

\_\_\_\_\_  
**Sheldon A. Neeley, Mayor**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Joseph Kuptz, Acting City Attorney**



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

**TODAY'S DATE:** September 30<sup>th</sup>, 2024

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** TXT 24-01: Zoning Ordinance Amendments – Child Care and Group Living

**PREPARED BY:** Emily Doerr, Director, Department of Business and Community Services

**VENDOR NAME:** N/A

## **Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The City of Flint Planning Commission held a public hearing over three separate days to discuss amendments to Chapter 50, Articles 3, 4, 5, 6, 9, and 16. The proposed amendments are designed to align residential child care uses with State law; simplify the process of applying for a child care or group living use; provide Planning Commission oversight of child care and group living uses with seven (7) or more children/residents when they would be located within 1,000 feet of each other; provide clear language for repurposing non-residential structures for child care centers; and reduce the barriers, time, and cost currently associated with applying for a child care or group living use. Additional changes better clarify definitions for uses and corrects a section reference in Article 5.

## **Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES**

N/A

## **Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:**

The benefit will be to City of Flint residents looking to apply for residential child care uses within their homes, child care centers in non-residential buildings, and other group living uses which are not restricted from local regulation by State law. Residents should expect to see quicker response times, less fees, and less time spent seeking Special Land Use approvals for low intensity uses.



# CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

### Section IV: FINANCIAL IMPLICATIONS:

N/A

BUDGETED EXPENDITURE? YES  NO  IF NO, PLEASE EXPLAIN: N/A

Dept.	Name of Account	Account Number	Grant Code	Amount
<b>FY25 GRAND TOTAL</b>				

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 N/A

BUDGET YEAR 2 N/A

BUDGET YEAR 3 N/A

OTHER IMPLICATIONS *(i.e., collective bargaining)*: N/A

STAFF RECOMMENDATION: *(PLEASE SELECT)*:  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

*Emily Doerr, Director, Department of Business and Community Services*



Sheldon A. Neeley  
Mayor

CITY OF FLINT  
PLANNING COMMISSION  
ROBERT WESLEY, CHAIRMAN

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September 25<sup>th</sup>, 2024

Councilmembers,

The City of Flint Planning Commission initiated a public hearing on April 2<sup>nd</sup>, 2024 to review and consider text amendments to the Zoning Ordinance as requested by Zoning Division staff. Over the course of three meetings the draft language was discussed, revised, and given a recommendation for approval by the Planning Commission on August 13<sup>th</sup>, 2024.

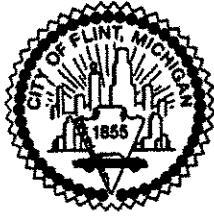
These amendments were designed to address various uses related to child and adult care standards with the ultimate goal to simplify standards, align the standards to State law and best practices, reduce the cost and time for approval to residents, and provide oversight by the Planning Commission for high intensity care uses or where environmental factors may be of concern.

Most changes occurred in the Use Tables in Articles 3, 4, 5, and 6. Other changes include centralizing and reorganizing definitions in Article 16 and reorganizing and improving regulation language in Article 9. These amendments were informed by the Michigan Zoning Enabling Act, the Michigan Association of Planning's indicated best practices, and multiple City of Flint residents who wish to provide child care services to their community.

Sincerely,

*Max E. Lester*

Max E. Lester, Zoning Coordinator  
Zoning Division  
Department of Business and Community Services



# CITY OF FLINT

FLINT PLANNING COMMISSION  
ROBERT WESLEY, CHAIRMAN

## Memorandum

**DATE:** April 2nd, 2024  
**TO:** City of Flint Planning Commission  
**FROM:** Max Lester – Int. Zoning Coordinator

**SUBJECT:** Group Child Care Home Use Regulations and Related Reformatting

### PERTINENT ORDINANCES AND REGULATIONS:

#### *City of Flint Zoning Code*

- §50-23 Permitted Uses – Table 50-23 Residential Zone Districts
- §50-30 Permitted Uses – Table 50-30 Commercial Zone Districts
- §50-43 Permitted Uses – Table 50-43 Institutional Zone Districts

#### *Michigan Zoning Enabling Act (Act 110 of 2006)*

- 125.3206 Residential use of property; adult foster care facilities; family, group child care homes, or qualified residential treatment programs.

### BACKGROUND:

First, the Zoning Ordinance uses terms inconsistent with the MZEA and state licensing.

Second, a 1,500-foot buffer distance between Child Care Homes is made mandatory, which staff believes to be excessive.

Third, currently the use tables in our Zoning Ordinance identifying the “Group Day Care Home” use does not allow it as either a Permitted or Special Land Use within residential areas. Instead, the use is primarily allowed as Permitted and Special Land Uses in Commercial and Employment Zone districts, as follows:

#### **Permitted –**

- CC – City Corridor
- CE Commerce and Employment

#### **Special Land Use –**

- MR-3 – Mixed Residential High Density
- DE – Downtown Edge

Additionally, non-residential Child Care Centers are Permitted and Special Land Uses primarily in residential and Commercial Zone districts, as follows:

#### **Permitted –**

- MR-3 – Mixed Residential High Density
- CC – City Corridor
- DE – Downtown Edge
- CE – Commerce and Employment
- UC – University Core

#### **Special Land Use –**

- GN-2 – Green Neighborhood Medium Density

- TN-1 – Traditional Neighborhood Low Density
- TN-2 – Traditional Neighborhood Medium Density
- MR-1 – Mixed Residential Low Density
- MR-2 – Mixed Residential Medium Density
- NC – Neighborhood Center
- DC – Downtown Core

The MZEA requires a county or township to approve a Group Child Care Home if it meets the minimum standards listed in 125.3206 (4)(a-f). It then states a city or village *may* be issued a special use permit without added conditions. Further, the MZEA also clarifies that a local unit of government may issue a permit even if a facility doesn't meet the requirements in the MZEA, but a county or township shall not have an ordinance more restrictive than 1973 PA 116, MCL 722.111 to 722.128.

Furthermore, the Use Table entries for Adult Foster Care uses should be evaluated for clarification, formatting corrections, and potentially allowing Adult Foster Care Large Group Homes as Special Land Uses in the MR-1 and MR-2 districts.

**STAFF RECOMMENDATION:**

Staff recommendation for the Planning Commission is to schedule a Public Hearing to have a detailed discussion and address the above noted issues. At the hearing staff will provide draft updated language and Use Tables to show the proposed changes.

During a Public Hearing important items to consider for discussion will be whether to designate the Group Child Care Home use as Permitted or Special Land Use in the various zoning districts. Other items to consider are whether the use designations for Child Care Centers are appropriate and if any changes are needed for that use in the table.

When considering these items, please keep in mind the time and cost for an applicant when applying for a Special Land Use and whether the review can instead be adequately performed by staff to ensure all relevant regulations are met, which may include additional review criteria.

Best practices recommend making child care more accessible and not requiring excessive approval processes without a clear governmental interest. Below are several resources that describe Group Child Care uses and best practices.

- Pairing Your Local Plan and Ordinance with the State of Michigan's Child Care Licensing Requirements - by Mary Reilly, AICP
- APA Policy Guide on the Provision of Child Care

Additionally, the attached figure below shows Michigan State University's - Community Evaluation Programs' Child Care Desert Chart for Genesee County. More information can be found at <https://cep.msu.edu/projects/child-care-mapping-project>. In Genesee County, children between the ages of 0-2.9 have 4.47 children competing for every one child care slot. Children between ages 3-5 have 2.6 children competing for every one child care slot. Children between ages 6-11 have 4 children competing for every one child care slot.

**MOTION:**

The Planning Commission may set a public hearing for further discussion with the below motion:

"I motion to set a public hearing to discuss and vote on recommended changes to the Zoning Ordinance regarding residential care and child care uses for the **June 11<sup>th</sup>, 2024** meeting.



# Pairing Your Local Plan and Ordinance with the State of Michigan's Child Care Licensing Requirements

**T**he Michigan Zoning Enabling Act, PA 110 of 2006 (MZEA), limits local control on certain childcare license types (e.g., family child care) and allows local discretion on others, such as child care centers. The MZEA requires that zoning treat a family child care home (with seven or fewer children) as a residential use of property. No permit or procedural requirements can be "different from those required for a dwelling of similar density in the same zone". If a single-family dwelling is allowed by right, so too must a family child care home.

Local discretion determines 1) the classification of the use as a permitted use or special land use, 2) zoning district (s) allowing the use, 3) special land use or administrative standards where applicable, and 4) additional details like site plan requirements, parking, and signage.

The MZEA does not prohibit a local unit of government from inspecting a family or group child care home for the home's compliance with and enforcing the local unit of government's zoning ordinance. For a

county or township, an ordinance shall not be more restrictive for a family or group child care home than the Child Care Organizations Act (PA 116 of 1973) (see below).

When zoning for child care facilities, it is critically important to use terminology consistent with Michigan's distinct licensure types (see table below). Additionally, MZEA definitions for family child care home and group child care home tie directly to PA 116 of 1973 and its administrative rules.

## *The Child Care Organizations Act (Act 116 of 1973)*

The Child Care Organizations Act's purpose is to provide for the protection of children through the licensing and regulation of child care organizations, establish standards of care for child care organizations, and to assign powers and duties of certain entities. It is noteworthy that the Child Care Organizations Act, is 53 pages long (the MZEA by comparison is 23 pages long). It is illegal in the State of Michigan to provide child care services without being

licensed by the Michigan Department of Licensing and Regulatory Affairs, Child Care Licensing Division.

## *What about Grandparents and College Students Watching Kids Part Time?*

License exempt providers (*formerly known as unlicensed*) can provide care in their own home or the child's home if they are related by blood, marriage or adoption. License exempt Child Care Providers who are not related to the child can only provide care in the child's home. Many steps and/or inspections are required by the state before a child care center, group child care home, or family child care home is licensed to operate. See the September issue of the *Michigan Planner E-dition* for links to the licensing process.

## *Updating Local Requirements*

Before diving into the zoning ordinance, review the plan to determine if it addresses child care. Are the zoning requirements implementing the plan? If the plan doesn't address children or youth, should it?

Type of Child Care As Defined by State of Michigan	Capacity	Zoning Permit type
<b>Family Child Care Home*</b> (COUNTY OR TOWNSHIP)	Up to 7 children	Permitted/accessory use; shall be considered a residential use of property, MCL 125.3206 (1)) and not subject to SLU in county or township (125.3206 (3)). [The MZEA is silent on SLU prohibition for a city or village]
<b>Group Child Care Home*</b>	8 to 14 unrelated minor children	Permitted use, may be SLU in City/Village/Township/County. In Township or County SHALL be approved if meets MZEA standards in MCL 125.3206 (4); can also be approved if does not meet standards (125.3206 (9))
<b>Child Care**Center</b> (does not include Sunday school, athletic or social activities, drama, dance, etc.)	One or more children under 13 years of age	Permitted or special land use (SLU) in appropriate districts

\*Approved HB 5041 increased capacity for group child care and family child care in June 2022. The Governor signed the bill on 6/23/22 amending the Child Care Organizations Act (1973 PA (Public Act) 116).

\*\*Michigan law identifies child care and corresponding licensure as two words, child care.





Given the state's requirements for child care providers (whether in a home or in a center) consider how many more requirements are necessary for group child care and child care centers. Audit your ordinance for reasonableness, conflicts, and redundancies. For instance:

- Zoning definitions for child care centers, family and group child care homes must be consistent with state law.
- Are there significant areas (zoning districts) where child care facilities are not listed as a permitted or special land use?
- Does a group child care need to be a special land use or would allowing it as a principal permitted use be satisfactory? With planning commission or administrative review?
- If a permitted use, consider the site plan requirements. *An engineered site plan for a group day care at an existing home seems excessive.*
- Are there conflicts between local and state regulation, like dimensional minimums for outdoor play areas?
- Are required minimum setbacks for play equipment (such as 50-feet) necessary? *A variance for placement of a swing set seems a bit heavy handed.*
- Are there other redundancies such as, "signs must comply with the requirements of this ordinance" or "the applicant must meet all state licensing requirements."

Finally, does the ordinance address key concerns or advance a governmental interest? If no one can determine why a standard is relevant, the standard can probably be rescinded.

**Mary Reilly, AICP**, is a MSU Extension Educator focusing on planning, zoning, and good governance. She serves on the MAP Government Relations committee. The two children she once dropped off at daycare are now young adults.

**MICHIGAN STATE UNIVERSITY** Extension

## Participants and Sponsors of the Memorial Scholarship Golf Outing on June 8th THANK YOU!

With the help of the scholarship committee, golfers and financial contributors, we raised nearly \$5,000.

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# APA Policy Guide on the Provision of Child Care

Revised by the APA Legislative & Policy Committee, July, 1997

Adopted by the Chapter Delegate Assembly, September 20, 1997

Ratified by the Board of Directors, September 21, 1997

## Statement of Issue and Findings

Affordable, conveniently located, quality child care is one of the most pressing concerns of contemporary family life. In the 1990s, 75 percent of women with school-aged children are in the labor force. According to the Census Bureau, in 1990, there were 19.2 million employed women with children under 15 years old living with them. Their 31 million children must be cared for while their mothers are at work.

The most rapid increase in the rate of labor force participation since 1970 has been among women with children under the age of three. In 1997, 62 percent of mothers with pre-schoolers are in the work force. Additionally, most of these mothers work full time.

In 1990, an estimated 1.6 million children 5 to 14 years old were "latchkey" children, i.e., left unsupervised for at least part of the day. Child care is clearly a national problem calling out for some form of federal support. In addition, there are numerous state and local level policies and actions which would enhance the provision of quality child care.

In 1990, a common type of arrangement chosen by working parents was family day care homes. It continues to be a preferred choice. Family day care is provided by an adult working in her or his home and typically caring for four to seven children. Local planners can play an important role in facilitating the provision of family day care by working to amend zoning to permit such a use by right in some residential districts. Local planners are also increasing the availability of child care by working with developers to provide affordable space. Child Care in the workplace as another convenient option for working parents.

# Policy Positions

- 1. APA advocates the inclusion of child care policies as part of local planning policies.**
- 2. APA supports local or state legislation which provides for small child care homes as permitted land uses in all zoning districts, without the standard home occupation restrictions, but with reasonable compatibility standards; and further supports state preemption of local legislation which does not permit this type of child care home.**
- 3. APA encourages communities to consider amending local zoning ordinances to remove obstacles to the provision of regulated group and family child care in all zoning districts, in locations that are appropriate and safe for children.**
- 4. APA encourages communities to negotiate with developers and to offer incentives to provide space for child care in all types of projects, residential, office, mixed use, and commercial, including new construction and reuse.**

Reasons for these principles include:

The impact of child care shortages is most acutely felt at the local level. A survey of parents seeking child care in five counties in New York State showed the number one problem to be finding a center which was conveniently located. Many communities are already actively engaged in improving the availability of child care for their residents. For example, in Hartford, Connecticut, developers can receive a FAR bonus in exchange for providing space for day care. Prince George's County, Maryland, has amended its zoning to include a special exception for child care facilities in excess public school buildings undergoing adaptive reuse. Palo Alto, California, includes in its comprehensive plan a variance permitting expanded site coverage in industrial zones when the additional building space is used for child care. Tucson, Arizona, zoning regulations allow by right small child care homes and, conditionally, small child care centers in residential zones. The State of California requires local jurisdictions to classify family day care as a residential use and prohibits the imposition of licenses, fees, or zoning requirements on day care centers with 6 or fewer children. Local jurisdictions may require special use permits for facilities with up to 12 children, but limit local discretion to consideration of spacing, parking, traffic, and noise control, subject to the building meeting state building and fire safety requirements.

It should be noted that, although much attention is being focused on the provision of child care at work, surveys consistently show that most parents prefer that their children be in small facilities close to home. Parents are concerned not just about convenience of child care, but also the quality of child care. Child care for a limited number of children in a home is the preferred choice of many parents. Home occupation restrictions, such as limited use of floor space in the home and prohibitions on the use of outdoor space, unreasonably restrict child care in the home.

Some locations, such as high noise areas near airports and industrial areas with hazardous materials storage, may be inappropriate for child care. In addition, maintaining the quality of life in a neighborhood is important. Traffic and parking, waste disposal, and adequate sound control measures should be considered when providing for child care in a neighborhood. Licensing of child care to assure the quality of care and safety of children should be reasonable requirements.

**5. APA supports legislation at the federal, state and local levels providing for child care needs assessment and planning to be performed at the state and local level.**

**6. APA supports local legislation (zoning ordinances) which provide for child care in locations convenient to neighborhoods and in public facilities such as schools, recreation and social service centers, and subsidized housing projects. Procedures to locate child care facilities should not be overly burdensome and should be related to size and land use impacts of the facility.**

**7. APA supports national and state legislation which moves toward the goal of providing adequate funding for safe, convenient and affordable child care opportunities for all children.**

Reasons for these principles include:

The United States is the only industrialized nation which provides no job protection or child care support for working parents. American women have no statutory entitlement to job protection, health coverage for themselves and their newborn, or access to affordable, convenient and quality child care. The majority of women (80 percent, according to the National Commission on Working Women) work in low-paying, low status jobs. Nearly two thirds (63.6 percent) of all minimum wage earners are women. Twenty percent of mothers in the work force, or over 6 million women, are the sole support of their families. Without public policies in support of parents, we as a society run the risk that many of today's children will not receive the necessary care to grow into productive adults. Regulations which protect the safety of children, enhance the quality of care, or assure child care affordability are appropriate and will help to address concerns of parents and communities about child care.

Child care costs are most burdensome on low-income mothers. Women, especially women of color, are more likely to hold low-wage jobs. Child care costs approximately 27 percent of the monthly income for a family below poverty in 1991.

Increased zoning barriers add to the cost of child care and the lowering of quality of care. Typically, churches and schools are permitted in residential zones as uses that are compatible with and help support the viability of a neighborhood. Child care centers are usually considered commercial land uses, thus making the cost and convenience of child care greater for neighborhood residents.

Welfare reform's impact on the need for child care for low-income mothers has the potential to be significant. Public funding for day care (e.g. the provision of safe, affordable, child care at convenient locations) is essential to implementation of any federal or state program for welfare

reform.

*Note: The implementation of actions at the state level is at the initiative of the chapter taken in the legislative context particular to each state.*

## **RESOURCES**

Ann Cibulskis and Marsha Ritzdoft, *Zoning for Child Care*, Planning Advisory Service Report no. 422, 1989.

Bureau of Census, Statistical Briefs. *American Women: A Profile (SB/95-19); The Earnings Ladder (SB/94-3RV); Who's Minding The Kids? (SB/94-5)*

Abby Cohen, "Zoning For Family Day Care: Transforming a Stumbling Block Into A Building Block," *The Planning Commissioner's Journal*, Number 3, March/April 1992.



**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sheldon Neeley,**  
Mayor

## **Text Amendments Memorandum**

**Date:** June 4<sup>th</sup>, 2024  
**To:** City of Flint Planning Commission  
**From:** Max Lester, Int. Zoning Coordinator  
**Subject:** Proposed Text Amendments for Residential Child Care and Similar Uses – Articles 3, 4, 5, 6, and 16

Commissioners,

Below are explanations of the draft language with proposed changes to be made to Articles 3, 4, 5, 6, and 16 of the Zoning Code primarily addressing Group Child Care Homes, uses, location restrictions, and definitions. Further changes may be made by the Planning Commission; however, these changes reflect the minimum recommendations from staff.

### **Article 3 Changes:**

Moved the "Group Child Care Home" use from the commercial section of the Use Table to residential and changed the name from "Group Day Care Home" to reflect the terminology used by the State. Additionally, we noted this as a Permitted use in all residential zoned districts where it previously was blank except for the MR-3 Special Land Use designation.

Added "Family Child Care Home" as a separate use. The number of children permitted for Family and Group Child Care Home uses were changed to (1-7) and (7-14) respectively to account for new licensing rules. The "Family Child Care Home" use is indicated as Permitted in all districts.

Struck the "Adult Foster Care Family Home" and "Adult Foster Care Small Group Home" uses from the Use Table. "Adult Foster Care Family Home" is already covered under the "State Licensed Residential Facility (1-6)" use and the indication of 1-6 for "Adult Foster Care Small Group Home" is incorrect, however, it is correctly identified just under with the same name with 7-12 residents indicated.

The "State Licensed Residential Facility (1-6)" use also was added as Permitted in the MR-3 zoned district where it was previously blank.

The "Adult Foster Care Large Group Home (13-20)" use was added as a Special Land Use in the MR-1 and MR-2 zoned districts. This adds the use as an option if approved by the Planning Commission in a public hearing.

The "Residential Care Service" subgroup was renamed "Day Care Services" to reflect the commercial nature of the uses.

"Child Care Center" had Special Land Use designations removed from the GN-2, TN-1, and TN-2 zoned districts due to their commercial nature. The Planning Commission may choose to allow the Special Land Use designation to remain, though additional conditions or review considerations should be included for these districts.



**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sheldon Neeley,**  
Mayor

"Adult Day Care or Day Services Center" were given additional Special Land Use designations for MR-1 and MR-2 zoned districts.

The State-Licensed Residential Facilities notation under Section 50-25 E. on Page 10 was removed, see changes for Article 16 for the updated definition. The Planning Commission may evaluate whether to keep the indicated buffers, however this buffer is noted in the MZEA as a requirement for Townships and Counties, not Cities. Unless reason(s) can be fully articulated as to why we should enforce the buffer, we don't think it is beneficial to maintain, at least at the indicated 1,500 feet.

**Article 4 Changes:**

Moved the "Group Child Care Home" use from the commercial section of the Use Table to residential and changed the name from "Group Day Care Home" to reflect the term used by the State. Designations were changed to Permitted for the NC and DE uses where we tend to have existing single-family residential structures and are now Special Land Uses for new structures. The use is marked as Special Land Uses for CC and DC zoned districts to account for any single-family residences still existing in these zoned districts.

Added "Family Child Care Home" as a separate use. The number of children permitted for Family and Group Child Care Home uses were changed to (1-7) and (7-14) respectively to account for new licensing rules. The "Family Child Care Home" use is indicated as Permitted in all districts.

Struck the "Adult Foster Care Family Home" and "Adult Foster Care Small Group Home" uses from the Use Table and added a single "State Licensed Residential Facility (1-6)" use. Zoning designations changed to match those for "Group Child Care Home".

The "Residential Care Service" subgroup was renamed "Day Care Services" to reflect the commercial nature of the uses.

"Adult Day Care or Day Services Center" were noted as Permitted for NC, DE, and DC zoned districts.

"Child Care Center" was added as a Permitted Use in NC and DC zoned districts.

**Article 5 Changes:**

Moved the "Group Child Care Home" use from the commercial section of the Use Table to residential and changed the name from "Group Day Care Home" to reflect the term used by the State. Designations were changed to Special Land Use for GI-2 zoned districts where we tend to have existing single-family residential structures.

Added "Family Child Care Home" as a separate use. The number of children permitted for Family and Group Child Care Home uses were changed to (1-7) and (7-14) respectively to account for new licensing rules. "Family Day Care Home" is indicated as a Special Land Use in GI-2 for any residential uses that may remain and as a Permitted use for CE where Multi-Family Dwellings are allowed as Special Land Uses.



**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sheldon Neeley,**  
Mayor

"Adult Foster Care Small Group Home" and "Adult Foster Care Large Group Home" uses were struck from CE as these are residential uses and are unlikely to be needed in the CE zoned district which is commercial and industrial in nature. They were added as Special Land Uses in the GI-2 district where residential uses are likely to remain.

"Adult Day Care or Day Services Center" were noted as Permitted for the GI-2 and PC zoned districts. The Planning Commission may wish to evaluate and consider if Special Land Use is more fitting to ensure appropriate placement and site design.

"Child Care Center" was added as a Permitted Use in the GI-2 and PC zoned districts, as for Adult Day Care the Planning Commission may wish to consider these Special Land Uses to be confident potential uses are located in a safe location.

**Article 6 Changes:**

Moved the "Group Child Care Home" use from the commercial section of the Use Table to residential and changed the name from "Group Day Care Home" to reflect the term used by the State. Designations were changed to Permitted for the UC and GI-1 zoned districts where we tend to have existing single-family residential structures and new single-family residences are Special Land Uses and Permitted uses respectively.

Added "Family Child Care Home" as a separate use. The number of children permitted for Family and Group Child Care Home uses were changed to (1-7) and (7-14) respectively to account for new licensing rules. The "Family Child Care Home" use is indicated as Permitted in all districts.

Struck the "Adult Foster Care Family Home" and "Adult Foster Care Small Group Home" uses from the Use Table and added a single "State Licensed Residential Facility (1-6)" use. Zoning designations changed to match those for "Group Child Care Home".

"Adult Foster Care Small Group Home" and "Adult Foster Care Large Group Home" uses given an additional Special Land Use designation for the GI-1 zoned districts. GI-1 is meant to be a blend of residential and commercial agricultural and green uses.

The "Residential Care Service" subgroup was renamed "Day Care Services" to reflect the commercial nature of the uses.

"Adult Day Care or Day Services Center" was added as Permitted uses in the IC, UC, and GI-1 zoned districts.

"Child Care Center" was added as a Permitted Use in the IC, UC, and GI-1 zoned districts.





**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sheldon Neeley,**  
Mayor

**Article 16 Changes:**

The "Family day care home" definition was struck as this was corrected in the earlier Articles, and only acted to direct readers to view the more correct term of "Child Care Home, Family".

The "Group day care home" definition was struck as this was corrected in the earlier Articles, and only acted to direct readers to view the more correct term of "Child Care Home, Group".

The term "Child Care Home, Family" was corrected to "Family child care home", removing the unnecessary separation of the first word which does not appear in the MZEA or other applicable State legislation. Additionally, the number of children permitted has been increased to a maximum of seven to reflect the changes to licensure in the attached 2022 PA 106 (House Bill 5041).

The term "Child Care Home, Group" was corrected to "Group child care home", removing the unnecessary separation of the first word which does not appear in the MZEA or other applicable State legislation. Additionally, the number of children permitted has been increased to a maximum of fourteen to reflect the changes to licensure in the attached 2022 PA 106 (House Bill 5041).

The definition for "State Licensed Residential Facility" was amended to use the exact wording found in the Michigan Zoning Enabling Act.

**Comprehensive Plan:**

The City of Flint's Imagine Flint Comprehensive Plan has minimal language regarding child care, but does indicate that expanded access to child care is a goal for economic success.

**Chapter 9: Economic Development and Education Plan**

*Goal:* The City of Flint will have a growing and diverse economy that spurs innovation and small business development along with an education system that prepares our workforce for jobs paying a livable wage.

*Objective 3: Increase access to employment opportunities.* Flint must reduce barriers preventing low-income individuals and marginalized groups from entering the workforce. By increasing access to jobs through affordable childcare and better public transportation, and limiting the effects of implicit bias, we can ensure economic growth is equitable and that quality of life is improved for all.

**Resources and Best Practices:**

Attached are several resources that were previously provided as well as new materials.

- *Pairing Your Local Plan and Ordinance with the State of Michigan's Child Care Licensing Requirements* by Mary Reilly, AICP – MSU Extension
- *APA Policy Guide on the Provision of Child Care*
- *Act No. 106 of Public Acts of 2022 (Amendment to 1973 PA 116)*
- *Gov. Whitmer Announces Grants to Help Communities Expand Access to Low or No-Cost Child Care* – March 10, 2023 Press Release
- *Genesee County, Child Care: A Critical Need in Michigan* by Parker James, Michigan League for Public Policy – March 2021



**CITY OF FLINT**  
 Department of Business and Community Services  
 Planning and Zoning Division

**Sheldon Neeley,**  
 Mayor

**Goals for Amendments:**

The goal of the proposed amendments is to allow for easier access to child care for both the providers and parents in Flint. Additionally, the changes will better align Flint's policies on use classification with State requirements and updated language. In addition to the proposed amendments, staff will seek to delineate Special Land Use application fees in the Fee Schedule between residential and commercial uses to further reduce barriers for those areas where child care is specified for Special Land Use Review.

**Sample Motions:**

**Motion to Approve:**

"I motion to recommend approval of the proposed amendments to City Council for Articles 3, 4, 5, 6, and 16..."

**Choose one of the following:**

- "...as shown in the staff materials."
- "...as shown in the staff materials with the following changes..."
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_

**Motion to Deny:**

"I motion to recommend denial of the proposed amendments to City Council for Articles 3, 4, 5, 6, and 16 as shown in the staff materials."

**Motion to Postpone:**

"I motion to postpone the decision for a recommendation on the proposed amendments for Articles 3, 4, 5, 6, and 16 to the \_\_\_\_\_ meeting..."

**Optional**

- "...with further information requested regarding..."
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_



**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sheldon Neeley,**  
Mayor

**Planning Commission Action – Child Care Text Amendments – June 2024**

The proposed text amendments for Articles 3, 4, 5, 6, and 16 are hereby postponed for further review by the City of Flint Plan Commission on this day of June 11<sup>th</sup> of 2024.

Robert Wesley  
Planning Commission Chair

Max Lester  
Int. Zoning Coordinator



**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sheldon Neeley,**  
Mayor

**Text Amendments Memorandum**

**Date:** June 18<sup>th</sup>, 2024  
**To:** City of Flint Planning Commission  
**From:** Max Lester, Int. Zoning Coordinator  
**Subject:** Update - Proposed Text Amendments for Residential Child Care and Similar Uses

Commissioners,

Discussion during the first meeting for the Child Care Text Amendments public hearing ended with requests for additional information as noted below. Please bring back the materials from the first meeting with you, if you need another, please notify staff and a copy will be given to you at the meeting. First, additional information is detailed below to help clarify the different uses and regulations.

**Additional Information:**

**Family Child Care Homes and Group Child Care Homes:**

- Regulated under the Child Care Organizations Act (1973 PA 116) and the Department of Licensing and Regulatory Affairs' (LARA) "Licensing Rules for Family and Group Child Care Homes".
- *Family Child Care Home* allows care for 1 to 6 unrelated children in a private residence, up to 7 upon State approval.
- *Group Child Care Home* allows care for 7 to 12 unrelated children in a private residence, up to 14 upon State approval.
- Licensed operator must permanently reside in the child care home as a member of the household.

**Child Care Centers:**

- Regulated under the Child Care Organizations Act (1973 PA 116).
- No defined capacity categories, not typically located in a residential structure.

**Adult Foster Care Facilities:**

- Regulated under the Adult Foster Care Facility Licensing Act and various LARA "Licensing Rules for...".
- Various licenses include Adult Foster Care Family Homes (1-6), Small Group Homes (7-12), Large Group Homes (13-20), and Congregate Facilities (21+).
- Under the Michigan Zoning Enabling Act, Adult Foster Care Family Homes (1-6) are residential uses and cannot be subjected to Special Land Use procedures.

*(continued on next page)*



**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sheldon Neeley,**  
Mayor

**Article 3:**

1. A request was made to further define and give examples for considerations that may be added when reviewing "Child Care Centers" as a Special Land Use (SLU) in GN-2, TN-1, and TN-2 zoned districts, assuming these uses are kept as SLUs for these districts.

Child Care Centers are already permitted as accessory uses to institutional uses in any district per §50-90. A small addition to this section adding language allowing the use as an SLU when the existing structure is commercial in nature may be appropriate while still ensuring adequate review is given. The addition may look something like:

**\*\*\*\*\*Article 9 - §50-90 Child Care Center\*\*\*\*\***

*"E. Former Commercial Building. A Child Care Center may be reviewed under Special Land Use procedures, subject to satisfying all of the necessary requirements listed in this Article, when the use will be located within an existing building of a commercial nature in a Residential Zone District."*

Alternatively, Child Care Centers may be left as a Special Land Use in the GN-2, TN-1, and TN-2 zoned districts, optional conditions may be added to §50-90. Example conditions are listed below:

- Must provide a Type 1 Transition Yard per the standards of §50-157 where the property lines adjoin a residential district or use; **and/or**
- May operate between ##:00 AM/PM and ##:00 AM/PM.; **and/or**
- May operate two hours before and after the required operation hours if a Type 2 Transition Yard is provided per the standards of §50-157 where the property lines adjoin a residential district or use; **and/or**
- Must front a collector, minor arterial, or principle arterial right-of-way as identified by the Future Functional Classification map (Chapter 6, Imagine Flint Comprehensive Plan). **see attachments**

*(continued on next page)*



**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sheldon Neeley,**  
Mayor

2. A request was made regarding further information on the distance buffer and how other municipalities regulate the distance between Group Child Care Home Uses:

**Detroit, MI:**

**Family Day Care Home** – Permitted use in all Residential districts. Permitted or Conditional Use where single-family homes are Permitted or Conditional respectively.

**Group Day Care Home** – Conditional use in all Residential Districts

**Buffer** – No indicated buffers.

**Ann Arbor, MI:**

**Family Day Care Home** – Accessory use in all Residential and Mixed-Use Districts

**Group Day Care Home** – Accessory use in all Residential Districts and all but one Mixed Use District.

**Buffer** – No indicated buffers.

**Lansing, MI:**

**Family Day Care Home** – Permitted use in all Residential districts.

**Group Day Care Home** – Conditional use in all Residential districts and all but one Mixed-Use/Commercial district.

**Buffer** – No indicated buffers.

**Grand Rapids, MI:**

**Family Day Care Home** – Permitted in all Residential districts.

**Group Day Care Home** – Permitted in all Residential districts.

**Buffer** – No indicated buffers.

**Pontiac, MI:**

**Family Day Care Home** – Permitted in all Residential districts and one Mixed-use district.

**Group Day Care Home** – Special Exception Use in all Residential districts but the lowest density and in one Mixed-Use district.

**Buffer** – 1,500 ft. buffer for all State Licensed Residential Facility/Home uses, boarding/lodging houses, and unlicensed residential facility/home. The Planning Commission may allow a smaller separation "upon determining that such action will not result in an excessive concentration of such facilities in a single neighborhood or in the City overall.

**Saginaw, MI:**

**Family Day Care Home** – Not mentioned.

**Group Day Care Home** – Not mentioned.

**Buffer** – Not mentioned.

**Dearborn, MI:**

**Family Day Care Home** – Permitted in all Residential districts...

**Group Day Care Home** – Special Land Use in all Residential districts and most Business districts.

**Buffer** – No indicated buffers.

***See the attached map to view locations of active Child Care Facilities.***



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Department of Business and Community Services  
Planning and Zoning Division

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**2 (cont.)** Alternatively, if a buffer is desired a Group Child Care Home could be set to require additional review by the Planning Commission as a Special Land Use if the location is within 500 feet of an existing Group Child Care Home. There would still be a cost and time burden on those who would be required to meet the standard but would not be blanketly enforced to all Group Child Care Home uses.

**Article 5 Changes:**

1. More discussion was desired on whether the "Adult Day Care or Day Services Center" and "Child Care Center" uses should be Permitted or Special Land Uses in GI-2: Green Innovation – High Intensity and PC: Production Center zoned districts.

As Special Land Uses the Planning Commission would have a Public Hearing to more closely consider applications on a location-by-location basis.

**Article 16 Changes:**

1. Concern was noted on the updated definition for "State Licensed Residential Facility".  
As presented this reads: A "State licensed residential facility" means a structure constructed for residential purposes that is licensed by the state under the adult foster care facility licensing act, 1979 PA 218, MCL 400.701 to 400.737, or 1973 PA 116, MCL 722.111 to 722.128, **and provides residential services for 6 or fewer individuals under 24-hour supervision or care.**

**Adult Foster Care Facility Licensing Act – 1979 PA 218, MCL 400.701 to 400.737**  
**Child Care Organizations Act – 1973 PA 116, MCL 722.111 to 722.128**

In this case, only Adult Foster Care Family Homes (1-6) and Family Child Care Home (1-6) uses apply to this definition. In addition, the Michigan Zoning Enabling act also recognizes the following uses as residential uses that must not be treated differently from single-family homes:

- "Adult foster care facility" which has a capacity of 1-4 adults who all receive benefits from a community mental health services program, in which the mental health services program monitors the services delivered.
- A qualified residential treatment program that provides services for 10 or fewer individuals.
- **MZEA §125.3206 (4)** For a county or township, a group child care home shall be issued a special use permit, conditional use permit, or other similar permit if the group child care home meets all of the following standards:
  - (a) Is located not closer than 1,500 feet to any of the following:
    - (i) Another licensed group child care home.
    - (ii) An adult foster care small group home or large group home licensed under the adult foster care facility licensing act, 1979 PA 218, MCL 400.701 to 400.737.
    - (iii) A facility offering substance use disorder services to 7 or more people that is licensed under part 62 of the public health code, 1978 PA 368, MCL 333.6230 to 333.6251.
    - (iv) A community correction center, resident home, halfway house, or other similar facility that houses an inmate population under the jurisdiction of the department of corrections.
  - (b) Has appropriate fencing for the safety of the children in the group child care home as determined by the local unit of government.



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**Sheldon Neeley,**  
Mayor

- (c) Maintains the property consistent with the visible characteristics of the neighborhood.
  - (d) Does not exceed 16 hours of operation during a 24-hour period. The local unit of government may limit but not prohibit the operation of a group child care home between the hours of 10 p.m. and 6 a.m.
  - (e) Meets regulations, if any, governing signs used by a group child care home to identify itself.
  - (f) Meets regulations, if any, requiring a group child care home operator to provide off-street parking accommodations for his or her employees.
- (5) For a city or village, a group child care home may be issued a special use permit, conditional use permit, or other similar permit.

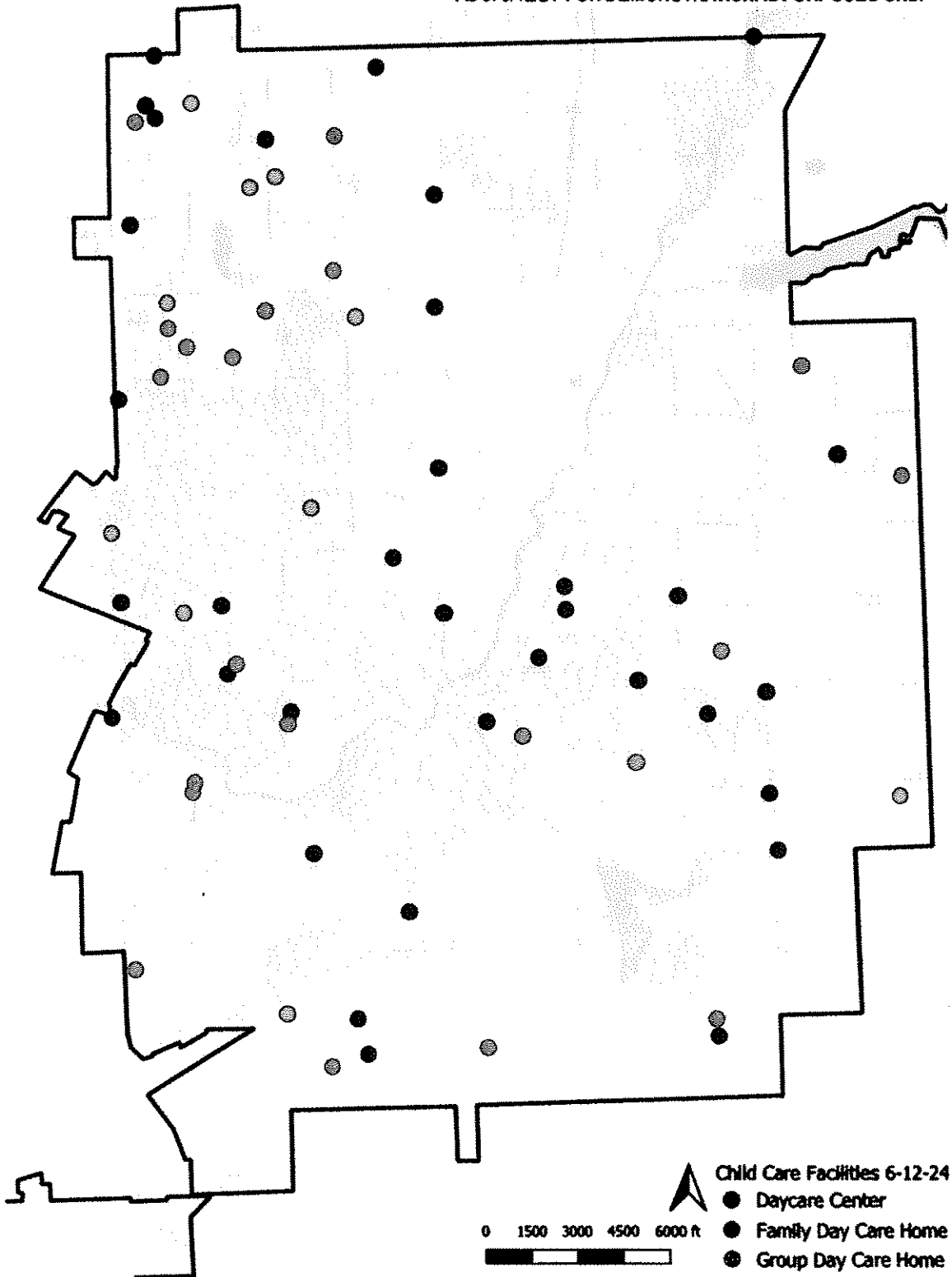
No changes are recommended for this definition as it comes directly from the Michigan Zoning Enabling Act. Additionally, per the information above for Group Child Care Home buffers, no buffer is recommended.

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# City of Flint Child Care Facilities

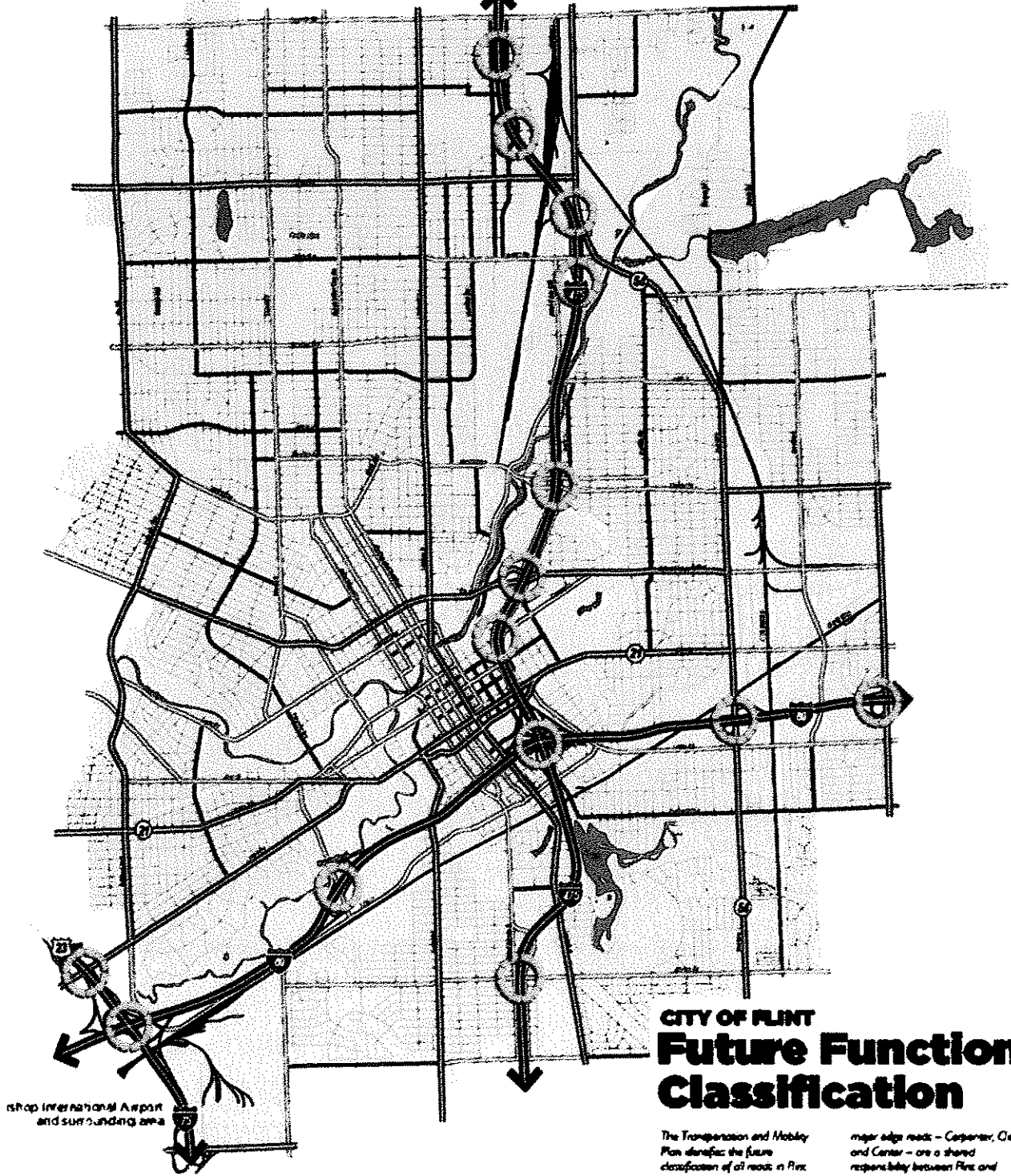
As of 6/12/24 FOR DEMONSTRATIONAL PURPOSES ONLY



## Total number of Facilities:

- 21 – Family Day Care Home
- 11 – Group Day Care Home
- 40 – Daycare Center

CITY OF FLINT 1101 SOUTH SAGINAW ST. ROOM S105 FLINT, MICHIGAN 48502  
OFFICE: 810-766-7426 WEBSITE: [www.cityofflint.com](http://www.cityofflint.com)



Detroit International Airport and surrounding area






## CITY OF FLINT Future Functional Classification

The Transportation and Mobility Plan identifies the future classification of all roads in Flint according to a hierarchical system that is based on current and anticipated roadway operations throughout the network.

The City owns and maintains most of the surface roads within the municipal boundaries. Three of the

major edge roads – Carpenter, Oak, and Casser – are a shared responsibility between Flint and Genesee County. Hamphill Road is shared with the City of Burton. MDOT operates the three interstates and also provides the City with funding for the two state highways in Flint – Dort Highway and Corunna Road.

### Functional Classification Legend

-  Interstate/Expressway
-  Principal Arterial
-  Minor Arterial
-  Collector
-  Highway Interchange



**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sheldon Neeley,**  
Mayor

**Sample Motions:**

**Motion to Approve:**

"I motion to recommend approval of the proposed amendments to City Council for changes to Child Care uses..."

**Choose one of the following:**

- "...as shown in the draft Ordinance pages."
- "...as shown in the draft Ordinance pages with the following changes..."
  - See potential suggestions under Article 3 above.
  - To allow Child Care Centers as Special Land Uses in the GI-2 and PC zone districts.
  - Maintain a ### ft. buffer for Group Child Care Homes from other Group Child Care Homes...
  - or; Group Child Care Homes require Special Land Use review if the proposed location is within ### ft. of an existing Group Child Care Home.
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_

**Motion to Deny:**

"I motion to recommend denial of the proposed amendments to City Council for for changes to Child Care uses as shown in the staff materials."

**Motion to Postpone:**

"I motion to postpone the decision for a recommendation on the proposed amendments for changes to Child Care uses to the \_\_\_\_\_ meeting..."

- "...with further information requested regarding..."
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_



**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division


**Sheldon Neeley,**  
Mayor

**Planning Commission Action – Child Care Text Amendments – June 2024**

The proposed text amendments addressing ~~Child Care uses~~ are hereby ~~\_\_\_\_\_~~ by ~~\_\_\_\_\_~~ by the City of Flint Plan Commission on this day of ~~\_\_\_\_\_~~ of 2024, per the motion as recorded and presented in the minutes to be approved by the Planning Commission at the next available meeting.

*No motion made at this meeting. To be reviewed at future date pending discussed changes.  
July 23<sup>rd</sup>, 2024 meeting.*

  
\_\_\_\_\_  
Robert Wesley  
Planning Commission Chair

  
\_\_\_\_\_  
Max Lester  
Int. Zoning Coordinator



**Sheldon Neeley,**  
Mayor

**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

## **Text Amendments Memorandum**

**Date:** August 6<sup>th</sup>, 2024  
**To:** City of Flint Planning Commission  
**From:** Max Lester, Int. Zoning Coordinator  
**Subject:** Update - Proposed Text Amendments for Residential Child Care and Similar Uses

Commissioners,

Discussion during the July 23<sup>rd</sup>, 2024 meeting for the updated Child Care Text Amendments ended with requests for changes as noted below.

### **Article 3: Residential Zone Districts – Changes**

#### **Child Care Centers in Residential Districts**

See Article 9: Use Regulations – Changes

#### **Residential Care Facility (7+) Buffer**

See Article 9: Use Regulations – Changes

### **Article 5: Employment Zone Districts – Changes**

#### **1. Adult Day Care and Child Care Center Use Table (§50-37)**

The adult day care and child care center uses are now listed as Special Land Uses in the GI-2 Green Innovation High Intensity and PC Production Center zoned districts, where they were originally proposed to be Permitted uses in the first draft.

#### **2. Additional Criteria and Requirements for Review of Uses in Green Innovation Districts (§50-39)**

Corrected a section reference which used the old numbering format.

### **Article 9: Use Regulations – Changes**

#### **1. Section 50-90 Update**

Section 50-90 “Child Care Center” has been renamed to “Child Care Center and Residential Child Care” to accommodate both use types and apply regulations for residential child care uses to all zone districts, where as originally adopted the additional regulations applied only to residential zone districts in Article 3.

#### **2. Child Care Centers in Residential Districts (§50-90)**

Discussion was held on how child care centers may still be permitted in residential districts as standalone uses in a limited capacity. In addition to allowing them as accessory uses to institutional uses, new language is proposed to allow Special Land Use review for child care centers proposed within existing non-residential structures located within a residential zone district.

The original child care center text is now under §50-90 (A). The additional language below has been added:

*5. Former Non-Residential Building. A child care center may be reviewed under Special Land Use procedures, subject to satisfying all of the necessary requirements listed in this Article, when the use will be located within an existing building of a non-residential nature in a Residential Zone District.*



**Sheldon Neeley,**  
Mayor

**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**3. Residential Care Facility (7+) Buffer**

A buffer was still desired between care facilities approved for seven or more (7+) individuals as written in the current text, but not for outright exemption and not at 1,500 ft. Instead, if a similar use is within the buffer distance an applicant can seek a Planning Commission waiver. §50-90 (B) is a new addition which allows the standards to apply to all zone districts, not just those identified in Article 3. Additional text also specifies the distance is measured according to travel along public right-of-way per the Michigan Zoning Enabling Act, and that family child care homes (1-6) do not apply to the required buffer when approved by the State to have an additional child for a total of seven (7). The new text includes:

*1. Group child care home uses, when proposed within one-thousand (1,000) feet of another group child care home, adult foster care small group home or adult foster care large group home, a facility offering substance use disorder services to seven (7) or more individuals, a facility that houses an inmate population under the jurisdiction of the department of corrections, or any other residential facility offering services to seven (7) or more individuals, may only be permitted after receiving a Planning Commission waiver to ensure such use will not result in an excessive concentration of such facilities in a single neighborhood or in the City overall.*

*2. The buffer distance shall be measured along a road, street, or place maintained by this state or a local unit of government and generally open to the public as a matter of right for the purpose of vehicular traffic, not including an alley, as is consistent with the Michigan Zoning Enabling Act, P.A. 110 of 2006, as amended, M.C.L. 125.3101 et seq.*

*3. Family child care homes which have been approved by the State to care for an additional child, from a maximum of six (6) to seven (7) children, are not included within the buffer distance requirements for group child care homes.*

**4. Adult Foster Care and Adult Day Care (§50-81)**

A buffer was included for adult foster care group homes to other residential care facilities offering services to seven or more (7+) individuals to coincide with the group child care home buffer. The new text includes:

*F. Adult foster care small group homes and adult foster care large group homes, when proposed within one-thousand (1,000) feet of another adult foster care small group home or adult foster care large group home, group child care home, a facility offering substance use disorder services to seven (7) or more individuals, a facility that houses an inmate population under the jurisdiction of the department of corrections, or any other residential facility offering services to seven (7) or more individuals, may only be permitted after receiving a Planning Commission waiver to ensure such use will not result in an excessive concentration of such facilities in a single neighborhood or in the City overall.*

**5. Residential Rehabilitation Facilities (§50-111)**

The existing buffer language for residential rehabilitation facilities was amended to add group child care homes to the list of uses requiring a buffer, and the option for Planning Commission waiver review was added as for residential child care and adult foster care. Additionally, an item listing which districts residential rehabilitation facilities are Special Land Uses in was removed as this is already specified in the use tables and was incorrect. The new text includes:

*A. Any residential rehabilitation facility having more than seven (7) but not more than twenty (20) adults proposed within one thousand five hundred (1,500) feet from any other residential rehabilitation facility, transitional or emergency shelter, single room occupancy dwelling, group child care home, or small or large adult foster care facility, may only be permitted after receiving a Planning Commission waiver to ensure such use will not result in an excessive concentration of such facilities in a single neighborhood or in the City overall. The facility shall comply with all State of Michigan requirements, as applicable.*



**Sheldon Neeley,**  
Mayor

**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Article 16: Definitions - Changes**

**1. Group Living Definitions (Article 16, Page 16)**

The layout of "group living" items was altered to better reflect the uses and new language was added for consistency with other new additions.

Adult day care and child care center definitions were removed from the "Group living" group and added to a new "Group care" group just above. These two uses do not have residential occupancy as indicated in the group living definition. The group care definition is more accurate, reading:

***Group care** – non-residential occupancy of a structure where care is provided to individuals; typical uses include adult day care or day care services and child care centers.*

An additional line was added to the "Family child care home" definition to clearly note that a family child care home use which is approved to have an addition child for a maximum of seven (7) is still recognized as a state licensed residential facility:

*...If a licensee of a family child care home is approved by the State to provide care for up to (7) minor children, the use is still recognized as a state licensed residential facility as defined in this Chapter.*

The "Residential rehabilitation facility" definition was removed from the "health care facility" group and added to the "State regulated group living" group. These uses are residential in nature and do not belong under health care facilities.

**Decision:**

With the above noted changes and updated draft Zoning Ordinance pages, the Commission may make a motion to approve the proposed text amendments as presented in the staff update for the August 13<sup>th</sup> meeting. Any final revisions that may be desired can also be made in a motion to approve. Sample motions are provided on the next page.

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Sheldon Nealey,  
Mayor

**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Sample Motions:**

**Motion to Approve:**

"I motion to recommend approval of the proposed text amendments to City Council for changes to Child Care and Adult Foster Care uses..."

**Choose one of the following:**

- "...as shown in the draft Ordinance pages provided for the August 13<sup>th</sup> meeting."
- "...as shown in the draft Ordinance pages provided for the August 13<sup>th</sup> meeting with the following changes..."

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Motion to Deny:**

"I motion to recommend denial of the proposed amendments to City Council for changes to Child Care and Adult Foster Care uses as shown in the draft Ordinance pages provided for the August 13<sup>th</sup> meeting."

**Motion to Postpone:**

"I motion to postpone the decision for a recommendation on the proposed amendments for changes to Child Care and Adult Foster Care uses to the \_\_\_\_\_ meeting..."

**Optional**

- "...with further information requested regarding..."

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_





Sheldon Neeley,  
Mayor

**CITY OF FLINT**  
Department of Business and Community Services  
Planning and Zoning Division

**Planning Commission Action – Child Care Text Amendments – August 2024**

The proposed text amendments addressing Child Care and Adult Foster Care uses are hereby recommended for approval by the City of Flint Planning Commission on this 13<sup>th</sup> day of August of 2024, per the motion as recorded and presented in the minutes to be forwarded to City Council for review and approval.

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Robert Wesley  
Planning Commission Chair

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Max Lester  
Zoning Coordinator