



City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com

Meeting Agenda – FINAL
Wednesday, October 9, 2024
5:00 PM

City Council Chambers

GOVERNMENTAL OPERATIONS COMMITTEE

VACANT, Chairperson

Leon El-Alamin, Ward 1

VACANT, Ward 3

Jerri Winfrey-Carter, Ward 5

Candice Mushatt, Ward 7

Jonathan Jarrett, Ward 9

Ladel Lewis, Ward 2

Judy Priestley, Ward 4

Tonya Burns, Ward 6

Dennis Pfeiffer, Ward 8

Davina Donahue, City Clerk

ROLL CALL

REQUEST FOR AGENDA CHANGES/ADDITIONS

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda – it shall be voted on or adopted without objection.

RESOLUTIONS

240455-T Adopt/Comprehensive Plan Update MOU/City of Flint Planning Commission

Resolution resolving that the appropriate City officials are authorized to do all things necessary to enact the Memorandum of Understanding that is being recommended by the Planning Commission from their August 13th, 2024 meeting.

APPOINTMENTS

240424-T Appointment/Water System Advisory Council/Dr. Richard Sadler

Resolution resolving that the Flint City Council approves the appointment of Dr. Richard Sadler (Maxine Street, Flint) to the Water System Advisory Council, as recommended by Mayor Sheldon Neeley.

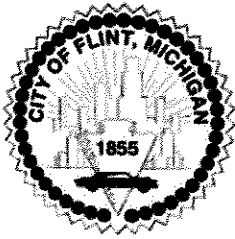
240425-T Appointment/Water System Advisory Council/Carroll Kinkade

Resolution resolving that the Flint City Council approves the appointment of Carroll Kinkade to the Water System Advisory Council, as recommended by Mayor Sheldon Neeley.

240456-T Reappointment/City-Wide Advisory Committee/Ariana Hawk

Resolution resolving that the Flint City Council approves the reappointment of Ariana Hawk (3908 Brownell Blvd., Flint) to the City-Wide Advisory Committee, as recommended by Mayor Sheldon Neeley.

ADJOURNMENT



240455-T

RESOLUTION NO.: _____

PRESENTED: 10-9-2024

ADOPTED: _____

RESOLUTION FOR FLINT CITY COUNCIL TO ADOPT COMPREHENSIVE PLAN UPDATE MOU WITH CITY OF FLINT PLANNING COMMISSION

The Imagine Flint Comprehensive Plan (“the Plan”), adopted on October 28, 2013, was reviewed by the Planning Commission per the Michigan Planning Enabling Act, being P.A. 33 of 2008, as amended, M.C.L. 125.3801 *et seq.*, and the determination was made that an update was needed at the February 13th, 2024 regular meeting. Part of the creation of the plan included a Memorandum of Understanding (MOU) between the City of Flint, City of Flint Planning Commission, and City Council for City of Flint, signed March 28, 2011, to define roles and responsibilities between the partnering entities. Now the Administration would like to enact an updated MOU to define the roles of the Planning Commission, Steering Committee, Department of Business and Community Services, City Administration, and the City Council in the Plan update process.

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to enact the Memorandum of Understanding that is being recommended by the Planning Commission from their August 13th, 2024 meeting.

For the City:

For the City Council:

CLYDE D EDWARDS / A0311
CLYDE D EDWARDS / A0311 (Oct 1, 2024 16:24 EDT)
Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

JK
Joseph Kuptz (Oct 1, 2024 13:31 EDT)
Joseph Kuptz, Acting City Attorney

Phillip Moore
Phillip Moore (Oct 1, 2024 10:17 EDT)
Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

TODAY'S DATE: September 25, 2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION FOR FLINT CITY COUNCIL TO ADOPT COMPREHENSIVE PLAN UPDATE MOU WITH CITY OF FLINT PLANNING COMMISSION

PREPARED BY: Emily Doerr

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Imagine Flint Comprehensive Plan ("the Plan") was reviewed by the Planning Commission per the Michigan Planning Enabling Act, being P.A. 33 of 2008, as amended, M.C.L. 125.3801 *et seq.*, and the determination was made that an update was needed at the February 13th, 2024 regular meeting. A Memorandum of Understanding ("MoU") was drafted to define the roles of the Planning Commission, Steering Committee, Department of Business and Community Services, City Administration, and the City Council in the Plan update process. The Planning Commission reviewed the attached MOU and approved it with amendment at the August 13th, 2024 regular meeting.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

MOU between City of Flint, City of Flint Planning Commission, and City Council for City of Flint Master Plan signed 3/28/2011 (enclosed)

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Plan update process is focused on resident engagement and there are multiple references to "the Steering Committee" in the MOU which will be a group of stakeholders up to 21 people – 90% of whom must be city residents – who will provide additional time for review and recommendations for updating on top of the hundreds, if not thousands of residents who will be engaged through the 18-month process that will include no less than 50 community meetings.

Section IV: FINANCIAL IMPLICATIONS:

Having an updated Comprehensive Plan will allow the City of Flint to apply for more grant funding.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN: N/A

Dept.	Name of Account	Account Number	Grant Code	Amount
FY24 GRAND TOTAL				

PRE-ENCUMBERED? YES NO REQUISITION NO: N/A

ACCOUNTING APPROVAL: Carissa Dotson Date: 09/27/2024
Carissa Dotson (Sep 27, 2024 14:37 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*:

APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Emily Doerr
Emily Doerr (Sep 27, 2024 13:52 EDT)
Emily Doerr, Director, Dept of Business and Community Services

MEMORANDUM OF UNDERSTANDING

CITY OF FLINT COMPREHENSIVE PLAN

This Memorandum Of Understanding – City of Flint Comprehensive Plan (“Memorandum”) is executed to be effective as of this _____ day of _____ 2024, by and between the administration of the City of Flint, a Michigan municipal corporation (“Administration”), City of Flint Planning Commission (“PC”) and the City Council of the City of Flint (“Council”); the Administration, the PC and the Council are individually a “Branch” and collectively the “Branches”.

The following is a recital of certain facts which underlie this Memorandum:

- A. The Branches wish to work together to develop an update to the “Comprehensive Plan” pursuant to the Michigan Planning Enabling Act, being P.A. 33 of 2008, as amended, M.C.L. 125.3801 *et seq.* (the “Act”); and
- B. The Comprehensive Plan shall fulfill the role required by section 4-503 of the Charter of the City of Flint (the “Charter”); and
- C. Each Branch understands that the Act contains procedures and requirements in order to adopt a statutorily valid comprehensive plan; and
- D. The Branches wish to document their preliminary understandings and intent by this Memorandum; and
- E. While each Branch understands that this Memorandum is not a binding contract, each Branch intends to proceed through the procedures contained in this Memorandum.

NOW, THEREFORE, in consideration of the mutual promises contained herein, it is agreed as follows:

1. Introduction and Intent. This Memorandum is intended to be a non-binding expression of the present intent of the Branches to research, prepare, adopt and implement an updated “Comprehensive Plan” pursuant to the Act (the “Plan”). Each Branch understands that additional documents will be negotiated and adopted by each of the Branches before the full Plan is approved and binding, and that the Act requires specific roles from each Branch. While this Memorandum is not a binding contract, each Branch intends to act in accordance with the terms contained in this Memorandum.
2. The Plan. The Plan refers to a plan adopted or amended under the Act, and used to satisfy the requirement of section 203(1) of the Michigan Zoning Enabling Act, being P.A. 110 of 2006, as amended, M.C.L. 125.3101 *et seq.* Also referred to as the “Comprehensive Plan”, “Imagine Flint Comprehensive Plan”, and previously referred to as the “Imagine Flint Master Plan”.
3. Branch Roles. The Branches will share the Plan tasks, pursuant to Michigan law, in the following areas:

a. Administration.

The role of the Administration in connection with the development of the Plan will include the following:

i. Mayor.

The Mayor of the City shall do the following:

1. The Mayor will appoint, pursuant to section 4-202 of the Charter, a "Director of Business and Community Services".
2. The Mayor will appoint, pursuant to Article 6, Section 6-302 of the Flint Code of Ordinances, any vacancies for permanent positions of the Planning Commission.
3. The Mayor will appoint members to the Steering Committee per the selection process noted in subsection (c).

ii. City Administrator.

The City Administrator shall do the following:

1. The City Administrator or his or her designee shall engage in discussions with all other City departments and commissions regarding positioning, leveraging, and coordinating City resources as part of the comprehensive planning and development process in connection with the development and adoption of the Plan.

iii. Department of Business and Community Services ("DBCS").

The role of the Department of Business and Community Services ("DBCS") in connection with the development of the comprehensive plan will be the following:

1. The DBCS Director shall communicate to and coordinate with the Mayor, Administration, and the City Council regarding positioning/leveraging current City resources as part of the comprehensive planning and development process, including internal coordination of resources and projects utilizing community and economic development funding.
2. The DCBS Director shall be the liaison for the City Administration and all City departments, agencies, committees, and commissions in preparation of proposals relative to the comprehensive planning process.
3. The DBCS Director shall oversee functions relating to developmental matters as defined in the Charter, section 4-502 ("Development Matters"), so far as such functions relate to the comprehensive planning process.

4. The DCBS Director shall receive all reports concerning Development Matters and other information which they request. The DCBS Director shall, with the head of any agency involved, evaluate all reports and information in light of the policies, programs, and priorities of the Mayor and Plan.
5. The DCBS Director will coordinate with the Planning Administrator in the administration of any grants awarded to the City in connection with the comprehensive planning process and management of the comprehensive planning process.
6. The DBCS shall prepare procurement resolutions, including those for the hiring of professional consultants. Each such resolution shall require legal review as to form and financial review as to budget.
7. The DBCS will coordinate comprehensive planning consultants and/or partners in consultation with the Planning Commission and manage the professional consultants to assist the City in the comprehensive planning process.

b. Planning Commission ("PC").

The role of the PC in connection with the development of the Plan will include the following:

- i. Pursuant to the procedure contained in the Act, make and approve the Plan as a guide for development within the City of Flint.
- ii. Provide policy direction and input regarding matters such as goals and objectives, and concepts for funding proposals.
- iii. Ensure that guiding principles identified in the initial steps of the planning process are adhered to throughout the comprehensive planning process.
- iv. Steer and guide the comprehensive planning process, subject to the authority reserved and vested in the Administration as described above and the Council below.
- v. Form advisory groups which may involve additional people and partners to address specific components such as parks, public works, transportation, etc.
- vi. Communicate at least monthly with the DBCS Director, Planning Administrator, and Steering Committee about the comprehensive planning process.
- vii. Participate in and sponsor comprehensive planning workshops.
- viii. Hold public hearings for community input in accordance with the procedure contained in the Act.
- ix. Approve the final Plan in accordance with the Act and the Charter.

c. Steering Committee.

The role of the Steering Committee in connection with the development of the Plan will include the following:

- i. In matters concerning the comprehensive planning process, the Steering Committee will be led by no less than four (4) and no more than six (6) co-chairs consisting of community leaders who are residents of the City of Flint.
 1. The Steering Committee will consist of no more than 21 members that includes representatives of community residents, the business community, neighborhood organizations, faith-based organizations, comprehensive plan partners, other local stakeholders, at least one member of the Flint City Council and at least one member of the Flint Planning Commission. A minimum of 90% of members shall reside in the City of Flint. Additional advisory groups may be formed involving additional people and partners to address specific components such as parks, public works, transportation, etc.
 2. The Planning Commission may set criteria or guidelines for selecting Steering Committee members and co-chairs by majority vote of the PC membership.
 3. Two (2) co-chairs will be selected from the Planning Commission by majority vote of the Commission membership.
 4. Four (4) co-chairs and the remaining Steering Committee members will be selected by a panel of the PC co-chairs, the City Council President, and the Mayor.
 5. The Steering Committee will not be a board assigned with decision-making authority over the Plan. Its role will be to help channel community resources towards the comprehensive planning effort and ensure the broadest feasible community ownership of the comprehensive planning process.

d. Flint City Council ("Council").

The role of the Council in connection with the development of the Plan will include the following:

- i. Adopt a resolution allowing for the right of the Council to approve or reject the Plan, pursuant to section 43 of the Act.
- ii. Participate in the procurement process by adopting procurement resolutions, including those for the hiring of professional consultants.
- iii. Participate in comprehensive planning workshops.
- iv. Receive quarterly updates on the planning process from a designated co-chair of the Steering Committee, the Planning Commission Chairperson, or the DCBS or their designee, and provide input regarding goals and objectives.

- v. Review, approve or reject (but not amend) the final Plan in accordance with the Act, including the following provisions of Section 43 of the Act:

“(3) Approval of the proposed comprehensive plan by the planning commission under subsection (2) is the final step for adoption of the comprehensive plan, unless the legislative body by resolution has asserted the right to approve or reject the comprehensive plan. In that case, after approval of the proposed comprehensive plan by the planning commission, the legislative body shall approve or reject the proposed comprehensive plan...”

“(4) If the legislative body rejects the proposed comprehensive plan, the legislative body shall submit to the planning commission a statement of its objections to the proposed comprehensive plan. The planning commission shall consider the legislative body’s objections and revise the proposed comprehensive plan so as to address those objections. The procedures provided in subsections (1) to (3) and this subsection shall be repeated until the legislative body approves the proposed comprehensive plan.”

4. Miscellaneous.

- a. Further Assurances. Each party to this Memorandum shall act in good faith to give effect to the intent of this Memorandum and agrees to execute and deliver such other documents and to take such other action as may be necessary or convenient to consummate the purpose and subject matter of this Memorandum.
- b. Counterparts. It is understood and agreed that this Memorandum may be executed in several counterparts, each of which, for all purposes, shall be deemed to constitute an original and all of which counterparts, when taken together, shall be deemed to constitute one and the same agreement, even though all of the parties hereto may not have executed the same counterpart.
- c. Governing Law. This Memorandum is executed in and shall be governed by, and construed under, the internal laws of the State of Michigan, without regard to conflicts of laws principles.

(the remainder of this page is intentionally blank)

IN WITNESS WHEREOF, the parties have executed this Memorandum to be effective as of the date listed above.

WITNESS:

ADMINISTRATION:

Administration for the City of Flint, a Michigan municipal corporation

By:
Its:

PLANNING COMMISSION:

City of Flint Planning Commission

By:
Its:

CITY COUNCIL:

City Council for the City of Flint

By:
Its:

MEMORANDUM OF UNDERSTANDING

CITY OF FLINT MASTER PLAN

This Memorandum Of Understanding – City of Flint Master Plan (“Memorandum”) is executed to be effective as of this 28th day of March 2011, by and between the administration of the City of Flint, a Michigan municipal corporation (“Administration”), City of Flint Planning Commission (“PC”) and the City Council of the City of Flint (“Council”); the Administration, the PC and the Council are individually a “Branch” and collectively the “Branches”.

The following is a recital of certain facts which underlie this Memorandum:

- A. The Branches wish to work together to develop a “Master Plan” pursuant to 2008 PA 33, being MCL 125.3801 et seq. (the “Act”); and
- B. The Master Plan shall fulfill the role of the “Comprehensive Plan” required by section 4-504 of the Charter of the City of Flint (the “Charter”); and
- C. Each Branch understands that the Act contains procedures and requirements in order to adopt a statutorily valid master plan; and
- D. The Branches wish to document their preliminary understandings and intent by this Memorandum; and
- E. While each Branch understands that this Memorandum is not a binding contract, each Branch intends to proceed through the procedures contained in this Memorandum.

NOW, THEREFORE, in consideration of the mutual promises contained herein, it is agreed as follows:

1. Introduction and Intent. This Memorandum is intended to be a non-binding expression of the present intent of the Branches to research, prepare, adopt and implement a “Master Plan” pursuant to the Act (the “Plan”). Each Branch understands that additional documents will be negotiated and adopted by each of the Branches before the full Plan is approved and binding, and that the Act requires specific roles from each Branch. While this Memorandum is not a binding contract, each Branch intends to act in accordance with the terms contained in this Memorandum.
2. The Plan. The Plan refers to a plan adopted or amended under the Act, and used to satisfy the requirement of section 203(1) of the Michigan Zoning Enabling Act, 2006 PA 110, MCL 25.3203.
3. Branch Roles. The Branches will share the Plan tasks, pursuant to Michigan law, in the following areas:
 - a. Administration. The role of the Administration in connection with the development of the Plan will include the following:
 - i. Mayor. The Mayor of the City shall do the following:

1. The Mayor will appoint, pursuant to section 4-202 of the Charter, a "Chief Planning Officer" as contemplated by section 4-501 of the Charter.
- ii. City Administrator. The City Administrator shall do the following:
 1. The City Administrator or his or her designee shall engage in discussions with all other City departments and commissions regarding positioning, leveraging and coordinating City resources as part of the master planning and development process in connection with the development and adoption of the Plan.
 - iii. Department of Community and Economic Development ("DCED"). The role of the Department of Community and Economic Development ("DCED") in connection with the development of the master plan will be the following:
 1. The DCED Director shall communicate to and coordinate with the Chief Planning Officer, Administration and the City Council regarding positioning/leveraging current City resources as part of the master planning and development process, including internal coordination of resources and projects utilizing community and economic development funding.
 2. The DCED shall prepare procurement resolutions, including those for the hiring of professional consultants. Each such resolution shall require legal review as to form and financial review as to budget.
 3. The DCED will select master planning consultants in consultation with the Planning Commission and manage the professional consultants to assist the City in the master planning process.
 - iv. Chief Planning Officer. The Chief Planning Officer shall do the following:
 1. The Chief Planning Officer shall report to the DCED Director, the City Administrator, and the Mayor.
 2. The Chief Planning Officer shall oversee functions relating to development matters as defined in the Charter, section 4-502 ("Development Matters"), so far as such functions relate to the master planning process.
 3. The Chief Planning Officer shall be the liaison for the City Administration and all City departments, agencies, committees and commissions (including the PC and the Master Planning Steering Committee) in preparation of proposals relative to the master planning process.

4. The Chief Planning Officer shall obtain all information and conduct all studies required by the Mayor and the heads of agencies in the preparation of proposals relative to Development Matters.
 5. The Chief Planning Officer shall receive all reports concerning Development Matters and other information which it requests. The Chief Planning Officer shall, with the head of any agency involved, evaluate all reports and information in light of the policies, programs, and priorities of the Mayor and Plan.
 6. The Chief Planning Officer will coordinate with the Planning Administrator in the administration of any grants awarded to the City in connection with the master planning process ("Grants") and management of the master planning process.
- b. Planning Commission ("PC"). The role of the PC in connection with the development of the Plan will include the following:
- i. Pursuant to the procedure contained in the Act, as summarized on the attached Exhibit 2, make and approve the Plan as a guide for development within the City of Flint.
 - ii. Provide policy direction and input regarding matters such as goals and objectives, concepts for funding proposals, desired qualities for Chief Planning Officer candidates, and criteria for selecting master planning consultants.
 - iii. Ensure that guiding principles identified in the initial steps of the planning process are adhered to throughout the Master Planning initiative.
 - iv. Steer and guide the master planning process, subject to the authority reserved and vested in the Administration as described above and the Council below.

~~Convenes a Steering Committee of no more than 24 members that includes representatives of community residents, the business community, neighborhood organizations, faith-based organizations, master plan partners, other local stakeholders, at least one member of the Flint City Council and at least two members of the Flint Planning Commission. Additional advisory groups may be formed involving additional people and partners to address specific components such as parks, public works, transportation, etc.~~

1. ~~The Master Planning Steering Committee will be led with 2 co-chairs consisting of 1 member of the Planning Commission and 1 community leader.~~
2. ~~The members of the Master Planning Steering Committee will be selected by a four person panel consisting of the 2 co-chairs, a member of the City Council, and the Mayor.~~
3. ~~The Master Planning Steering Committee will not be a board assigned with decision making authority, nor will it be a public~~

body. Its role will be to help channel community resources towards the master planning effort and ensure the broadest feasible community ownership of the master planning process.

4. The Master Planning Steering Committee will reflect the social makeup of the City of Flint in its membership (including by race, gender, age, geography, etc.) At least 75% of the Master Plan Steering Committee must be people who reside in the City of Flint. Each ward of the City shall have at least one resident of that ward who is a member of the Master Plan Steering Committee.
 - vi. Communicate at least monthly with the Chief Planning Officer, Planning Administrator, and Steering Committee about the master planning process.
 - vii. Participate in and sponsor master planning workshops.
 - viii. Hold public hearings for community input in accordance with the procedure contained in the Act.
 - ix. Approve the final Plan in accordance with the Act and the Charter.
- c. Flint City Council ("Council"). The role of the Council in connection with the development of the Plan will include the following:
- i. Adopt a resolution allowing for the right of the Council to approve or reject the Plan, pursuant to section 43 of the Act.
 - ii. Participate in the procurement process by adopting procurement resolutions, including those for the hiring of professional consultants.
 - iii. Participate in master planning workshops.
 - iv. Receive monthly updates on the planning process and provide input regarding goals and objectives.
 - v. Review, approve or reject (but not amend) the final Plan in accordance with the Act, including the following provisions of section 43 of the Act:

"(3) Approval of the proposed master plan by the planning commission under subsection (2) is the final step for adoption of the master plan, unless the legislative body by resolution has asserted the right to approve or reject the master plan. In that case, after approval of the proposed master plan by the planning commission, the legislative body shall approve or reject the proposed master plan..."

(4) If the legislative body rejects the proposed master plan, the legislative body shall submit to the planning commission a statement of its objections to the proposed master plan. The planning commission shall consider the legislative body's objections and revise the proposed master plan so as to address those objections. The procedures provided in subsections (1) to

(3) and this subsection shall be repeated until the legislative body approves the proposed master plan."

4. Work Plan. Attached as Exhibit 1 is a "Work Plan" describing the sequence of tasks and events necessary to research, prepare, adopt and implement the Plan.
5. Master Plan Flow Chart. Attached as Exhibit 2 is a "Master Plan Development and Adoption Process" describing the sequence of legal steps necessary to adopt the Plan.
6. Miscellaneous.
 - a. Further Assurances. Each party to this Memorandum shall act in good faith to give effect to the intent of this Memorandum and agrees to execute and deliver such other documents and to take such other action as may be necessary or convenient to consummate the purpose and subject matter of this Memorandum.
 - b. Counterparts. It is understood and agreed that this Memorandum may be executed in several counterparts, each of which, for all purposes, shall be deemed to constitute an original and all of which counterparts, when taken together, shall be deemed to constitute one and the same agreement, even though all of the parties hereto may not have executed the same counterpart.
 - c. Governing Law. This Memorandum is executed in and shall be governed by, and construed under, the internal laws of the State of Michigan, without regard to conflicts of laws principles.

(the remainder of this page is intentionally blank)

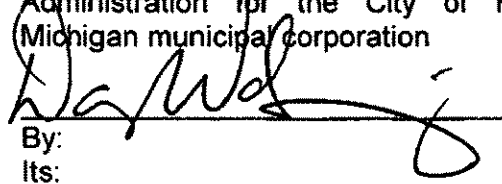
IN WITNESS WHEREOF, the parties have executed this Memorandum to be effective as of the date listed above.

WITNESS:


Maxine Murray

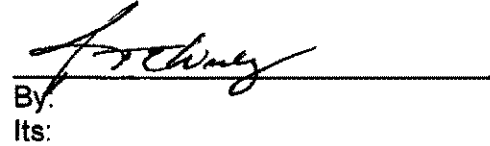
ADMINISTRATION:

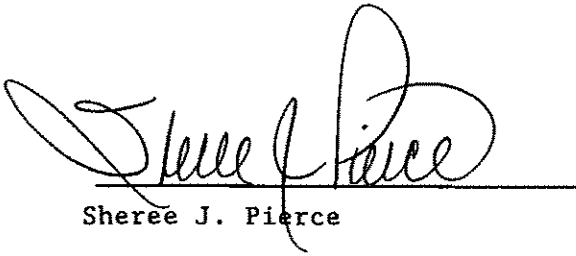
Administration for the City of Flint, a Michigan municipal corporation


By:
Its:

PLANNING COMMISSION:

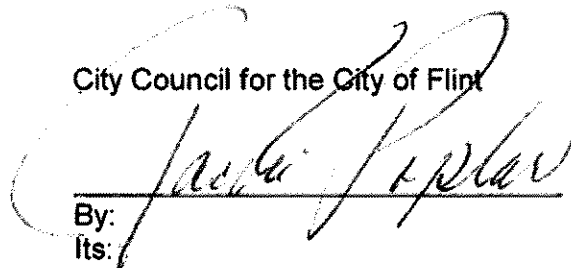
City of Flint Planning Commission


By:
Its:


Sheree J. Pierce

CITY COUNCIL:

City Council for the City of Flint


By:
Its:


Davina Donahue

**Master Planning Roles and Responsibilities
Adapted from City of Flint Master Plan MOU, approved March 28, 2011**

Administration	Planning Commission	City Council	Steering Committee
<p><i>Mayor</i> Appoints Chief Planning Officer (CPO)</p>	<p>Makes and approves plan as a guide for development within the City of Flint</p>	<p>Adopts a resolution allowing for the right of the Council to approve or reject the Plan</p>	<p>The Committee will be co-chaired by a member of the Planning Commission and a community leader.</p>
<p><i>City Administrator</i> Positions, leverages, and coordinates City resources</p>	<p>Provides policy direction and input regarding goals and objectives of planning process, concepts for funding proposals, desired qualities for Chief Planning Officer (CPO), and criteria for selecting master planning consultants</p>	<p>Participates in the procurement process by adopting procurement resolutions, including those for the hiring of professional consultants</p>	<p>The members of the Master Planning Steering Committee will be selected by a four-person panel consisting of the 2 co-chairs, a member of the City Council, and the Mayor.</p>
<p><i>Department of Community and Economic Development (DCED)</i> DCED Director communicates to and coordinates with CPO, Administration, and City Council regarding positioning/leveraging City resources Prepares RFQs/RFP(s) for consultant(s) In consultation with Planning Commission, selects and manages consultants</p>	<p>Ensures that guiding principles identified in the initial steps of the planning process are adhered to throughout the Master Planning initiative</p> <p>Steers and guides the master planning process, subject to the authority reserved and vested in the Administration and Council</p> <p>Convenes Steering Committee [Selects commissioner to co-chair the committee]</p> <p>Communicates at least monthly with the CPO, Planning Administrator, and Steering Committee about the master planning process.</p>	<p>Participates in master planning workshops</p> <p>Receives monthly updates on the planning process and provides input regarding goals and objectives</p> <p>Reviews, approves or rejects (but does not amend) the final Plan</p> <p>[Council is empowered to submit statement of objections to Commission. Commission shall revise plan to address objections; process is repeated until Council approves proposed plan.]</p>	<p>The Committee will be comprised of up to 21 members and shall include representatives of:</p> <ul style="list-style-type: none"> --community residents --the business community --neighborhood organizations --faith-based organizations --master plan partners --other local stakeholders --at least one member of the Flint city Council --at least two members of the Flint Planning Commission. <p>Additional advisory groups may be formed, involving additional people and partners, to address specific elements of the Plan.</p>
<p><i>Chief Planning Officer (CPO)</i> Reports to DCED Director, City Administrator, and Mayor Oversees functions related to development matters, so far as functions relate to the master planning process Acts as liaison to all City agencies regarding preparation of proposals for planning process Obtains information and conducts studies as required by Mayor and heads of agencies Upon request, receives reports concerning development matters. In conjunction with pertinent agency head(s), evaluates reports in light of policies, programs, and priorities of the Mayor and Plan In coordination with Planning Administrator, administers grants awarded to City in connection with master planning process</p>	<p>Sponsors and participates in master planning workshops</p> <p>Holds public hearings for community input on Plan.</p> <p>Approves final Master Plan</p>	<p>Additional advisory groups may be formed, involving additional people and partners, to address specific elements of the Plan.</p> <p>The Steering Committee "will not be a board assigned with decision making power, nor will it be a public body. Its role will be to help channel community resources towards the master planning effort and ensure the broadest feasible community ownership of the master planning process."</p> <p>The steering Committee "will reflect the social makeup of the City of Flint in its membership (including by race, gender, age, geography, etc.). At least 75% of the advisory group must be people who reside in the City of Flint. Each ward of the City shall have at least one resident of that ward who is a member of the Master Plan Steering Committee."</p>	

MASTER PLAN FC SUSTAINABLE FLINT
DRAFT WORK PLAN

	Approx. Time (quarters)
<p>Phase 1 Assemble team</p> <p>Hire or designate a "Chief Planning Officer" Select Steering Committee Hire professional consultants Collect and identify current and critical data. Collect and review institutional and neighborhood planning documents.</p> <p>Data collection and Analysis Review current plan documents Review innovative Planning Principles</p>	<p>one - two</p>
<p>Phase 2 Develop Planning Framework and Guiding Principles Community and Stakeholder Engagement</p> <p>Develop planning training curriculum and organize educational sessions on plan development and implementation for residents, city administrators, city officials, and stakeholders. Conduct Community Vision Sessions that develop consensus around a set of guiding Principles and city-wide Strategic Planning Framework for future planning.</p>	<p>three - six</p>
<p>Phase 3 Develop Master Plan Adoption of Master Plan</p> <p>Develop sub area plans. Develop Draft Master Plan for a sustainable Flint. Complete statutory procedures, including all public hearings, required for adoption of Master Plan.</p>	<p>seven - ten</p>
<p>Phase 4 Implementation of Master Plan</p> <p>Amend existing City Zoning Ordinances to reflect Master Plan principles, goals, and objectives. Write and adopt capital improvements plan. Develop GIS mapping and statistical data base system for access to comprehensive information on each parcel located in the City for planning and development purposes. Develop community educational materials regarding the Master Plan, related plans and tools. Corridor Plan(s)</p>	<p>ten - twelve</p>
	<p>total: 12 calendar quarters</p>

MASTER PLAN DEVELOPMENT AND ADOPTION PROCESS

City of Flint decides to update the City Master Plan



The City of Flint's Planning Commission sends a "Notice of Intent to Plan" explaining that they intend to prepare a master plan and request the recipient's cooperation and comment:

- The Planning Commission of each contiguous municipality or the legislative body if there is no Planning Commission. (Flint Twp., Mt. Morris Twp., Genesee Twp., City of Burton, Mundy Twp.)
- The County Planning Commission of the county the municipality is located in (Genesee County Metropolitan Planning Commission). The notice to the County will include a statement that a notice to other required municipalities has been sent and a list of those it was sent to.
- Each public utility and railroad company and any government entity that registers its name with the municipality.
- The Genesee County Road Commission and MDOT if the plan will include a master street plan.

The notice may include a statement that further notice shall be via e-mail unless there is a request for a paper copy sent by first-class mail delivery.



Flint Planning Commission Prepares Draft Master Plan



Flint Planning Commission submits a draft master plan to the Flint City Council for review and comment. Flint City Council approves distribution of the draft master plan. Flint Planning Commission sends a copy of the draft Master Plan and an explanation of where to send any comments (which may include of notice of public hearing) to everyone required to be sent the initial notice at the beginning of the planning process. The notice must be sent at least 63 days prior to the Flint Planning Commission's public hearing for a new or updated master plan. The statements are advisory only.



At least 15 days prior to the public hearing the Flint Planning Commission publishes a notice of the public hearing in a local newspaper. A notice of the public hearing shall be sent to each entity that was sent the initial notice at the beginning of the planning process.



The Flint Planning Commission holds the public hearing. It may vote to adopt the master plan at that meeting or at a subsequent meeting. Approval requires a 2/3 vote of the members of the Planning Commission. Adoption is by resolution.



If the Flint City Council has not passed a resolution asserting its right to final approval, the action of the Planning Commission is final.



If the Flint City Council has passed a resolution asserting its right to final approval, the Flint Planning Commission forwards a copy of the plan as approved by them to Flint City Council for approval.



The Flint City Council may vote to approve or reject the plan, but may not change it. If they approve the plan, it is adopted. If they reject the plan, it is sent back to the Flint Planning Commission with an explanation of their objections. The Flint Planning Commission shall revise the plan to address the objections and may then vote to approve the plan again and send it back to the Flint City Council.



The Flint Planning Commission sends a copy of the adopted Master Plan to everyone required to be sent the initial notice at the beginning of the planning process.

d) accord-
ie or to impose
order, the Om-

or her staff the
is revocable at
lsman.

ention, penal or
be forwarded,

shall be announc-
ible opportunity

like a formal re-
n affected shall

cil action taken

lective officer,
oing seeking
and gal act.
te authorities

to willfully and
ie Ombudsman

ed by state law,
arformed within

other than that
e the duties of

mbudsman who
time of appoint-

ment. The Ombudsman is not eligible to hold any City office for two (2) years after leaving the position.

3-514 REMEDIES CUMULATIVE

The remedies of this Chapter are additional to those provided under any other law.

3-515 SALARY AND OTHER COMPENSATION

The salary and other compensation of the Ombudsman is equal to that of the City Clerk.

3-516 STAFF

The Ombudsman shall be granted a budget adequate to allow such staff as is reasonable and proper for the performance of the duties of said office. All staff members shall be appointed by and serve at the pleasure of the Ombudsman.

3-517 REFERENDUM

The question of whether the office of Ombudsman shall be retained shall be submitted to the voters of the City of Flint at the general election of November, 1980. If the question fails, the office will terminate on the first day of the following January.

4-101 MAYOR

The Mayor is the chief executive officer of the City and shall have such powers and duties as are granted by state law or this Charter.

4-102 TERM OF OFFICE

The Mayor shall serve for a period of four (4) years commencing at 12 o'clock noon on the Monday following the regular Mayoral general election.

4-103 OBLIGATION OF LEADERSHIP

The Mayor shall take care that the laws be enforced and shall recommend to the City Council from time to time proposals for dealing with the problems of the City. At least once a year, the Mayor shall present a State of the City Address to the City Council and to the public-at-large.

4-201 CITY ADMINISTRATOR

- A. The Mayor, with the approval of the City Council, shall appoint a City Administrator who shall be the chief administrative officer of the City.
- B. The City Administrator shall serve at the pleasure of the Mayor.

4-202 EXECUTIVE STAFF

- A. The Mayor shall, in accordance with law, appoint the principal officials responsible for budget, personnel, planning, legal counsel, and administrative services; they shall serve at the pleasure of the Mayor.
- B. Other principal staff officials and their responsibilities may be created by the City by law.
- C. There shall be no more than ten (10) principal staff officials serving at the pleasure of the Mayor.

a position in the Classified Service, and if such person is an elected or appointed officer or employee of the City, he or she shall forfeit the office or position.

4-401 APPOINTMENT OF CITY TREASURER AND CITY ASSESSOR

- A. The Mayor shall appoint a City Treasurer and a City Assessor. They shall perform the duties required by law or assigned to them by the Mayor or any person designated by the Mayor.
- B. They shall not serve at the pleasure of the Mayor, but shall be subject to removal in the manner provided by law or this Charter.

4-501 DUTIES AND RESPONSIBILITIES OF THE CHIEF PLANNING OFFICER

- A. The chief planning officer shall obtain all information and conduct all studies required by the Mayor and the heads of agencies in the preparation of proposals relative to development matters.
- B. The chief planning officer shall have continuing liaison with all agencies of the executive branch, and may assign any relevant study to any agency. Any agency, with the knowledge and consent of the chief planning officer, may undertake the study of any development matter within the scope of its duties.
- C. The chief planning officer shall receive all reports concerning development matters and other information which it requests. The chief planning officer shall, with the head of any agency involved, evaluate all reports and information in light of the policies, programs and priorities of the Mayor and the master plan.

4-502 DEVELOPMENT MATTERS

The term "development matters" as used in this Charter includes:

- A. The Master plan for social, economic and physical development and conservation;
- B. The annual capital agenda and capital budget;
- C. Any development or renewal project on or affecting public real property or public interests in real property, or requiring public assistance;
- D. Proposed ordinances for the regulation of development or conservation;
- E. Proposals for the demolition, disposition or relinquishment of, or encroachments upon, public real property or public interests in real property;
- F. Any other items added by ordinance.

4-503 PURPOSE OF THE PLAN

"Plan" or "master plan" has the same meaning as "comprehensive plan." The plan shall be a set of guidelines to assist the Mayor and others in evaluating and implementing specific proposals for the total development of the City and its residents.

4-504 COMPREHENSIVE PLAN

The Mayor shall propose and the City Council, after review by the Planning Commission, shall approve, with the modifications the Council deems necessary, a comprehensive plan of policies for the social, economic and physical development and conservation of the City.



240424-T

RESOLUTION NO.: _____

PRESENTED: 9-18-2024

ADOPTED: _____

RESOLUTION FOR THE APPOINTMENT DR. RICHARD SADLER TO THE WATER SYSTEM ADVISORY COUNCIL

BY THE MAYOR:

WHEREAS, pursuant to the State of Michigan's administrative rules section 325.10410(7), water supplies serving a population of 50,000 or more, and consecutive systems serving a population of 50,000 or more, shall create a water system advisory council;

WHEREAS, the council shall consist of at least five members, appointed by the community supply;

WHEREAS, the purpose of this council is to improve transparency in the City of Flint community by developing materials and advising the water system on public awareness and education efforts.


WHEREAS, to be eligible for appointment to the council, an individual shall have a demonstrated interest in or knowledge about lead in drinking water and its effects;

WHEREAS, the council will develop plans for continuing public awareness about lead in drinking water, even when the action level is not exceeded; review public awareness campaign materials provided by the statewide drinking water advisory council to ensure the needs and interest of the community, considering the economic and cultural diversity of its residents, are addressed; advise and consult with the water supply on the development of appropriate plans for remediation and public education to be implemented if a lead action level is exceeded; advise and consult with the water supply on efforts to replace private lead service lines at locations where the owner declined service line replacement; assist in promoting transparency of all data and documents related to lead in drinking water within the water supply service area

WHEREAS, Mayor Neeley desires to appoint Dr. Richard Sadler to the Water System Advisory Council (See Attached CV).

NOW THEREFORE BE IT RESOLVED, that Mayor Neeley hereby appoints Dr. Richard Sadler, who resides at Maxine St., Flint, MI 48503, to serve on the Water System Advisory Council.

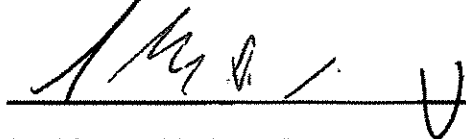
APPROVED AS TO FORM:



William Kim (Att 5, 2024 12 33 EDT)

William Kim, City Attorney

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/5/24

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO APPOINT MEMBERS TO THE WATER SYSTEM ADVISORY COUNCIL

PREPARED BY: Faith Groesbeck, Public Health Manager _____

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

In July 2018, the State of Michigan's Department of Environment, Great Lakes and Energy (EGLE) established the Lead and Copper Rule (LCR) under the Michigan Safe Water Drinking Act 399.

The purpose of the LCR is to minimize lead and copper in drinking water and indicates that a Water System Advisory Council (WSAC) is to be established on behalf of cities with 50,000 or more people served by its municipal water system. The WSAC is responsible for assisting with public awareness to create transparency and consumer confidence through statewide efforts of public education and action steps to ensure water quality through water sampling, water treatment and lead service line replacement. A Council shall consist of a least five members appointed by the community supply. To be eligible for appointment to Council, an individual must have a demonstrated interest in or knowledge about lead in drinking water and its effects. At least one member must be a local resident who does not formally represent the interest of any incorporated organization.

In 2023, the WSAC members and chair expressed a desire to increase membership in order to increase the chance of reaching quorum at meetings. This led to discussions with the members, the Chair, the Mayor and the Public Health Manager about the best way to ensure equal opportunities for participation that reflect the diversity of the City of Flint. Future efforts will include efforts to actively recruit young adult members. The WSAC will be hosted by the City's OPH, who will organize and oversee at least one annual meeting, according to the Open Meetings Act 267. Meeting will inform and include the public on the City's lead and copper status, progress and next steps.



CITY OF FLINT

The designated appointee lives and works within the City of Flint community and has expressed interest and a commitment to the work of the WSAC. Appointee's CV is attached.

It is the desire of the City to submit the approval of appointing members to complete the Water System Advisory Council, to Flint City Council. If approved, the City of Flint will, be in compliance with the Lead and Copper Rule required by the State of Michigan; create transparency with Flint residents; avoid any monetary penalties associated with the non-compliance of establishing the Water System Advisory Council.

FINANCIAL IMPLICATIONS: There is no budget required to establish or sustain the Water System Advisory Council.

BUDGETED EXPENDITURE? YES NO X IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Public Health	Water System Advisory Council	N/A	N/A	\$0
FY22/23 GRAND TOTAL				\$0

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO (if yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$0



CITY OF FLINT

BUDGET YEAR 2 \$0

BUDGET YEAR 3 \$0

OTHER IMPLICATIONS (*i.e.*, *collective bargaining*):

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Faith Groesbeck, Public Health Manager

Handwritten signature of Faith Groesbeck in black ink.

Faith Groesbeck (Jul 5, 2024 12:34 EDT)

BIOGRAPHICAL SKETCH

NAME: Sadler, Richard Casey

POSITION TITLE: Associate Professor of Public Health and Family Medicine

EDUCATION/TRAINING

INSTITUTION AND LOCATION	DEGREE	Completion Date	FIELD OF STUDY
University of Michigan-Flint, Flint, MI, USA	BSc	12/2007	Environmental Science & Planning
University of Western Ontario, London, ON, Canada	PhD	04/2013	Geography
University of Western Ontario, London, ON, Canada	Postdoctoral	02/2015	Geography
Johns Hopkins University, Baltimore, MD, USA	MPH	05/2020	Public Health

A. Personal Statement

I am presently a tenured Associate Professor cross-appointed in the Departments of Public Health and Family Medicine at Michigan State University's site in Flint, Michigan. A major focus of my work is to conduct community-engaged public health research with community and academic partners to derive and implement effective interventions to improve health outcomes. Given my extensive training in urban/health geography and geographic information systems (GIS)—as well as my more recent training in public health—I bring a unique set of tools to bear on the inherently spatial problems and solutions associated with inequalities in health behaviors and health risks that drive exposure to violence, drug & alcohol use, and mental health by way of disparities in the landscapes created by disinvestment and discrimination. Throughout my career, the most fundamental concern of my work has been to build on the methods for and theory behind research that considers neighborhood effects on health. This has included methodological work to improve the techniques used in GIS as well as policy work to lend evidence for the improvement of municipal land use plans. This focus on environmental correlates and methodological issues within GIS means I am well-equipped to align my research with a range of health outcomes. As I have shifted my work from food environments to deleterious environments like those caused by structural racism, I have innovatively adapted the tools I was already using to new content areas. I have taken this approach as I have made forays into collaborative work with psychologists, whose interests in the built environment stem from a similar motivation: that 'you are where you live'. My academic and experiential training in qualitative methods and cultural competence have positioned me effectively for linking GIS with community-based and policy-oriented public health research. Because of these experiences—in particular, via community-engaged work to address local food system issues—I am well-positioned to participate in public health research from methodological, experiential, conceptual, and theoretical perspectives. Importantly, in my role as a faculty member at MSU with a 70% research appointment, I am guaranteed protected time to undertake such work.

Ongoing and recently completed projects that I would like to highlight include:

U54 MD011227

Sadler (PI)

7/2016-2/2023

The Flint Center for Health Equity Solutions

SM063521 (SAMHSA)

Sadler (PI of Evaluation)

10/2020-9/2026

Flint ReCAST

R21 AA026674

Sadler (PI)

3/2019-2/2022

The Legacy Effects of Discriminatory Housing Policies on Community Availability of Alcohol

B. Positions, Scientific Appointments, and Honors

Positions and Employment

2023-present Associate Chair for Research, Department of Family Medicine, Michigan State University
2021-present Associate Professor, Departments of Public Health/Family Medicine, Michigan State University, Flint, MI
2015-2021 Assistant Professor, Division of Public Health/Department of Family Medicine, Michigan State University, Flint, MI
2014-2015 Assistant Professor, Department of Geography, UWO, London, ON, Canada
2013-2015 Post-Doctoral Fellow, HEAL, Department of Geography, UWO, London, ON, Canada
2008-2013 Graduate Research Associate, Human Environments Analysis Lab (HEAL), Department of Geography, University of Western Ontario (UWO), London, ON, Canada

Other Experience and Professional Memberships

2020- Member, Society for Prevention Research
2017- Co-Director, Healthy Flint Research Coordinating Center (HFRCC)
2015- Member, American Public Health Association
2010- Member, Association of American Geographers (AAG)
2015-2016 Food Access/Grocery Store Committee, Office of Dan Kildee, US House of Representatives
2008-2013 Member, Canadian Association of Geographers

Honors

2021 Early Career Research Excellence Award, MSU Division of Public Health
2021 Investigator Research Award, MSU/FlintMed Community Research Forum
2018 Bloomberg Fellow, Johns Hopkins Bloomberg School of Public Health
2018 Early Career Research Award, HFRCC Research Symposium
2017 Participant, Health Disparities Research Institute, National Institute on Minority Health & Health Disparities
2016 Best Paper of the Year, AJPH Editor's Choice Awards
2016 Inaugural Ut Prosim Scholar Award, Virginia Tech University
2012-2013 Ontario Graduate Scholarship
2008-2013 Western Graduate Research Scholarship (inclusive)
2010, 2011 E.G. Pleva Teaching Assistant Award
2010 Awarded Distinction on PhD Comprehensive Examination
2009 ESRI Canada Ltd. Graduate Student Award
2009 PhD Student Presentation Award, East Lakes Division Conference of the AAG
2009 Master's Student Presentation Award, International Medical Geography Symposium

C. Contributions to Science

1. Most fundamentally, my contribution to science can be found in the work I have conducted around improving geospatial methods used for assessing the influence of neighborhood environments on health behaviors and outcomes, including with respect to the construction of residential histories and activity spaces. My work on food deserts highlighted common errors in GIS-based assessments and the implications of exposure to unhealthy environments [1a]. In another subject area, a key illustration of methodological innovation is my novel use of ordinary kriging geostatistical analysis to predict locations of elevated blood lead levels [1b], seminal work which has been of enduring value to knowledge on the Flint Water Crisis. I have likewise published work on housing discrimination and disinvestment that advances methodological bounds in GIS and provides important context for future health disparities work [1c]. Lastly, my continued work with Lafreniere's lab has led to methodological innovation in day-time specific exposures of schoolchildren. These papers (and more below) demonstrate my proficiency in applying GIS to new topics outside my original area of expertise. They are also timely and of immense importance, because an understanding of spatial

dynamics is necessary to deploying neighborhood-specific and environmental design interventions to improve health outcomes.

- a. **Sadler, R.C., Clark, A.F., Wilk, P., O'Connor, C., & Gilliland, J.A., 2016.** Using GPS and activity tracking to reveal the influence of adolescents' food environment exposure on junk food purchasing. *Canadian Journal of Public Health, 107*, 14-20.
 - b. **Hanna-Attisha, M., LaChance, J., Sadler, R.C., and Schnepf, A., 2016.** Elevated Blood Lead Levels in Children Associated with the Flint Drinking Water Crisis: Application of Spatial Analysis to Determine Risk and Prioritize Public Health Response. *American Journal of Public Health, 106(2)*, 283-290.
 - c. **Sadler, R. C., & Lafreniere, D. J. (2017).** Racist housing practices as a precursor to uneven neighborhood change in a post-industrial city. *Housing Studies, 32(2)*, 186-208.
 - d. **Lafreniere, D., Stone, T., Hildebrandt, R., Sadler, R.C., Madison, M., Trepal, D., ... & Juip, J. (2021).** Schools as Vectors of Infectious Disease Transmission during the 1918 Influenza Pandemic. *Cartographica: The International Journal for Geographic Information and Geovisualization, 56(1)*, 51-63.
2. An emerging theme in my work has been an emphasis on community-engaged research, the roots of which stem from my earliest research linking local and institutional stakeholder perceptions of environmental management to geospatial metrics [2a]. This contribution is reflected in subsequent participant observation and grounded theory approaches to community work with citizens involved in local food systems and health-promoting environments [2b-2d]. Ongoing work using public participatory GIS further signifies my desire to integrate community knowledge in decision-making around the promotion of healthy environments [2d]. Beyond the direct contribution to science, my existing work with community groups in built environment & health research translates into more rapid and more effective contributions to science in the future.
- a. **Chow, T.E., and Sadler, R.C., (2010).** The Consensus of Local Stakeholders and Outside Experts in Suitability Modeling for Future Camp Development. *Landscape and Urban Planning, 94(1)*, 9-19.
 - b. **Sadler, R.C., (2016).** Integrating Expert Knowledge in a GIS to Optimize Siting Decisions for Healthy Food Retail Interventions. *International Journal of Health Geographics, 15(19)*.
 - c. **Sadler, R.C., Hippensteel, C., Nelson, V., Greene-Moton, E., and Furr-Holden, D. (2018).** Community-Engaged Development of a GIS-Based Healthfulness Index to Shape Health Equity Solutions. *Social Science and Medicine, 227*, 63-75.
 - d. **Sadler, R.C., Sanders-Jackson, A. N., Introne, J., & Adams, R. (2019).** A method for assessing links between objectively measured food store scores and store & neighborhood favorability. *International Journal of Health Geographics, 18(1)*, 1-12.
3. Increasingly, my research has moved away from singular built environment disparities (e.g. access to healthy food) and into issues of structural racism in the built environment (StRaSE), issues which transcend time and space and have complex, long-term impacts on behavior and health. Following up on work with Lafreniere above [1d], I have explored how structurally racist housing practices like redlining, blockbusting, and gentrification are correlated to food access [3a] and alcohol outlet density [3b] in our study cities of Baltimore (MD) and Flint (MI). We subsequently used these methods to understand gaps in internalizing symptoms among youth in Baltimore [3c] and in educational & health outcomes among youth in Pittsburgh [3d]. In these papers, we found that blockbusted neighborhoods (and neighborhoods that experienced urban renewal) tended to be worse off than redlined neighborhoods, making the case for our initial work into the notion that redlining alone is not a sufficient proxy for StRaSE. It is from these inquiries that I have built a strong vein of my current argument: that structural racism in multiple forms and across the lifecourse must be understood via in-depth investigations of health status change over time.
- a. **Sadler, R.C., Bilal, U., & Furr-Holden, C. D. (2021).** Linking historical discriminatory housing patterns to the contemporary food environment in Baltimore. *Spatial and Spatio-Temporal Epidemiology, 36*, 100387.
 - b. **Sadler, R. C., Wojciechowski, T. W., Trangenstein, P., Harris, A., Buchalski, Z., & Furr-Holden, D. (2023).** Linking Historical Discriminatory Housing Patterns to the Contemporary Alcohol Environment. *Applied Spatial Analysis and Policy, 16(2)*, 561-581.

- c. **Sadler, R.C.**, Felton, J., Rabinowitz, J., Powell, T., Latimore, A., and Tandon, D., accepted. Inequitable Housing Practices and Youth Internalizing Symptoms: Mediation via Perceptions of Neighborhood Cohesion. *Urban Planning*, 7(4).
 - d. Blatt, L. R., **Sadler, R. C.**, Jones, E. J., Miller, P., Hunter-Rue, D. S., & Votruba-Drzal, E. (2024). Historical Structural Racism in the Built Environment and Contemporary Children's Opportunities. *Pediatrics*, e2023063230.
4. More broadly, I have recently used my research as a platform for urban policy change toward equitable development to reduce health disparities. The built form of American cities predisposes minority and low-income populations to health degrading activities such as unhealthy food consumption, lack of exercise, alcohol outlet exposure, and exposure to environmental contaminants. My work has shown how racism and discrimination in housing [1d] and its effects in promoting political fragmentation [4a] have created a disproportionate burden for minority populations, particularly in the Rust Belt. Follow-up work has used the neighborhood definitions I previously created to determine the relative health-promoting qualities of urban neighborhoods to advocate for targeted investments in the built environment [2d]. This paper in particular is foundational to my work, as it creates a framework for understanding neighborhood-level disparities in access to health promoting and exposure to health degrading environments. I have also more recently written on the environmental justice implications of urban renewal in the wake of the water crisis [4b], and on the links between segregation, fragmentation, and inequality on the one hand and regional economic distress on the other [4c].
- a. **Sadler, R.C.**, and Highsmith, A.R., 2016. Rethinking Tiebout: The Contribution of Political Fragmentation and Racial/Economic Segregation to the Flint Water Crisis. *Environmental Justice*, 9(5), 143-151.
 - b. **Sadler, R. C.**, Furr-Holden, D., Greene-Moton, E., Larkin, B., Timlin, M., Walling, D., & Wyatt, T. (2021). Right sizing Flint's infrastructure in the wake of the Flint water crisis would constitute an additional environmental injustice. *Journal of the American Planning Association*, 87(3), 424-432.
 - c. **Sadler, R.C.**, Walling, D., Buchalski, Z., and Harris, A., 2020. Are Metropolitan Areas Primed for Success? A Prosperity Risk Index for Evaluating Economic Development Patterns. *Urban Planning*, 5(3), 323-337.

Throughout my work, a recurring theme is an integrated knowledge translation and exchange approach which emphasizes the need to connect community and science, and which is based on team science and multi-disciplinary collaborations. Because of the underdeveloped nature of built environment & health research and the gap in translating such work into social policy, considerable work remains on devising policies to create healthier cities. My work consistently features advances in methodological, theoretical, and policy-based approaches to this subject.

Complete List of Published Work in My Bibliography on NCBI:
<https://www.ncbi.nlm.nih.gov/myncbi/1pitpwcU-11kK/bibliography/public/>



240425-T

RESOLUTION NO.: _____

PRESENTED: 9-18-2024

ADOPTED: _____

RESOLUTION FOR THE APPOINTMENT CARROLL KINKADE TO THE WATER SYSTEM ADVISORY COUNCIL

BY THE MAYOR:

WHEREAS, pursuant to the State of Michigan’s administrative rules section 325.10410(7), water supplies serving a population of 50,000 or more, and consecutive systems serving a population of 50,000 or more, shall create a water system advisory council;

WHEREAS, the council shall consist of at least five members, appointed by the community supply;

WHEREAS, the purpose of this council is to improve transparency in the City of Flint community by developing materials and advising the water system on public awareness and education efforts.

WHEREAS, to be eligible for appointment to the council, an individual shall have a demonstrated interest in or knowledge about lead in drinking water and its effects;

WHEREAS, the council will develop plans for continuing public awareness about lead in drinking water, even when the action level is not exceeded; review public awareness campaign materials provided by the statewide drinking water advisory council to ensure the needs and interest of the community, considering the economic and cultural diversity of its residents, are addressed; advise and consult with the water supply on the development of appropriate plans for remediation and public education to be implemented if a lead action level is exceeded; advise and consult with the water supply on efforts to replace private lead service lines at locations where the owner declined service line replacement; assist in promoting transparency of all data and documents related to lead in drinking water within the water supply service area

WHEREAS, Mayor Neeley desires to appoint Carroll Kinkade to the Water System Advisory Council (See Attached Resume).

NOW THEREFORE BE IT RESOLVED, that Mayor Neeley hereby appoints Carroll Kinkade, who resides at Stockton St., Flint, MI, 48503, to serve on the Water System Advisory Council.

APPROVED AS TO FORM:

FOR THE CITY OF FLINT:





William Kim, City Attorney

Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/5/24

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO APPOINT MEMBERS TO THE WATER SYSTEM ADVISORY COUNCIL

PREPARED BY: Faith Groesbeck, Public Health Manager _____

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

In July 2018, the State of Michigan's Department of Environment, Great Lakes and Energy (EGLE) established the Lead and Copper Rule (LCR) under the Michigan Safe Water Drinking Act 399.

The purpose of the LCR is to minimize lead and copper in drinking water and indicates that a Water System Advisory Council (WSAC) is to be established on behalf of cities with 50,000 or more people served by its municipal water system. The WSAC is responsible for assisting with public awareness to create transparency and consumer confidence through statewide efforts of public education and action steps to ensure water quality through water sampling, water treatment and lead service line replacement. A Council shall consist of a least five members appointed by the community supply. To be eligible for appointment to Council, an individual must have a demonstrated interest in or knowledge about lead in drinking water and its effects. At least one member must be a local resident who does not formally represent the interest of any incorporated organization.

In 2023, the WSAC members and chair expressed a desire to increase membership in order to increase the chance of reaching quorum at meetings. This led to discussions with the members, the Chair, the Mayor and the Public Health Manager about the best way to ensure equal opportunities for participation that reflect the diversity of the City of Flint. Future efforts will include efforts to actively recruit young adult members. The WSAC will be hosted by the City's OPH, who will organize and oversee at least one annual meeting, according to the Open Meetings Act 267. Meeting will inform and include the public on the City's lead and copper status, progress and next steps.



CITY OF FLINT

The designated appointee lives within the City of Flint and has expressed interest and a commitment to the work of the WSAC. Appointee's resume is attached.

It is the desire of the City to submit the approval of appointing members to complete the Water System Advisory Council, to Flint City Council. If approved, the City of Flint will, be in compliance with the Lead and Copper Rule required by the State of Michigan; create transparency with Flint residents; avoid any monetary penalties associated with the non-compliance of establishing the Water System Advisory Council.

FINANCIAL IMPLICATIONS: There is no budget required to establish or sustain the Water System Advisory Council.

BUDGETED EXPENDITURE? YES NO X IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Public Health	Water System Advisory Council	N/A	N/A	\$0
FY22/23 GRAND TOTAL				\$0

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO (if yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$0



CITY OF FLINT

BUDGET YEAR 2 \$0

BUDGET YEAR 3 \$0

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Faith Groesbeck, Public Health Manager


Faith Groesbeck (Jul 5, 2024 12:34 EDT)

Carroll Kinkade
Stockton Street
Flint, Michigan 48503
PH: XXX-XXX-XXXX
carrollkinkade@yahoo.com

Education

Seminole High School, Seminole, Florida
Gogebic Community College, Ironwood, Michigan
Northwestern School of Business, Bay City, Michigan
St. Petersburg Junior College, St. Petersburg, Florida
Institute for the Humanities, St. Petersburg, Florida
Mott Community College, Flint, Michigan

Employment

2006 to present VSAartsjam Flint, Flint, MI – Asst. Coordinator, coordinate art programs for Northern HS, Northwestern HS, Southwestern Annex/McKinley Middle School, Southwestern HS, Red Ink Studio, Greater Flint Arts Council facilitating artists in after school art programs

2006 - 2007 VSAartsjam Flint, Flint, MI – Artist/Instructor, Native American Arts

2002 - 2006 Kens Drywall, Inc., Flint, Michigan, Office Manager
Bookkeeping, Inventory maintenance and ordering, Sales

1989 - 2002 Kens Building Supply, Flint, Michigan, Office Manager,
Bookkeeping, Inventory maintenance and ordering, Sales

1978 - 1989 Pinellas County Government

1985 - 1989 Refuse to Power Plant, Data processing

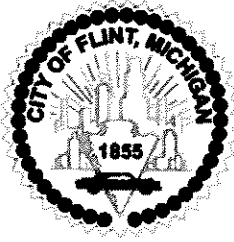
1980 - 1985 Clerk of the Court, Collect Misdemeanor fines,
Data processing, Maintain Traffic Trial Files,
Instrument filing, Passport Applications, Marriage Applications and Perform Marriages, Probate intake and process Letters of Administration

Interests

2006 to present L.O.V.E Theatre Group, Director of Outreach, offering art to bridge cultures: geographical, gender, age, physicality

Community Service Teaching Native American Art – Arenac County Historical Society, Sisters of the Blessed Sacrament, Tawas, MI, Emergency Shelter for Women, Flint, Michigan

240456-7



RESOLUTION NO.: _____

PRESENTED: 10-9-2024

ADOPTED: _____

**RESOLUTION APPROVING REAPPOINTMENT OF ARIANA HAWK
TO THE CITY-WIDE ADVISORY COMMITTEE**

Mayor Sheldon A. Neeley appoints Ariana Hawk, of 3908 Brownell Blvd, Flint, MI 48504, to an at-large seat on the City-Wide Advisory Committee, to fill the remainder of a three-year term ending on May 31, 2025.

BE IT RESOLVED that the Flint City Council approves the appointment of Ariana Hawk, of 3908 Brownell Blvd, Flint, MI 48504, to an at-large seat on the City-Wide Advisory Committee, to fill the remainder of a three-year term ending on May 31, 2025.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:


Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:


William Kim, City Attorney

