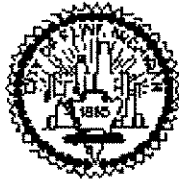


City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, August 7, 2024

5:00 PM

Council Chambers

FINANCE COMMITTEE

Judy Priestley, Chairperson, Ward 4

*Leon El-Alamin, Ward 1
Quincy Murphy, Ward 3
Tonya Burns, Ward 6
Dennis Pfeiffer, Ward 8*

*Ladel Lewis, Ward 2
Jeri Winfrey-Carter, Ward 5
Candice Mushatt, Ward 7
Jonathan Jarrett, Ward 9*

Davina Donahue, City Clerk

ROLL CALL

REQUEST FOR AGENDA CHANGES

CLOSED SESSION

The Department of Law requests a Closed Session to address File No. 2010-94857-CK Coles et al v City of Flint.

PUBLIC COMMENT

Members of the public who wish to address the City Council or its committees must register before the meeting begins. A box will be placed at the entrance to the Council Chambers for collection of registrations. No additional speakers or slips will be accepted after the meeting begins.

Members of the public shall have no more than three (3) minutes per speaker during public comment, with only one speaking opportunity per speaker.

COUNCIL RESPONSE

Councilmembers may respond once to all public speakers only after all public speakers have spoken. An individual Councilmember's response shall be limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, April 22, 2024), the Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

RESOLUTIONS

240239

Reallocation of ARPA Funds/Mental Health Referrals and Services Support/Catholic Charities Of Shiawassee And Genesee Counties

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Catholic Charities of Shiawassee and Genesee Counties in the amount of \$150,000. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240300

Reallocation of ARPA Funds/Grants for Youth Job Training/Flint Children's Museum

Resolution resolving that the appropriate City Officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-000.000-385.287 to the Flint Children's Museum, in the amount of \$97,157. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240301 Reallocation of ARPA Funds/Grants/Youth Job Training/The Greater Flint Health Coalition

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-000.000-385.287 to The Greater Flint Health Coalition in the amount of \$137,770. Based on review and validation of the appropriate fund use by the City's compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

240321 Grant Acceptance/Community Leadership Fund/Community Foundation of Greater Flint/Flint Police Department SAKI/SAPPHIRES Conference

Resolution resolving that the appropriate City Officials are hereby authorized to do all things necessary to appropriate revenue and expenditure amounts in fund 296-301.737-956.000 [NOTE: Funds of \$5,000.00 were collected from The Community of Foundation of Greater Flint on July 18, 2024, and are designed to allocate and absorption expenses incurred for the purpose outlined, up to \$5,000.00, against the sponsorship funds received, in compliance with the grant agreement and approved grant budget].

240322 Grant Acceptance/Budget Amendment/Transfer of Funds/Community Foundation of Greater Flint/Department of Business and Community Services

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to process a budget amendment recognizing grant revenue and corresponding appropriations of funds in the amount of \$400,000.00. [NOTE: City of Flint Department of Business and Community Services has been awarded \$400,000 from Community Foundation of Greater Flint (CFGF)]

240333 Aldridge Trucking/Aggregates

Resolution resolving that the Department of Purchases and Supplies is authorized to issue purchase orders to Aldridge Trucking for aggregates, in the yearly amount of \$198,000.00 and a three year aggregate amount not to exceed \$594,000.00. (198,000.00 pending adoption of the FY26 budget, \$198,000.00 pending adoption of the FY27 budget). [NOTE: Aggregates (sand, topsoil, 23A, etc.) are used for road repairs, yard repairs, sidewalks, and other construction activities.]

240324 Reallocation of ARPA Funds/Neighborhood Engagment Hub (NEH) as Fiduciary/Sarvis Park Neighborhood Association (SPNA)/For Alternate Uses of

Vacant Lots

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to NEH, SPNA and appropriate funding in the current and future fiscal years in the amount of \$25,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules. NOTE: This resolution will replace the previously passed Resolution No. 240143]

240325 ARPA Funds/Flint Odyssey House, Inc./Mental Health Referrals and Services Support/Respond to the Impacts of the Pandemic

Resolution resolving that the appropriate City officials are authorized to do all things necessary to provide funding to Flint Odyssey House, Inc. in the amount \$36,000. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules. [NOTE: This resolution will replace the previously passed resolution No. 230414]

240326 Applegate Chevrolet/Repairs of Water Service Center Vehicles

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, are hereby authorized to issue purchase orders to Applegate Chevrolet for parts and repairs of Water Service Center vehicles in the amount of \$26,000.00 and an aggregate of \$95,000.00 for FY25 (07/01/2024-06/30/2025).

240327 Hurley Medical Center (HMC)/Employee Occupational Services

Resolution resolving that the Division of Purchases and Supplies is authorized to issue Purchase Orders to HMC in the amount NOT-TO-EXCEED \$91,000.00 for FY24 (07/01/23-06/30/24), and \$100,000.00 for FY25 (07/01/24-06/30/25) for an aggregate two-year total NOT-TO-EXCEED \$191,000.00. [NOTE: The City of Flint Human Resources Department utilizes HMC for occupational health services pertinent to the pre-employment health testing for City of Flint employees. HMC conducts covid screenings, health physicals, drug and other extensive health testing, required to gain employment with the City].

240328 Office Depot (ODP)/Office Supplies

Resolution resolving that the Division of Purchases and Supplies is authorized to issue Purchase Orders to ODP to provide office supplies for FY2025 (07/01/24-06/30/25) in the amount of \$103,550.00, AND, resolving that the Purchasing division has the discretion to spend an additional amount of no more than 10% of the annual requested spend amount of ODP for unanticipated requests that may be submitted during FY2025.

- 240329** Contract/Better2Enterprises/50-50 Sidewalk Replacement Program
- Resolution resolving that the proper city officials are hereby authorized to enter into a contract with Better2Enterprises the 50/50 sidewalk program, in the yearly amount NOT-TO-EXCEED \$150,000.00, and a two year aggregate amount of \$300,000.00 (\$150,000.00 pending adoption of the FY26 budget).
- 240330** Contract/GOCUTTREES, Inc. DBA Monster Tree Service/Urban Forestry Services
- Resolution resolving that the proper City Officials are hereby authorized to enter into a contract with GOCUTTREES, Inc., dba Monster Tree Services of Troy for urban forestry services, in the three year amount NOT-TO-EXCEED \$507,000.00. (\$168,334 FY25, \$171,666 pending adoption of the FY26 budget, \$167,000 pending adoption of the FY27 budget).
- 240331** Contract/JB's Tree and Yard Service/Urban Forestry Services
- Resolution resolving that the proper City Officials are authorized to do all things necessary to enter into a contract with JB's Tree and Yard Service for urban forestry services, in a three year amount not-to-exceed \$516,999.00 (\$178,333.00 FY25; \$171,666.00 pending adoption of FY26; \$167,000.00 pending adoption of FY27 budget).
- 240332** Contract/Limb Walkers Tree and Snow Services/Urban Forestry Services
- Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Limb Walkers Tree and Snow Services for urban forestry services, in a three year amount not-to-exceed \$516,999.00 (\$178,333 FY25; \$171,666.00 pending adoption of FY26; \$167,000.00 pending adoption of FY27 budget).
- 240333** Aldridge Trucking/Aggregates
- Resolution resolving that the Department of Purchases and Supplies is authorized to issue purchase orders to Aldridge Trucking for aggregates, in the yearly amount of \$198,000.00 and a three year aggregate amount not to exceed \$594,000.00. (198,000.00 pending adoption of the FY26 budget, \$198,000.00 pending adoption of the FY27 budget). [NOTE: Aggregates (sand, topsoil, 23A, etc.) are used for road repairs, yard repairs, sidewalks, and other construction activities.]
- 240334** Polydyne Inc./Liquid Cationic Polymer/Water Pollution Control FY25
- Resolution resolving that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order for FY25 (07/01/24-06/30/25) to Polydyne, Inc. in an amount NOT-TO-EXCEED \$250,000.00 for the supply of Liquid Cationic Polymer for the Water Pollution Control Facility.
- 240335** Alexander Chemical Corporation/Phosphoric Acid 75%

Resolution resolving that the Division of Purchases and Supplies is hereby authorized to issue a Purchase Order to Alexander Chemical Corporation for the supply of Phosphoric Acid 75% NSF grade for the Water Plant, in the amount NOT-TO-EXCEED \$250,000.00, for FY25 (07/01/24-06/30/25).

240336 Detroit Salt Company/Bulk Salt

Resolution resolving that the Division of Purchases & Supplies is authorized to issue a purchase order to Detroit Salt Company for bulk salt, in an amount not-to-exceed \$300,000.00.

240337 Funding Public Health Office/Opioid Settlement Funds

Resolution resolving that the appropriate City officials are authorized to do all things necessary to allocate Opioid Settlement Funds to fund the Office of Public Health and appropriate the funding for revenue and expenditure in future fiscal years' budgets, in the amount of \$400,000.00 grant code ONOS_OPDST22, with the ability to roll over any funds remaining to subsequent fiscal years through Dec. 31st, 2040.

240338 Hubbell, Roth, & Clark, INC/Preliminary & Conceptual Design/Flint Fire and Police Departments/Training Complex for FY25

Resolving that the appropriate City officials, upon City Council's approval, are hereby authorized to extend the contract with Hubbell, Roth, & Clark, Inc. to provide preliminary & conceptual design for the Flint Police and Fire Department(s) training complex in an amount NOT-TO-EXCEED \$418,709.00 for FY25 (07/01/2024-06/30/25) with \$212,887.31 coming from the 101 fund and \$205,821.69 coming from the 265 fund.

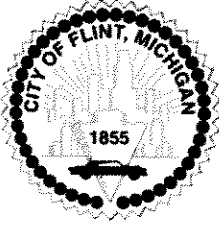
240339 Industrial Applied Technologies Formerly W.S.I. Industrial Services, INC./WPC East Tank Cleaning Contract/Change Order-3

Resolving that the Proper City Officials are authorized to do all things necessary to approve Contract Change Order-3 with Industrial Applied Technologies, formerly W.S.I. Industrial Services, Inc., for the WPC East Tank Cleaning in the FY 2024 not to exceed amount of \$145,589.60, a revised final contract not to exceed amount of \$1,350,589.60.

240343 Reallocation of ARPA Funds/Grants for Community Engagement and Beautification and External Minor Home Repairs/1st Ward Priorities (Ward Account)

Resolution resolving that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source Acct. No. 101-287.000-963.000 to Jay Lehr/Construction, in the amount \$10,000; to the North Flint Neighborhood Action Council, in the amount \$9,620; to Atkins Asphalt Maintenance & Paving Co., in the amount \$9,350; and to First Union Baptist Church of Flint, Michigan in the amount \$1,030, for a total amount of \$30,000 (Ward Account) 1st Ward Priorities.

ADJOURNMENT



240239

RESOLUTION NO.: _____

PRESENTED: 6-18-2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS FOR MENTAL HEALTH REFERRELS AND SERVICES SUPPORT TO CATHOLIC CHARITIES OF SHIAWASSEE AND GENESEE COUNTIES FOR \$150,000

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement;”

City Administration recommends reallocating \$150,000 of ARPA funds, previously obligated for revenue replacement, to provide funding to Catholic Charities of Shiawassee and Genesee Counties (CCSGC) is seeking funds to hire a Clinical Director to meet the increased need to serve the uninsured, underinsured, and marginalized population of Genesee County. These funds will supplement the cost of our other therapists to meet the demands of credential requirements attached to state and federal funding sources for essential services. We will fund an Intake Specialist to increase access to services and decrease wait times.

Reallocated funds will be moved from #101-287.000-963.000 as follows:

Account	Description	Amount
101-612.005-801.000	Catholic Charities of Shiawassee and Genesee Counties/Mental Health Referrals and Services Support	\$150,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-287.000-963.000 to Catholic Charities of Shiawassee and Genesee Counties in the amount of \$150,000. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

For the City Council:

CLYDE D EDWARDS
CLYDE D EDWARDS (Mar 26, 2024 12:20 EDT)
Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim
William Kim (Mar 26, 2024 10:20 EDT)
William Kim, City Attorney

Phillip Moore
Phillip Moore (Mar 26, 2024 12:18 EDT)
Phillip Moore, Chief Financial Officer

RESOLUTION STAFF REVIEW

Date: 3/22/2024

Agenda Item Title: MENTAL HEALTH REFERRELS AND SERVICES SUPPORT TO CATHOLIC CHARITIES OF SHIAWASSEE AND GENESEE COUNTIES FOR \$150,000

Prepared by: Shelly Sparks-Green

Background/Summary of Proposed Action:

Catholic Charities of Shiawassee and Genesee Counties (CCSGC) is located at 901 Chippewa Street, Flint, Michigan 48503. The second center is at 120 W. Exchange Street, Suite 300, Owosso, Michigan 48867. Providing Mental Health Services focused on Evidence-Based Practices is essential for the overall health and safety of the underserved population in Genesee County is essential to turn these negative trends around.

Funding Purpose: Catholic Charities of Shiawassee and Genesee Counties (CCSGC) is seeking funds to hire a Clinical Director to meet the increased need to serve the uninsured, underinsured, and marginalized population of Genesee County. These funds will supplement the cost of our other therapists to meet the demands of credential requirements attached to state and federal funding sources for essential services. We will fund an Intake Specialist to increase access to services and decrease wait times.

Genesee County has been designated as a Health Professional Shortage Area for Mental Health, as reported by U.S. DHHS. This requires CCSGC to increase wages and find creative ways to market to recruit new staff. CCSGC is seeking funds to hire a Clinical Director to meet the increased need to serve the uninsured, underinsured, and marginalized population of Genesee County. These funds will supplement the cost of our other therapists to meet the demands of credential requirements attached to state and federal funding sources for essential services. We will fund an Intake Specialist to increase access to services and decrease wait times.

Mental health-related needs in the city of Flint were already higher due to the community-wide trauma experienced because of the Flint Water Crisis. The COVID-19 pandemic increased stress and anxiety levels within the whole population and public health actions, such as social distancing have led to increased feelings of isolation and loneliness, further adding to emotional and mental health challenges. Seniors were disproportionately affected by the pandemic. Genesee County has been designated as a Health Professional Shortage Area for Mental Health as reported by U.S. DHHS, which has affected senior citizens with Medicare to not be able to access Mental Health services in this county. Another concern is for the uninsured and underinsured population which has increased due to unemployment concerns due to the pandemic.

Mental health was identified by community residents completing the 2022 CHNA Community Resident Survey as the second most important health problem in the community, as 42% of respondents to the survey question identified "Access to mental and behavioral health services" as one of their top three health problems. When Genesee County residents were asked which health issues they are dealing with, 45% identified stress and 33% identified mental health problems such

as depression, anxiety, etc. Regarding social isolation, 24% of residents indicated they “sometimes” felt isolated from others, and 18% “often” felt isolated from others.

Genesee County is in dire need of additional Mental Health service providers. Catholic Charities is actively serving clients with Medicaid, Medicare, private insurance, and self-pay services on a sliding scale. Our mission to serve the poor and care for residents in Flint and surrounding areas leads us to not turn away clients based on ability to pay. We serve all individuals regardless of age, race, religion, gender, sexual orientation, or disability, many of whom are uninsured, underserved, and marginalized. Many individuals and families who live in poverty are disproportionately of minority racial status.

Data from the largest mental health survey of the Flint, Michigan community indicate that one in five adults, or roughly 13,600 people, were estimated to have clinical depression, and one in four, or 15,000 people, were estimated to have PTSD five years after the water crisis began, as reported by Duke University. These effects on Mental Health have been exasperated by the effects of the Covid19 pandemic. Mental Illness has been correlated to many negative outcomes in regard to homelessness, substance abuse, all-cause mortality, employment, Emergency Department use, lack of natural supports, suicidal death, etc.

Program History: Catholic Charities of Flint Michigan assistance programs - most of the Catholic Charities resources available in Shiawassee and Genesee County are targeted at more so-called basic needs, such as passing out free food, holiday assistance, and counseling. However, the agency may be able to refer qualified low-income families to other assistance programs in the region, including homeless prevention/rent help, funds for paying heating bills, and more. From time to time the Flint MI Catholic Charities may have some limited direct financial aid for those bills and costs. The non-profit both provides help and creates hope for all those in need, serving all people regardless of faith, age, or background.

Community Closet - Set up as a comfortable "shopping experience" we offer gently used clothing and shoes at no cost to low-income families in need. Growing kids need new clothes each year! Purchasing new clothing can be a hardship for families who are struggling financially. We are here to help kids feel confident and happy by providing quality clothing to wear to school.

Linen Closet - Most of us take blankets, sheets, and towels for granted but for many, these would be considered luxury items. While supplies last we aim to furnish families with the ability to tuck their children into a warm bed every night.

Personal Needs - Through this program, items such as toothpaste, shampoo, diapers, laundry soap, razors and toilet paper are made available to those in need. Clients may receive products once a month, based on availability.

Food Pantry - We are dedicated to serving those in need in our area by supplementing their monthly groceries. Our families include the working poor, retired seniors and those struggling to feed babies and small children.

This project does have matching funds.
 Individual/Business donors, Contributions, In Progress, \$25,000
 Diocese of Lansing, Secured, \$74,100
 Counseling Fees, Insurance, and self-pay, In Progress, \$700,000

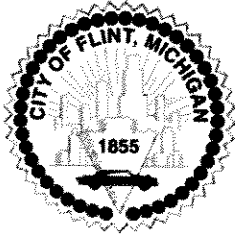
Account	Description	Amount
101-612.005-801.000	Catholic Charities of Shiawassee and Genesee Counties /Mental Health Referrals and Services Support	\$150,000

Financial Implications:

American Rescue Plan Act funds must be fully expended by 12/31/26.

Budgeted Expenditure: Yes ___ No X Please explain, if no:
Pre-encumbered: Yes ___ No X Requisition #: N/A
Other Implications: No other implications are known at this time.
Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Shelly Sparks-Green
Shelly Sparks-Green (Mar 26, 2024 12:19 EDT)
Shelly Sparks-Green, Chief Resilience Officer



240380

RESOLUTION NO.: _____

PRESENTED: 7-17-2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO PROCEED WITH FUNDS GRANTS FOR YOUTH JOB TRAINING FOR THE FLINT CHILDREN’S MUSEUM

BY THE CITY ADMINISTRATION:

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement;”

City Administration recommends reallocating \$97,157 of ARPA funds, previously obligated for revenue replacement, to provide funding to the Flint Children’s Museum. Reallocated funds will be moved from #101-000.000-385.287 as follows:

Account	Description	Amount
101-728.018-801.000	The Flint Children’s Museum	\$97,157

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-000.000-385.287 to The Flint Children’s Museum in the amount of \$97,157 Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

For the City Council:

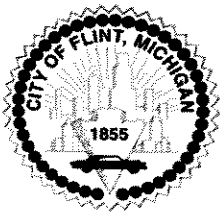
CLYDE D EDWARDS / A0260
CLYDE D EDWARDS / A0260 (Jul 16, 2024 15:50 EDT)
Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim
William Kim (Jul 16, 2024 11:01 EDT)
William Kim, City Attorney

Phillip Moore
Phillip Moore (Jul 16, 2024 12:54 EDT)
Phillip Moore, Chief Financial Officer



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 7/15/2024

BID/PROPOSAL# A0260

AGENDA ITEM TITLE: RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO PROCEED WITH FUNDS GRANTS FOR YOUTH JOB TRAINING FOR THE FLINT CHILDREN'S MUSEUM

PREPARED BY: Shelly Sparks-Green

VENDOR NAME: The Flint Children's Museum

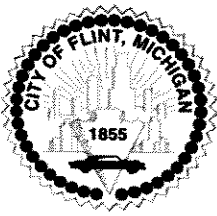
Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this grant is to provide funding to the Flint Children's Museum to establish an internship program that provides meaningful job training for youth ages 16 – 24 who will serve the youngest children in Flint and Genesee County, while helping advance the work of the Flint Children's Museum. This grant will cover twenty-four months and help serve young children disproportionately impacted by COVID-19. It will also help the Flint Children's Museum through the process of recovering, expanding, and, ultimately, relocating to the first floor of 601/605 N. Saginaw St. Flint following the COVID-19 pandemic.

Through this program, the Flint Children's Museum will hire paid interns with a living wage to assist in the areas of Exhibit Maintenance and Fabrication, Visitor Services, and Communications and Marketing. The work of the interns will advance their own skills, while supporting children's hands-on experiences through expanded exhibits, new programs, enhanced educational offerings, and improved outreach and marketing.

The Children's Museum will use ARPA funding to hire, mentor, train, and employ youth through twelve-week internships. Training for the interns will be specific to each position they fill and will ensure they are equipped to serve the needs of the children and families from disproportionately impacted groups. This will include cultural competency, language skills, and sensitivity to the unique challenges faced by these groups.

The interns will be provided with meaningful work experiences, while enhancing the educational experiences for young children. To fill the positions, the Flint Children's Museum will partner with Michigan Works, Flint/Genesee Job Corps Center, MiTalent, Career Edge, Flint and Genesee Chamber Job Fairs, Mott Community College, University of Michigan – Flint, and other employment agencies.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

N/A

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The internship program will focus on hiring interns who are from communities that have been disproportionately impacted by COVID-19. The interns will gain experience working with children in a museum setting, which can help them to develop their own skills and knowledge. The program will also provide young children with access to high-quality educational experiences, which can help them to prepare for success in school. The internship program will also provide interns with training on cultural competency, language skills, and sensitivity to the needs of underserved communities.

Partnerships include, Michigan Works and Flint Genesee Job Corps.

Section IV: FINANCIAL IMPLICATIONS:

American Rescue Plan Act funds must be fully expended by 12/31/26.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor's Office	The Flint Children's Museum	101-728.018-801.000	Revenue Replacement	\$97,157
		FY24 GRAND TOTAL		\$97,157



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: Phillip Moore
Phillip Moore (Jul 16, 2024 12:54 EDT) Date: 07/16/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Shelly Sparks-Green
Shelly Sparks-Green (Jul 16, 2024 12:59 EDT)
Shelly Sparks-Green , Chief Resilience Officer



240301

RESOLUTION NO.: _____

PRESENTED: 7-17-2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO PROCEED WITH FUNDS GRANTS FOR YOUTH JOB TRAINING FOR THE GREATER FLINT HEALTH COALITION

BY THE CITY ADMINISTRATION:

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement;”

City Administration recommends reallocating \$137,770 of ARPA funds, previously obligated for revenue replacement, to provide funding to the Greater Flint Health Coalition to Reallocated funds will be moved from #101-000.000-385.287 as follows:

Account	Description	Amount
101-728.018-801.000	The Greater Flint Health Coalition	\$137,770

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source account #101-000.000-385.287 to The Greater Flint Health Coalition in the amount of \$137,770. Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

For the City:

For the City Council:

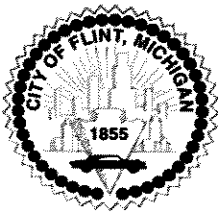
CLYDE D EDWARDS / A0261
CLYDE D EDWARDS / A0261 (Jul 17, 2024 14:06 EDT)
Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim
William Kim (Jul 17, 2024 13:12 EDT)
William Kim, City Attorney

Phillip Moore
Phillip Moore (Jul 17, 2024 13:20 EDT)
Phillip Moore, Chief Financial Officer



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 7/15/2024

BID/PROPOSAL# A0261

AGENDA ITEM TITLE: RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO PROCEED WITH FUNDS GRANTS FOR YOUTH JOB TRAINING FOR THE GREATER FLINT HEALTH COALITION

PREPARED BY: Shelly Sparks-Green

VENDOR NAME: Greater Flint Health Coalition

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

In our community, youth unemployment is a significant area of concern, as the healthcare sector Workforce Development program for Genesee County, the Greater Flint Health Coalitions' Flint Healthcare Employment Opportunities (FHEO) Program believes it is imperative that we invest time and resources to develop local talent. To address this issue, the FHEO Program proposes a year-round Youth Work Experience.

Activities:

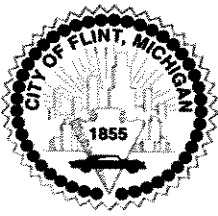
Developed following a successful pilot in 2022, this program will consist of four cohorts a year that will participate in a two-week Life Skills and Healthcare Career Exploration Training and a paid work experience lasting eight to twelve weeks in a healthcare environment. The program will allow young adult participants (ages 18-24) to foster positive relationships with seasoned Career Advisors who provided career guidance and support. Participants will also be able to develop their social capital, which will increase their knowledge of the healthcare industry and cultivate a network of healthcare professionals. This opportunity provides students with a hands-on experience that exposes them to the healthcare industry, while gaining occupational knowledge and employability skills.

The summer work experience consists of:

- Educational Speakers that work in the healthcare industry, such as Nurses, Physician Assistants, Respiratory Therapists, and other high demand healthcare professionals.
- A monitored work environment where students will gain hands on experience and professional knowledge and feedback from onsite mentors.
- Exposure to the WIOA recognized 14 Youth elements related to young adult development such as, entrepreneurship, mentorship, financial literacy and labor market information.

Outcomes:

After completion of Life Skills and Healthcare Career Exploration training, the participants partake in an eight to twelve week work experience in an array of different healthcare environments such as hospitals, doctor's offices, nursing homes, and educational institutions. Participants are paid a competitive wage (\$15 per hour).



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Once the work experience has concluded participants have the opportunity to attend entry-level healthcare training to begin their careers in healthcare or the youth can also be hired on as a permanent employee if the employer is interested in offering the participant a position. Youth participants are supported by their Career Advisor with their education and Career goals. Upon completion of the program the youth is provided follow-up services for up to a year.

The FHEO Program will service 30 youth per year for 60 youth over the two-year period. Following WIOA negotiated performance rates for out of school youth for the Flint area. The FHEO Youth Healthcare Workforce Program will maintain a 78% Employment rate and a 75% Credential Rate.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

The Greater Flint Health Coalition has received funds from Flint ReCAST.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The program focuses on young adults (18-24) in the area, building a pipeline of skilled healthcare workers from within Flint itself. This reduces reliance on external recruitment and strengthens the local healthcare workforce. Exposing participants to various healthcare environments and professions, the program can spark interest in pursuing healthcare careers which can lead to a larger pool of qualified applicants for healthcare positions in Flint's hospitals, clinics, and nursing homes. The Greater Flint Health Coalition has numerous partners such as, GTS Michigan Works, the City of Flint, MSU, Crim Fitness Foundation and Genesee Health Systems.

Section IV: FINANCIAL IMPLICATIONS:

American Rescue Plan Act funds must be fully expended by 12/31/26.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor's Office	The Greater Flint Health Coalition	101-728.018-801.000	Revenue Replacement	\$137,770
			FY24 GRAND TOTAL	\$137,770

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: *Philip Moore* Date: 07/17/2024
Philip Moore (Jul 17, 2024 12:30 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Shelly Sparks-Green
Shelly Sparks-Green (Jul 17, 2024 14:06 EDT)

Shelly Sparks-Green, Chief Resilience Officer

240321



Resolution NO: _____

Presented: 8-7-2024

Adopted: _____

RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO AN AGREEMENT WITH THE FY-24 COMMUNITY LEADERSHIP FUND GRANT FROM THE COMMUNITY FOUNDATION OF GREATER FLINT FOR THE FLINT POLICE DEPARTMENT SAKI/SAPPHIRES CONFERENCE FOR \$5,000.00.

WHEREAS, the City of Flint Police Department has applied for and accepted a Community Foundation of Greater Flint grant under the FY24 Community Leadership Fund in the amount of \$5,000.00.

WHEREAS, the annual Flint Police Department (FPD) SAPPHIRES Conference is a notable event bringing together professionals, scholars, and enthusiasts from law enforcement, forensic, and legal, intended to foster learning, collaboration, and the exchange of ideas;

WHEREAS, the success of the FPD SAPPHIRES is heavily dependent on the quality of the experience provided to the attendees, which includes not only the intellectual content but also the physical provisions such as food, supplies, and equipment;

WHEREAS, providing a comfortable and conducive environment through adequate catering services, necessary supplies for presentations and workshops, and state-of-the-art equipment is essential for enhancing the participant experience; the conference is set to improve state and local response to violent crime and the functioning of the criminal justice system.

WHEREAS, the funds were collected from the Community of Foundation of Greater Flint on July 18, 2024, and are designed to allocate and absorption expenses incurred for the purposes outlined, up to \$5,000.00, against the sponsorship funds received, in compliance with the grant agreement and approved grant budget.

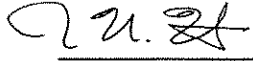
BUDGETED EXPENDITURE? YES __ NO X **IF NO, PLEASE EXPLAIN:** FY24 Budget was created prior to this grant resolution.

Dept	Name of Account	Account #	Grant Code	Amount
Police	Miscellaneous Expense	296-301.737-956.000	LCF-SPHRE24	\$5,000.00
			Total	\$5,000.00

PRE-ENCUMBERED? YES __ NO X

THEREFORE BE IT RESOLVED, the appropriate city officials are hereby authorized to do all necessary to appropriate revenue and expenditure amounts in fund 296-301.737-956.000.

APPROVED AS TO FORM:

 07/30/2024

"Acting City Attorney, Joseph Kuptz"

APPROVED AS TO FINANCE:

 07/30/2024
Phillip Moore (Jul 30, 2024 02:16 EDT)

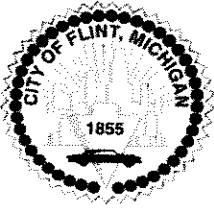
Phillip Moore, Chief Finance Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0283 07/30/2024
CLYDE D EDWARDS (Jul 30, 2024 10:53 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 07/26/2024

AGENDA ITEM TITLE: Resolution to authorize, accept, and spend the Community Leadership Fund grant check in the amount of \$5,000.00 received from the Community Foundation of Greater Flint.

PREPARED BY: Carissa Bush, Flint Police Department

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Police Department requests approval for the acceptance and spending of a grant check made payable to the City of Flint in the amount of \$5,000.00 from the Community Foundation of Greater Flint. The check was picked up on July 18, 2024. The grant funds will cover the Flint Police Department SAPPHIRES 2024 Conference the week of August 12-16, 2024, to educate, collaborate, and foster partnerships with professional scholars, law enforcement, legal, and lab professionals. Grant funds received will be utilized for the conference supplies, equipment, and catering and be applied under grant code LCF-SPHRE24.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

The resolution to go before the council is attached.
Account number 296-301.737-956.000.

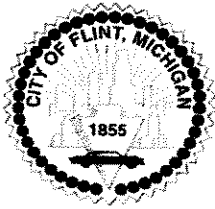
Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Flint Police Department SAKI unit has partnered with the Community Foundation of Greater Flint to host the FPD S.A.P.P.H.I.R.E.S. (Standing Against Predators and Pedophiles while Honoring Individual Rights and Empowering Survivors) conference, where the focus of the conference is a community violence intervention work while focusing on major crimes.

Section IV: FINANCIAL IMPLICATIONS:

None

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:




CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Miscellaneous Expense	296-301.737-956.000	LCF-SPHRE24	\$5,000.00
		FY25 GRAND TOTAL		\$5,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 07/29/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green 07/29/2024
Terence Green (Jul 29, 2024 16:50 EDT)
(Terence Green, Chief of Police)

240322



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

RESOLUTION FOR ACCEPT \$400,000 FROM COMMUNITY FOUNDATION OF GREATER FLINT

WHEREAS, the City of Flint Department of Business and Community Services has been awarded \$400,000 from Community Foundation of Greater Flint (CFGF); and

WHEREAS, this grant award will support the implementation of the Imagine Flint Neighborhood Plans to improve our neighborhoods; and

WHEREAS, this program is an effort led by the City of Flint Community Services Division, to implement projects that are identified in the neighborhood plans over the next two years; and

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary to process a budget amendment recognizing grant revenue and corresponding appropriations of funds in the amount of \$400,000.00 under the following account:

Account Number	Account Name / Grant Code	Amount
296-721.000-581.000	Revenue/LRM-NPLAN25	\$ 400,000.00
296-721.000-963.000	Expense /LRM-NPLAN25	\$ 400,000.00

For the City:

For the City Council:

CLYDE D EDWARDS / A0237
CLYDE D EDWARDS / A0237 (Jul 18, 2024 12:25 EDT)
Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

William Kim
William Kim (Jul 16, 2024 15:24 EDT)
William Kim, City Attorney

Phillip Moore
Phillip Moore (Jul 16, 2024 16:03 EDT)
Phillip Moore, Chief Finance Officer



CITY OF FLINT STAFF REVIEW FORM

TODAY'S DATE: 06/07/2024

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT \$400,000 FROM COMMUNITY FOUNDATION OF GREATER FLINT

PREPARED BY: Dequan Allen, Business and Community Services

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint Department of Business and Community Services was awarded \$400,000 from Community Foundation of Greater Flint for the Implementation of Imagine Flint Neighborhood Planning Initiative, the Imagine Flint Neighborhood Planning Initiative is designed to create programs, projects, and tasks identified by residents through the planning process. This initiative aims to improve several various aspects of neighborhood life, including housing, transportation and mobility, the environment, open spaces and parks, infrastructure and community facilities, economic development and education, public safety, health, and welfare.

PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

RMF 2018-2020 Grant ID 2060.01 authorized 404,000 to fund Imagine Flint Neighborhood Planning Implementation

RMF 2020-2023 Grant ID 1587 authorized 400,000 to fund Imagine Flint Neighborhood Planning Implementation

POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Imagine Flint Neighborhood Planning Initiative aligns with the Imagine Flint Comprehensive Plan, aiming to improve neighborhood conditions, engage residents, and sustain Flint neighborhoods. By implementing these neighborhood plans, we can address the specific needs and priorities identified by residents. These plans promote sustainable development, leading to positive changes at the neighborhood level. This initiative promotes collaboration and coordination among residents, stakeholders, and the City of Flint, ensuring a unified approach to community improvement.



CITY OF FLINT STAFF REVIEW FORM

FINANCIAL IMPLICATIONS:

Grant required to be expended over the next two years by April 1, 2026.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
B&CS	Revenue	296-721.000-581.000	LRM-NPLAN25	\$400,000.00
B&CS	Expense	296-721.000-963.000	LRM-NPLAN25	\$400,000.00
FY24 GRAND TOTAL				400,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: Not applicable

ACCOUNTING APPROVAL: Carissa Dotson Date: 07/16/2024
Carissa Dotson (Jul 16, 2024 14:26 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 - \$200,000

BUDGET YEAR 2 - \$200,000

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Emily Doerr
Emily Doerr (Jul 16, 2024 15:15 EDT)
(Emily Doerr, Director Business and Community Services)



For good. For ever.
For everyone.

June 14, 2024

BOARD OF TRUSTEES 2024

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Piper Realty

Mark Miller, Vice Chair
Interim President & CEO
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Flint Neighborhoods United

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High School

Manal B. Saab
SGF Ltd.

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Cyclefit Sports

Sherri E. Stephens
Stephens Wealth
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Shannon White
Funchitecture

Omarl Young, M.D., FACOG
Hurley Medical Center

Mayor Sheldon Neeley
City of Flint
1101 South Saginaw Street
Flint, MI 48502

Re: #239565, Imagine Flint Neighborhood Planning Initiative 2024

Dear Mayor Neeley,

On behalf of the Board of Trustees of the Foundation, it is a pleasure to inform you that a grant of \$400,000.00 has been awarded to City of Flint from the following fund(s):

- **Ruth Mott Foundation Donor Advised Fund**

All grantees are required to sign a grant agreement and return to the Community Foundation of Greater Flint before payment is issued. Please review the attached agreement and submit a signed version to swhitledge@cfgf.org for processing. This grant will be paid in two payments of \$200,000, with the first payment processed after the signed agreement is received, and the second payment processed after receipt and review of an interim report.

We believe in sharing this good news with the public. Should you decide to share the news in any public announcement of this grant, such as annual reports, newsletters, media releases, etc., please acknowledge the above-named fund(s) of the Community Foundation of Greater Flint. Please visit our website at <https://www.cfgf.org/grantmaking/resources-for-grantees> for press release information, reporting forms, and more.

The Community Foundation of Greater Flint is proud to support your mission and wishes your organization every success.

Sincerely,

Mark L. Miller
President and CEO

Community Foundation Building

500 South Saginaw Street • Suite 200 • Flint, Michigan 48502 • 810.767.8270 • cfgf.org

Grant Agreement
Between
The Community Foundation of Greater Flint
and
City of Flint

Grant #239565, Imagine Flint Neighborhood Planning Initiative 2024

A grant of \$400,000.00 (to be paid in two payments) has been awarded to City of Flint from the following fund(s):

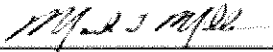
- Ruth Mott Foundation Donor Advised Fund

This grant is to be used for the following purpose: *For the City of Flint's Department of Planning & Development to update the Imagine Flint comprehensive plan (Master Plan) and implement neighborhood plans previously developed by community resident groups in partnership with the City.*

The use of these funds is bound by the following conditions:

1. Grant funds must be used in accordance with the purpose outlined above and budget included in your proposal. Funds may not be used to support religious activities.
2. Grantee must be tax-exempt as described in Internal Revenue Code section 170(b)(1)(A). The grantee will notify the Foundation of any information concerning a change in tax exempt status.
3. The grant period for this program is June 1, 2024 through May 31, 2026. **An interim report for year one is required and due June 30, 2025. The second half of the grant payment will be released following the receipt and satisfactory review of the interim report. A final report is required and is due June 30, 2026.** The report forms are available on the Grantseekers portion of our website at www.cfgf.org.
4. If the grantee's exempt status changes or funds are not used for the purposes described in this agreement the Foundation reserves the right to have all grant funds immediately returned.
5. If the project requires any changes (such as the grant period, report deadline, budget, or purpose), a request must be submitted in writing and approved by your Program Officer prior to the change being made.

Please acknowledge your agreement to the above conditions by signing and returning a copy of this document. If at any time you have questions or concerns, please contact your program officer, Sue Peters, at speters@cfgf.org.



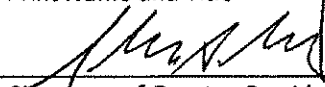
June 14, 2024

Signature of Community Foundation of Greater Flint President/CEO

Date

Mark L. Miller, President and CEO


Print Name and Title



Signature of Grantee President, CEO, or authorized representative

Date

Sheldon Neukirch Mayor



240323



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

RESOLUTION APPROVING THE LEASE OF REAL PROPERTY KNOWN AS THE HASSELBRING SENIOR CENTER TO HASSELBRING SENIOR CENTER, A SENIOR SERVICES ORGANIZATION

BY THE MAYOR:

The City of Flint wishes to enter into an agreement to lease the real property commonly known as the Hasselbring Senior Center to Hasselbring Senior Center, a Senior Services Organization, for the purposes of providing services, programs and activities primarily to senior citizens in Flint and Genesee County.

The proposed lease, attached here by reference, runs for a period of five years, with monthly rent, additional compensation and other terms as set forth in the lease.

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to execute the Lease Agreement between the City of Flint and the Hasselbring Senior Center, a Senior Services Organization.

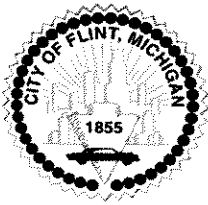
FOR THE CITY:

FOR THE CITY COUNCIL

CLYDE D EDWARDS / A0282
CLYDE D EDWARDS / A0282 (Jul 30, 2024 17:38 EDT)
Clyde Edwards, City Administrator

APPROVED AS TO FORM:


Joseph N. Kuptz, Acting City Attorney



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 07/25/2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Resolution Approving the Lease of Real Property Known as the Hasselbring Senior Center to Hasselbring Senior Center, a Senior Services Organization

PREPARED BY: Joseph N. Kuptz, Chief Deputy City Attorney

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution approving the lease of real property commonly known as the Hasselbring Senior Center to Hasselbring Senior Center, a Senior Services Organization, for the purposes of providing services, programs and activities primarily to senior citizens in Flint and Genesee County.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

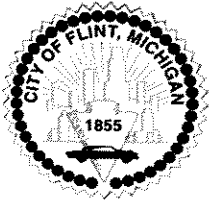
N/A

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Hasselbring Senior Center will be operated and maintained by Hasselbring Senior Center, a Senior Services Organization and will provide community benefits to senior citizens in the City of Flint.

Section IV: FINANCIAL IMPLICATIONS:

The Lessee will pay initial rent of \$500.00 per month in Years 1 through 3 of the lease. Rent increases to \$578.82 per month in Year 4 and \$607.76 in Year 5. Lessee will also pay additional compensation as set forth in Paragraph 2(a) of the Lease.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN: N/A

Dept.	Name of Account	Account Number	Grant Code	Amount
FY24 GRAND TOTAL				

PRE-ENCUMBERED? YES NO REQUISITION NO: _____

ACCOUNTING APPROVAL: _____ Date: _____

(No accounting approval needed.)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO (A copy of the Lease Agreement is attached)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 No expenditures involved

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: CLYDE D EDWARDS / A0282
CLYDE D EDWARDS / A0282 (Jul 30, 2024 17:38 EDT)
Clyde Edwards, City Administrator

LEASE AGREEMENT

This Lease Agreement is made as of August 1, 2024, between the City of Flint, a Michigan municipal corporation, having an address of 1101 S. Saginaw St., Flint, MI, (the "City") as Lessor, and the Hasselbring Senior Center, a Senior Services Organization, the current mailing address of which is 1002 W. Home Ave, 48505 (the "LESSEE"), as Lessee.

RECITALS

- A. The City owns the PROPERTY, a 14.352-acre parcel, parcel ID 46-26-276-018, commonly known as the Hasselbring Senior Center, containing a building with 11,400 square feet of space and a garage with 675 square feet of space.
- B. LESSEE was established in February 2016 to provide senior services.
- C. The LESSEE wishes to provide services, programs, and activities primarily to senior citizens in Genesee county.
- D. The City and the LESSEE want to allow LESSEE to lease the PROPERTY from the City, subject to the terms of this Agreement.

TERMS AND CONDITIONS

Therefore, the parties agree as follows:

- 1. **PROPERTY**. The City leases the PROPERTY to the LESSEE and the LESSEE shall lease the PROPERTY from the City under the terms of this Agreement. The LESSEE has inspected the PROPERTY and accepts the PROPERTY in its present "as is" condition. The City expressly disclaims any and all representations and warranties as to the condition of the PROPERTY or its suitability for any particular purpose.
- 2. **Rent**. The LESSEE shall pay a monthly rent as shown on the table below, payable by the 1st day of each month. If the 1st falls on a weekend, holiday, or other day that the City is closed for business, rent shall be due on the next business day.

	Year 1	Year 2	Year 3	Year 4	Year 5
Monthly Rent	\$500.00	\$500.00	\$500.00	\$578.82	\$607.76

- (a) **Additional Compensation**: In addition to the rent payment listed above, and in consideration for the reduction in monthly rent from the market rental value of the Property (currently calculated to be \$2,000/month, minus \$1500.00 credit). Lessee shall pay to the City of Flint 10% of any rental fees paid to Lessee by third parties for the use of the Property or any portion of the Property. These additional payments shall be due on the same date as the monthly rental payment and shall include the City's portion of all rental fees received in the previous month. Lessee shall also provide the City with a report listing all persons or entities that have rented the Property in the previous month.
- (b) **Late Fees**. A late fee in the amount of five percent (5%) of the then applicable monthly rental or additional compensation amount shall be imposed as to each monthly rental installment not timely paid.
- (c) **Interest**. Any rent, late fees or other sums payable by the LESSEE to the City under this Agreement not paid within thirty (30) days after the same are due will bear interest at a per annum rate equal to ten percent (10%) of the amount unpaid. Such interest shall be due and

payable as additional rent on or before the next rental payment date, and will accrue from the date that such rent, late charges or other sums are payable under the provisions of this Agreement until actually paid by the LESSEE.

3. **Lease Term.**

- (a) **Term.** The term of this Agreement (the "Term") shall commence on July 1, 2024, and shall, unless otherwise terminated earlier or renewed as provided in this Agreement, terminate on after five years on June 30, 2029.
- (b) **Renewal.** This Agreement may be renewed for an additional 5-year period unless the City or the LESSEE gives the other party written notice, at least one year in advance of the expiration date of this Agreement, of its intent to not renew this Agreement. If renewed, the monthly rent shall increase by 5% each year.
- (c) **Extensions.** In addition, the LESSEE may request the City to extend any lease term or renewal term if doing so is necessary for the acquisition, construction, installation or financing of any planned improvements to the PROPERTY. The City Council may permit such an extension by adoption of a resolution without amending this Agreement in its sole discretion.
- (d) **Holding Over.** It is hereby agreed that in the event of the LESSEE holding over after the termination of this Agreement, thereafter the tenancy shall be from month to month in the absence of a written agreement to the contrary under the same terms and conditions as set forth in this Agreement; provided, however, that the monthly rent due during any holdover period shall be one and one half times (1.5 x) the monthly rent amount immediately prior to said period.
- (e) **Return of PROPERTY at Expiration of Agreement.** the LESSEE agrees, upon termination of this Agreement, to return said PROPERTY to the City in as good condition as received, reasonable wear and use excepted, provided, however, that the LESSEE shall not be obligated to remove any improvements or alterations it made in said PROPERTY with the consent of the City the LESSEE shall have full right to remove its trade fixtures and equipment at the termination of this Agreement. The LESSEE shall repair any damage to said PROPERTY resulting from the removal of its trade fixtures and equipment.

4. **Taxes, Assessments and Utilities.** The LESSEE shall timely pay (*i.e.*, on or before the dates on which they can no longer be paid without interest, penalties, threatened suspension or termination of service, or other additional charges) all rates, fees and charges for utility services to the PROPERTY. The LESSEE shall also pay all real and personal property taxes levied against the PROPERTY, improvements to the PROPERTY and any personal property located on the PROPERTY. The LESSEE shall also pay any special assessments levied against the PROPERTY.

5. **Indemnification and Insurance.**

Indemnification & Hold Harmless. To the extent permitted by law, the LESSEE shall hold harmless the City, including its officers and employees, and indemnify them for and defend them against all demands, claims, lawsuits, administrative, judgments, awards, settlements or other losses of any kind which are in any way related to or arise as a result of the LESSEE's or its officers', employees', agents', representatives' or invitees', interest in, its possession, occupation, maintenance, repair or use of, or activities conducted on the PROPERTY, unless such losses are solely the result of the negligence or other wrongdoing of the City or its officers, employees, agents or representatives.

- (c) General Property Liability Insurance. The LESSEE shall, at its sole expense, obtain and maintain general property liability insurance coverage in amounts of not less than \$1,000,000 per occurrence which shall name as insured or additional insured the City and its officers and employees. The minimum coverage amounts shall increase as recommended by the City's insurance carrier in order to keep pace with generally accepted levels of insurance coverage or to address increasing risks associated with added improvements to the PROPERTY or increased risks due to added activities or events on the PROPERTY.
- (d) Personal PROPERTY Insurance. During the Term, the LESSEE shall also carry, at its own expense, all insurance on its fixtures, equipment, inventory and its other personal property located on the PROPERTY. The City shall not be liable for any loss or damage to fixtures, equipment, inventory or other items belonging to the LESSEE caused by fire or other hazard, regardless of the nature or cause of such fire or other hazard. The LESSEE does hereby agree to indemnify and hold the City harmless from such loss or damage.
- (e) Certificates of Insurance. The LESSEE shall provide the City with copies of the insurance policies described above, including all endorsements and certificates showing the premiums have been paid prior to using the PROPERTY and each year thereafter. Said policies shall also name the City as an additional insured. Such insurance shall be by a carrier authorized to do business in Michigan and shall provide that coverage may not be canceled, terminated or materially altered without at least 30 days prior, written notice to the City
- (f) Insurance Coverage by the City. The City may, but is not required to, cover the LESSEE and the PROPERTY under its own insurance so as to meet the LESSEE's obligations under the preceding paragraphs. If insurance is provided in that manner, coverage shall be determined by the City in its sole discretion. If the City provides for such insurance, the LESSEE shall reimburse the City for the cost of any such insurance within twenty (20) days after having been billed for the same.
- (g) Waiver of Subrogation. Any insurance policy required under this Agreement shall include a provision under which the insurance company waives all right of recovery by way of subrogation against the City or the LESSEE in connection with any loss or damage covered by such policy. The City or the LESSEE hereby release and discharge each other from any liability whatsoever arising from any loss, damage or injury caused by fire or other casualty to the extent they are reimbursed by an insurer for such loss damage or injury.

6. Use of PROPERTY.

- (a) Permissible Use. The LESSEE shall use the PROPERTY only to provide space for community activities and gatherings.

LESSEE shall notify City personnel, to be designated by the Mayor, and seek the City's approval at least five (5) business days in advance of any events or gatherings to be held at the PROPERTY. Such notification shall include, at minimum the following information:

- Type of event/gathering
- Projected number of attendees
- Whether alcoholic beverages will be distributed and/or consumed

The City may, in its sole discretion, require additional information or deny approval for any event on the PROPERTY for any reason. If the City does not respond to LESSEE's

notification within two (2) business days, LESSEE may proceed as if approval has been granted.

The distribution and consumption of alcoholic beverages on the PROPERTY must be done in accordance with licenses and/or permits issued by the Michigan Liquor Control Commission (MLCC). LESSEE shall be responsible for ensuring that all applicable laws and regulations regarding alcoholic beverages are complied with on the PROPERTY.

Possession or use of controlled substances, as defined under Michigan law, is strictly prohibited on the PROPERTY. LESSEE shall be responsible for ensuring that this prohibition is strictly enforced.

Lessee's failure to comply with the provisions of this paragraph shall constitute a material breach of this lease. In addition, any breach of this provision shall result in the cancelation of the \$1500 credit specified in Paragraph 2(a), for the remainder of the term of this Agreement.

- (b) Improvements. Upon receipt of the City's written consent, which shall not be unreasonably withheld, the LESSEE may make such improvements to the PROPERTY as are necessary or useful in its permitted use of the PROPERTY as provided in subsection (a) above. All improvements shall, upon the termination of this Agreement, be and remain the property of the City and the City shall have no obligation to make any payment to the LESSEE for those improvements. The LESSEE shall not commence construction or installation of any improvements unless the funds for final completion of that construction and installation have been fully secured. In constructing or installing any such improvements to or on the PROPERTY, the LESSEE shall use reasonably prudent contracting practices and, where appropriate, require performance and payment bonds to ensure any such improvements are fully completed.

If the LESSEE commences but fails to timely complete any such improvements, it shall, within 30 days of written notice from the City or as soon thereafter as is reasonably possible, either (i) complete the project or (ii) demolish, dismantle and remove the partially completed improvement from the PROPERTY and restore the PROPERTY to generally the condition it was in prior to undertaking that improvement.

The LESSEE may enter into contracts for grants and loans to provide funding for improvements or activities on the PROPERTY. However, the LESSEE shall be solely responsible for obtaining any required local match and complying with any terms or conditions. The City shall pay or contribute toward the local match only if the City Council, in its sole discretion, adopts a resolution agreeing to do so.

- (c) Compliance with Environmental Laws. The LESSEE shall not use the PROPERTY to generate, manufacture, refine, transport, treat, store, handle, dispose, transfer, produce or process any material or substance requiring remediation under any federal, state or local statute, regulation, ordinance or policy (any such substance hereinafter referred to as a "Hazardous Substance"), except in compliance with said applicable statute, regulation, ordinance or policy, and will not cause or permit the release of any Substance on the PROPERTY. Further, the LESSEE, its successors, and assigns, shall defend, indemnify and hold harmless the City and its employees, directors, officers, agents, successors and assigns from and against any and all damages in connection with or resulting from the release of any Hazardous Substance upon, on or about the PROPERTY on or about the PROPERTY on or after the Commencement Date.

- (d) Compliance with Law. The LESSEE hereby covenants to the City that it will comply with all ordinances of the City of Flint governing signage, outside storage, land use and other local requirements as well as county, state and federal laws applicable to the use and operation of the PROPERTY.

7. Maintenance and Repairs.

- (a) Obligation to Maintain and Repair. The LESSEE shall maintain and repair the PROPERTY and all of its equipment placed on the PROPERTY, to keep them free of defects and dangerous conditions, and otherwise in a condition to always reflect well on the LESSEE and the City. The LESSEE will promptly clean up trash and debris and remove any graffiti on the PROPERTY occurring during the term of the lease. The LESSEE shall promptly address any unsafe or defective conditions, may reasonably control access to the PROPERTY and its facilities to ensure they are safely and appropriately used, and shall ensure that any improvements are maintained as needed so they last their expected useful life.

The PROPERTY, all improvements on or to the PROPERTY and all equipment located on the property shall generally be maintained in a condition in keeping with general standards applicable to similar facilities. Prior to contracting for or conducting any major repairs or upgrades to the PROPERTY, LESSEE shall notify the City of the intended repairs/upgrades, the identity of the contractor(s) performing the repairs//upgrades, and any bids received, and shall not proceed until written approval is granted by the City through its City Administrator.

The City will be responsible for any major repair to the building, roof, furnace, air conditioning, plumbing, or any other major repair to the building or grounds costing more than \$2500.00. LESSEE must give the City prompt notice of any need for major maintenance or repair(s) exceeding \$2500.00, along with cost estimates from at least two licensed contractors capable of doing the work. All repairs costing less than \$2500.00 are considered minor and are the responsibility of the Lessee. The Lessee understands and agrees that this may include repairs to the above-mentioned items in this provision, except building foundation, and understands and agrees that the City will cover all costs exceeding \$2500.00 for any above-mentioned repairs in this provision.

- (b) City's Right to Remedy Conditions. If, at any time, the City is reasonably displeased with the conditions of the PROPERTY, any improvements to the PROPERTY, or any of the LESSEE's equipment on the PROPERTY, it shall notify the LESSEE. If the City is still reasonably displeased after allowing the LESSEE a reasonable period to cure not to exceed 30 days, and the City shall have the right to make such repairs and perform such maintenance as reasonably necessary to reasonably satisfy the City. The LESSEE shall promptly (within 30 days of the LESSEE's receipt of an invoice) reimburse the City for the costs incurred to perform such maintenance or repairs. To the extent such maintenance and repairs exceed what is reasonably necessary to comply with subsection (a), the LESSEE shall be obligated only to reimburse the City for such costs, if any, that were needed to comply with subsection (a).
- (c) Emergency Conditions. If the City reasonably determines that immediate or urgent maintenance or repairs are necessary to ensure the public health or safety, the City shall verbally notify the LESSEE of the necessity for such maintenance or repairs and the LESSEE shall act promptly to make such maintenance or repairs. If the LESSEE fails to promptly make such maintenance or repairs, the City may do so and bill the LESSEE for the City's costs of doing so.

8. **Liens.** The LESSEE shall not, without the City's prior written consent, permit any liens to be placed or to remain against the PROPERTY or any improvements on or to the PROPERTY.
9. **Default and Breach.**
- (a) **Default.** Any material breach, other breach of any provision of this Agreement which remains uncured 30 days after written notice to the breaching party, or any repeated breaches of this Agreement within any two-year period, shall constitute a default. If Lessee is in default, the City may, in addition to any other remedies available at law or in equity, terminate this Agreement or it may perform for the defaulting party pursuant to paragraph (b) below.
 - (b) **City's Right to Cure Default.** If the LESSEE fails to comply fully with any of its obligations under this Agreement (including, without limitation, its obligations to make repairs, maintain various policies of insurance, comply with all laws, ordinances and regulations and pay all bills for utilities), then the City shall have the right, at its option, after notice to the LESSEE (except in an emergency) to cure such breach at the LESSEE's expense. The LESSEE agrees to reimburse the City (as additional rental) for all costs and expenses incurred as a result thereof together with interest thereon promptly upon demand, at a rate equal to ten (10%) percent per annum.
 - (c) **Legal Action.** To the extent not prohibited by law, in any action brought to enforce any provision of this Agreement: (i) the jurisdiction and venue shall be solely in the state courts in Genesee County, Michigan, and (ii) the prevailing party in any such action shall be entitled to recover its actual costs, actual reasonable attorneys' fees and other legal expenses, incurred to bring, maintain or defend any such action from its first accrual or notice thereof through all appellate and collection proceedings.
 - (d) **Failure to Require Strict Performance.** The City's failure to require strict performance by the Lessee of any of the provisions of this Agreement shall not waive or diminish the City's right to demand strict compliance therewith or with any other provisions. Waiver of any default shall not waive any other default. The City's rights under this Agreement are cumulative and not alternative.
10. **General Terms and Conditions**
- (a) **Assignment and Subletting.** The LESSEE may not assign any of its rights, duties or obligations under this Agreement or its interest in this Agreement or the PROPERTY, and may not sublet this PROPERTY without the City's prior, written consent. This shall not prevent the LESSEE from licensing others to use the PROPERTY for the purposes permitted under this Agreement.
 - (b) **Covenant of Quiet Enjoyment.** The City covenants that the LESSEE, upon performing its covenants and agreements herein set forth, shall and may peacefully and quietly have, hold and enjoy said PROPERTY during the term of this Agreement.
 - (d) **Destruction of PROPERTY.** If the PROPERTY is made partially or wholly untenantable by fire or other casualty during the Term: (i) all of the insurance proceeds received by City and the LESSEE on account of such casualty shall be used to repair, restore or rehabilitate the PROPERTY as speedily as possible, and the LESSEE shall be responsible for any proportion of the cost of such repair, restoration or rehabilitation not covered by insurance; and (ii) any rent due under this Agreement shall be abated for such period of untenantability, and if only a portion of the PROPERTY is untenantable, then the rent shall be prorated as to the portion made untenantable provided, however, no rent due under this Agreement shall be abated unless such rent is reimbursed by loss of rent insurance. The

PROPERTY shall be rebuilt as nearly as possible to the specifications of the Building unless otherwise agreed to by the Parties.

Notwithstanding anything contained herein to the contrary, if the PROPERTY is made partially or wholly untenable by fire or other casualty during the term of this Agreement and the City determines in its sole discretion that it is economically infeasible to repair, restore or rehabilitate the PROPERTY, the City may terminate this Agreement. In the event of such termination, the City shall be entitled to all of the insurance proceeds received by the City and the LESSEE with respect to the PROPERTY.

- (e) Entry and Inspection. The LESSEE shall permit the City or its agents to enter onto the PROPERTY at any time, for the purpose of inspecting the PROPERTY, or upon reasonable notice to exhibit the PROPERTY to potential purchasers thereof.
- (g) Notices. All notices under this Agreement shall be in writing and delivered in person or by regular, first class mail to the addresses first written above or such other address as is provided from time to time by notice.
- (h) Interpretation. This is the entire Agreement between the parties as to its subject matter. It supersedes any other Agreements, whether written or verbal, expressed or implied. It may not be modified or amended except in writing signed by the parties. This agreement shall inure to the benefit of and shall be binding upon the parties hereto, their respective heirs, executors, administrators, legal representatives, successors and assigns. This Agreement may be signed by the parties hereto by means of electronic signature, utilizing Adobe Acrobat or a like program with similar security features.

The captions are for convenience only and shall not affect its interpretation, but the Recitals are an integral part of this Agreement. This Agreement shall be interpreted as if mutually drafted and the standard rule of construction that ambiguous language be construed against the drafter shall not apply to this Agreement.

The parties have signed this Agreement as of the date below.

CITY OF FLINT

LESSEE

By: _____
Its: Mayor

By: Ashley J. Ruffalo
Its: _____

Date signed: _____

Date signed: 7/19/21

Approved as to Form:

EXHIBIT A—LEGAL DESCRIPTION OF PROPERTY

240324



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD FUNDS TO THE NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR SARVIS PARK NEIGHBORHOOD ASSOCIATION FOR ALTERNATE USES OF VACANT LOTS

BY THE CITY ADMINISTRATOR:

In 2022 and 2023, the City of Flint received funds pursuant to the American Rescue Plan Act of 2021 (ARPA), which could be used by the City for specific and defined purposes. In 2023, the City of Flint obligated all of the ARPA funding received, of which approximately \$40 million was obligated as “revenue replacement” on December 20, 2023;

City Administration recommends reallocating \$25,000 of ARPA funds, previously obligated for revenue replacement, to provide funding for the category of Vacant Lots and Alternative Uses to provide blight removal assistance to Flint communities. The administration recommends funding \$25,000 for the Neighborhood Engagement Hub to provide blight removal assistance to serve as the fiduciary for Sarvis Park Neighborhood Association. This resolution will replace the previously passed resolution #240143.

Fund	Project Purpose	Account Name / Grant Code	Amount
NEH - Sarvis Park Neighborhood Association	Food Truck Park	101-729.003-801.000.	\$25,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to Neighborhood Engagement Hub (Sarvis Park Neighborhood Association) and appropriate funding in the current and future fiscal years in the amount of \$25,000, as described above, for as long as the funds are available. Prior to any disbursement of funds, the City of Flint’s ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury rules.

For the City:

For the City Council:

CLYDE D EDWARDS /A0280
CLYDE D EDWARDS /A0280 (Jul 30, 2024 10:33 EDT)
Clyde D. Edwards, City Administrator

Approved as to Form:

Approved as to Finance:

Joseph Kuptz
Joseph Kuptz, Acting City Attorney

Phillip Moore
Phillip Moore (Jul 30, 2024 08:18 EDT)
Phillip Moore, Chief Financial Officer



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 23, 2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO AWARD FUNDS TO THE NEIGHBORHOOD ENGAGEMENT HUB TO SERVE AS THE FIDUCIARY FOR SARVIS PARK NEIGHBORHOOD ASSOCIATION FOR ALTERNATE USES OF VACANT LOTS

PREPARED BY: Nicholas Byard, ARPA Contract Coordinator (for Emily Doerr)

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Requesting \$25,000 for Food Truck/Pop-up Food Vendor Lot. The Sarvis Park Neighborhood Association is creating a food truck/pop-up food vendor lot near Sarvis Park. The intent is to add additional programming and activities in and near Sarvis Park while supporting small food entrepreneurs.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

N/A

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Sarvis Park will have additional food amenities, giving food entrepreneurs a location in Flint to operate from. It will also aim to clean up and repurpose vacant properties near Sarvis Park for the benefit of the community.

Section IV: FINANCIAL IMPLICATIONS:

N/A



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	ARPA	101-729.003-801.000	General Fund	\$25,000
FY24 GRAND TOTAL				

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL:  Date: CL

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

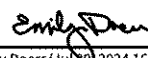
BUDGET YEAR 1 \$

BUDGET YEAR 2

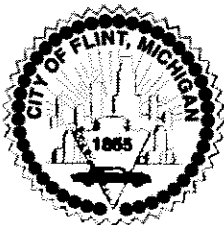
BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: 
Emily Doerr (Jul 22 2024 16:26 EDT)
Emily Doerr, Director - Business and Community Services

240325



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR MENTAL HEALTH REFERRALS AND SERVICES SUPPORT – FLINT ODYSSEY HOUSE, INC.

The City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the State of Michigan, and;

On March 11, 2021, the President of the United States of America signed into law the “American Rescue Plan Act of 2021”, also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted by the COVID-19 Pandemic.

The Flint City Council recommends funding up to \$36,000 for Flint Odyssey House, Inc. for Peer Recovery Coaching Services. This resolution will replace the previously passed resolution #230414.

Funding is to come from the following account:

Account Number	Account Name / Grant Code	Amount
287-721.150-801.000	FUSDT-CSLFRF	\$36,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to provide funding to Flint Odyssey House, Inc. in the amount of \$36,000. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint’s ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

For the City:

CLYDE D EDWARDS / A0287
CLYDE D EDWARDS / A0287 (Jul 31, 2024 15:08 EDT)
Clyde D. Edwards, City Administrator

For the City Council:

Approved as to Form:

[Signature]
Joseph Kuptz, Acting City Attorney

Approved as to Finance:

[Signature]
Phillip Moore (Jul 31, 2024 13:27 EDT)
Phillip Moore, Chief Financial Officer



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 30, 2024

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION TO UTILIZE ARPA FUNDS TO RESPOND TO THE IMPACTS OF THE PANDEMIC FOR MENTAL HEALTH REFERRALS AND SERVICES SUPPORT – FLINT ODYSSEY HOUSE, INC.

PREPARED BY: Nicholas Byard, ARPA Contract Coordinator (for Emily Doerr)

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

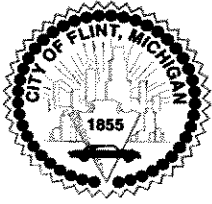
Peer recovery coaching services will be provided to a person beginning a personal journey of recovery from active substance use disorders and co-occurring mental health disorders into Flint Odyssey House, Inc. full continuum care or another licensed SUD/Concurring Mental Health provider. The community-based peer recovery coaching helps to remove barriers and obstacles, assists with practices of abstinence or harm reduction, and links residents to resources in the recovery community.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

N/A

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Peer recovery coaching services are currently restricted to Flint residents actively enrolled in a licensed substance use disorder facility, whereas this project seeks to expand recovery coaching services outside of the facility to the Flint community.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024


Section IV: FINANCIAL IMPLICATIONS:

N/A

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	ARPA	287-721.150-801.000	FUSDT-CSLFRF	\$36,000
		FY24 GRAND TOTAL		\$36,000

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 07/31/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

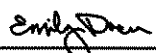
BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
Emily Doerr (Jul 31, 2024 12:53 EDT)
Emily Doerr, Director - Business and Community Services

240326



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO APPLGATE CHEVROLET FOR REPAIRS OF WATER SERVICE CENTER VEHICLES

The Fleet Division has been issued purchase orders to Applegate Chevrolet for parts & supplies, repairs and oil changes in the amount of \$69,000.00.

The City of Flint Water Service Center, Utilities Division, is requesting a purchase order be issued to Applegate Chevrolet for parts and repairs of all Water Service Center vehicles (1 ton and smaller) in the amount of \$26,000.00 for these services. There is adequate funding for said services from the listed accounts:

590-540.208-863.000	Vehicle & Equipment Charges	\$11,000.00
591-540.202-863.000	Vehicle & Equipment Charges	\$15,000.00

IT IS RESOLVED, that the Department of Purchases & Supplies, upon City Council's approval, are hereby authorized to issue purchase orders to Applegate Chevrolet for parts and repairs of Water Service Center vehicles in the amount of \$26,000.00 and an aggregate of \$95,000.00 for FY25 (07/01/24-06/30/2025).

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0275

CLYDE D EDWARDS / A0275 (Jul 26, 2024 15:41 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

William Kim

William Kim (Jul 24, 2024 14:37 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:

Phillip Moore

Phillip Moore (Jul 25, 2024 14:31 EDT)

Phillip Moore, Chief Financial Officer

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 19, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Vehicle Repairs

PREPARED BY: Cheri Priest

VENDOR NAME: Applegate Chevrolet

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Vendor provides parts and repairs for WSC vehicles, 1 ton and smaller.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

FY 23-24

590-540.208-930.000 – 9,600.00

591-540.100-977.000 – 14,400.00

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Parts and repairs allows WSC to keep necessary equipment operating so personnel are able to perform daily maintenance duties such as service digs, water main repairs, hydrant repairs, sewer repairs (sanitary and storm). These repairs keep the water and sewer infrastructure running to avoid residents having any disruptions in their services.

Section IV: FINANCIAL IMPLICATIONS:

There is adequate funding in the below listed accounts.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	Vehicle & Equipment Charges	590-540.208-863.000	N/A	11,000.00
2493	Vehicle & Equipment Charges	591-540.202-863.000	N/A	15,000.00
FY25 GRAND TOTAL				26,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: Cheri Priest Date: 07/23/2024
CA: Priest (Jul 23, 2024 13:24 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$ 26,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell
Entrice Mitchell, Sewer Maintenance Supervisor



240327

RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO HURLEY MEDICAL CENTER FOR EMPLOYEE OCCUPATIONAL SERVICES
FY2024-FY2025**

WHEREAS, The City of Flint Human Resources Department utilizes Hurley Medical Center for Occupational health services pertinent to the pre-employment health testing for City of Flint Employees. Hurley Medical Center conducts covid screenings, health physicals, drug and other extensive health testing, required to gain employment with the City.

WHEREAS, The Human Resources Department has utilized \$75,000.00 in FY2024 for related services to Hurley Medical Center, but has outstanding invoices in the amount of \$16,000.00 for FY2024. Therefore, HR is requesting an overall total not to exceed \$91,000.00 for FY24.

WHEREAS, to continue the required employee-related services needed through Hurley Medical Center through FY25, The Human Resources Department is requesting a total not to exceed \$100,000.00 for the current fiscal year.

Funding is to come from the following account:

Account Number	Account Name	Amount
627-270.300-835.000	Health Services	\$ 166,000.00
627-270.300-801.000	Professional Services	\$25,000.00
	FY24 GRAND TOTAL	\$91,000.00
	FY25 GRAND TOTAL	\$100,000.00

IT IS RESOLVED, that The Division of Purchases & Supplies is hereby authorized to issue Purchase Orders to Hurley Medical Center in the amount not-to-exceed \$91,000.00 for FY24 (07/01/23-06/30/24), and \$100,000.00 for FY25 (07/01/24-06/30/25) for an aggregate two-year total not-to-exceed \$191,000.00.

APPROVED AS TO FORM:

[Signature]
City Attorney

APPROVED AS TO FINANCE:

[Signature]
Phillip Moore (Jul 30, 2024 10:51 EDT)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS/A0284
CLYDE D EDWARDS / A0284 (Jul 30, 2024 11:07 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

[Signature]
Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 01/23/2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Hurley Medical Center – Occupational Services

PREPARED BY Dwynna Dunlap – Human Resources

VENDOR NAME: Hurley Medical Center

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Human Resources Department is seeking approval for a purchase order in the amount of \$50,000, to cover the costs of occupational health services provided by Hurley Medical Center, which include pre-employment testing, and Covid testing for new hires staff. FY 24

FINANCIAL IMPLICATIONS: None.

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: Personnel, Occ Health Services, 627-270.300-835.000, N/A, \$50,000.00. Row 2: FY24 GRAND TOTAL, \$50,000.00

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 240008149

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X] (If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE: [Signature] Eddie Smith, HR/LR Director



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 03/14/24

BID/PROPOSAL#

AGENDA ITEM TITLE: Hurley Medical Center – Occupational Services

PREPARED BY V. Foster for E. Smith

VENDOR NAME: Hurley Medical Center

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Human Resources Department is seeking approval to increase PO #24-006751 by \$25,000. Due to increased costs incurred, additional funds are needed to ensure payment for occupational health services provided by Hurley Medical Center, which include pre-employment testing, and Covid testing for new hires through 6/30/24.

FINANCIAL IMPLICATIONS: None.

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: Personnel, Occ Health Services, 627-270.300-835.000, N/A, \$25,000. Row 2: (blank), (blank), (blank), (blank), (blank). Row 3: (blank), (blank), FY24 GRAND TOTAL, (blank), \$25,000.

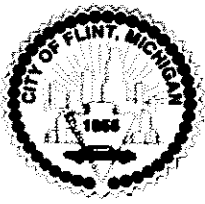
PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 240008428

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X] (If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Eddie L. Smith, HR/LR Director



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 7/11/2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Hurley Medical Center – Occupational Services

PREPARED BY: Dwyna Dunlap – Human Resources

VENDOR NAME: Hurley Medical Center

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION

The Human Resources Department is seeking approval to have \$16,000.00 added to PO # 24-006751, for FY 24, to cover the costs of invoices on hold totaling approximately \$11,500.00 for occupational health services provided by Hurley Medical Center.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The City has been using Hurley Medical Center as its sole source for occupational health services



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Section IV: FINANCIAL IMPLICATIONS:

None

BUDGETED EXPENDITURE? YES NO **IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
Personnel	Occ. Health Services	627-270.300-835.000	N/A	\$16,000.00
		FY24 Addit'l		\$16,000.00

PRE-ENCUMBERED? YES NO **REQUISITION NO:** 250009058

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

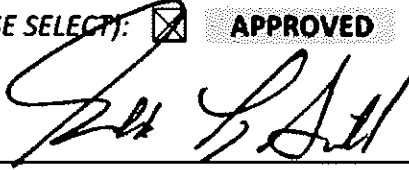
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*: None

STAFF RECOMMENDATION: *(PLEASE SELECT)*: **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:



(Name, Title)

7/15/24



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 7/28/2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Hurley Medical Center – Occupational Services

PREPARED BY: Dwyana Dunlap – Human Resources

VENDOR NAME: Hurley Medical Center

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION

The Human Resources Department is seeking approval for a purchase order in the amount of \$100,000, to cover the costs of occupational health services provided by Hurley Medical Center, which include pre-employment testing, COVID testing for new hires, psychological exams, workers' compensation and employee injuries.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Previous POs for Hurley Medical Center - Occupational Health Services, GL #627-270.300-835.000:

	PO Number	Amount	Amount Relieved
FY 21	21-002456	\$50,000.00	\$49,945.00
FY 22	22-004300	\$120,000.00	\$119,772.02
FY 23	23-005564	\$50,000.00	\$28,097.00
FY 24	24-006751	\$75,000.00	\$74,956.00
FY 25		\$100,000.00	
Addit'l for FY 24		\$16,000.00	

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The City has been using Hurley Medical Center as its sole source for occupational services, including random drug testing, COVID testing, employee injuries and other services.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Section IV: FINANCIAL IMPLICATIONS:

None

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Personnel	Occ. Health Services	627-270.300-835.000	N/A	\$100,000.00
		FY25 GRAND TOTAL		\$100,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 250009035

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Eddie L. Smith Date 07/28/2024
(Name, Title)



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 7/23/2024

BID/PROPOSAL# NA

AGENDA ITEM TITLE: Homeownership Property Exemption (HOPE)

PREPARED BY: Stacey Kaake

VENDOR NAME: NA

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City is increasing the hardship guidelines from 150% of Federal Poverty Guidelines to 200%.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

NA

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

This will allow for an increase in residents' eligibility for help with their taxes.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Section IV: FINANCIAL IMPLICATIONS:

This is a tool for the Board of Review that gives guidance when considering qualifications for a hardship exemption from property taxes for residents who own and occupy their home. This exemption does not apply to commercial or industrial properties.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
FY24 GRAND TOTAL				

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: Paul T. Borle Date: 07/31/2024
Paul T. Borle (Jul 31, 2024 08:04 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

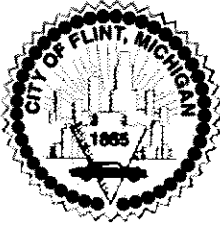
STAFF RECOMMENDATION: *(PLEASE SELECT)*: **APPROVED** **NOT APPROVED**



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

DEPARTMENT HEAD SIGNATURE: Stacey Kaake
Stacey Kaake (Jul 31, 2024 07:41 EDT)
(Name, Title)



240328

RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

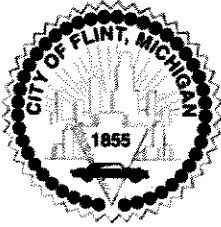
RESOLUTION TO OFFICE DEPOT FOR OFFICE SUPPLIES

WHEREAS, the Division of Purchases & Supplies previously utilized a three-year agreement (FY2021-2023) for office supplies from Office Depot through the Oakland County, MI America Saves cooperative procurement contract for office supplies.

WHEREAS, The Division of Purchases and Supplies recommends entering into year two of the Oakland County, MI America Saves 3-year (FY2024-2026) Contract for city-wide office supplies.

Funding is to come from the following account(s) for FY2025 Office Supplies:

Account Number	Account Name/Department	Amount
202-449.201-752.000	Supplies-DPW, Streets	3,000.00
202-447.201-752.000	Supplies-DPW Transportation	2,000.00
101-191.100-752.000	Supplies-Finance	3,500.00
590-550.100-752.000	Supplies-WPC	6,000.00
591-536.100-752.000	Supplies-Water Plant, Admin.	1,500.00
591-545.200-752.000	Supplies-Water Plant, Office	4,000.00
661-229.000-752.000	Supplies-Fleet	3,000.00
590-540.208-752.000	Supplies-WSC	2,750.00
591-540.208-752.000	Supplies-WSC	2,750.00
101-262.000-752.000	Supplies-Clerk, N. Building	4,000.00
101-262.000-752.000	Supplies-Clerk, Elections	7,500.00
101-101.000-752.000	Supplies-Clerk, City Council	4,000.00
101-215.200-752.000	Supplies-Clerk, Licensing	4,500.00
101-266.000-752.000	Supplies-Law	1,850.00
249-371.000-752.000	Supplies-Dev, BSI	4,500.00
101-305.000-752.000	Supplies-Police, Chief	1,500.00
101-303.200-752.000	Supplies-Police, Records I.D.	4,500.00
101-310.200-752.000	Supplies-Police, Criminal I.B.	3,500.00
101-310.202-752.000	Supplies-Police, Juvenile	500.00
101-310.205-752.000	Supplies-Police, Special Ops	500.00
101-315.000-752.000	Supplies-Police, Patrol Ops	3,500.00
207-315.204-752.000	Supplies-COPS Office	3,000.00
101-701.000-752.000	Supplies-Masterplan, Planning	1,800.00
296-704.801-752.000 FHUD18CHOICE	Supplies-Neighborhood Choice Implementation	4,000.00
101-257.000-752.000	Supplies-Assessment	2,500.00
208-752.102-752.000	Supplies-Parks	500.00




Account Number	Account Name/Department	Amount
279-737.000-752.000 FHUD-CDBG23	Supplies-CED, CDBG Office	5,000.00
202-450.100-752.000	Supplies-Trans Admin Office	1,400.00
226-528.201-752.000	Supplies-Trans Admin Sanitation	500.00
636-228.000-752.000	Supplies-IT, IS Office	3,000.00
101-253.200.752-000	Supplies-CSC	4,000.00
101-270.000-752.000	Supplies- HR	1,500.00
101-336.000-752.000	Supplies- Fire Dept.	\$7,500.00
	FY2025 GRAND TOTAL	\$103,550.00


IT IS RESOLVED, That the Division of Purchases & Supplies, is hereby authorized to issue Purchase Orders to Office Depot (ODP) to provide office supplies for FY2025 (07/01/24-06/30/25) in the amount of amount of \$103,550.00

BE IT FURTHER RESOLVED, that the Purchasing division has the discretion to spend an additional amount of no more than 10% of the annual requested spend amount of Office Depot for unanticipated requests that may be submitted during FY2025.

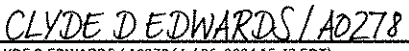
APPROVED AS TO FORM:


 William Kim (Jul 25, 2024 14:31 EDT)
 City Attorney

APPROVED AS TO FINANCE:


 Phillip Moore (Jul 25, 2024 14:27 EDT)
 Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


 CLYDE D EDWARDS / A0278
 CLYDE D EDWARDS / A0278 (Jul 26, 2024 15:43 EDT)
 Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:


 Lauren Rowley, Purchasing Manager



OAKLAND COUNTY EXECUTIVE DAVID COULTER

Purchasing
(248) 858-0511 | purchasing@oakgov.com

Buyer: SNG

CONTRACT NUMBER: 010418

Event # 00292

CONTRACT between the COUNTY OF OAKLAND and CONTRACTOR

Not To Exceed Amount: \$2,500,000	Effective Date: October 1, 2023	Expiration Date: September 30, 2026
Contract Description: Office Supplies and Coop_-America Saves		
Contractor Address:		Contract Administrator Information:
Vendor No: 5836		ODP Business Solutions, LLC
ODP Business Solutions, LLC		Valya Broyer
6600 North Military Trail		broyer@odp.business.com
Boca Raton, FL 33496		Or Krystal Gilbert Krystal.gilbert@odpobusiness.com
Buyer and		County Contract Administrator
Purchasing Information:		and Using Department:
Scott N. Guzy		
OAKLAND COUNTY PURCHASING		OAKLAND COUNTY
2100 Pontiac Lake Rd 41W		
Waterford, MI 48328 2762		
248-858-0511		

The County and Contractor may be referred to individually as a "Party" or collectively as the "Parties" The Parties agree to the attached terms and conditions:

FOR THE CONTRACTOR:

SIGN: Valya Broyer

Valya Broyer Vice President



FOR THE COUNTY:

SIGN: Scott N. Guzy

Scott N. Guzy, CPPO, MBA, Purchasing Administrator

EXHIBIT IX

SCOPE OF CONTRACTOR DELIVERABLES/FINANCIAL OBLIGATIONS

Contractor agrees to supply to County the office products that are ordered by the County, which are provided for in this exhibit and in Exhibit X, at the prices set forth therein

1. PRICING

a. **Core List.** Items set forth on Exhibit X attached hereto (the "Core List") will be priced as set forth therein. With the exception of paper, toner/ink, and can liner items, Core List pricing will be updated on a semi-annual basis (January and July). Pricing for paper, toner/ink, and can liner items on the Core List may be updated on a calendar quarter and thereafter will be updated no more than one time per calendar quarter. Upon request, and when available, Contractor Depot shall provide County with manufacturer documentation to verify that paper, toner/ink price and can liner adjustments are being appropriately passed through to County. Contractor will meet with County on an annual basis (or as otherwise necessary) to review the items on the Core List.

Items on the Core List may be updated from time to time (to address additions, deletions, substitutions, and alternate products) in Contractor's discretion, upon notification by Contractor to County (including via e-mail).

b. **Non-Core Items.** Items not on the Core List ("Non-Core Items"), but which are identified in the primary catalog (which may be either printed or virtual) for "contract" customers that is in circulation at the time of the order ("ODP Catalog") will be priced at a discount as shown in the below table, off of the regular sales price (promotions excluded) set forth on www.odpbusiness.com at the time of the order, exclusive of bulk pricing discounts or other specials. Notwithstanding anything herein to the contrary, the price offering set forth in the first sentence of this subsection may not apply to (i) products in the following categories (as such categories are identified on www.odpbusiness.com): Custom Printing, Copy and Print Services, Promotional Products, Gift Cards, and Warranties; and (ii) clearance items, and/or promotional items, including, but not limited to, Instant Savings, Coupon Savings, Mail-In Savings, and Bundled Savings (collectively, "Excluded Categories"). Non-Core Items that are not identified in the ODP Catalog but which are available on www.odpbusiness.com at the time of order ("ODP Web Assortment") shall be priced at web match as set forth on www.odpbusiness.com at the time of order.

ODP Catalog Product Category	Percent Discount
Technology	10%
Furniture	20%
Cleaning & Breakroom	15%
Paper	25%
Ink/Toner	15%
Binders	20%

Filing/Dated/Forms	25%
Mailing/Shipping/Labels/Notetaking	20%
General Office Supplies	25%
School Supplies	25%
Storage	20%
Writing	25%
Other	15%

- 2. Delivery/Minimum Order Value.** Contractor shall institute a Fifty Dollar (\$50.00) minimum order value per delivered order. Orders that do not comply with such minimum order value will be processed subject to a special handling fee. Additional freight charges may apply for items exceeding certain attributes regarding weight and/or dimensions, furniture, bulk items, cases of bottled water and other beverages, Hawaii, Alaska and Puerto Rico orders, special orders and/or rush deliveries.
- 3. America Saves Program.** The County has determined to permit Contractor use of the terms and conditions of this Contract to sell Products and Services to other governmental entities ("Participating Agency") as part of the "America Saves" Program (the "Program"). The terms of this arrangement between County and Contractor are set forth in a separate agreement. In no event shall County be considered a dealer, remarketer, agent or other representative of Contractor.

ADDITIONAL PROGRAM TERMS

For purposes of this Contract, "Spend" shall mean County's paid-for purchases, net of taxes, shipping costs, returns, discounts, credits, any incentives amortized for the applicable period, rebates actually paid, employee purchases under any type of purchasing program, postage, shipping and mailing services, technology items, non-code and special order furniture, paper, gift cards and warranties and "Contract Year" shall mean the twelve (12) month period, commencing on the Effective Date and each subsequent twelve (12) month period thereafter during the Initial Term or any Renewal Term.

The incentive(s)/rebate(s) offered hereunder are contingent on County being in compliance with all terms and conditions set forth in this Contract, including, where applicable, achieving Minimum Annual Spend. To the extent County fails to remit complete and timely payment on any invoice, Contractor shall have the right to offset any monies otherwise due and owing for rebates/incentives earned against any amounts owed by County due to delinquent County invoices.

- 1. Annual Spend Rebate.** Provided County is in compliance with the payment terms set forth in this Contract, Contractor shall pay County an Annual Spend Rebate based on Spend per Contract Year. Annual Spend Rebates will be paid to County within sixty (60) days of the end of each Contract Year. Payment shall be based on the following rebate tiers:

Annual Spend	Rebate Percentage
--------------	-------------------

\$0.00 - \$150,000	0
\$150,000.01 - \$500,000	2%
\$500,000.01 - \$1,000,000	3%
\$1,000,000.01 +	4%

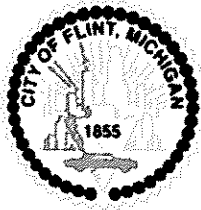
2. **Point of Sale Discount.** Provided County is in compliance with the payment terms set forth in this Contract, County shall receive a point-of-sale discount based on pre-tax order size as set forth in the table below. This point-of-sale discount excludes orders that include inventory that is not stocked in an Office Depot facility at the time of the order, special orders, furniture, technology products, in-store purchases, and services (i.e. assembly and product protection plans). Applicable discounts will be reflected on the corresponding invoice.

Order Size (pre-tax)	Discount %
\$100 to \$199.99	1%
\$200 to \$1,000	1.5%

3. **Aggregate America Saves Spend Rebate.** If at the end of each Contract year, the annual aggregate Spend of the County and America Saves Program Participating Agencies reaches Twenty Million Dollars (\$20,000,000.00) Contractor shall pay an additional rebate to County and each Participating Agency within sixty (60) days of the end of each Contract Year. Payment shall be based on the following rebate tiers:

Annual Spend	Rebate Percentage
\$20,000,000 - \$29,999,999	0.25%
\$30,000,000 - \$39,999,999	0.50%
\$40,000,000 - \$49,999,999	0.75%
\$50,000,000 +	1%

4. **Annual Administrative Fee.** Provided County is in compliance with the payment terms set forth in this Contract, Contractor shall pay County, as Lead Agency for the America Saves Program, an Annual Administrative Fee ("Fee") of one-half of one percent (.5%) of Participating Agency Spend per Contract Year. The Fee will be paid to County semi-annually within sixty (60) days of January 1st and July 1st of each Contract Year.



730335

RESOLUTION NO.: _____

PRESENTED: OCT - 4 2023

ADOPTED: OCT 23 2023

BY THE CITY ADMINISTRATOR:

RESOLUTION TO OFFICE DEPOT FOR OFFICE SUPPLIES

WHEREAS, the Division of Purchases & Supplies has utilized a three-year agreement (FY2021-2023) for office supplies from Office Depot through the Oakland County, MI America Saves cooperative procurement contract for office supplies.

WHEREAS, The Division of Purchases and Supplies recommends entering into the new Oakland County, MI America Saves 3-year (FY2024-2026) Contract for city-wide office supplies.

Funding is to come from the following account(s) for FY2024 Office Supplies:

Account Number	Account Name/Department	Amount
202-449.201-752.000	Supplies-DPW, Streets	3,000.00
202-447.201-752.000	Supplies-DPW Transportation	2,000.00
101-191.100-752.000	Supplies-Finance	1,800.00
590-550.100-752.000	Supplies-WPC	6,000.00
591-536.100-752.000	Supplies-Water Plant, Admin.	1,500.00
591-545.200-752.000	Supplies-Water Plant, Office	4,000.00
661-229.000-752.000	Supplies-Fleet	3,000.00
590-540.208-752.000	Supplies-WSC	2,750.00
591-540.208-752.000	Supplies-WSC	2,750.00
101-262.000-752.000	Supplies-Clerk, N. Building	4,000.00
101-262.000-752.000	Supplies-Clerk, Elections	6,000.00
101-101.000-752.000	Supplies-Clerk, City Council	3,500.00
101-215.200-752.000	Supplies-Clerk, Licensing	4,500.00
101-266.000-752.000	Supplies-Law	1,850.00
249-371.000-752.000	Supplies-Dev, BSI	3,700.00
101-305.000-752.000	Supplies-Police, Chief	1,500.00
101-303.200-752.000	Supplies-Police, Records I.D.	4,500.00
101-310.200-752.000	Supplies-Police, Criminal I.B.	3,500.00
101-301.202-752.000	Supplies-Police, Juvenile	450.00
265-310.206-752.000	Supplies-Police, SIU	1,000.00
101-315.000-752.000	Supplies-Police, Ops Bureau	3,500.00
207-315.204-752.000	Supplies-COPS Office	3,000.00
101-701.000-752.000	Supplies-Masterplan, Planning	1,800.00
101-703.000-752.000	Supplies-Zoning, Med Marij.	5,500.00
296-704.801-752.000 FHUD18CHOICE	Supplies-Neighborhood Choice Implementation	5,000.00
101-257.000-752.000	Supplies-Assessment	2,000.00
208-752.102-752.000	Supplies-Parks	500.00



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Account Number	Account Name/Department	Amount
279-737.000-752.000 FHUD-CDBG21	Supplies-CED, CDBG Office	5,000.00
202-450.100-752.000	Supplies-Trans Admin Office	1,400.00
226-528.201-752.000	Supplies-Trans Admin Sanitation	500.00
636-228.000-752.000	Supplies-IT, IS Office	3,000.00
101-233.000-752.000	Supplies-Finance, Purchasing	1,200.00
101-253.200-752-000	Supplies-CSC	1,320.00
101-253.202-752.000	Supplies-CSC	1,320.00
101-253.203-752-000	Supplies-CSC	660.00
101.253-204-752.000	Supplies-CSC	500.00
101-270.000-752.000	Supplies- HR	1,500.00
101-337.000-752.000	Supplies- Fire Dept.	\$35,000.00
	FY2024 GRAND TOTAL	\$134,000.00

IT IS RESOLVED, That the Division of Purchases & Supplies, is hereby authorized to issue Purchase Orders to Office Depot (ODP) to provide office supplies for FY2024 (07/01/23-06/30/24) in the mount of amount of \$134,000.00.

BE IT FURTHER RESOLVED, that the Purchasing division has the discretion to spend an additional amount of no more than 10% of the annual requested spend amount of Office Depot for unanticipated requests that may be submitted during FY2024.

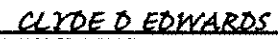
APPROVED AS TO FORM:


William Kim (Sep 28, 2023 16:00 EDT)
William Kim, City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Sep 28, 2023 15:15 EDT)
Phillip Moore, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Sep 28, 2023 16:11 EDT)
Clyde Edwards, City Administrator

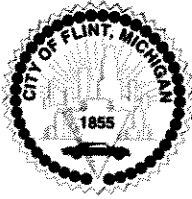
APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:


Lauren Rowley, Purchasing Manager

240329



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

Proposal 2400542

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO BETTER2ENTERPRISES FOR
THE 50/50 SIDEWALK REPLACEMENT PROGRAM**

The Division of Purchases and Supplies solicited bids for two-year pricing for sidewalk replacements in the 50/50 sidewalk program, as requested by the Steet Maintenance Division, and

Better2Enterprises, 7305 W. Dodge Rd., Montrose, Michigan was the lowest responsive bidder from six solicitations for said services. Funding will come from the following account:

Account Number	Account Name	Amount
202-449.213-801.000	Professional Services	\$ 50,000.00
203-449.213-801.000	Professional Services	\$ 100,000.00
	FY25 GRAND TOTAL	\$150,000.00

IT IS RESOLVED, that the Proper City Officials are hereby authorized to enter into a contract with Better2Enterprises the 50/50 sidewalk program, in the yearly amount not to exceed \$150,000.00 and a two year aggregate amount of \$300,000.00. (\$150,000.00 pending adoption of the FY26 budget)

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS / A0268
CLYDE D EDWARDS / A0268 (Jul 24, 2024 12:37 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

William Kim
William Kim (Jul 24, 2024 09:21 EDT)
William Kim
City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jul 24, 2024 08:18 EDT)
Phillip Moore
Chief Finance Officer

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager

FY25 - KRN



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 22, 2024

BID/PROPOSAL# Proposal 24-542

AGENDA ITEM TITLE: 50/50 Sidewalk replacement program

PREPARED BY: Kathryn Neumann for Rod McGaha

VENDOR NAME: Better2Enterprises

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were solicited for a contractor to replace sidewalks in the 50/50 sidewalk program. The 50/50 sidewalk program allows interested residents to pay 50% towards sidewalks and the City pays 50% of the cost for sidewalks. This program has been around for several years.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Better2Enterprises is the current vendor that is installing speed humps. They have a contract in the amount of \$26,000 using account number 203-449.201-801.000.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Sidewalks are the responsibility of the homeowner (unless they are impacted by city trees). This program makes it more affordable for the residents to obtain new sidewalks.

Section IV: FINANCIAL IMPLICATIONS:

There is money allocated every year for sidewalk replacements.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Professional Services	202-449.213-801.000		\$50,000.00
Streets	Professional Services	203-449.213-801.000		\$100,000.00
FY25 GRAND TOTAL				\$150,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 250009118

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Jul 22, 2024 14:26 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$150,000.00

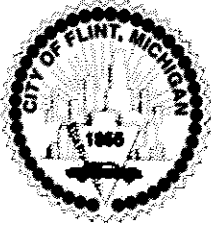
BUDGET YEAR 2 \$150,000.00

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
Rodney McGaha (Jul 22, 2024 14:28 EDT)
(Rodney McGaha, Director of Transportation)



Sheldon Neeley
Mayor


CITY OF FLINT, MICHIGAN
Department of Public Works
Transportation Division

Clyde Edwards
City Administrator

Rodney McGaha
Director

July 19, 2024

TO: Lauren Rowley
Purchasing Manager

FROM: Rodney McGaha 
Director of Transportation

SUBJECT: RECOMMENDATION FOR 50/50 SIDEWALK PROGRAM, PROPOSAL 24-542

I have carefully reviewed the bids received for removing and replacing sidewalks in the 50/50 sidewalk program (2 years). I am recommending the lowest responsive bidder, Better2Enterprises, in the two-year amount to exceed \$300,000.00 (\$150,000 each year). Funds have been pre-encumbered with requisition 250009118.

If you have any questions or concerns, feel free to give me a call at ext. 2802.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
50/50 SIDEWALK REPLACEMENT PROGRAM
PROPOSAL# 24000542

Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/24 – 6/30/25

Bidder# 1: Agnew Construction, LLC
Saginaw, MI

PROPOSAL	DESCRIPTION	COST (PER SQ FT)
A		
	Price/SQFT- 1-5 sidewalk squares	\$ 14.85
	Price/SQFT-6-10 sidewalk squares	\$ 10.45
	Price/SQFT 10(+) Sidewalk squares	\$ 10.05
	Remove/replace 4" concrete w/ADA ramp	\$ 15.00
B		
	Remove/replace 6" concrete	\$ 11.45
	Remove/replace 6" concrete w/ ADA ramp	\$ 16.00
C		
	Remove/replace concrete around trees	\$ 20.00
		97.80

Bidder # 2: LGC Global, Inc.
Detroit, MI

PROPOSAL	DESCRIPTION	COST (PER SQ FT)
A		
	Price/SQFT- 1-5 sidewalk squares	\$ 15.94
	Price/SQFT-6-10 sidewalk squares	\$ 15.31
	Price/SQFT 10(+) Sidewalk squares	\$14.81
	Remove/replace 4" concrete w/ADA ramp	\$ 19.38
B		
	Remove/replace 6" concrete	\$ 17.75
	Remove/replace 6" concrete w/ ADA ramp	\$20.25
C		
	Remove/replace concrete around trees	\$ 17.75
		121.19

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder #3: Mike's Landscaping
Davison, MI

PROPOSAL	DESCRIPTION	COST (PER SQ FT)
A		
	Price/SQFT- 1-5 sidewalk squares	\$ 30.00
	Price/SQFT-6-10 sidewalk squares	\$ 12.50
	Price/SQFT 10(+) Sidewalk squares	\$9.50
	Remove/replace 4" concrete w/ADA ramp	\$ 40.00
B		
	Remove/replace 6" concrete	\$ 40.00
	Remove/replace 6" concrete w/ ADA ramp	\$40.00
C		
	Remove/replace concrete around trees	\$ 30.00
		202.00

Bidder #4: Better2 Enterprises
Montrose, MI

PROPOSAL	DESCRIPTION	COST (PER SQ FT)
A		
	Price/SQFT- 1-5 sidewalk squares	\$ 12.00
	Price/SQFT-6-10 sidewalk squares	\$ 11.00
	Price/SQFT 10(+) Sidewalk squares	\$ 10.00
	Remove/replace 4" concrete w/ADA ramp	\$ 20.00
B		
	Remove/replace 6" concrete	\$ 15.00
	Remove/replace 6" concrete w/ ADA ramp	\$ 24.00
C		
	Remove/replace concrete around trees	\$ 15.00
		107.00

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder #5: MDT Construction
Flushing, MI

PROPOSAL	DESCRIPTION	COST (PER SQ FT)
A		
	Price/SQFT- 1-5 sidewalk squares	\$ 18.75
	Price/SQFT-6-10 sidewalk squares	\$ 18.75
	Price/SQFT 10(+) Sidewalk squares	\$ 18.75
	Remove/replace 4" concrete w/ADA ramp	\$ 18.75
B		
	Remove/replace 6" concrete	\$ 19.75
	Remove/replace 6" concrete w/ ADA ramp	\$ 19.75
C		
	Remove/replace concrete around trees	\$ 18.75
		133.25

Bidder #6: KMI*
North Branch, MI

PROPOSAL	DESCRIPTION	COST (PER SQ FT)
A		
	Price/SQFT- 1-5 sidewalk squares	\$ 12.50
	Price/SQFT-6-10 sidewalk squares	\$ 9.50
	Price/SQFT 10(+) Sidewalk squares	\$ 7.50
	Remove/replace 4" concrete w/ADA ramp	\$ 12.50
B		
	Remove/replace 6" concrete	\$ 10.50
	Remove/replace 6" concrete w/ ADA ramp	\$ 13.50
C		
	Remove/replace concrete around trees	\$ 11.50
		77.50

* Did not attend mandatory pre-bid meeting

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

240330



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

Proposal 2400552

BY THE CITY ADMINISTRATOR:

RESOLUTION TO GOCUTTREES, INC. DBA MONSTER TREE SERVICE OF TROY FOR URBAN FORESTRY SERVICES

The Division of Purchases and Supplies solicited bids for three-year pricing for urban forestry services, as requested by the Steet Maintenance Division, and

GOCUTTREES, Inc., dba Monster Tree Service of Troy, 6206 Ardmore, Clarkston, Michigan was one of seven solicitations received for said services. Funding will come from the following accounts:

Account Number	Account Name	Amount
202-449.215-801.000	Professional Services	\$79,167.00
203-449.215-801.000	Professional Services	\$89,167.00
	FY25 GRAND TOTAL	\$168,334.00

IT IS RESOLVED, that the Proper City Officials are hereby authorized to enter into a contract with GOCUTTREES, Inc., dba Monster Tree Services of Troy for urban forestry services, in the three year amount not to exceed \$507,000.00. (\$168,334 FY25, \$171,666 pending adoption of the FY26 budget, \$167,000 pending adoption of the FY27 budget)

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0270

CLYDE D EDWARDS / A0270 (Jul 24, 2024 12:38 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

William Kim

William Kim (Jul 24, 2024 09:22 EDT)

William Kim
City Attorney

APPROVED AS TO FINANCE:

Phillip Moore

Phillip Moore (Jul 24, 2024 09:14 EDT)

Phillip Moore
Chief Finance Officer

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager

FY25 - KRN



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 22, 2024

BID/PROPOSAL# 24000552

AGENDA ITEM TITLE: Urban Forestry Services

PREPARED BY: Kathryn Neumann for Rodney McGaha

VENDOR NAME: Monster Tree Service of Troy

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were received for the Urban Forestry Services for a three year period. The City of Flint is responsible for trees in the right-of-way and Street Maintenance oversees managing them. There are several trees that have died and need to be removed, as well as regular tree trimming to keep the remaining trees healthy. Monster Tree Service was one of the low bidders for the Urban Forestry Services bid and the Street Maintenance Division is recommending a split award.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

The City has used Monster Tree Service since 2023. The last resolution that went to City Council for Street Maintenance was on 7/10/12, resolution #230191 in the amount of \$95,000.00. Accounts 202-449.215-801.000 and 203-449.215-801.000 were used.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Regular tree maintenance promotes healthier trees. Benefits of having trees include wellness: reduces noise pollution, lowers blood pressure. Environmental: wildlife habitat, filters air pollutants, holds soil in place. Community: creates peaceful places, increased pedestrian safety, sense of community cohesion. Financial: increased property values, decreased energy bills, provides food and wood products and creates green jobs.

Section IV: FINANCIAL IMPLICATIONS:

There is money budgeted in the accounts listed below.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Professional Services	202-449.215-801.000		\$79,167.00
Streets	Professional Services	203-449.215-801.000		\$89,167.00
		FY25 GRAND TOTAL		\$168,334.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 250009114

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Jul 22, 2024 14:32 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$168,334.00

BUDGET YEAR 2 \$171,666.00

BUDGET YEAR 3 \$167,000.00

OTHER IMPLICATIONS *(i.e., collective bargaining)*: None

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____
Rodney McGaha
Rodney McGaha (Jul 22, 2024 15:50 EDT)
(Rodney McGaha, Director of Transportation)



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Public Works
Transportation Division

Clyde Edwards
City Administrator

Rodney McGaha
Director

July 19, 2024

TO: Lauren Rowley
Purchasing Manager

FROM: Rodney McGaha *Rodney McGaha*
Rodney.McGaha@CityOfFlint.com (Jul 19, 2024 09:09 EDT)
Director of Transportation

SUBJECT: RECOMMENDATION FOR URBAN FORESTRY SERVICES,
PROPOSAL 24-552

A team carefully reviewed the bids received for urban forestry services (3 years). I am recommending a split award between four of the bidders, JB's Tree & Yard Services, Monster Tree Service of Troy, Limb Walkers and J & M Tree Service. Since J & M Tree Service has a large contract for performing services on ARPA trees, they were given a lesser amount that will be used for emergencies only and will not have to go to City Council for approval. Funds have been pre-encumbered with requisitions 250009115, 250009114, 250009112 and 250009113.

If you have any questions or concerns, feel free to give me a call at ext. 2802.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
Urban Forestry Services
Proposal #24000552

Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/24 – 6/30/27

Bidder #1: **J&M Tree Service**
 Flint, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$50.00-100.00
7-12" dbh	per tree	\$100.00-200.00
12-18" dbh	per tree	\$200.00-300.00
19-24" dbh	per tree	\$300.00-500.00
25-36" dbh	per tree	\$300.00-600.00
37" dbh & over	per tree	\$400.00-800.00
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$225.00
7 – 12" dbh	per tree	\$525.00-625.00
13 – 24" dbh	per tree	\$975.00-1125.00
25 – 36" dbh	per tree	\$1175.00-1325.00
37 – 47" dbh	per tree	\$1800.00-2200.00
Over 48" dbh	per tree	\$2200.00-2800.00
Stump only removal	per tree	\$375.00-500.00
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 325.00/hr

Crew Members: 5

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder #2: VanGordon Land Solutions
Highland Township, MI**

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$250.00
7-12" dbh	per tree	\$480.00
12-18" dbh	per tree	\$700.00
19-24" dbh	per tree	\$1,200.00
25-36" dbh	per tree	\$1,680.00
37" dbh & over	per tree	\$2,000.00
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$500.00
7 – 12" dbh	per tree	\$960.00
13 – 24" dbh	per tree	\$1,380.00
25 – 36" dbh	per tree	\$3,360.00
37 – 47" dbh	per tree	\$3,900.00
Over 48" dbh	per tree	\$4,500.00
Stump only removal	per tree	\$150.00 per 12" dia
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 2,000.00

Crew Members:7

**Bidder #3: Wonsey Tree Service
Alma, MI**

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$53.00-55.00
7-12" dbh	per tree	\$56.00-90.00
12-18" dbh	per tree	\$91.00-140.00
19-24" dbh	per tree	\$141.00-175.00
25-36" dbh	per tree	\$180.00-230.00
37" dbh & over	per tree	\$231.00-300.00
TREE REMOVAL		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Tree Removal includes grinding of stump and backfill including seeding/reseeding.		
1 – 6" dbh	per tree	\$125.00-150.00
7 – 12" dbh	per tree	\$151.00-175.00
13 – 24" dbh	per tree	\$176.00-250.00
25 – 36" dbh	per tree	\$251.00-1250.00
37 – 47" dbh	per tree	\$1251.00-1500.00
Over 48" dbh	per tree	\$1501.00-3000.00
Stump only removal	per tree	\$100.00-300.00
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 300.00/hr

Crew Members: 25

Bidder #4: JBS's Tree & Yard Services
Flushing, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$75.000-125.00
7-12" dbh	per tree	\$175.00-275.00
12-18" dbh	per tree	\$350.00-500.00
19-24" dbh	per tree	\$550.00-800.00
25-36" dbh	per tree	\$700.00-1000.00
37" dbh & over	per tree	\$900.00-1300.00
TREE REMOVAL		
Tree Removal includes grinding of stump and backfill including seeding/reseeding.		
1 – 6" dbh	per tree	\$150.00-250.00
7 – 12" dbh	per tree	\$350.00-500.00
13 – 24" dbh	per tree	\$800.00-1100.00
25 – 36" dbh	per tree	\$1200.00-1800.00
37 – 47" dbh	per tree	\$1800.00-2500.00
Over 48" dbh	per tree	\$2800.00-4500.00
Stump only removal	per tree	\$5.00/per inch
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 500.00

Crew Members: 4-5

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder #5: Monster Tree Service
Clarkston, MI**

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$75-125
7-12" dbh	per tree	\$200-400
12-18" dbh	per tree	\$400-600
19-24" dbh	per tree	\$600-900
25-36" dbh	per tree	\$900-1300
37" dbh & over	per tree	\$1200-1400
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$300-400
7 – 12" dbh	per tree	\$500-650
13 – 24" dbh	per tree	\$900-1500
25 – 36" dbh	per tree	\$1800-2400
37 – 47" dbh	per tree	\$2700-3600
Over 48" dbh	per tree	\$4200-5200
Stump only removal	per tree	\$350-500
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 600

Crew Members: Certified arborists, crew chiefs, climbers, equipment operators, ground support, admins.

**Bidder #6: Limb Walker's Tree & Snow
Kenockie Twp, MI**

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$35-50
7-12" dbh	per tree	\$50-75
12-18" dbh	per tree	\$50-75
19-24" dbh	per tree	\$75-150
25-36" dbh	per tree	\$75-250
37" dbh & over	per tree	\$150-300

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$50-100
7 – 12" dbh	per tree	\$50-100
13 – 24" dbh	per tree	\$100-1200
25 – 36" dbh	per tree	\$1000-2500
37 – 47" dbh	per tree	\$1000-3000
Over 48" dbh	per tree	\$2000-3500
Stump only removal	per tree	\$25-350
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 500.00

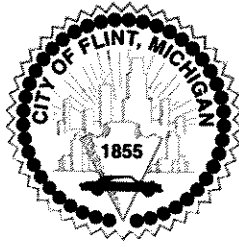
Crew Members: Total of 3 tree crews available at all times plus stump crews & log truck crews

Bidder 7: Absolute Tree Removal, LLC
Flint, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$75.000-125.00
7-12" dbh	per tree	\$125.00-250.00
12-18" dbh	per tree	\$250.00-300.00
19-24" dbh	per tree	\$300.00-500.00
25-36" dbh	per tree	\$600.00-1200.00
37" dbh & over	per tree	\$1500.00-2500.00
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$75.00-250.00
7 – 12" dbh	per tree	\$250.00-300.00
13 – 24" dbh	per tree	\$300.00-800.00
25 – 36" dbh	per tree	\$1000.00-2000.00
37 – 47" dbh	per tree	\$2000.00-3000.00
Over 48" dbh	per tree	\$3000.00-4500.00
Stump only removal	per tree	\$150-300.00
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 350.00

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Crew Members: 4-5

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

240331



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

Proposal 24000552

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO JB'S TREE & YARD SERVICES
FOR URBAN FORESTRY SERVICES**

The Division of Purchases and Supplies solicited bids for three-year pricing for urban forestry services, as requested by the Steet Maintenance Division, and

JB's Tree & Yard Services, 5320 Smith Dr., Flushing, Michigan was one of the lowest bidders from seven solicitations received for said services. Funding will come from the following accounts:

Account Number	Account Name	Amount
202-449.215-801.000	Professional Services	\$81,667.00
203-449.215-801.000	Professional Services	\$96,666.00
	FY25 GRAND TOTAL	\$178,333.00

IT IS RESOLVED, that the Proper City Officials are hereby authorized to enter into a contract with JB's Tree & Yard Services for urban forestry services, in the three year amount not to exceed \$516,999.00. (\$178,333 FY25, \$171,666 pending adoption of the FY26 budget, \$167,000 pending adoption of the FY27 budget)

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0273
CLYDE D EDWARDS / A0273 (Jul 24, 2024 12:37 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

William Kim
William Kim (Jul 24, 2024 09:22 EDT)
William Kim
City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jul 24, 2024 08:17 EDT)
Phillip Moore
Chief Finance Officer

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager

FY25 - KRN



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 22, 2024

BID/PROPOSAL# 24000552

AGENDA ITEM TITLE: Urban Forestry Services

PREPARED BY: Kathryn Neumann for Rodney McGaha

VENDOR NAME: JB'S Tree & Yards Service LLC

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were received for the Urban Forestry Services for a three year period. The City of Flint is responsible for trees in the right-of-way and Street Maintenance oversees managing them. There are several trees that have died and need to be removed, as well as regular tree trimming to keep the remaining trees healthy. JB's Tree & Yard Services LLC was one of the low bidders for the Urban Forestry Services bid and the Street Maintenance Division is recommending a split award.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

The City has used JB's Tree & Yards Services, LLC yearly since 2018. The last resolution that went to City Council for Street Maintenance was on 8/10/21, resolution #210353, in the three year amount of \$255,000.00

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Regular tree maintenance promotes healthier trees. Benefits of having trees include wellness: reduces noise pollution, lowers blood pressure. Environmental: wildlife habitat, filters air pollutants, holds soil in place. Community: creates peaceful places, increased pedestrian safety, sense of community cohesion. Financial: increased property values, decreased energy bills, provides food and wood products and creates green jobs.

Section IV: FINANCIAL IMPLICATIONS:

There is money budgeted in the accounts listed below.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Professional Services	202-449.215-801.000		\$81,667.00
Streets	Professional Services	203-449.215-801.000		\$96,666.00
			FY25 GRAND TOTAL	\$178,333.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 250009112

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Jul 22, 2024 14:58 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$178,333.00

BUDGET YEAR 2 \$171,666.00

BUDGET YEAR 3 \$167,000.00

OTHER IMPLICATIONS *(i.e., collective bargaining)*: None

STAFF RECOMMENDATION: *(PLEASE SELECT)*: APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____
Rodney McGaha
Rodney McGaha (Jul 22, 2024 15:54 EDT)
(Rodney McGaha, Director of Transportation)



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Public Works
Transportation Division

Clyde Edwards
City Administrator

Rodney McGaha
Director

July 19, 2024

TO: Lauren Rowley
Purchasing Manager

FROM: Rodney McGaha *Rodney McGaha*
Rodney McGaha [Jul 19, 2024 09:09 EDT]
Director of Transportation

SUBJECT: RECOMMENDATION FOR URBAN FORESTRY SERVICES,
PROPOSAL 24-552

A team carefully reviewed the bids received for urban forestry services (3 years). I am recommending a split award between four of the bidders, JB's Tree & Yard Services, Monster Tree Service of Troy, Limb Walkers and J & M Tree Service. Since J & M Tree Service has a large contract for performing services on ARPA trees, they were given a lesser amount that will be used for emergencies only and will not have to go to City Council for approval. Funds have been pre-encumbered with requisitions 250009115, 250009114, 250009112 and 250009113.

If you have any questions or concerns, feel free to give me a call at ext. 2802.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
Urban Forestry Services
Proposal #24000552
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/24 – 6/30/27

Bidder #1: **J&M Tree Service**
Flint, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$50.00-100.00
7-12" dbh	per tree	\$100.00-200.00
12-18" dbh	per tree	\$200.00-300.00
19-24" dbh	per tree	\$300.00-500.00
25-36" dbh	per tree	\$300.00-600.00
37" dbh & over	per tree	\$400.00-800.00
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$225.00
7 – 12" dbh	per tree	\$525.00-625.00
13 – 24" dbh	per tree	\$975.00-1125.00
25 – 36" dbh	per tree	\$1175.00-1325.00
37 – 47" dbh	per tree	\$1800.00-2200.00
Over 48" dbh	per tree	\$2200.00-2800.00
Stump only removal	per tree	\$375.00-500.00
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 325.00/hr

Crew Members: 5

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder #2: VanGordon Land Solutions
Highland Township, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$250.00
7-12" dbh	per tree	\$480.00
12-18" dbh	per tree	\$700.00
19-24" dbh	per tree	\$1,200.00
25-36" dbh	per tree	\$1,680.00
37" dbh & over	per tree	\$2,000.00
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$500.00
7 – 12" dbh	per tree	\$960.00
13 – 24" dbh	per tree	\$1,380.00
25 – 36" dbh	per tree	\$3,360.00
37 – 47" dbh	per tree	\$3,900.00
Over 48" dbh	per tree	\$4,500.00
Stump only removal	per tree	\$150.00 per 12" dia
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 2,000.00

Crew Members:7

Bidder #3: Wonsey Tree Service
Alma, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$53.00-55.00
7-12" dbh	per tree	\$56.00-90.00
12-18" dbh	per tree	\$91.00-140.00
19-24" dbh	per tree	\$141.00-175.00
25-36" dbh	per tree	\$180.00-230.00
37" dbh & over	per tree	\$231.00-300.00
TREE REMOVAL		

SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Tree Removal includes grinding of stump and backfill including seeding/reseeding.		
1 – 6" dbh	per tree	\$125.00-150.00
7 – 12" dbh	per tree	\$151.00-175.00
13 – 24" dbh	per tree	\$176.00-250.00
25 – 36" dbh	per tree	\$251.00-1250.00
37 – 47" dbh	per tree	\$1251.00-1500.00
Over 48" dbh	per tree	\$1501.00-3000.00
Stump only removal	per tree	\$100.00-300.00
EMERGENCY RESPONSE: 3-person crew w/with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 300.00/hr

Crew Members: 25

Bidder #4: JBS's Tree & Yard Services
Flushing, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$75.000-125.00
7-12" dbh	per tree	\$175.00-275.00
12-18" dbh	per tree	\$350.00-500.00
19-24" dbh	per tree	\$550.00-800.00
25-36" dbh	per tree	\$700.00-1000.00
37" dbh & over	per tree	\$900.00-1300.00
TREE REMOVAL		
Tree Removal includes grinding of stump and backfill including seeding/reseeding.		
1 – 6" dbh	per tree	\$150.00-250.00
7 – 12" dbh	per tree	\$350.00-500.00
13 – 24" dbh	per tree	\$800.00-1100.00
25 – 36" dbh	per tree	\$1200.00-1800.00
37 – 47" dbh	per tree	\$1800.00-2500.00
Over 48" dbh	per tree	\$2800.00-4500.00
Stump only removal	per tree	\$5.00/per inch
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 500.00

Crew Members: 4-5

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder #5: Monster Tree Service
Clarkston, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$75-125
7-12" dbh	per tree	\$200-400
12-18" dbh	per tree	\$400-600
19-24" dbh	per tree	\$600-900
25-36" dbh	per tree	\$900-1300
37" dbh & over	per tree	\$1200-1400
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$300-400
7 – 12" dbh	per tree	\$500-650
13 – 24" dbh	per tree	\$900-1500
25 – 36" dbh	per tree	\$1800-2400
37 – 47" dbh	per tree	\$2700-3600
Over 48" dbh	per tree	\$4200-5200
Stump only removal	per tree	\$350-500
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 600

Crew Members: Certified arborists, crew chiefs, climbers, equipment operators, ground support, admins.

Bidder #6: Limb Walker's Tree & Snow
Kenockie Twp, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$35-50
7-12" dbh	per tree	\$50-75
12-18" dbh	per tree	\$50-75
19-24" dbh	per tree	\$75-150
25-36" dbh	per tree	\$75-250
37" dbh & over	per tree	\$150-300

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



TREE REMOVAL

Tree Removal includes grinding of stump and backfill including seeding/reseeding.

1 – 6" dbh	per tree	\$50-100
7 – 12" dbh	per tree	\$50-100
13 – 24" dbh	per tree	\$100-1200
25 – 36" dbh	per tree	\$1000-2500
37 – 47" dbh	per tree	\$1000-3000
Over 48" dbh	per tree	\$2000-3500
Stump only removal	per tree	\$25-350
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 500.00

Crew Members: Total of 3 tree crews available at all times plus stump crews & log truck crews

Bidder 7: Absolute Tree Removal, LLC
Flint, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$75.000-125.00
7-12" dbh	per tree	\$125.00-250.00
12-18" dbh	per tree	\$250.00-300.00
19-24" dbh	per tree	\$300.00-500.00
25-36" dbh	per tree	\$600.00-1200.00
37" dbh & over	per tree	\$1500.00-2500.00
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$75.00-250.00
7 – 12" dbh	per tree	\$250.00-300.00
13 – 24" dbh	per tree	\$300.00-800.00
25 – 36" dbh	per tree	\$1000.00-2000.00
37 – 47" dbh	per tree	\$2000.00-3000.00
Over 48" dbh	per tree	\$3000.00-4500.00
Stump only removal	per tree	\$150-300.00
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 350.00

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

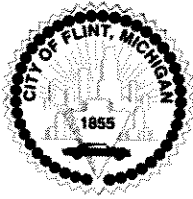


Crew Members: 4-5

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

240332



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

Proposal 2400552

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO LIMB WALKERS TREE & SNOW SERVICES
FOR URBAN FORESTRY SERVICES**

The Division of Purchases and Supplies solicited bids for three-year pricing for urban forestry services, as requested by the Steet Maintenance Division, and

Limb Walkers Tree & Snow Services, 10073 Bryce, Kenockee, Michigan was one of the lowest bidders from seven solicitations received for said services. Funding will come from the following accounts:

Account Number	Account Name	Amount
202-449.215-801.000	Professional Services	\$89,166.00
203-449.215-801.000	Professional Services	\$89,166.00
	FY25 GRAND TOTAL	\$178,333.00

IT IS RESOLVED, that the Proper City Officials are hereby authorized to enter into a contract with Limb Walkers Tree & Snow Services for urban forestry services, in the three year amount not to exceed \$516,999.00. (\$178,333 FY25, \$171,666 pending adoption of the FY26 budget, \$167,000 pending adoption of FY27 budget)

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0272
CLYDE D EDWARDS / A0272 (Jul 24, 2024 12:37 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

William Kim
William Kim (Jul 24, 2024 09:22 EDT)

William Kim
City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jul 24, 2024 08:17 EDT)

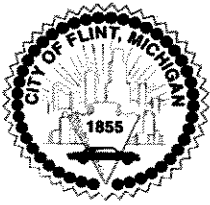
Phillip Moore
Chief Finance Officer

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager

FY25 - KRN



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 22, 2024

BID/PROPOSAL# 24000552

AGENDA ITEM TITLE: Urban Forestry Services

PREPARED BY: Kathryn Neumann for Rodney McGaha

VENDOR NAME: Limb Walkers

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were received for the Urban Forestry Services for a three year period. The City of Flint is responsible for trees in the right-of-way and Street Maintenance oversees managing them. There are several trees that have died and need to be removed, as well as regular tree trimming to keep the remaining trees healthy. Limb Walkers was one of the low bidders for the Urban Forestry Services bid and the Street Maintenance Division is recommending a split award.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

The City has never used Limb Walkers.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Regular tree maintenance promotes healthier trees. Benefits of having trees include wellness: reduces noise pollution, lowers blood pressure. Environmental: wildlife habitat, filters air pollutants, holds soil in place. Community: creates peaceful places, increased pedestrian safety, sense of community cohesion. Financial: increased property values, decreased energy bills, provides food and wood products and creates green jobs.

Section IV: FINANCIAL IMPLICATIONS:

There is money budgeted in the accounts listed below.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Professional Services	202-449.215-801.000		\$89,166.00
Streets	Professional Services	203-449.215-801.000		\$89,167.00
		FY25 GRAND TOTAL		\$178,333.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 250009115

ACCOUNTING APPROVAL: Kathryn Neumann Date: _____
Kathryn Neumann (Jul 22, 2024 14:47 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$178,333.00

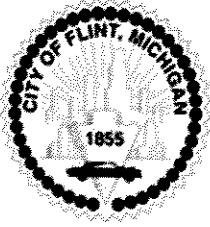
BUDGET YEAR 2 \$171,666.00

BUDGET YEAR 3 \$167,000.00

OTHER IMPLICATIONS *(i.e., collective bargaining)*: None

STAFF RECOMMENDATION: *(PLEASE SELECT)*: **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
Rodney McGaha (Jul 22, 2024 15:52 EDT)
(Rodney McGaha, Director of Transportation)



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Public Works
Transportation Division

Clyde Edwards
City Administrator

Rodney McGaha
Director

July 19, 2024

TO: Lauren Rowley
Purchasing Manager

FROM: Rodney McGaha *Rodney McGaha*
Rodney McGaha [Jul 19, 2024 09:09 EDT]
Director of Transportation

SUBJECT: RECOMMENDATION FOR URBAN FORESTRY SERVICES,
PROPOSAL 24-552

A team carefully reviewed the bids received for urban forestry services (3 years). I am recommending a split award between four of the bidders, JB's Tree & Yard Services, Monster Tree Service of Troy, Limb Walkers and J & M Tree Service. Since J & M Tree Service has a large contract for performing services on ARPA trees, they were given a lesser amount that will be used for emergencies only and will not have to go to City Council for approval. Funds have been pre-encumbered with requisitions 250009115, 250009114, 250009112 and 250009113.

If you have any questions or concerns, feel free to give me a call at ext. 2802.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
Urban Forestry Services
Proposal #24000552
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/24 – 6/30/27

Bidder #1: **J&M Tree Service**
 Flint, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$50.00-100.00
7-12" dbh	per tree	\$100.00-200.00
12-18" dbh	per tree	\$200.00-300.00
19-24" dbh	per tree	\$300.00-500.00
25-36" dbh	per tree	\$300.00-600.00
37" dbh & over	per tree	\$400.00-800.00
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$225.00
7 – 12" dbh	per tree	\$525.00-625.00
13 – 24" dbh	per tree	\$975.00-1125.00
25 – 36" dbh	per tree	\$1175.00-1325.00
37 – 47" dbh	per tree	\$1800.00-2200.00
Over 48" dbh	per tree	\$2200.00-2800.00
Stump only removal	per tree	\$375.00-500.00
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 325.00/hr

Crew Members: 5

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder #2: VanGordon Land Solutions
Highland Township, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$250.00
7-12" dbh	per tree	\$480.00
12-18" dbh	per tree	\$700.00
19-24" dbh	per tree	\$1,200.00
25-36" dbh	per tree	\$1,680.00
37" dbh & over	per tree	\$2,000.00
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$500.00
7 – 12" dbh	per tree	\$960.00
13 – 24" dbh	per tree	\$1,380.00
25 – 36" dbh	per tree	\$3,360.00
37 – 47" dbh	per tree	\$3,900.00
Over 48" dbh	per tree	\$4,500.00
Stump only removal	per tree	\$150.00 per 12" dia
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 2,000.00

Crew Members:7

Bidder #3: Wonsey Tree Service
Alma, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$53.00-55.00
7-12" dbh	per tree	\$56.00-90.00
12-18" dbh	per tree	\$91.00-140.00
19-24" dbh	per tree	\$141.00-175.00
25-36" dbh	per tree	\$180.00-230.00
37" dbh & over	per tree	\$231.00-300.00
TREE REMOVAL		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Tree Removal includes grinding of stump and backfill including seeding/reseeding.		
1 – 6" dbh	per tree	\$125.00-150.00
7 – 12" dbh	per tree	\$151.00-175.00
13 – 24" dbh	per tree	\$176.00-250.00
25 – 36" dbh	per tree	\$251.00-1250.00
37 – 47" dbh	per tree	\$1251.00-1500.00
Over 48" dbh	per tree	\$1501.00-3000.00
Stump only removal	per tree	\$100.00-300.00
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 300.00/hr

Crew Members: 25

Bidder #4: JBS's Tree & Yard Services
Flushing, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$75.000-125.00
7-12" dbh	per tree	\$175.00-275.00
12-18" dbh	per tree	\$350.00-500.00
19-24" dbh	per tree	\$550.00-800.00
25-36" dbh	per tree	\$700.00-1000.00
37" dbh & over	per tree	\$900.00-1300.00
TREE REMOVAL		
Tree Removal includes grinding of stump and backfill including seeding/reseeding.		
1 – 6" dbh	per tree	\$150.00-250.00
7 – 12" dbh	per tree	\$350.00-500.00
13 – 24" dbh	per tree	\$800.00-1100.00
25 – 36" dbh	per tree	\$1200.00-1800.00
37 – 47" dbh	per tree	\$1800.00-2500.00
Over 48" dbh	per tree	\$2800.00-4500.00
Stump only removal	per tree	\$5.00/per inch
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 500.00

Crew Members: 4-5

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder #5: Monster Tree Service
Clarkston, MI**

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$75-125
7-12" dbh	per tree	\$200-400
12-18" dbh	per tree	\$400-600
19-24" dbh	per tree	\$600-900
25-36" dbh	per tree	\$900-1300
37" dbh & over	per tree	\$1200-1400
TREE REMOVAL <i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$300-400
7 – 12" dbh	per tree	\$500-650
13 – 24" dbh	per tree	\$900-1500
25 – 36" dbh	per tree	\$1800-2400
37 – 47" dbh	per tree	\$2700-3600
Over 48" dbh	per tree	\$4200-5200
Stump only removal	per tree	\$350-500
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 600

Crew Members: Certified arborists, crew chiefs, climbers, equipment operators, ground support, admins.

**Bidder #6: Limb Walker's Tree & Snow
Kenockie Twp, MI**

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$35-50
7-12" dbh	per tree	\$50-75
12-18" dbh	per tree	\$50-75
19-24" dbh	per tree	\$75-150
25-36" dbh	per tree	\$75-250
37" dbh & over	per tree	\$150-300

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



TREE REMOVAL

Tree Removal includes grinding of stump and backfill including seeding/reseeding.

1 – 6" dbh	per tree	\$50-100
7 – 12" dbh	per tree	\$50-100
13 – 24" dbh	per tree	\$100-1200
25 – 36" dbh	per tree	\$1000-2500
37 – 47" dbh	per tree	\$1000-3000
Over 48" dbh	per tree	\$2000-3500
Stump only removal	per tree	\$25-350
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 500.00

Crew Members: Total of 3 tree crews available at all times plus stump crews & log truck crews

Bidder 7: Absolute Tree Removal, LLC
Flint, MI

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
SERVICE REQUEST ROUTINE PRUNE/TRIM		
0-6" dbh	per tree	\$75.000-125.00
7-12" dbh	per tree	\$125.00-250.00
12-18" dbh	per tree	\$250.00-300.00
19-24" dbh	per tree	\$300.00-500.00
25-36" dbh	per tree	\$600.00-1200.00
37" dbh & over	per tree	\$1500.00-2500.00
TREE REMOVAL		
<i>Tree Removal includes grinding of stump and backfill including seeding/reseeding.</i>		
1 – 6" dbh	per tree	\$75.00-250.00
7 – 12" dbh	per tree	\$250.00-300.00
13 – 24" dbh	per tree	\$300.00-800.00
25 – 36" dbh	per tree	\$1000.00-2000.00
37 – 47" dbh	per tree	\$2000.00-3000.00
Over 48" dbh	per tree	\$3000.00-4500.00
Stump only removal	per tree	\$150-300.00
EMERGENCY RESPONSE: 3-person crew with equipment		
Evening, weekend, or holiday call-out	per hour	\$ 350.00

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Crew Members: 4-5

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

240333



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

Bid 25000004

BY THE CITY ADMINISTRATOR:

RESOLUTION TO ALDRIDGE TRUCKING

The Division of Purchases and Supplies solicited proposals for three-year pricing for aggregates as requested by the Department of Public Works, and

Aldridge Trucking, 7210 Burpee Rd., Grand Blanc, Michigan was the lowest bidder from two bids received. Funding will come from the following accounts:

Account Number	Account Name	Amount
202-449.201-752.000	Supplies	\$ 15,000.00
203-449.201-752.000	Supplies	\$ 15,000.00
591-545.201-752.000	Supplies	\$3,000.00
590-550.202-775.000	Repair & Maintenance	\$30,000.00
590-540.208-752.000	Supplies	\$54,000.00
591-540.202-752.000	Supplies	\$81,000.00
	FY25 GRAND TOTAL	\$198,000.00

IT IS RESOLVED, that the Department of Purchases & Supplies is hereby authorized to issue purchase orders to Aldridge Trucking for aggregates, in the yearly amount of \$198,000.00 and a three year aggregate amount not to exceed \$594,000.00. (\$198,000.00 pending adoption of the FY26 budget, \$198,000.00 pending adoption of the FY27 budget)

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0271
CLYDE D EDWARDS / A0271 (Jul 24, 2024 12:38 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:

William Kim
William Kim (Jul 24, 2024 09:22 EDT)

William Kim
City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jul 24, 2024 08:16 EDT)

Phillip Moore
Chief Finance Officer

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager

FY25 - KRN



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 22, 2024

BID/PROPOSAL# Bid 25-004

AGENDA ITEM TITLE: Aggregates

PREPARED BY: Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: Aldridge Trucking

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Aggregates (sand, topsoil, 23A, etc.) are used for road repairs, yard repairs, sidewalks and other construction activities.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Resolution, 220321, was approved on 8/8/22 for Street Maintenance, Water Plant, Water Service Center and Water Pollution Control.

Resolution 240134, change order #1, was approved for an additional \$60,000 for Water Service Center on 4/22/24.

202-449.201-752.000 (\$15,000)

203-449.201-752.000 (\$15,000)

590-540.208-752.000 (\$68,000)

591-540.208-752.000 (\$102,000)

591-545.201-752.000 (\$3,000)

590-550.202-775.000 (\$30,000)

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Aggregates are used in the day to day operations of several departments. They are used in the repair of roads and right-of-ways, as well as a base for sidewalk replacements. Limestone is used for driveways, walkways and at the city owned dams.

Section IV: FINANCIAL IMPLICATIONS:

There is money allocated every year for aggregates.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Supplies	202-449.201-752.000		\$15,000.00
Streets	Supplies	203-449.201-752.000		\$15,000.00
WP	Supplies	591-545.201-752.000		\$3,000.00
WPC	Supplies	590-550.202-775.000		\$30,000.00
WSC	Supplies	590-540.208-752.000		\$54,000.00
WSC	Supplies	591-540-202-752.000		\$81,000.00
FY25 GRAND TOTAL				\$198,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 250008945, 250008263, 250008829, 250009020

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Jul 22, 2024 14:35 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$198,000

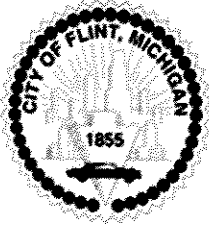
BUDGET YEAR 2 \$198,000

BUDGET YEAR 3 \$198,000

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
Rodney McGaha (Jul 22, 2024 15:51 EDT)
(Rodney McGaha, Director of Transportation)



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Public Works
Transportation Division

Clyde Edwards
City Administrator

Rodney McGaha
Director

July 19, 2024

TO: Lauren Rowley
Purchasing Manager

FROM: Rodney McGaha *Rodney McGaha*
Rodney McGaha [Jul 19, 2024 09:10 EDT]
Director of Transportation

SUBJECT: RECOMMENDATION FOR AGGREGATES, BID 25-004

I have carefully reviewed the two bids received for aggregates (3 years). I am recommending the low bidder, Aldridge Trucking, in the three-year amount to exceed \$594,000 (\$198,000 each year). These figures also include Water Service Center, Water Plant and Water Pollution Control. Funds have been pre-encumbered with requisitions 250009020, 250008945, 250008263 and 250008829.

If you have any questions or concerns, feel free to give me a call at ext. 2802.

SEALED BIDS RECEIVED PURCHASING DEPARTMENT ON JULY 9, 2024
FOR AGGREGATES

	Aldridge Trucking 7210 Burpee Rd Grand Blanc, MI	Pierce & Pitt Trucking 7695 Shawn Dr. Imlay City, MI
Fill Sand	\$12.00/ton	\$11.50/ton
Planting soil	\$28.00/ton	\$22.50/ton
Top soil	\$21.00/yard	\$20.50/ton
6AA stone	\$36.00/yard	\$46.00/yard
6A stone	\$33.00/yard	\$36.50/yard
Mason sand	\$18.00/yard	\$23.25/yard
2NS sand	\$18.00/yard	\$23.25/yard
3CS sand	\$18.00/yard	\$23.25/yard
23A limestone	\$32.00/yard	\$35.82/yard
Crushed concrete	\$25.00/yard	\$24.00/yard



240334

RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

PROPOSAL #25000008

BY THE CITY ADMINISTRATOR:

RESOLUTION TO POLYDYNE INC. FOR LIQUID CATIONIC POLYMER FOR WATER POLLUTION CONTROL FY25

WHEREAS, The Division of Purchases & Supplies solicited bids for liquid cationic polymer for FY25 and FY26 as required by the Water Pollution Control Facility. This polymer is required for use in the WPCF as part of the sludge dewatering process in the solids disposal program, and fulfills the requirement if the National Pollution Discharge Elimination System (NPDES) permit.

WHEREAS, Polydyne, Inc., Riceboro, GA was the lowest qualified bidder and an award was recommended by WPC.

WHEREAS, The Water Pollution Control Facility is requesting Liquid Cationic Polymer from Polydyne, Inc. in an amount not to exceed \$250,000.00 for FY2025.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.100-753.000	Treatment Chemicals	\$250,000.00
	FY2025 TOTAL	\$250,000.00


IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order for FY25 (07/01/24-06/30/25) to Polydyne, Inc. in an amount not-to-exceed \$250,000.00 for the supply of Liquid Cationic Polymer for the Water Pollution Control Facility.

APPROVED AS TO FORM:


William Kim (Jul 25, 2024 14:40 EDT)

City Attorney

APPROVED AS TO FINANCE:


Phillip Moore (Jul 25, 2024 14:28 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS / A0276
CLYDE D EDWARDS / A0276 (Jul 26, 2024 12:22 EDT)

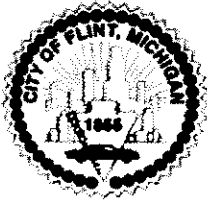
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: : 07/19/2024

BID/PROPOSAL# B-25-008

AGENDA ITEM TITLE: LIQUID CATIONIC POLYMER

PREPARED BY: Don Lewis, DPW-WPC

VENDOR NAME: Polydyne Inc.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Pollution Control Facility operates a sludge dewatering process as part of its solid's disposal program. Liquid Emulsion type cationic polymer is required to dewater sludge prior to transport to landfill. Solid's disposal is necessary to operate the plant and fulfill the requirements of WPC's National Pollution Discharge Elimination System (NPDES) permit.

This is year 1 of 2-year agreement with an optional 3rd year

I recommend Polydyne Inc. as the lowest bidder

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

This vendor was used in FY2024 without any serious incidents.
Resolution 230189 went and was approved by council on July 10, 2023.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Coagulation of sludge removing pollutants and solids from the sewage received from the residence.

Section IV: FINANCIAL IMPLICATIONS:

Budgeted for FY2025. FY24 \$216,621.60 – FY23 \$319,144.00

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW	Treatment Chemicals	590-550.100-753.000		\$250,000.00
FY25 GRAND TOTAL				\$250,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 250008889

ACCOUNTING APPROVAL: *L. Wallace* Date: 7/24/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: *Jeannette Best*
Jeannette Best WPC/DPW Manager



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
Liquid Cationic Emulsion Type Polymer
Bid #25000008

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/24 – 6/30/26

Bidder #1: Nalco Company
Naperville, IL

\$2.57 per pound in approximately 270-gallon totes
\$2.35 per pound in bulk tanker truck load of up to 3500 gallons
\$2.35 per pound for bulk tanker truck load greater than 3500 gallons up to 4500 gallons
N/A for tanker truck loads greater than 4500 gallons

Bidder #2: Polydyne, Inc.
Riceboro, GA

\$1.38 per pound in approximately 270-gallon totes
\$1.34 per pound in bulk tanker truck load of up to 3500 gallons
\$1.30 per pound for bulk tanker truck load greater than 3500 gallons up to 4500 gallons
\$1.30 for tanker truck loads greater than 4500 gallons

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



240335

RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

PROPOSAL #25000001

BY THE CITY ADMINISTRATOR:

RESOLUTION TO ALEXANDER CHEMICAL CORPORATION FOR PHOSPHORIC ACID 75% FOR THE WATER PLANT FOR FY2025

WHEREAS, the Division of Purchases & Supplies solicited bids for Phosphoric Acid 75% NSF Grade for A two-year period on behalf of the Water Plant, Alexander Chemical Corporation was the awarded bidder for the two-year period. This essential water treatment chemical is utilized to create a protective coating on pipes to prevent contaminates such as lead from entering into the water supply as required by the EPA and EGLE.

WHEREAS, The Water Plant is requesting \$250,000.00 for Phosphoric Acid 75% for FY25.

Funds are to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
591-545.200-753.000	Treatment Chemicals	\$250,000.00
	FY2025 TOTAL	\$ 250,000.00

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order to Alexander Chemical Corporation for the supply of Phosphoric Acid 75% NSF grade for the Water Plant, in an amount not to exceed \$250,000.00 for FY25 (07/01/24-06/30/25).

APPROVED AS TO FORM:

William Kim
William Kim (Jul 25, 2024 14:40 EDT)
City Attorney

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jul 25, 2024 14:27 EDT)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
CLYDE D. EDWARDS (Jul 26, 2024 12:22 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 24, 2024

BID/PROPOSAL# 25000001

AGENDA ITEM TITLE: PHOSPHORIC ACID

PREPARED BY: Melanie Poisson for the Water Plant

VENDOR NAME: ALEXANDER CHEMICAL

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

PHOSPHORIC ACID is essential for water treatment to create a protective coating on pipes which can prevent contaminants such as lead from entering the water supply as well as to maintain all EPA and EGLE requirements. ALEXANDER CHEMICAL was selected via bidding process for a two-year agreement. Please create a purchase order in the amount of \$250,000.00 to be used from account 591-545.200-753.000.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

FY17 Brenntag \$125,000 Res 160245 7/13/16, FY18 Shannon Chemical \$85,000 Res 170337 7/12/17, FY19 Brenntag \$85,000 Res 180312 6/25/18, FY20-FY22 Shannon \$75,000-\$94,000 Res 200247 6/22/20, FY23-FY24 Shannon \$159,000 Res 220323 8/8/22 All used account 591-545.200-753.000

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The chemical will aid in the treatment of Flint water which is delivered to the residents of the City of Flint for safe drinking and usage.

Section IV: FINANCIAL IMPLICATIONS:

Amount requested is \$250,000.00.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WTP	Treatment Chemicals	591-545.200-753.000	N/A	\$250,000.00
FY25 GRAND TOTAL				\$250,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 250008711

ACCOUNTING APPROVAL:


(Yolanda Gray, Utilities Accountant)

Date:

7-24-24

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

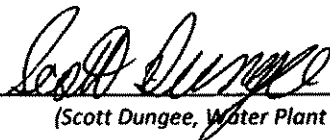
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE:


(Scott Dungee, Water Plant Supervisor)

DATE:

7-24-24



Sheldon Neeley
Mayor

DEPARTMENT OF UTILITIES
Water Plant & Facilities

Kenneth Miller
DPW Administrator



Scott Dungee
Water Plant Supervisor

Phosphoric Acid 75% Bid pick for the WTP

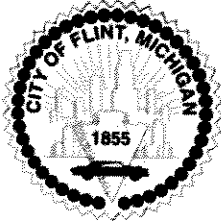
As acting department head and OIC for the City of Flint Water Treatment Plant I have looked through 2 bid packets that were submitted to supply Phosphoric Acid 75% for the next two years (2024/2026) and Alexander Chemical Corporation is the company that I have selected for this contract.

Alexander Chemical was not the cheapest in cost per gallon but they will hold their price of \$13.18 per gallon for 1 year versus 6 months guarantee \$12.495 per gallon from PVS Nolwood. I feel once we hit the six month with PVS they will go up in price and for the next year and a half we could pay more than what Alexander will charge us, this is why I pick Alexander Chemical to supply the Cof WTP for the next two years.

Scott Dungee

7/3/2024

240336



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO DETROIT SALT COMPANY FOR BULK SALT

WHEREAS, The City of Flint, DPW Department, has received notification from Genesee County Road Commission, that the bulk salt cooperative agreement with Detroit Salt Co., 12841 Sanders St., Detroit MI has been negotiated (\$67.33 per ton) for the City of Flint to procure bulk salt for winter maintenance.

WHEREAS, The City of Flint, Department of Public Works, is requesting \$300,000.00 for its annual purchase of bulk salt for winter road maintenance.

Funding for said services are available in the following account for FY25 (07/01/24- 06/30/2025):

Account Number	Account Name	Amount
202-449.203-752.000	SALT-MAJORS	\$ 180,000.00
203-449.203-752.000	SALT-LOCALS	\$120,000.00
	FY25 GRAND TOTAL	\$300,000.00

IT IS RESOLVED, That the Division of Purchases & Supplies is hereby authorized to issue a purchase order to Detroit Salt Company for bulk salt, in an amount not-to-exceed \$300,000.00.

FOR THE CITY OF FLINT:

CLYDE D EDWARDS / A0265
CLYDE D EDWARDS / A0265 (Jul 24, 2024 12:36 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Jul 24, 2024 08:19 EDT)
Phillip Moore
Chief Finance Officer

APPROVED AS TO FORM:

William Kim
William Kim (Jul 24, 2024 09:21 EDT)
William Kim
City Attorney

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 22, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Road Salt

PREPARED BY: Kathryn Neumann for Rodney McGaha

VENDOR NAME: Detroit Salt

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purchase of road salt for the FY25 winter season is necessary in the winter months to maintain a safe and hazard free driving surface. The City purchases salt through a cooperative bid with the Genesee County Road Commission. The low bidder from last year agreed to 3% increases each year for the next three years.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

The Street Maintenance division has a purchase order for road salt every year. Detroit Salt has been the City's vendor for more than a decade. Account numbers 202-449.203-752.000 and 203-449.203-752.000 are used.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The Genesee County Road Commission obtains bulk pricing for all local municipalities the are located in Genesee County. Rock salt is used to clear local roads of ice and snow.

Section IV: FINANCIAL IMPLICATIONS:

There is money allocated every year for rock salt.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Supplies	202-449.203-752.000		\$180,000.00
Streets	Supplies	203-449.203-752.000		\$120,000.00
FY25 GRAND TOTAL				\$300,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 250008946

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Jul 22, 2024 14:19 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$300,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
Rodney McGaha (Jul 22, 2024 14:26 EDT)
(Rodney McGaha, Director of Transportation)

240337



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

RESOLUTION FUNDING PUBLIC HEALTH OFFICE
WITH OPIOID SETTLEMENT FUNDS

The Flint City Council has approved settlement of lawsuits against various opioid manufacturers, distributors, and retailers, and the City of Flint has received initial disbursements of funds pursuant to these settlements;

Funding the City of Flint's Office of Public Health is within the permissible uses of these settlement funds pursuant to the various settlements agreements;

The Mayor recommends that \$400,000 of the available opioid settlement funds be allocated to fully staff the Office of Public Health which will allow it to do all things necessary to prevent the initiation and delay the onset of controlled substances by youth, employ harm reduction strategies, center racial equity, increase access to treatment and support recovery with the primary goal of saving lives from opioid and other drug overdoses, as specified below;

Account Number	Account Name	Amount
288-721.266-702.010	Wages Full-Time (Non-Exempt)	\$124,105
288-721.266-702.020	Salaried Employee (Exempt)	\$59,222
288-721.266-704.000	Wages-Part Time Employees	\$37,674
288-721.266-706.000	Holiday Pay	\$7,693
288-721.266-710.100	Unemployment Compensation (SUTA)	\$3,071
288-721.266-710.200	FICA (Social Security)	\$14,119
288-721.266-710.300	Medicare	\$3,302
288-721.266-713.000	Workers Compensation	\$7,770
288-721.266-714.300	Employer Health Care Savings Plan(HCSP)	\$5,373
288-721.266-716.100	MERS Hybrid Defined Contribution Pension	\$8,009
288-721.266-717.100	MERS Hybrid Defined Benefit Pension	\$14,472
288-721.266-718.010	Health Insurance Premiums	\$36,627
288-721.266-718.300	Life Insurance	\$400

288-721.266-718.400	Optical Insurance	\$153
288-721.266-718.500	Dental Insurance	\$1,309
288-721.266-719.100	Accrued Absences	\$1,678
288-721.266-752.000	Supplies	\$15,000
288-721.266-801.000	Professional Services	\$30,000
288-721.266-900.000	Printing and Publishing	\$15,000
288-721.266-940.000	Rentals	\$1,000
288-721.266-958.000	Education, Training, & Conference	\$10,000
288-721.266-977.000	Equipment	\$4,023
	Total:	\$400,000

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to allocate Opioid Settlement Funds to fund the Office of Public Health and appropriate the funding for revenue and expenditure in future fiscal years' budgets, in the amount of \$400,000, grant code **ONOS-OPDST22**, with the ability to roll over any funds remaining to subsequent fiscal years through Dec. 31st, 2040.

For the City of Flint:

Approved by City Council:

CLYDE D EDWARDS / A0264 07/30/2024
CLYDE D EDWARDS / A0264 (Jul 30, 2024 10:35 EDT)

Clyde Edwards, City Administrator

Approved as to Form:

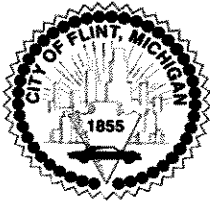
Approved as to Finances:

 07/30/2024

Philip Moore 07/30/2024
Phillip Moore (Jul 30, 2024 08:21 EDT)

Acting City Attorney, Joseph Krupetz

Chief Financial Officer, Philip Moore



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: July 5, 2024

BID/PROPOSAL#: N/A

AGENDA ITEM TITLE: RESOLUTION FUNDING PUBLIC HEALTH OFFICE WITH OPIOID SETTLEMENT FUNDS

PREPARED BY: Faith Groesbeck

VENDOR NAME: N/A

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

This resolution is to allocate \$400,000 of Opioid Settlement Funds to the City of Flint's Office of Public Health (OPH). The OPH and its Public Health Navigation program, unique to the City of Flint, was established in 2018 to respond to the negative impacts of the Flint Water Crisis. Since then, the OPH is the main point of contact for nearly every person who comes into Flint City Hall, providing customer service, Spanish-language translations, resources and assistance in navigating internal and external services. In addition, the OPH distributes, tracks and orders water filters at City Hall, Clio Rd., at community outreach events, and through community partners.

In 2023, the OPH accomplished the following:

- * Provided 4,399 water filters and 13,756 refill cartridges to City of Flint residents.
- * In collaboration with the Water Service Center and Water Treatment Plant, conducted outreach to residents whose water tested above the action limit, applied a public health approach to lead service line replacement, and distributed 246 2-bottle water test kits.
- * In collaboration with the Water Service Center, provided outreach to hundreds of residents at risk of having their water shut off.
- * In collaboration with the Department of Community and Business Services, provided public health navigation assistance to residents who needed to get into good standing with the city to be eligible for the Choice Neighborhood Improvement Grant.
- * Provided 896 community resource referrals to 235 residents.

With the \$300,000 received from Opioid Settlement funds in 2023, the OPH increased its capacity to prevent the initiation and delay the onset of substances by youth, employ harm reduction strategies, center racial equity, increase access to treatment and support recovery by executing contracts with recipient organizations, developing partnerships and employing primary prevention strategies.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

N/A

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

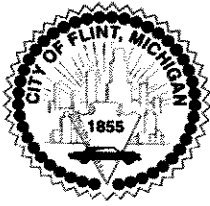
Opioid Settlement Funds have allowed the OPH to be fully staffed for the first time in two years, resulting in more timely access to Public Health Navigation services, resulting in better access to community services and fewer delays. With adequate staffing, they have been able to extend services to the Clio Road Service Center. Most of the staff have been trained in Naloxone/Narcan administration through Genesee Health System or Wellness Services, with plans to obtain certification for one staff member to conduct trainings. Staff have participated in additional trainings on topics such as a community systems approach to recovery, Xylazine, research on psychedelic compounds for treatment, substance use as a risk factor for gun violence, and how other communities are using their settlement funds. Through her extensive experience and knowledge of primary prevention, the Public Health Manager supports the professional development of the Public Health Navigators in using a public health approach to prevent substance use.

With support from the Michigan State Department of Health and Human Services, both City Hall and Clio Road Service Center have Naloxone/Narcan kits available to the public. The OPH has executed Recipient Agreements with three local service providers, including Donations With Love for prevention, Insight Healthcare Services and Hospital for treatment, and Serenity House Communities for recovery services.

By funding the OPH with Opioid Settlement Funds, the City of Flint has leveraged the following:

- * \$1,000,000 in EPA Environmental Justice funding (acceptance resolution forthcoming)
- * \$75,000 in Community Development Block Grant funding to hire a Public Health Navigation and Housing Specialist for the new Healthy Homes Save Lives program
- * \$3.5 million through a justification for additional Opioid Settlement Funds through the State of Michigan
- * An internship program that has supervised five interns in public health and community health worker programs across the state and beyond

In 2024, the OPH will address the root causes of substance use by improving the social and environmental determinants of health to prevent overdose deaths. The Public Health Manager will continue to serve on the Greater Flint Health Coalition's Mental Health & Substance Use



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Task Force and the Genesee County Opioid Fatality Review through the Medical Examiner’s Office. Through partnerships with the Community Violence Intervention and Prevention Initiative, the Sexual Assault Kit Initiative, End Gun Violence Michigan, and the Flint Police Department, the OPH will collaborate toward community-level approaches to reducing violence and the resulting trauma, a major risk factor for substance use. Through external partnerships with the Genesee County Prevention Coalition, the Genesee County Health Department, Genesee Community Corrections, as well as academic and educational partners, the OPH will collaborate toward more effective and efficient use of Opioid Settlement Funds. The staff has met to better coordinate with existing service providers to bring awareness to opioid overdoses on International Opioid Overdose Awareness Day on August 31st, reminding ourselves of the lives lost and bringing more people to treatment, recovery and connection.

Section IV: FINANCIAL IMPLICATIONS:

The FY25 budget will increase by \$1,000,000 for Fund 296 Department 704.750, with grant code FEPA-EVG2G24, with the ability to roll over any remaining funds to subsequent fiscal years, until the end of the grant period on May 31, 2027.

BUDGETED EXPENDITURE? YES NO **IF NO, PLEASE EXPLAIN:** N/A

Account Number	Account Name	Amount
288-721.266-702.010	Wages Full-Time (Non-Exempt)	\$124,105
288-721.266-702.020	Salaried Employee (Exempt)	\$59,222
288-721.266-704.000	Wages-Part Time Employees	\$37,674
288-721.266-706.000	Holiday Pay	\$7,693
288-721.266-710.100	Unemployment Compensation (SUTA)	\$3,071
288-721.266-710.200	FICA (Social Security)	\$14,119
288-721.266-710.300	Medicare	\$3,302
288-721.266-713.000	Workers Compensation	\$7,770
288-721.266-714.300	Employer Health Care Savings Plan (HCSP)	\$5,373
288-721.266-716.100	MERS Hybrid Defined Contribution Pension	\$8,009
288-721.266-717.100	MERS Hybrid Defined Benefit Pension	\$14,472
288-721.266-718.010	Health Insurance Premiums	\$36,627



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

288-721.266-718.300	Life Insurance	\$400
288-721.266-718.400	Optical Insurance	\$153
288-721.266-718.500	Dental Insurance	\$1,309
288-721.266-719.100	Accrued Absences	\$1,678
288-721.266-752.000	Supplies	\$15,000
288-721.266-801.000	Professional Services	\$30,000
288-721.266-900.000	Printing and Publishing	\$15,000
288-721.266-940.000	Rentals	\$1,000
288-721.266-958.000	Education, Training, & Conference	\$10,000
288-721.266-977.000	Equipment	\$4,023
	Total:	\$400,000

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL:  Date: 07/29/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

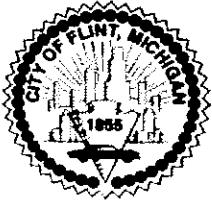
Contracts for subawardees will be drafted using an EPA template, be revised through our legal department and signed by subawardees, according to the budget detail in the grant. Any other contractual services will be sought out and paid for through our standard financial procedures.

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3




CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

OTHER IMPLICATIONS (*i.e., collective bargaining*): N/A

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

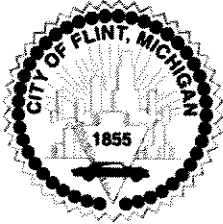
DEPARTMENT HEAD SIGNATURE:


Shelly Sparks-Green (Jul 29, 2024 14:45 EDT)

07/29/2024

(Shelly Sparks-Green, Chief Resilience Officer)

240338



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

Resolution to Hubbell, Roth, & Clark, INC for Preliminary & Conceptual Design of the Flint Fire and Police Departments Training Complex for FY25

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Police and Fire Departments utilized the State of Michigan’s MIDEAL contract #00885 for Hubbell, Roth, & Clark, INC. for the conceptual and preliminary design as well as the construction document design for a new Police and Fire Department Training Complex; and

WHEREAS, On February 12, 2024, City Council adopted resolution 240032 authorizing the City to enter into a contract with Hubbell, Roth & Clark, Inc. to provide preliminary and conceptual design of the Police and Fire Departments training complex in an amount not-to exceed \$524,155.00 for FY24; and

WHEREAS, Hubbell, Roth & Clark, Inc. has completed preliminary and conceptual designs for the Fire Department in the amount of \$53,612.69 in FY24 and \$51,833.31 for the Police Department in FY24 for the Police and Fire Department training complex; and

WHEREAS, The Police Department and Fire department is asking to extend the contract with Hubbell, Roth & Clark, Inc. for preliminary and conceptual designs for the Police and Fire Department training complex, the Police Department is asking for \$212,887.31 from the 265 fund and the Fire Department is asking for \$205,821.69 from the 101 Fund for FY25;

Account Number	Account Name	Amount
101-337.000-976.000	Fire Building Additions & Improvements	\$212,887.31
265-310.206-801.000	Police Professional Services	\$205,821.69
	FY25 Grand Total	\$418,709.00

IT IS RESOLVED, that the appropriate City officials, upon City Council’s approval, are hereby authorized to extend the contract with Hubbell, Roth & Clark, Inc. to provide preliminary & conceptual design for the Flint Police and Fire Department(s) training complex in an amount not-to-exceed \$418,709.00 for FY25 (07/01/2024-06/30/25) with \$212,887.31 coming from the 101 fund and \$205,821.69 coming from the 265 fund.




RESOLUTION NO.: _____

PRESENTED: _____


ADOPTED: _____

APPROVED AS TO FORM:


William Kim (Jul 23, 2024 11:46 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Jul 24, 2024 08:12 EDT)

Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS / A0274
CLYDE D EDWARDS / A0274 (Jul 24, 2024 15:13 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

, City Council President

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 07/16/2024

BID/PROPOSAL# MI DEAL CONTRACT #00885

AGENDA ITEM TITLE: Fire and Police Department Training Complex

PREPARED BY: Angela Amerman – Police

VENDOR NAME: Hubble, Roth & Clark Inc.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution 240032 was approved on February 12, 2024, for \$257,655 for the Police Department. In FY24 there were expenses of \$51,833.31 for the Police Department. Leaving a balance of \$205,821.69 for the Police Department. The Police Department is asking for the funds that were not used in FY24 to come from fund balance for FY25.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Resolution 240032
265-310.206-801.000 \$257,665 and only \$51,833.31 was used. Leaving \$205,821.69 still needed.
101-337.000-976.000 \$266,500 and only \$53,612.69 was used. Leaving \$212,887.31 still needed.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The training facility will aim to be a State-of-the-art location where police and fire can learn and continue training strategies to best serve and protect the residents of the city.

Section IV: FINANCIAL IMPLICATIONS:

This would lower the 265 fund balance by \$205,821.69.

BUDGETED EXPENDITURE? YES NO **IF NO, PLEASE EXPLAIN:** Expense was approved for FY24 but has not been approved for FY25.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services	265-310.206-801.000		\$205,821.69
		FY25 GRAND TOTAL		\$205,821.69

PRE-ENCUMBERED? YES NO REQUISITION NO: 24-006911

ACCOUNTING APPROVAL: Angela Amerman
Angela Amerman (Jul 16, 2024 13:49 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

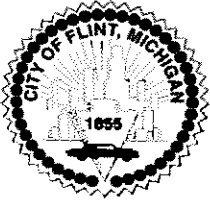
BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jul 16, 2024 13:51 EDT)

(Terence Green, Police Chief)



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 07/16/2024

BID/PROPOSAL# MI DEAL CONTRACT #00885

AGENDA ITEM TITLE: Fire and Police Department Training Complex

PREPARED BY: Angela Amerman – Fire

VENDOR NAME: Hubble, Roth & Clark Inc.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution 240032 was approved on February 12, 2024, for \$266,500 for the Fire Department. In FY24 there were expenses of \$53,612.69 for the Fire Department. Leaving a balance of \$212,887.31 for the Fire Department. The Fire Department is asking for the funds that were not used in FY24 to come from fund balance for FY25.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Resolution 240032 approved on February 12, 2024 and allocated the funds for the 101 and 265 funds. 101-337.000-976.000 \$266,500 and only \$53,612.69 was used. Leaving \$212,887.31 still needed. 265-310.206-801.000 \$257,665 and only \$51,833.31 was used. Leaving \$205,821.69 still needed.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

The training facility will aim to be a State-of-the-art location where police and fire can learn and continue training strategies to best serve and protect the residents of the city.

Section IV: FINANCIAL IMPLICATIONS:

This would lower the 101 fund balance by \$212,887.31.

BUDGETED EXPENDITURE? YES NO **IF NO, PLEASE EXPLAIN:** Expense was approved for FY24 but has not been approved for FY25.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Dept.	Name of Account	Account Number	Grant Code	Amount
Fire	Building Additions & Improvements	101-337.000-976.000		\$212,887.31
			FY25 GRAND TOTAL	\$212,887.31

PRE-ENCUMBERED? YES NO REQUISITION NO: 24-006911

ACCOUNTING APPROVAL: Angela Amerman
Angela Amerman (Jul 16, 2024 13:47 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

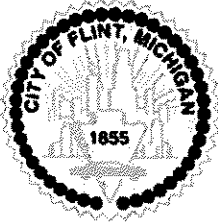
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Theron S. Wiggins
Theron S. Wiggins (Jul 18, 2024 12:20 EDT)
(Theron Wiggins, Fire Chief)



RESOLUTION NO.: 240032
 PRESENTED: FEB - 7 2024
 ADOPTED: FEB 12 2024

MIDEAL CONTRACT #00885
 BY THE CITY ADMINISTRATOR:

RESOLUTION TO HUBBELL, ROTH & CLARK, INC FOR PRELIMINARY & CONCEPTUAL DESIGN OF THE FLINT FIRE AND POLICE DEPARTMENT TRAINING COMPLEX

WHEREAS, The City of Flint Police and Fire Departments utilized the State of Michigan’s MIDEAL contract #00885 for Hubbell, Roth & Clark, Inc. for the conceptual and preliminary design as well as the construction document design of a new Police and Fire Department Training Complex.

WHEREAS, The new training complex will be home to a state-of-the-art gun range as well as a fire training and response facility. This new complex will provide additional safety for residents and businesses within the city, as well as support fire and police recruitment, training and retaining efforts making public safety for the City more effective. This complex can also become a revenue generator to invite outside law enforcement and fire response teams’ growth opportunities, as there is a lack of a complex of this nature in any close geographical proximity.

WHEREAS, Hubbell, Roth & Clark will work with both Department’s teams to ensure conceptual and schematic design of this project as well as the design for the bid process of the construction of these facilities. This contract is to be funded by both the Police and Fire Departments.

The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
101-337.000-976.000	FIRE BUILDING ADDITIONS & IMPROVEMENTS	\$266,500.00
265-310.206-801.000	POLICE PROFESSIONAL SERVICES	\$257,655.00
	FY24 GRAND TOTAL	\$ 524,155.00

IT IS RESOLVED, That the Appropriate City Officials, upon City Council’s approval, are hereby authorized to enter into a contract with Hubbell, Roth & Clark, Inc. to provide preliminary & conceptual design of the Flint Police and Fire Department(s) training complex in an amount not-to-exceed \$524,155.00 for FY24 (07/01/23-06/30/24).

APPROVED AS TO FORM:


 William Kim (Jan 30, 2024 10:21 EST)
 William Kim, City Attorney

APPROVED AS TO FINANCE:


 Phillip Moore (Jan 30, 2024 10:15 EST)
 Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:


 CLYDE D EDWARDS (Jan 30, 2024 11:26 EST)
 Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:


 Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

DATE: January 25, 2024

BID/PROPOSAL#

AGENDA ITEM TITLE: Flint Fire and Police Department Training Complex Design and Construction

PREPARED BY: Karen Shim, Fire Department

VENDOR NAME: Hubbell, Roth & Clark Consulting Engineers

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Fire Department is requesting approval of a purchase order in the amount of \$266,500.00 to Hubbell, Roth and Clark Consulting Engineers (HRC), a MiDeal Contract #00885 to begin Phase I Schematic Design and Phase II Construction Document Design as outlined in the Request for Proposal dated 11/6/2023 (HRC Job No. 20230821) to create the joint Fire and Police Training Facility Complex located at 4309 Industrial Avenue (formerly Flint Fire Station #4).

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: FIRE, Building Additions & Improvements, 101-337.000-976.000, \$266,500.00. Row 2: FY24 GRAND TOTAL, \$266,500.00.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 240008161

ACCOUNTING APPROVAL: Karen Shim Date: 1/25/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X] (If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1:
BUDGET YEAR 2:
BUDGET YEAR 3:



CITY OF FLINT

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Theron S. Wiggins
Theron S. Wiggins, Fire Chief

Theron S. Wiggins, Fire Chief



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 01/25/2024

BID/PROPOSAL#: MI DEAL CONTRACT #00885

AGENDA ITEM TITLE: FIRE AND POLICE DEPARTMENT TRAINING COMPLEX

PREPARED BY: Candice Smith - Police Department

VENDOR NAME: HUBBLE, ROTH & CLARK INC.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting the approval for a Purchase Order in the amount of \$257,655.00 to Hubble, Roth and Clark for a proposed Fire and Police Training Complex. The City of Flint Fire and Police Departments wish to create a joint training facility complex located around Fire Station #4, northwest of the former Buick City complex. This proposal is to include renovations/additions to the existing building and construction of a new training building to include meeting/training rooms, bathrooms, shooting range, possible substation, training tower/controlled burn structure and such other civil improvements as needed. These funds will be coming from the Police Department's 265 Fund.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: Police, Professional Services, 265-310.206-801.000, \$257,655.00. Row 2: FY-24 GRAND TOTAL, \$257,655.00.

PRE-ENCUMBERED? YES [] NO [X] REQUISITION NO: 24-0008161

ACCOUNTING APPROVAL: Candice Smith (Signature) Date: _____

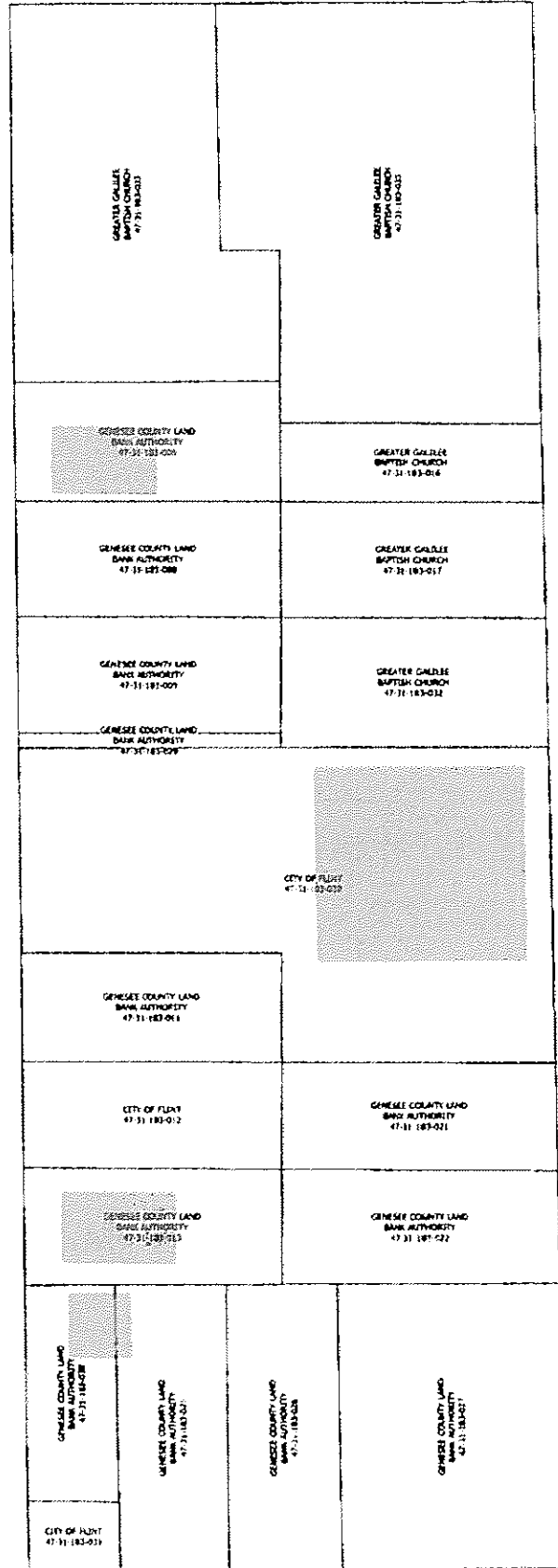
WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X]

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

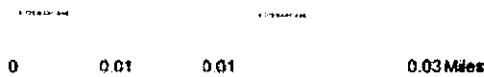
STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green (Signature) [Terence Green - Chief of Police]

Fire Training Center

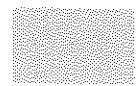
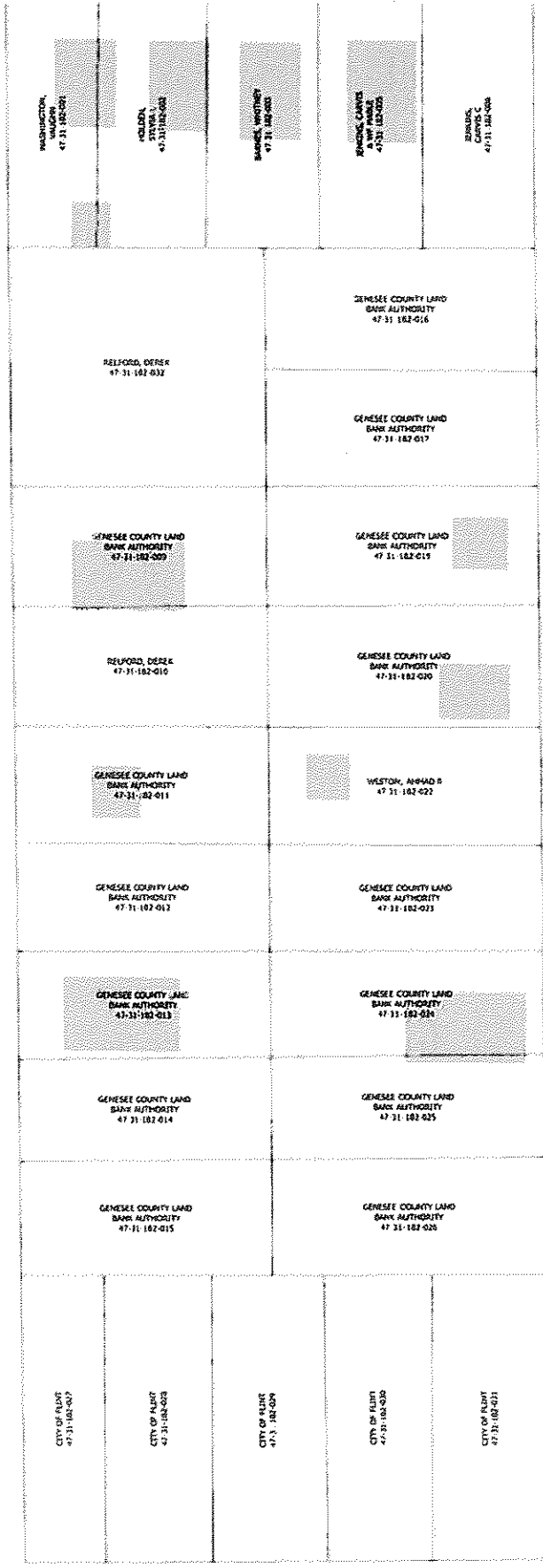
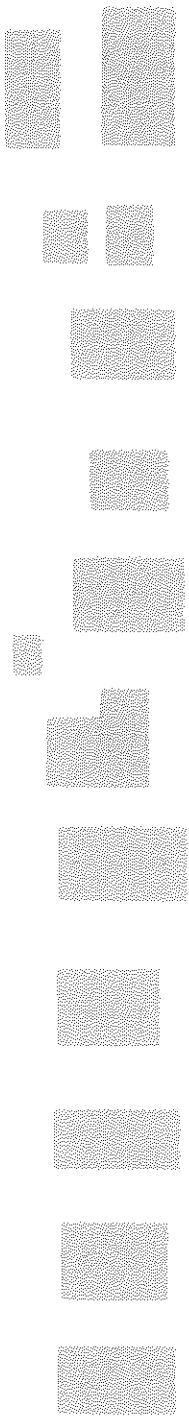


- City Parcels
- ▣ Fire Building Parcel
- ▣ Parcels



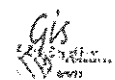
GIS
1/15/15
6/11

Police Shooting Range



City Parcels
 City Parcels

0 0.01 0.01 0.03 Miles





555 Hollet Drive
Bloomfield Hills, MI 48302-0360

248-454-6300

www.hrcengr.com



November 6, 2023

City of Flint Fire Station #1
310 E. 5th Street
City of Flint, MI 48502

Attn: Chief Theron Wiggins, Flint Fire Chief
Building Official

Re: Request for Proposal
Flint Fire and Police Department Training Complex
Preliminary/Conceptual Design and Construction Document Design

HRC Job No. 20230821
MIDEAL Contract #00885

Dear Chief Wiggins:

In accordance with your request, Hubbell, Roth & Clark, Inc. (HRC) is pleased to provide this proposal for Design Engineering of the proposed Joint Fire and Police Department Training Complex, located on City owned parcels around the existing abandoned Fire Station at 4221 Industrial Avenue. HRC is excited to include Redstone Architects, Inc., a nationally recognized leader in law enforcement and fire station designs, as a subconsultant.

Initial concept drawings, prepared by Gazall, Lewis & Associates, as well as our October 10, 2023 site visit, will be used as the starting point for design. We are proposing two (2) Design Phases:

- Phase 1 – Preliminary and conceptual design phase during which Police and Fire personnel will provide feedback about their departments' wants and needs for the facility. Additionally, a preliminary cost estimate will be developed for budgeting purposes.
- Phase 2 – Construction Document Design phase where construction documents will be created which the City will use to obtain competitive construction quotes from qualified contractors.

Project Understanding:

The City of Flint Fire and Police Departments wish to create a joint training facility complex located at and around the abandoned Fire Station #4, northwest of the former Buick City complex at Industrial and Stewart Avenues. Preliminary site improvements could include:

- Renovations/addition to the 1960's era Fire Station #4 to accommodate training rooms, toilet and shower facilities, offices, storage and possible third party EMS vehicle staging.
- Construction of a new Police Training Building to include meeting/training rooms, toilet facilities, shooting range, storage and a possible police substation.
 - The police training facility is intended to be designed such that it could be "rented" to third party organizations for training.
- Construct a new Fire/Police training tower/controlled burn structure.
- Site civil improvements such as: screening walls, security fencing & gates, storm water management, sanitary and watermain improvements, site lighting, parking lots/paved surfaces, access drives, etc.
- Possible elimination of Roberts Street right-of-way to provide a secure site with no thru public traffic.
- Possible emergency generator backup for both buildings.

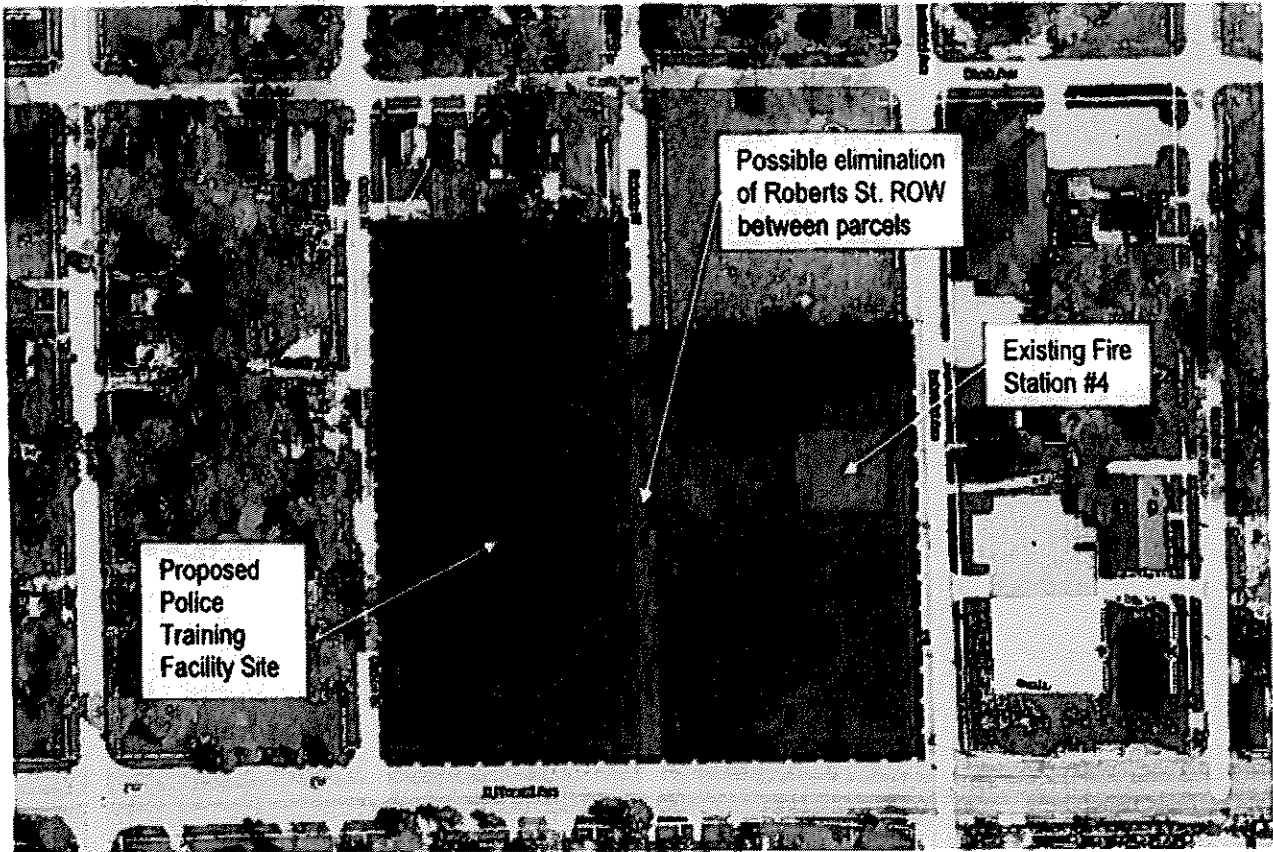


Figure 1: Proposed Site Location

Scope of Services:

HRC will provide the following Professional Design Services for this project:

Phase I – Schematic Design

1. Needs Assessment Questionnaire – Project stakeholders will participate in a Needs Assessment Questionnaire that will be distributed to gather relevant information for incorporation into the concept plans.
2. Needs Assessment Meeting with City Staff – The HRC Team and City staff will meet to review the Questionnaire and determine basic spatial needs and space/task adjacency relationships for both renovation and new plan components. The Team will also visit the existing Fire Station #4 to document existing conditions and collect reference photographs and information.
3. Floor Plan Options – The HRC Team will provide up to (3) site & building plan option sketches for each building based on the information established in the Needs Assessment document and meeting.
4. Develop Preliminary Construction Cost Estimate (with Contingency) for budgetary purposes.

5. **1st Review Discussion Meeting** – The HRC Team will review Conceptual Plan Options with City Staff in order to finalize proposed improvements and present Preliminary Construction Cost Estimate. At this meeting HRC will assist City staff with value engineering efforts to make sure the cost of the project aligns with your budgetary constraints.
6. Provide finalized conceptual site & building plans, exterior elevations and color 2-D renderings based on feedback from review meeting.
7. Update Preliminary Construction Cost Estimate (with Contingency) for budgetary purposes.
8. **2nd Review Discussion Meeting** – The HRC Team will meet with City Staff to discuss final conceptual plan and Updated Preliminary Construction Cost Estimate. At this meeting HRC will assist City staff with value engineering efforts to make sure the cost of the project aligns with your budgetary constraints.
9. The following efforts will be completed in conjunction with the above listed tasks:
 - a. Complete hazardous materials survey of existing Fire Station, to include both lead and asbestos inventory. The survey will be performed by a qualified Third-Party Testing Agency as a subconsultant to HRC.
 - b. Obtain Soil Borings for the proposed site(s) which will be used to determine and evaluate the general subsurface conditions at the site and to develop related foundation recommendations for the support of the proposed structures and construction considerations as they relate to the proposed project.
 - c. Complete a site topographic/boundary survey to include:
 - i. Locate property monuments/corners, structure drops, limited laser scanning, easement, and right-of-way establishment.
 - ii. Create existing parcels boundary drawing.
 - iii. Create exhibit for road vacation, if needed.
 - iv. Create legal description and documents for combination of City owned parcels.
 - d. Contact manufacturers of prefabricated Training Tower Structures and engage them in preliminary planning efforts.
 - e. Initial electrical and gas coordination with DTE/Consumers.
 - f. As needed, discuss project objectives with Zoning Board of Appeals, City Engineering Staff, Building Department, Site Plan Review process.

Phase II – Construction Document Design

1. Includes attendance at up to six (6) meetings:
 - a. Kick off Meeting to start Phase II.
 - b. Interior Design Review Meeting.
 - c. If requested, conduct one (1) presentation to City Staff and/or Council.
 - d. Hold Design Review Meetings at the 50% and 90% Level (for Phase II).
 - e. Conduct one (1) public outreach meeting.
2. Develop Concept Documents into complete set of Construction Bid Plans & Specifications to include: demolition and site clearing, site civil, landscape design, architectural building design, firing range design, structural, electrical, mechanical/plumbing, water service lead, storm, security, sanitary and fire suppression.

3. Provide interior and exterior finish selections & interior design.
4. Develop bid package for Training Tower Structure.
5. Provide updated cost estimates for discussion at Phase II 50% and 95% review meetings.
6. Submit plans for ZBA (if required), building department and site plan review processes.
7. If needed, assist with vacation of a portion of Roberts Street ROW between E. Stewart and Black Ave.
8. Assist Owner with Bidding, including attendance at Pre-Bid meeting responding to contractor clarification questions, issuing an addendum (as needed), evaluation of bidder qualifications, bid tab creation, unit pricing check, and verification of contractor references.

Clarifications:

HRC includes this section so as to clarify the expectations both for the Owner and HRC.

1. HRC has included provisions for providing colored 2-D renderings of the proposed building(s). 3-D renderings and additional views are able to be provided for an additional fee if desired.
2. Our effort does not include a circulation or traffic impact study or other traffic related studies or data collection.
3. It is our understanding that public comment on the proposed Fire Station is not required as part of Phase I.
4. Our effort for combining of parcels is based on City ownership of all parcels and will not require assessment or fee take of any adjacent parcels or additional right-of-way needs.
5. The Training Tower Structure is assumed to be a shipping container style structure to be designed and manufactured by others. As part of our scope, we would provide coordination for any necessary foundations and utilities.
6. It is assumed that Fire Station 4 is in a condition that will allow for its' remodeling. Services related to demolishing and rebuilding this building are not included in the scope of this proposal.
7. Construction Administration services are not being provided as part of this scope of work. In order to better accommodate the exact construction work scope planned, a separate Construction Administration proposal will be provided, if requested, once the design documents and bidding phases of work are complete.
8. It is assumed that the existing site utilities are of the appropriate size and condition to supply the new building(s), i.e., sanitary, water, gas, electrical and voice/data. If changes to City owned mainline infrastructure are required, HRC will provide an additional proposal for these design efforts.
9. Our scope does not include additional meetings beyond what is noted above. Attendance at ZBA, Council, and other meetings related to Site Plan Review process are not included in our scope but can be provided as an additional service if desired.

Fee:

The Lump Sum Fees associated with the Scope of Work outlined in this Proposal are broken down below:

Phase I – Schematic Design

Task 1 – Needs Assessment, Meetings, Project Admin & Utility Coordination	\$ 32,980.00
Task 2 – Topographic Survey, Geotech Investigation & Fire Station #4 Hazardous Materials Survey	\$ 34,070.00
Task 3 – Preliminary Site Plan, Building Concept Plans and Cost Estimates	\$ 56,240.00
Subtotal Phase I	\$ 123,290.00

Phase II – Construction Document Design

Task 4 – Progress Meetings (6), Project Administration & Construction Cost Estimates	\$ 29,830.00
Task 5 – Site Civil, Security, Fencing & Roberts Street ROW Abandonment	\$ 99,880.00
Task 6 – Fire Station #4 Remod, New Police Training Facility & Assistance with Training Tower	\$ 238,950.00
Task 7 – ZBA, Building Department and Site Plan Approval Process	\$ 15,030.00
Task 8 – Construction Bidding Assistance	\$ 8,330.00
Subtotal Phase II	\$ 392,020.00

Total Lump Sum Fee for Professional Engineering Services \$ 515,310.00

Thank you very much for the opportunity to work with you on this important project. Should you have any questions regarding this Proposal, or require any additional information, please do not hesitate to contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



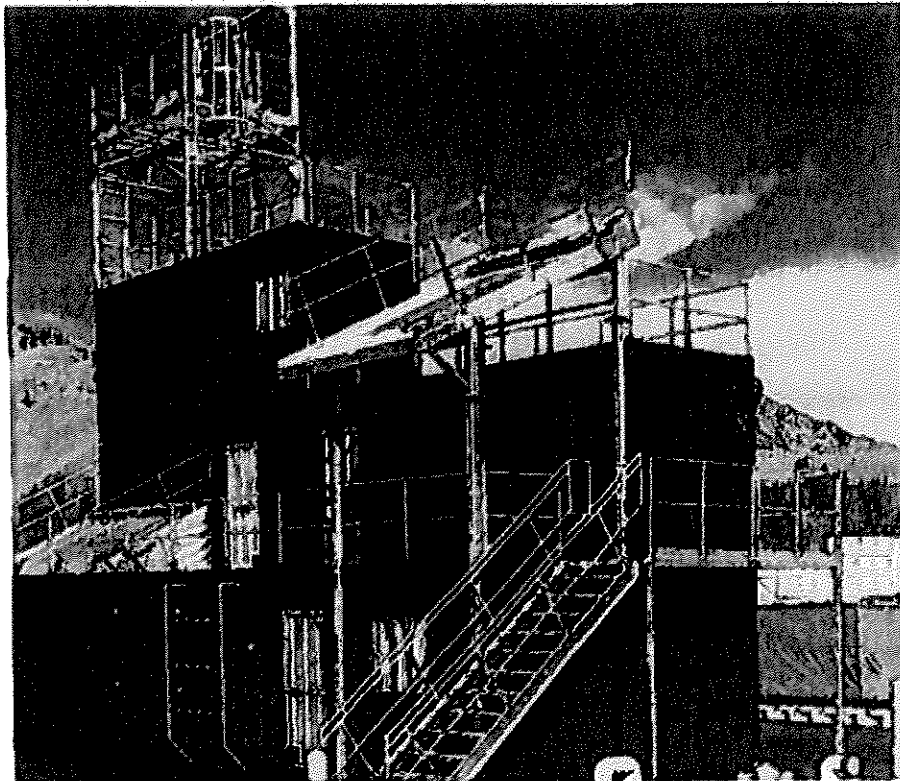
Roland N. Alix, P.E.
Principal / Vice President



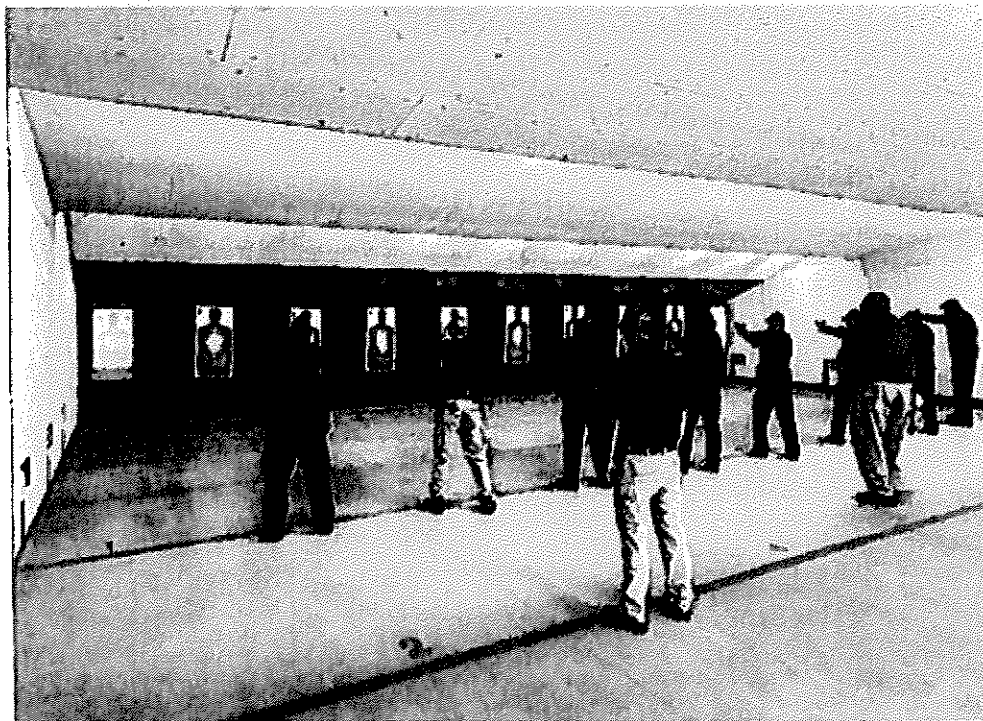
Adrianna Melchior, AIA, LEED AP
Associate

Attachment: Redstone Architects Firm Profile
HRC Terms and Conditions

pc: HRC; File
City of Flint; R. Dixon, J. Antcliff



Example Training Tower Structure Image



Example Shooting Range Image

**AGREEMENT
BETWEEN OWNER AND HUBBELL, ROTH & CLARK, INC. (HRC)
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of _____ (“Effective Date”) between

City of Flint _____ (“Owner”)

and Hubbell, Roth & Clark, Inc. (HRC) _____ (“Engineer”)

HRC agrees to provide the services described below to Owner for Flint Fire and Police Department Training Complex

Preliminary Conceptual Design and Construction Document Design _____ (“Project”).

Description of HRC's Services. See HRC Proposal Dated November 6, 2023

Owner and HRC further agree as follows.

1.01 Basic Agreement

A. HRC shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay HRC for such Services as set forth in Paragraph 9.01.

2.01 Payment Procedures

A. *Preparation of Invoices.* HRC will prepare a monthly invoice in accordance with HRC's standard invoicing practices and submit the invoice to Owner.

B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due HRC for services and expenses within 30 days after receipt of HRC's invoice, the amounts due HRC will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, HRC may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until HRC has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, HRC shall furnish services in addition to those set forth above.

B. Owner shall pay HRC for such additional services as follows: For additional services of HRC's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of HRC's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and HRC's consultants' charges, if any.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,

- a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party

2. By HRC:

- a. Upon seven days written notice if HRC believes that HRC is being requested by Owner to furnish or perform services contrary to HRC's responsibilities as a licensed professional; or
- b. Upon seven days written notice if the HRC's services for the Project are delayed or suspended for more than 90 days for reasons beyond HRC's control.

HRC shall have no liability to Owner on account of such termination.

Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

3. For convenience,

- a. By Owner effective upon the receipt of notice by HRC.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow HRC to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and HRC each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and HRC (and to the extent permitted by paragraph 6.01.B the assigns of Owner and HRC) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor HRC may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by HRC under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. HRC makes no warranties, express or implied, under this Agreement or otherwise, in connection with HRC's services. HRC and its consultants may use or rely upon the design services of others provided by or through the Owner, including, but not limited to, contractors, manufacturers, and suppliers.

B. HRC shall not at any time supervise, direct, or have control over any contractor's work, nor shall HRC have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work. HRC shall not have authority to stop the contractor's work.

C. HRC neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. HRC shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except HRC's own employees) at the Project site

or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of HRC.

E. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract.

F. If this contract results in a construction project, the Owner agrees to cause the General Contractor and its subcontractors to indemnify and name HRC and its sub-consultants as Additional Insured's on their General Liability policies on a primary and non-contributory basis.

G. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Owner and the Engineer agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Owner and the Engineer further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

H. All design documents prepared or furnished by HRC are instruments of service, and HRC retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

I. To the fullest extent permitted by law, Owner and HRC (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that HRC's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by HRC, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory plead or asserted.

J. The parties acknowledge that HRC's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If HRC or any other party encounters a Hazardous Environmental Condition, HRC may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with HRC Proposal Dated 11/03/2023 and any expressly incorporated appendix), constitutes the entire agreement between Owner and HRC and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

9.01 Payment (Lump Sum Basis)

A. Using the procedures set forth in paragraph 2.01, Owner shall pay HRC as follows:

- 1. A Lump Sum amount of \$ 515,310.00

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:

HRC:

By:

By:

Title:

Title:

Date Signed:

Date Signed:

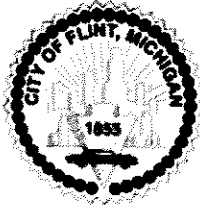
Address for giving notices.

Address for giving notices

.....
.....

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills MI, 48302

240339



RESOLUTION NO.: _____

PRESENTED: 8-7-2024

ADOPTED: _____

PROPOSAL 23000505
BY THE CITY ADMINISTRATOR:

RESOLUTION TO INDUSTRIAL APPLIED TECHNOLOGIES FORMERLY W.S.I. INDUSTRIAL SERVICES, INC. FOR WPC EAST TANK CLEANING CONTRACT CHANGE ORDER-3

WHEREAS, Water Pollution Control utilizes the East Tank as part of the sludge digestion process. Through normal processing sludge, grit, and other debris dry and stick to the interior of the tank. This buildup must be cleaned periodically to ensure proper homogeneous mixing. City Council approved and adopted resolution 220344 on August 17, 2022, which authorized the City to enter into to contract with W.S.I. Industrial Services, Inc. for this task, in the amount of \$570,000.00.


WHEREAS, the physical characteristics of the material that was removed from the tank had solidified and hardened. This discovery lead to the adoption of Change Order-1 (Resolution 230307, Adopted 09/18/2023) and Change Order-2 (Resolution 230432, Adopted 11/27/2023). However, the difficulty and complexity of the removing the debris remained and even more additional time to complete.

WHEREAS, WPC recommends that Industrial Applied Technologies, who has exhausted all Council Approved funding, be awarded contract Change Order-3, the full and final payment for East Tank Cleaning and debris removal in the not to exceed amount of \$145,589.60, a total contract not to exceed amount of \$1,350,589.60.

Account Number	Account Name	Amount
590-550.300-801.000	WPC- Professional Services	\$145,589.60
	Original Contract Amount – FY 2024	\$570,000.00
	Change Order 1 – FY 2024	\$350,000.00
	Change Order 2 – FY 2024	\$285,000.00
	Contract TOTAL – FY 2024	\$1,350,589.60


IT IS RESOLVED, that the Proper City Officials are authorized to do all things necessary to approve Contract Change Order-3 with Industrial Applied Technologies, formerly W.S.I. Industrial Services, Inc., for the WPC East Tank Cleaning in the FY 2024 not to exceed amount of \$145,589.60, a revised final contract not to exceed amount of \$1,350,589.60.

APPROVED AS TO FORM:


William Kim (Jul 25, 2024 14:29 EDT)

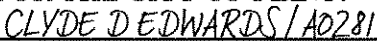
William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Phillip Moore (Jul 25, 2024 14:25 EDT)

Phillip Moore, Chief Financial Officer

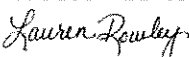
FOR THE CITY OF FLINT:


CLYDE D EDWARDS / A0281
CLYDE D EDWARDS / A0281 (Jul 26, 2024 15:42 EDT)

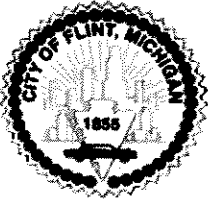
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

TODAY'S DATE: 7/24/2024

BID/PROPOSAL# P23000505

AGENDA ITEM TITLE: East Tank Cleaning - Change Order 3

PREPARED BY: Jeanette Best, DPW/Water Pollution Control

VENDOR NAME: Industrial Applied Technologies formerly W.S.I. Industrial Services, Inc.

Section I: BACKGROUND/SUMMARY OF PROPOSED ACTION:

The East Tank is used as part of the sludge digestion process. The sludge may be mixed with food wastes prior to digestion. Through normal processing sludge, grit, and other debris dry and stick to the interior of the tank. This buildup must be cleaned periodically. After the project began, it was discovered that the material to be removed was a solidified mixture of grease and grit. The volume of the material was significantly higher than originally estimated and the physical characteristics of the debris that must be removed from the tank has solidified and hardened. This discovery led to the adoption of Change Order-1 (Resolution 230307, Adopted 09/18/2023) and Change Order-2 (Resolution 230432, Adopted 11/27/23). However, the difficulty and complexity of the removing the debris required even more additional time to complete.

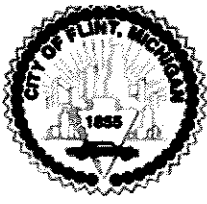
For this reason, it is recommended that, Industrial Applied Technologies who has exhausted all Council approved funding, be awarded the contract Change Order-3, the full and final payment for the East Tank Cleaning and debris removal in the not to exceed amount \$145,589.60, a total contract not to exceed \$1,350,589.60.

Section II. PREVIOUS ALLOCATIONS (INCLUDE ALL ACCOUNTS USED FOR THIS PURPOSE)/ PROVIDE RESOLUTION OR CONTRACT INFORMATION THAT APPLIES

Original Contract resolution 220344, August 17, 2022, account # 590-550.300-801.000; Change Order 1, resolution 230307, September 18, 2023, account # 590-550.300-801.000; Change Order 2, resolution 230462, November 27, 2023, account # 590-550.300-801.000 and account # 590-550.300-976.000.

Section III. POSSIBLE BENEFIT TO THE CITY OF FLINT (RESIDENTS AND/OR CITY OPERATIONS) INCLUDE PARTNERSHIPS AND COLLABORATIONS:

Effective mixing of sludge and elimination of debris before it is transferred to the digesters. Enhanced operation of the digesters.



CITY OF FLINT STAFF REVIEW FORM

Revised July 2, 2024

Section IV: FINANCIAL IMPLICATIONS:

Adequate funds are available for this service.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	WPC-Professional Services	590-550.300-801.000		\$145,589.60
		Previous FY24 Allocations		\$1,205,000.00
		FY24 GRAND TOTAL		\$1,350,589.60

PRE-ENCUMBERED? YES NO REQUISITION NO: 240007280

ACCOUNTING APPROVAL: *[Signature]* Date: 07/24/2024

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: *[Signature]*
(Jeanette Best, WPC/DPW Manager)

Industrial Applied Technologies
 2381 W Stadium Blvd
 Ann Arbor, MI 48103 US
 tbearden.iatlco@gmail.com

Invoice



BILL TO
 City of Flint
 4652 Beecher Rd
 Flint, Michigan 48532
 United States

SHIP TO
 City of Flint
 4652 Beecher Rd
 Flint, Michigan 48532
 United States

INVOICE #	DATE	TOTAL DUE	DUE DATE	ENCLOSED
2023-767	05/17/2024	\$145,589.60	06/16/2024	

DATE	DESCRIPTION	QTY	RATE	AMOUNT
Job	APRIL TONAGE REMOVED FROM EAST STORAGE TANK: 21 total loads at a weight 239.29 tons	239.29	260.00	62,215.40
Job	MAY TONAGE REMOVED FROM EAST STORAGE TANK: 30 total loads at a weight 320.67 tons	320.67	260.00	83,374.20

Contact Industrial Applied Technologies to pay.

SUBTOTAL	145,589.60
TAX	0.00
TOTAL	145,589.60
BALANCE DUE	\$145,589.60



RESOLUTION NO.: 220344

PRESENTED: AUG 17 2022

ADOPTED: AUG 22 2022

PROPOSAL 23000505
BY THE CITY ADMINISTRATOR:

RESOLUTION TO W.S.I. INDUSTRIAL SERVICES, INC. FOR WPC EAST TANK CLEANING


WHEREAS, Water Pollution Control utilizes the East Tank as part of the sludge digestion process. Through normal processing sludge, grit, and other debris dry and stick to the interior of the tank. This buildup must be cleaned periodically to ensure proper homogeneous mixing. It is estimated that the tank has 1,400 cubic yards of material that must be removed. The vendor will be responsible for removal, dewatering, and disposal of the materials obtained from the tank during the cleaning process. In the event that there is more material than the estimated 1,400 cubic yards, the City will pay the vendor for the removal, dewatering, and disposal of that material in accordance with the bid proposal. This contracted service will be commencing and conclude during FY 2023.

WHEREAS, WPC recommends that the lowest qualified bidder, W.S.I. Industrial Services, Inc., be awarded the contract for the East Tank Cleaning in the FY 2023 budgeted amount of \$470,000.00 for the bulk cleaning plus an allowance of \$260 per ton for additional sludge exceeding the original estimated quantity of 1,400 cubic yards, a total contract not to exceed amount of \$570,000.00.

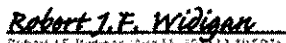
Account Number	Account Name	Amount
590-550.300-801.000	WPC- Professional Services	\$570,000.00
	FY 2023 TOTAL	\$570,000.00

IT IS RESOLVED, that the Proper City Officials, are authorized enter into a contract with W.S.I. Industrial Services, Inc., Taylor, Michigan, for the WPC East Tank Cleaning in the FY 2023 approved budgetd not to exceed amount of \$570,000.00.


APPROVED AS TO FORM:


William Kim Aug 11 2022 13:29 EDT
William Kim, Chief Legal Officer

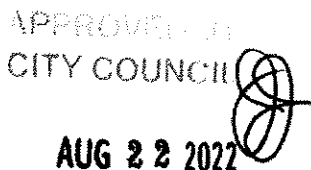
APPROVED AS TO FINANCE:


Robert J.F. Widigan Aug 11 2022 13:09 EDT
Robert Widigan, Chief Financial Officer

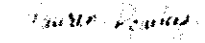
FOR THE CITY OF FLINT:


CLYDE D EDWARDS Aug 11 2022 13:33 EDT
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:


AUG 22 2022

APPROVED AS TO PURCHASING:


Lauren Rowley, Purchasing Manager



23030-1

RESOLUTION NO.: _____
 PRESENTED: SEP - 6 2023
 ADOPTED: SEP 18 2023

PROPOSAL 23000505
 BY THE CITY ADMINISTRATOR:

**RESOLUTION TO INDUSTRIAL APPLIED TECHNOLOGIES FORMERLY W.S.I. INDUSTRIAL SERVICES, INC.
 FOR WPC EAST TANK CLEANING CONTRACT CHANGE ORDER-1**

WHEREAS, Water Pollution Control utilizes the East Tank as part of the sludge digestion process. Through normal processing sludge, grit, and other debris dry and stick to the interior of the tank. This buildup must be cleaned periodically to ensure proper homogeneous mixing. City Council approved and adopted resolution 220344 on August 17, 2022, which authorized the City to enter into to contract with W.S.I. Industrial Services, Inc. for this task.

WHEREAS, the physical characteristics of the material that must be removed from the tank has solidified and hardened. This discovery adds to the difficulty and complexity of the removing the debris, and will require additional time to complete the tasks listed in the Contract's scope.

WHEREAS, On June 6, 2023 Industrial Applied Technologies acquired W.S.I. Industrial Services, Inc. in whole.

WHEREAS, WPC recommends that Industrial Applied Technologies, formerly W.S.I. Industrial Services, Inc., be awarded contract Change Order-1 for the East Tank Cleaning in the budgeted amount of \$350,000.00 for the remaining bulk cleaning, a total contract not to exceed amount of \$920,000.00.

Account Number	Account Name	Amount
590-550.300-801.000	WPC- Professional Services	\$350,000.00
	FY 2024 TOTAL	\$350,000.00

IT IS RESOLVED, that the Proper City Officials are authorized to do all things necessary to approve Contract Change Order-1 with Industrial Applied Technologies, formerly W.S.I. Industrial Services, Inc., for the WPC East Tank Cleaning in the not to exceed amount of \$350,000.00, a revised contract not to exceed amount of \$920,000.00.

APPROVED AS TO FORM:


 William Kim (Aug 18, 2023 13:32 EDT)
 William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


 Jane Mager (Aug 20, 2023 13:41 EDT)
 Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

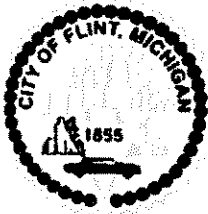

 CLYDE D EDWARDS (Aug 20, 2023 22 13 EDT)
 Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



APPROVED AS TO PURCHASING:


 Lauren Rowley, Purchasing Manager



RESOLUTION NO.: 2023 2300505

PRESENTED: NOV 27 2023

ADOPTED: NOV 27 2023

PROPOSAL 23000505
BY THE CITY ADMINISTRATOR:

RESOLUTION TO INDUSTRIAL APPLIED TECHNOLOGIES FORMERLY W.S.I. INDUSTRIAL SERVICES, INC. FOR WPC EAST TANK CLEANING CONTRACT CHANGE ORDER-2

WHEREAS, Water Pollution Control utilizes the East Tank as part of the sludge digestion process. Through normal processing sludge, grit, and other debris dry and stick to the interior of the tank. This buildup must be cleaned periodically to ensure proper homogeneous mixing. City Council approved and adopted resolution 220344 on August 17, 2022, which authorized the City to enter into to contract with W.S.I. Industrial Services, Inc. for this task.

WHEREAS, the physical characteristics of the material that must be removed from the tank has solidified and hardened. This discovery lead to the adoption of Change Order-1 (Resolution 230307, Adopted 09/18/2023). However, the difficulty and complexity of the removing the debris will require even more additional time to complete.

WHEREAS, On June 6, 2023 Industrial Applied Technologies acquired W.S.I. Industrial Services, Inc. in whole.

WHEREAS, WPC recommends that Industrial Applied Technologies, who has exhausted all Council Approved funding, be awarded contract Change Order-2 for the East Tank Cleaning in the not to exceed amount of \$285,000.00 for the remaining bulk cleaning, a total final contract not to exceed amount of \$1,205,000.00.

Account Number	Account Name	Amount
590-550.300-801.000	WPC- Professional Services	\$250,000.00
590-550.300-976.000	Building Additions & Improvements	\$35,000.00
	Change Order 1	\$350,000.00
	FY 2024 TOTAL	\$635,000.00

IT IS RESOLVED, that the Proper City Officials are authorized to do all things necessary to approve Contract Change Order-2 with Industrial Applied Technologies, formerly W.S.I. Industrial Services, Inc., for the WPC East Tank Cleaning in the FY 2024 not to exceed amount of \$285,000.00, a revised final contract not to exceed amount of \$1,205,000.00.

APPROVED AS TO FORM:

William Kim
William Kim (Nov 15, 2023 09:25 EST)
William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:

Phillip Moore
Phillip Moore (Nov 15, 2023 10:58 EST)
Phillip Moore, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
CLYDE D. EDWARDS (Nov 15, 2023 11:01 EST)
Clyde Edwards, City Administrator

APPROVED BY CITY-COUNCIL:

[Signature]

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager

240343

RESOLUTION NO.: _____

PRESENTED: 8-07-2024

ADOPTED: _____

RESOLUTION APPROVING REALLOCATION OF ARPA FUNDS TO PROCEED WITH GRANTS FOR COMMUNITY ENGAGEMENT AND BEAUTIFICATION AND EXTERNAL MINOR HOME REPAIRS FOR 1ST WARD PRIORITIES

BY THE CITY COUNCIL:

The Councilperson in the 1ST Ward recommends reallocating \$30,000 of ARPA Funds (Ward Account), previously obligated for revenue replacement, to provide funding for the following:

Jay Lehr/Construction – Amount \$10,000 (Ward Account) for the completion of five porches for five 1st Ward residents; North Flint Neighborhood Action Council – Amount \$9,620 for cutting the grass twice a week for up to fifty (50) 1st Ward lots, from the contract approval date until September 2024, and again in 2025 from May until the end of September; Atkins Asphalt Maintenance & Paving Co – Amount \$\$9,350 to clean up and replace the pavement in a kids’ play area at High Quality of Life Ministries; and First Union Baptist Church of Flint, Michigan – Amount \$1,030 for urban farming (free community garden); and

Reallocated funds in the total amount of \$30,000 will be moved from Acct. No. 101-287.000-963.

IT IS RESOLVED, that the appropriate City officials are authorized to do all things necessary, including executing any necessary agreements, to appropriate funding from the funding source Acct. No. 101-287.000-963.000 to Jay Lehr/Construction, in the amount \$10,000; to the North Flint Neighborhood Action Council, in the amount \$9,620; to Atkins Asphalt Maintenance & Paving Co., in the amount \$\$9,350; and to First Union Baptist Church of Flint, Michigan in the amount \$1,030, for a total amount of \$30,000 (Ward Account) 1st Ward Priorities.

Based on review and validation of the appropriate fund use by the City’s compliance firm, implementation of these funds will be consistent and compliant with US Department of Treasury requirements and previously approved authorizations.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

Joseph Kuptz, Acting City Attorney
