

City of Flint, Michigan

*Third Floor, City Hall,
1101 S. Saginaw Street
Flint, Michigan 48502
www.ci.flint.mi.us*



Meeting Agenda - Final

Wednesday, February 4, 2009

5:00 PM

Committee Room

FINANCE COMMITTEE

*Scott, Kincaid, Chairperson, Ward 9
Kerry Nelson, Vice Chairperson, Ward 3*

*Delrico J. Loyd, Ward 1 Jacqueline Poplar, Ward 2
Sandra Hill, Ward 4 Carolyn A. Sims, Ward 5
Sheldon Neeley, Ward 6 Jim Ananich, Ward 7
Ehren Gonzales, Ward 8*

Inez M. Brown, City Clerk

ROLL CALL

EXECUTIVE SESSION

The City Attorney's Office requests an Executive Session for the purpose of consulting with the Flint City Council regarding trial and settlement strategy in connection with pending litigation since an open meeting would have a detrimental financial effect on the litigating or settlement position of the City. (1 case)

RESOLUTIONS

081161 Sale of City-Owned Land/708 Atwood Street (Ward 8)/William Wood

Resolution authorizing the appropriate City Officials to do all things necessary to enter into and complete the sale of property commonly known as a vacant lot on W. Court Street, Flint MI, Parcel #40-13-431-023, legally described as FENTON & BISHOP'S WESTERLY ADDITION, PART OF LOTS 3, 5, 7, 8 AND 10, BLK 13, for a cost of \$50.00 and transfer the property to William Wood, a City employee, who resides at 421 Bangs Street, Flint MI 48504, who holds partial interest in 708 Atwood Street and desires to extend the yard with the acquisition of this City-owned vacant property. Mr. Wood has been maintaining the subject site. Should the property known as Parcel #40-13-431-023 not be put into use to increase the size of the yard at 708 Atwood Street, as stated by the purchaser, William Wood, said property shall revert back to the City of Flint.

081409.1 Corrected/FY09 Budget Adjustment/Budget Level/Cost Allocation Plan/68th District Court/From Line-Item Level to Departmental Level

A corrected resolution authorizing the appropriate City Officials to do all things necessary to adjust the Fiscal Year 2009 Budget, as agreed to by the Flint City Council and City Administration, to change the 68th District Court and all grants in the General Fund to a line item level department level, as it is the position of Administration that a department level budget is extremely necessary in order to process and spend the various grants in the General Fund in a timely manner.

090073 Davies Water/Two 24" x 16" Watermain Line Stops

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Davies Water for two 24" by 16" watermain line stops, as requested by Utilities/Water Service Center, in the amount of \$10,500.00. (Water Fund - 591-540.202-726.000; budgeted; pre-encumbered) Per Resolution Staff Review: These were ordered for a watermain repair at Saginaw and Dartmouth (Avenue A). They were not needed, are non-returnable but can be utilized on other watermain repairs.

090074 Jennings Construction/Pierce Senior Center/Brennan Community Center/Floors & Tile/Stripping, Refinishing

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Jennings Construction for stripping/refinishing floors and tile at Pierce Senior Center and Brennan Community Center, as requested by Parks & Recreation, in an amount not to exceed \$4,267.52. (Senior Citizen Center Fund - 213-752.120-801.000 - \$1,921.60; 213-752.150-801.000 - \$2,345.92)

090075 Annual License/Maintenance Agreement/Transoft, Inc./FlexGen Software/ Enforcement & Income Tax

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Transoft, Inc. for annual license and maintenance agreement for FlexGen software (Per Resolution Staff Review: through November 2009. FlexGen is the software used to program and maintain Enforcement and Income Tax), as requested by Finance/Information Services, in the amount of \$8,103.38. (636-228.100-930.000)

090076 Maintenance Agreement/Innovative Software Services, Inc./One Year/Income Tax System

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Innovative Software Services, Inc. for a one-year maintenance agreement, as requested by Finance/Information Services, in the amount of \$26,400.00. (Information Services Fund 636-228.100-930.000; budgeted; pre-encumbered) Per Resolution Staff Review: The Innovative Software annual maintenance fee is for the City Tax income tax system and is for software support and updates.

090077 Forberg Scientific, Inc/Repair Parts/KNF Heated-Head Pumps

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Forberg Scientific, Inc. for various repair parts for KNF heated-head pumps, as requested by Water Pollution Control, in the amount not to exceed \$3,000.00. (Sewer Fund: 590-550.202-775.000)

090078 FY09/Applegate Chevrolet/Car & Light Duty Trucks/Repair Parts & Service

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Applegate Chevrolet for FY09 GM car and light duty truck repair parts and service, as requested by Inventory Control, in an amount not to exceed \$20,000.00 and a revised total of \$61,000.00. (Fleet/Central Garage Fund - 661-000.000-110-400) Per Resolution Staff Review: These funds will get the stockroom through the remainder of this fiscal year.

090079 Grant Agreement/Receipt & Appropriation/Genesee County/Multi-Jurisdictional Police Agency Narcotics Investigation Program/State of Michigan/Dept. of Budget, Office of Drug Control Policy/Local Match

Resolution authorizing the appropriate City Officials to do all things necessary to enter into Michigan ODCP Grant #70983-8-09-B by and between the City of Flint, Genesee County and the Michigan Office of Drug Control Policy, to obtain (recognize receipt of) funds in the amount of \$38,867.00 for the period of October 1, 2008 through September 30, 2009, for the purpose of participating in Flint Area Narcotics Group (F.A.N.G.) Narcotics investigation program; that funds in like amount be available from this grant be recognized as received by the City of Flint and that appropriations in like amount be made to the City of Flint Police Department Operating General (101) Fund account to be used solely for the above stated purpose (assigning one Sergeant and officer to work in the drug enforcement unit) as set forth in the grant agreement and related documents. The City's participation cost in the amount of \$38,867.00 be made available from the General (101) fund as the City's share of the required local match. Appropriations for this purpose, in the amount of \$36,702.00 have been authorized previously in the FY09 Flint Police Department Adopted Operating Budget, and authorizing the appropriate City Officials to do all things necessary to move the remaining City match in the amount of \$2,165.00 from the Drug Forfeiture Fund (265 FD) to the appropriate General Fund (101 FD) accounts. (Account Numbers: 101-301.756-702.000 - Wages; 101-301.756-709.000 - Overtime; 101-301.756-719.100 - Direct Fringe; 101-301.756-719.200 - Other Fringe; 101-301.756-720.000 - Allowance; 101-301.756-538.000 - Revenue)

090080 Receipt & Appropriation/Revenues/LEORTC

Resolution authorizing the appropriate City Officials to do all things necessary to recognize receipt of revenues in the amount of \$29,028.72 for the Fall 2008 Law Enforcement Distribution authorized by the Michigan Justice Training Fund in the appropriate revenue account and that appropriation in like amount be made in the General Fund (101 FD) Flint Police Operating Budget. (101-305.201-539.000 Revenue & 101-305.201-969.000 Operating)

090081 Professional Services Contract/Wade-Trim, Inc./FY2008-2009 City Wide Bridge Inspections

Resolution authorizing the appropriate City Officials to do all things necessary to execute a Professional Services Agreement with Wade Trim, Inc. to conduct citywide bridge inspections as required by MDOT during FY08-09 for a contract price not to exceed \$39,950.00 with funding to be made available from expense account 202-441.702-801.000.

090082 Contract/MDOT/Road Improvements/12th Street @ VanSlyke Road/Ballenger Highway @ Miller Road/Stewart Avenue at Highway M-54 (Dort Highway)/Safety Projects

Resolution authorizing the appropriate City Officials to do all things necessary to enter into MDOT (Michigan Department of Transportation) Contract No. 08-5466, Job No. 100325, 100326 and 102133 and to do all things necessary to fulfill all provisions of the contract with funding for said contract shall be made available from the 202 Major Street Fund expense account 202-441.702-801.000 for the local share of the Part A and B project costs,

estimated to be \$10,100.00 for part A and \$21,600.00 for Part B; and from the 591 Water Fund, expense account 591-536.100-801.000 for the local share of the Part C and D project costs, estimated to be \$33,200.00 for Part C and \$84,000.00 for Part D, totalling \$148,900.00, to provide funding for project work to be performed near the entrance of the City's Water Plant as requested by the Utilities Department and authorizing Donald J. Williamson, Mayor of the City of Flint, as the duly authorized City Official authorized to sign MDOT Contract No. 08-5466 on behalf of the City of Flint. (Resolution signed by Darryl E. Buchanan, City Administrator for Mayor Donald J. Williamson, Mayor.)

090085 Multi-Year Contract/Eagle Claims Management/Cancellation of Contract/ Cannon Cochran Management Services/Workers' Compensation/Third Party Administrator

Resolution authorizing the proper City Officials, upon City Council approval, to enter into a three-year contract with Eagle Claims Management for workers' compensation third party administrator, as requested by Risk Management because of ongoing problems (Resolution 080964 - Contract with Cannon Cochran Management Services, has been cancelled because of ongoing problems.), in an aggregate amount not to exceed \$275,369.92. (Fringe Benefit Fund - 627-174.871-801.000) - \$46,000.00 - FY09; \$114,684.96 - FY10; \$114,684.96 - FY11)

DISCUSSION ITEMS

080243 Swartz Creek Golf Course/Restaurant/RFP

Referral made by Councilman Gonzales to PARKS & REC/MAYOR/ADM. He would like to know the process for request for bid proposals as it relates to the Swartz Creek Golf Course. Have any RFPs been mailed? If so, have any responses been received? If no RFPs have been mailed, please provide an update on this facility.

Referral by Councilperson Gonzales to PARKS & RECREATION/MAYOR/ ADM. He asks that Administration work to get a vendor at the Swartz Creek Golf Course Clubhouse because the City is losing money due to leagues finding other facilities for golfing, not to mention the problems that season-pass holders are experiencing. Please provide a written response to all Councilpersons sharing suggestions for re-opening.

080474 Audit/Self-Insurance Fund (677)/Legal Department

Councilman Kincaid informed members of the Flint City Council he had requested Plante & Moran to provide a proposal for Council review and a resolution whereby they would perform an audit of the 677 Fund in the Legal Department from the period of January 1, 2007 through December 31, 2007.

080486 Capital Purchase/Police Department/14 Tahoes

Referral by Councilwoman Sims to CITY ADMINISTRATOR/MAYOR/ADM.

She asked the City Administrator about the "Capital Purchase" for 14 new Tahoes for the Flint Police Department, as referred to by the City Administrator. The City Administrator agreed to provide the "particulars" about the finances of these vehicles with "Capital Purchase" monies, requesting the information from Finance and Budget Departments.

080607 Fire Escrow Fund

Referral by Councilwoman Sims to CITY TREASURER/MAYOR/ADM. She requests a copy of the Fire Escrow Account activity and balance from July 1, 2004 through May 21, 2008. Copies should be provided to all City Council Members and the City Council Office prior to the next City Council Finance Committee Meeting.

081030 Cameras/Monitors/Ward Captains/Legality

Referral by Councilwoman Sims to OMBUDSMAN. She asks the Ombudsman's Office to investigate the issue of monitors, cameras, etc. installed in mayoral appointed Ward Captains homes located in each of the nine wards of the City of Flint. The homes of these individuals also have had land lines placed in their homes to receive phone calls. Is this legal? Who has paid for this equipment? Who authorized the payment? Is it legal to have cameras in your home, installed by an elected official, to monitor other people and properties?

081094 Adopted FY2007-2008 Budget/Administration & All City Departments/ Compliance

City Council Vice President, Sheldon Neeley, pointed out some City departments are not in compliance with the Adopted FY2007/2008 City of Flint budget, as adopted, and asks the administration and ALL City departments to watch their budgets as adopted by Council very carefully and remain in compliance, not overspending. The City Council does not need to be accused of shutting down major departments due to lack of adherence to budgetary controls to prevent overspending. He doesn't want the administration saying they are going to be short on funds. The City Council will not take the blame for department and administrative overspending.

081169 FY2006/2007/Demolition Contracts/CDBG Funds

Councilman Kincaid made a referral to MAYOR/ADM on April 28, 2008 to replace the resolution 080354 - CO #1/Contract Extension/City of Flint Utilities Department/CDBG/Water/Sewer Relining, in the amount of \$100,000.00, with a new resolution for demolition of properties throughout the City of Flint, for City Council approval.

081173 Fire Department/State Certified Mechanic/City of Flint

Referral by Councilman Loyd to FIRE DEPARTMENT/MAYOR/ADM. He asks the administration to (1) Look at the possibilities of the City of Flint hiring a State certified mechanic to do the in-house regular maintenance of Fire

Department Vehicles. (2) In addition, the individual who has been doing this work has been laid off and should be brought back to work at the City Fire Department to continue the in-house regular maintenance of Fire Department vehicles. Larger maintenance work would continue to be done by a company certified to do that work; (3) Provide all members of Council and the City Council Office with a list (in writing) of the employees in the Fire Department who have been laid off, etc.

081230 Freedom of Information (FOIA) Request/Michael Vance

Councilwoman Sims asked members of the Flint City Council to address the issue of a denial of a Freedom of Information Request made by the City Attorney's Office regarding Mr. Alex Harris's request for information regarding Mr. Michael Vance and monies paid him related to a lawsuit settlement, back pay, return of annual and sick time, current salary, fund from which his salary is paid, etc. See also City Council referral 080430 - Employee Status/Michael Vance/Backpay, initially made April 14, 2008, with no response received from the City Attorney's Office, to date. All settlements are to be approved by the Flint City Council and become a matter of public record. Mr. Harris is asking the City Council to intervene.

081231 Water/Sewer Fund/Judgement/Legal Opinion

Request made by Finance Chairman, Scott Kincaid, to Trachelle C. Young, Chief Legal Officer, and hand-delivered on July 23, 2008, regarding the Water Fund. He requested a legal opinion on whether or not the payment to Atty. Tom Pabst in excess of \$1.5 million to satisfy the judgement against the City of Flint was allowable (legal) and from which fund the monies were taken. To date, no response has been received.

081243 Golden Age Magazine/City of Flint Senior Citizens Magazine/City Council Input

Referral by Councilman Neeley to PARKS/REC/MAYOR/ADM. He requests that information for the City of Flint senior citizens magazine from members of the Flint City Council also be included in this publication. Please provide process, in writing, to all members of Council and the City Council Office for submitting information to be published in this magazine geared for the senior citizens of the City of Flint.

Referral by Councilman Neeley to PARKS/REC/MAYOR/ADM. He would like a written response from the Parks & Recreation Department to be provided to all members of Council and the City Council Office to the following: (1) Is the revenue received from advertising in the Senior Citizens Magazine coming back to the City of Flint? (2) What fund are these revenues being placed? (3) Are there advertisements sold in this magazine that are being paid for by the City of Flint? (4) If so, what is the name of the business, doctor, agency, company, etc., and what is the cost of the advertisement?

081294 Attendance Requested/Director of Parks & Recreation/Forestry/Bob Cook

Referral made by Councilman Neeley/City Council to PARKS & RECREATION/

FORESTRY/ MAYOR/ADM. Another request is being made by the Flint City Council to the Director of Parks & Recreation to appear before it to address resolutions presented by the Director of Parks & Recreation/Forestry and City Council and resident concerns. Several requests have previously been made; Mr. Cook has yet to appear before the City Council to provide responses to questions regarding resolutions and other questions/concerns of members of the City Council.

081460 Senior Citizens' Community Centers/Food & Supplies

Referral by Councilman Ananich to PURCHASING/MAYOR/ADM. He asks the Purchasing Department/Mayor/Adm. to solicit bids from other businesses (located within the City of Flint) to provide food and supplies to City of Flint Senior Citizens Community Centers.

081488 Newly Acquired/Outfitted Vehicles

Councilwoman Sims asked that a Discussion Item be added to the Finance Committee Agenda regarding the acquisition and outfitting of vehicles by the Police Department/Parks & Recreation: SWAT Team, Bomb Squad, CSI, Parks & Recreation Senior Citizens' Van, older Jeep, Dodge Chargers, etc., liability, insurance, license plates.

081492 Neighborhood Stabilization Program

Update on Neighborhood Stabilization Program as submitted by Major Grants Division.

081513 Demolition/List of Structures

Referral by Councilman Kincaid to TRANSPORTATION/MAYOR/ADM. He asks the Transportation Director to provide all members of the City Council and the City Council Office with a list of structures (by ward) to be demolished in the City of Flint.

081514 CDBG Dollars/Genesee Towers/Demolition

Referral by Councilman Loyd to MAJOR GRANTS/MAYOR/ADM. He requests the presence of Mrs. Nancy Jurkewicz Rich (Director of Major Grants) at the next Finance Committee Meeting to address questions members of Council have regarding the demolition of Genesee Towers and CDBG dollars.

081596 Grand Traverse Greenway Trail

Update on timeline for completion of Grand Traverse Greenway Trail (Resolution 080327.2: 2nd Amendment/Application/Trust Fund Grant/Michigan Department of Transportation/Grand Traverse Greenway Trail/CSX Railroad/C.S. Mott Foundation)

090069 Bomb Squad Truck/Acquisition/Bomb Squad

Referral by Councilman Neeley to POLICE DEPT./MAYOR/ADM. He requests a written response be provided to all members of Council and the City Council Office to the following referral: Any time there's any incident where we have a bomb threat or bomb scare, we dispatch the county or the State to come in to find the bomb and/or to disarm a bomb. Please provide written response to the following: (1) Does the City of Flint have its own internal Bomb Squad? (2) If so, (a) when was it established, (b) who is the supervisor of this unit? and (c) provide names of City employees (police officers, firefighters, etc.) who are a part of this squad and trained to find and disarm a bomb? (See Resolution 090005.)

Referral by Councilman Loyd to POLICE DEPT./MAYOR/ADM. He asks the administration to provide all members of the City Council with the specifics on the acquisition of the Bomb Squad truck: (1) How long it has been in the possession of the City of Flint Police Department; (2) means of acquisition, (3) cost, etc.

090070

FY09/Budget/Funding Allocations/Payment of Employee Wages/Water & Sewer Funds

Councilman Neeley and members of Council discussed the funding allocations for employees not being paid from funds allocated to department in which they are working. Payment of wages, fringes, etc. from the Water and Sewer Funds.