

City of Flint, Michigan

*Third Floor, City Hall,
1101 S. Saginaw Street
Flint, Michigan 48502
www.ci.flint.mi.us*



Meeting Agenda - Final

Monday, January 26, 2009

3:00 PM

Committee Meetings Held at Kettering University (Ward 6).

Committee Room

FINANCE COMMITTEE

*Scott, Kincaid, Chairperson, Ward 9
Kerry Nelson, Vice Chairperson, Ward 3*

*Delrico J. Loyd, Ward 1 Jacqueline Poplar, Ward 2
Sandra Hill, Ward 4 Carolyn A. Sims, Ward 5
Sheldon Neeley, Ward 6 Jim Ananich, Ward 7
Ehren Gonzales, Ward 8*

Inez M. Brown, City Clerk

ROLL CALL**RESOLUTIONS****081234.1** Amendment/Municipal Building/Closure of Cafeteria

An amended resolution authorizing the closure of the Municipal Building [City Hall] Cafeteria within ten [10] days and collection of payment for all outstanding rental payments by Mercedes' Kitchen, due to the financial instability of the City of Flint and overall budget reductions requested of all City departments, the elimination and reduction of the work force, closure of the City Jail, and concern as it relates to taxpayers' dollars and fiscal responsibility.

081409.1 Corrected/FY09 Budget Adjustment/Budget Level/Cost Allocation Plan/68th District Court/From Line-Item Level to Departmental Level

A corrected resolution authorizing the appropriate City Officials to do all things necessary to adjust the Fiscal Year 2009 Budget, as agreed to by the Flint City Council and City Administration, to change the 68th District Court and all grants in the General Fund to a line item level department level, as it is the position of Administration that a department level budget is extremely necessary in order to process and spend the various grants in the General Fund in a timely manner.

081485 FY09/Budget Amendment/Facilities Maintenance/Municipal Center/Expenses

Resolution authorizing the appropriate City Officials to do all things necessary to process a budget adjustment to transfer \$39,616.27 expense appropriate from 101-753.201-702.000 to 101-753.200-709.000 and \$11,234.21 from 101-753.201-719.000 to 101-753.200-719.100 as indicated on the attached budget adjustment, as requested by Parks & Recreation.

090033 Settlement/Joseph Roach v. City of Flint/Sidewalk/2602 Gibson Street (Ward 8)

Resolution authorizing the appropriate City Officials to do all things necessary to make payment in the amount of \$12,500.00 to Joseph Roach and his attorney, Michael J. Kelly, in satisfaction of any and all claims arising out of said incident (slip and fall on sidewalk near 2602 Gibson Street - Ward 8) with funding made available from the 677-266.200-956.300 Suits and Settlement Fund, as requested by the City Attorney's Office.

090034 FY09/Budget Amendment/Transfer/Self-Insurance (Unappropriated 677 Funds)/Thomas, DeGrood & Witenoff, P.C./Sewer Litigation/Services Rendered/November 2008

Resolution authorizing the appropriate City Officials to do all things necessary to process a budget amendment to transfer unappropriated 677 Funds to account 677-266.200-801.500, Legal Services, to facilitate payment to

Thomas, Degrood & Witenoff, P.C. for legal services rendered during the month of November 2008, in the amount of \$8,431.79, as requested by the City Attorney's Office.

- 090035** FY09/Budget Amendment/Transfer/Self-Insurance (Unappropriated 677 Funds)/Mitchell, Lord & Associates, PLLC/Legal Services Rendered/April - August 2008
- Resolution authorizing the appropriate City Officials to do all things necessary to process a budget amendment to transfer unappropriated 677 Funds to Account No. 677-266.200-801.500, Legal Services, to facilitate payment in the amount of \$5,989.50 to Mitchell, Lord & Associates, PLLC for legal services rendered during the months of April - August 2008, as requested by the City Attorney's Office.
- 090037** Acceptance of Donation/Human Relations Commission/Annual Meeting and Awards Dinner/Annual Reports Program Booklet/Ad
- Resolution recognizing the receipt and acceptance of a donation to the Human Relations Commission's Annual Meeting and Awards Dinner held on September 11, 2008, in the amount of \$70.00 for an ad in the Annual Reports Program Booklet.
- 090038** Komatsu Financial Services/Excavator/Additional Monthly Rental Services
- Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Komatsu Financial Services for additional monthly rental services of an excavator, as requested by the Development Division, in an amount not to exceed \$13,502.15. (Account 542-748.150-940.000 - \$8,101.29 - Rentals - City of Flint - Demolitions; 542-371.710-940.000 - \$5,400.86 - Rentals - Demolition Funded by Local Grants)
- 090039** Flint Journal/Legal Advertising/Demolitions
- Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to the Flint Journal for monthly demolition legal advertising (per Resolution Staff Review), as requested by Transportation/Development Division, in an amount not to exceed \$14,000.00. (Building Inspection Fund: 542-748.150-900.000 - Printing & Publishing - City of Flint - Demolition)
- 090040** CO #1/Bartman Excavating/Additional Deliveries/Topsoil & Fill Dirt
- Resolution authorizing the proper City Officials, upon City Council approval, to enter into Change Order #1 to the contract with Bartman Excavating for additional deliveries of topsoil and fill dirt, in an amount not to exceed \$185,000.00 and a revised contract total of \$285,000.00. (Building Inspection Fund: 542-371.706-801.000 - \$75,000.00; 542-748.150-801.000 - \$75,000.00; 542-371.206-801.000 - \$10,000.00; 542-371.710-801.000 - \$25,000.00)

- 090041** AIS Construction/15 Ton Mobile Crane/Repair
- Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to AIS Construction for the repair of a 15-ton mobile crane, as requested by Utilities/Water Pollution Control Facilities, in an amount not to exceed \$7,326.40 (Sewer Fund: 590-550.202-930.000)
- 090042** Value City Furniture/Furniture Replacement/Senior Citizen Community Centers/Hasselbring/Pierce/Genesee County Senior Millage Funds
- Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Value City Furniture for furniture for senior centers (Per Resolution Staff Review: Replacement of leather sofas, loveseats and chairs, as requested by Parks & Recreation, for Hasselbring and Pierce Community Centers, in an amount of \$8,839.88. (Parks & Recreation Senior Citizen's Fund: 213-752.160-977.000 - \$4,279.95 - Equipment, Hasselbring Community Center; 213-752.150-977.000 - \$4,559.93 - Equipment, Pierce Community Center; Per Resolution Staff Review: Genesee County Senior Millage Funds)
- 090043** Automatic Controls, Inc./Stainless Steel Process Tanks & Controls
- Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Automatic Controls, Inc. for stainless steel process tanks and controls (scum removal), as requested by Utilities/Water Pollution Control Facilities, in an amount not to exceed \$56,505.00 (Sewer Fund: 590-550.300-977.000)
- 090044** Graybar Electric/Fluke 455 Power Quality Analyzer
- Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Graybar Electric for a Fluke 455 power quality analyzer, as requested by Utilities/Water Pollution Control Facility, in the amount not to exceed \$5,697.66. (Sewer Fund: 590-550.202-977.000)
- 090045** Michigan Cat/Final Payment of Previously Rented/Excavator/Demolition
- Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Michigan Cat for the final payment of rental of an excavator used by the Development Division for demolitions, in an amount of \$4,241.60. (Building Inspection Fund: 542-748.150-940.000 - Rental/City of Flint Demolition)
- 090046** Advance Glove & Safety/Safety Traffic Vests/Police Department
- Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Advance Glove & Safety for safety traffic vests, as requested by the Police Department, in an amount not to

exceed \$3,898.60. (General Fund: 101-305.203-758.000 - Police Department - Uniforms; budgeted; pre-encumbered)

090047 Intergovernmental Agreement/Genesee County/2009 Pictometry & Orthoimagery Project/First Installment Payment

Resolution authorizing the appropriate City Officials to do all things necessary to authorize the formal participation of the City of Flint in the Genesee County intergovernmental agreement for the 2009 Pictometry and Orthoimagery Project; to do all things necessary to process a first installment payment of \$18,723.50, payable to Genesee County from Account 101-257.100-801.000 for the City of Flint's participation and necessary software licenses for the 2009 Pictometry and Orthoimagery Project.

090048 CO #1/Grant Extension/FY07-08/Genesee County Youth Corporation/ Emergency Shelter Grant Operations

Resolution authorizing the appropriate City Officials to do all things necessary to enter into Change Order #1 to extend the Genesee County Youth Corporation's FY07-08 Emergency Shelter Grant Operations contract (balance of \$6,989.28, through March 31, 2009. (The City of Flint awarded the Genesee County Youth Corporation \$31,000.00 of FY07-08 Emergency Shelter Grant Funds for the operation of its shelter for at-risk youth.) Expense Account 278-750.395-805.105 - 05D Youth Services/Gen Co Yth Corp - ESG Operations and Revenue Account 278-750.395-502.750 - Federal Grants HUD - ESG.

090049 Contract Extension/CO #1/Catholic Charities/North End Soup Kitchen/Facility Improvement

Resolution authorizing the appropriate City Officials to do all things necessary to extend the Catholic Charities North End Soup Kitchen facility improvement contract (Change Order #1) through September 30, 2009, in the amount of \$11,800.00. (Expense Account 278-748.498-805.051- 03 Public Facilities And Improvements Catholic Charities - NESK Pantry Improv; Revenue Account 278-748.498-502.748 - Federal Grants HUD - CDBG Catholic Charities - NESK Pantry Improv)

090052 FY09/Budget Amendment/Transfer/Oak Business Center Lease/Impound Lot

Resolution authorizing the appropriate City Officials to do all things necessary to process a budget adjustment to transfer a total of \$23,000.00 expense appropriation from 101-305.206-801.000 into 101-305.206-940.000 as indicated on the attached budget adjustment: Oak Business Park Center Lease for Impound Lot. (not budgeted; not pre-encumbered)

090053 FY09/Budget Amendment/Transfer/Copier Fees

Resolution authorizing the appropriate City Officials to do all things necessary to process a budget adjustment to transfer a total of \$2,681.05 expense appropriation, transferring \$2,681.05 from 207-315.204-726.000 into

207-315.204-823.000 as indicated on the attached budget adjustment. (Copier fees; No Resolution Staff Review attached.)

090054 FY09/Budget Amendment/Transfer/Re-Wiring of Phone Line to Alarm/St. John Street Mini-Station

Resolution authorizing the appropriate City Officials to do all things necessary to process a budget adjustment to transfer a total of \$192.50 expense appropriation: Transferring \$192.50 from 207-315.204-726.000 into 207-315.204-930.000, as indicated on the attached budget adjustment. (To cover re-wiring of phone line to alarm system at St. Johns Street Mini-Station.)

090055 Detroit Salt Company/Additional Rock Salt

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Detroit Salt Co. for additional rock salt, as requested by the Department of Transportation, in an amount not to exceed \$130,000.00 and a revised total of \$440,000.00 (Major Street Fund, Local Street Fund.(Account 202-449.203-726.000 - \$35,000.00; 203-449.203-726.000 - \$95,000.00.

DISCUSSION ITEMS

There has been no response from the administration to the following Discussion Items.

080243 Swartz Creek Golf Course/Restaurant/RFP

Referral made by Councilman Gonzales to PARKS & REC/MAYOR/ADM. He would like to know the process for request for bid proposals as it relates to the Swartz Creek Golf Course. Have any RFPs been mailed? If so, have any responses been received? If no RFPs have been mailed, please provide an update on this facility.

Referral by Councilperson Gonzales to PARKS & RECREATION/MAYOR/ ADM. He asks that Administration work to get a vendor at the Swartz Creek Golf Course Clubhouse because the City is losing money due to leagues finding other facilities for golfing, not to mention the problems that season-pass holders are experiencing. Please provide a written response to all Councilpersons sharing suggestions for re-opening.

080474 Audit/Self-Insurance Fund (677)/Legal Department

Councilman Kincaid informed members of the Flint City Council he had requested Plante & Moran to provide a proposal for Council review and a resolution whereby they would perform an audit of the 677 Fund in the Legal Department from the period of January 1, 2007 through December 31, 2007.

080483 Mercedes' Kitchen/Contract and Facility Use

Referral by Councilwoman Sims to CITY ATTORNEY/MAYOR/ADM. She asks the administration to provide all members of the City Council with a printout of

all the lease agreement payments made by Mercedes Kinnee for leasing the City Hall cafeteria. It is her understanding she is in default. She would like to know the dates and amount of payments received since Ms. Kinnee has been running the cafeteria. Information should be provided to all members of Council and the City Council Office. (See Resolution 080338 which failed in Council 4/28/08 and Discussion Item 080152 which was dropped by Council.)

080486 Capital Purchase/Police Department/14 Tahoes

Referral by Councilwoman Sims to CITY ADMINISTRATOR/MAYOR/ADM. She asked the City Administrator about the "Capital Purchase" for 14 new Tahoes for the Flint Police Department, as referred to by the City Administrator. The City Administrator agreed to provide the "particulars" about the finances of these vehicles with "Capital Purchase" monies, requesting the information from Finance and Budget Departments.

080607 Fire Escrow Fund

Referral by Councilwoman Sims to CITY TREASURER/MAYOR/ADM. She requests a copy of the Fire Escrow Account activity and balance from July 1, 2004 through May 21, 2008. Copies should be provided to all City Council Members and the City Council Office prior to the next City Council Finance Committee Meeting.

081030 Cameras/Monitors/Ward Captains/Legality

Referral by Councilwoman Sims to OMBUDSMAN. She asks the Ombudsman's Office to investigate the issue of monitors, cameras, etc. installed in mayoral appointed Ward Captains homes located in each of the nine wards of the City of Flint. The homes of these individuals also have had land lines placed in their homes to receive phone calls. Is this legal? Who has paid for this equipment? Who authorized the payment? Is it legal to have cameras in your home, installed by an elected official, to monitor other people and properties?

081094 Adopted FY2007-2008 Budget/Administration & All City Departments/ Compliance

City Council Vice President, Sheldon Neeley, pointed out some City departments are not in compliance with the Adopted FY2007/2008 City of Flint budget, as adopted, and asks the administration and ALL City departments to watch their budgets as adopted by Council very carefully and remain in compliance, not overspending. The City Council does not need to be accused of shutting down major departments due to lack of adherence to budgetary controls to prevent overspending. He doesn't want the administration saying they are going to be short on funds. The City Council will not take the blame for department and administrative overspending.

081169 FY2006/2007/Demolition Contracts/CDBG Funds

Councilman Kincaid made a referral to MAYOR/ADM on April 28, 2008 to

replace the resolution 080354 - CO #1/Contract Extension/City of Flint Utilities Department/CDBG/Water/Sewer Relining, in the amount of \$100,000.00, with a new resolution for demolition of properties throughout the City of Flint, for City Council approval.

081173 Fire Department/State Certified Mechanic/City of Flint

Referral by Councilman Loyd to FIRE DEPARTMENT/MAYOR/ADM. He asks the administration to (1) Look at the possibilities of the City of Flint hiring a State certified mechanic to do the in-house regular maintenance of Fire Department Vehicles. (2) In addition, the individual who has been doing this work has been laid off and should be brought back to work at the City Fire Department to continue the in-house regular maintenance of Fire Department vehicles. Larger maintenance work would continue to be done by a company certified to do that work; (3) Provide all members of Council and the City Council Office with a list (in writing) of the employees in the Fire Department who have been laid off, etc.

081230 Freedom of Information (FOIA) Request/Michael Vance

Councilwoman Sims asked members of the Flint City Council to address the issue of a denial of a Freedom of Information Request made by the City Attorney's Office regarding Mr. Alex Harris's request for information regarding Mr. Michael Vance and monies paid him related to a lawsuit settlement, back pay, return of annual and sick time, current salary, fund from which his salary is paid, etc. See also City Council referral 080430 - Employee Status/Michael Vance/Backpay, initially made April 14, 2008, with no response received from the City Attorney's Office, to date. All settlements are to be approved by the Flint City Council and become a matter of public record. Mr. Harris is asking the City Council to intervene.

081231 Water/Sewer Fund/Judgement/Legal Opinion

Request made by Finance Chairman, Scott Kincaid, to Trachelle C. Young, Chief Legal Officer, and hand-delivered on July 23, 2008, regarding the Water Fund. He requested a legal opinion on whether or not the payment to Atty. Tom Pabst in excess of \$1.5 million to satisfy the judgement against the City of Flint was allowable (legal) and from which fund the monies were taken. To date, no response has been received.

081242 Installation of Fire Hydrant/Lawn Repair/Corner of Windemere & Lynch

Referral by Councilman Ananich to UTILITIES/MAYOR/ADM. He asks the Utilities Department to go back out to this location where a new fire hydrant was installed two (2) weeks ago and repair the lawn (re-seed) that was damaged while this work was being performed by the City.

081243 Golden Age Magazine/City of Flint Senior Citizens Magazine/City Council Input

Referral by Councilman Neeley to PARKS/REC/MAYOR/ADM. He requests that information for the City of Flint senior citizens magazine from members of

the Flint City Council also be included in this publication. Please provide process, in writing, to all members of Council and the City Council Office for submitting information to be published in this magazine geared for the senior citizens of the City of Flint.

Referral by Councilman Neeley to PARKS/REC/MAYOR/ADM. He would like a written response from the Parks & Recreation Department to be provided to all members of Council and the City Council Office to the following: (1) Is the revenue received from advertising in the Senior Citizens Magazine coming back to the City of Flint? (2) What fund are these revenues being placed? (3) Are there advertisements sold in this magazine that are being paid for by the City of Flint? (4) If so, what is the name of the business, doctor, agency, company, etc., and what is the cost of the advertisement?

081294 Attendance Requested/Director of Parks & Recreation/Forestry/Bob Cook

Referral made by Councilman Neeley/City Council to PARKS & RECREATION/FORESTRY/ MAYOR/ADM. Another request is being made by the Flint City Council to the Director of Parks & Recreation to appear before it to address resolutions presented by the Director of Parks & Recreation/Forestry and City Council and resident concerns. Several requests have previously been made; Mr. Cook has yet to appear before the City Council to provide responses to questions regarding resolutions and other questions/concerns of members of the City Council.

081458 Hasselbring Community Center/Emergency Exit/Fire Extinguishers

Referral by Councilman Loyd to PARKS & RECREATION/FIRE DEPT./MAYOR/ADM. He asks the Parks & Recreation Director, Bob Cook, to relocate the vending machine at Hasselbring Community Center to another location. Currently, it is partially blocking the Emergency Exit door. In addition, please check the fire extinguishers at this center and replace them if necessary. Provide written response to all members of Council of actions taken and when.

081460 Senior Citizens' Community Centers/Food & Supplies

Referral by Councilman Ananich to PURCHASING/MAYOR/ADM. He asks the Purchasing Department/Mayor/Adm. to solicit bids from other businesses (located within the City of Flint) to provide food and supplies to City of Flint Senior Citizens Community Centers.

081488 Newly Acquired/Outfitted Vehicles

Councilwoman Sims asked that a Discussion Item be added to the Finance Committee Agenda regarding the acquisition and outfitting of vehicles by the Police Department/Parks & Recreation: SWAT Team, Bomb Squad, CSI, Parks & Recreation Senior Citizens' Van, older Jeep, Dodge Chargers, etc., liability, insurance, license plates.

081492 Neighborhood Stabilization Program

Update on Neighborhood Stabilization Program as submitted by Major Grants Division.

081513 Demolition/List of Structures

Referral by Councilman Kincaid to TRANSPORTATION/MAYOR/ADM. He asks the Transportation Director to provide all members of the City Council and the City Council Office with a list of structures (by ward) to be demolished in the City of Flint.

081514 CDBG Dollars/Genesee Towers/Demolition

Referral by Councilman Loyd to MAJOR GRANTS/MAYOR/ADM. He requests the presence of Mrs. Nancy Jurkewicz Rich (Director of Major Grants) at the next Finance Committee Meeting to address questions members of Council have regarding the demolition of Genesee Towers and CDBG dollars.

081596 Grand Traverse Greenway Trail

Update on timeline for completion of Grand Traverse Greenway Trail (Resolution 080327.2: 2nd Amendment/Application/Trust Fund Grant/Michigan Department of Transportation/Grand Traverse Greenway Trail/CSX Railroad/C.S. Mott Foundation)