

# City of Flint, Michigan

*Third Floor, City Hall,  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.ci.flint.mi.us](http://www.ci.flint.mi.us)*



## Meeting Agenda - Final

**Wednesday, January 7, 2009**

**5:00 PM**

**Committee Room**

### **FINANCE COMMITTEE**

*Scott, Kincaid, Chairperson, Ward 9  
Kerry Nelson, Vice Chairperson, Ward 3*

*Delrico J. Loyd, Ward 1      Jacqueline Poplar, Ward 2  
Sandra Hill, Ward 4      Carolyn A. Sims, Ward 5  
Sheldon Neeley, Ward 6      Jim Ananich, Ward 7  
Ehren Gonzales, Ward 8*

*Inez M. Brown, City Clerk*

## ROLL CALL

## SPECIAL ORDER

**090013** Presentation/Plante & Moran/FY2007-2008 City of Flint Audit

Finance Committee Chairman, Councilman Scott Kincaid, requested this Special Order to provide the City Council with a detailed explanation of the FY2007-2008 City of Flint Audit as prepared and presented by the accounting firm of Plante & Moran, PLLC.

## EXECUTIVE SESSION

*The City Attorney's Office requests an Executive Session for the purpose of consulting with the Flint City Council regarding trial and settlement strategy in connection with pending litigation since an open meeting would have a detrimental financial effect on the litigating or settlement position of the City. (1 case)*

## RESOLUTIONS

**081161** Sale of City-Owned Land/708 Atwood Street (Ward 8)/William Wood

Resolution authorizing the appropriate City Officials to do all things necessary to enter into and complete the sale of property commonly known as a vacant lot on W. Court Street, Flint MI, Parcel #40-13-431-023, legally described as FENTON & BISHOP'S WESTERLY ADDITION, PART OF LOTS 3, 5, 7, 8 AND 10, BLK 13, for a cost of \$50.00 and transfer the property to William Wood, a City employee, who resides at 421 Bangs Street, Flint MI 48504, who holds partial interest in 708 Atwood Street and desires to extend the yard with the acquisition of this City-owned vacant property. Mr. Wood has been maintaining the subject site. Should the property known as Parcel #40-13-431-023 not be put into use to increase the size of the yard at 708 Atwood Street, as stated by the purchaser, William Wood, said property shall revert back to the City of Flint.

*(12/17/08) Chairman Kincaid recognized Resolution 081161 "will be postponed to the January agenda." There was no opposition.*

**081234.1** Amendment/Municipal Building/Closure of Cafeteria

An amended resolution authorizing the closure of the Municipal Building [City Hall] Cafeteria within ten [10] days and collection of payment for all outstanding rental payments by Mercedes' Kitchen, due to the financial instability of the City of Flint and overall budget reductions requested of all City departments, the elimination and reduction of the work force, closure of the City Jail, and concern as it relates to taxpayers' dollars and fiscal responsibility.

**090001** Grant/C.S. Mott Foundation/T3 Series Motion, Inc./Two (2) Personal Mobility Vehicles

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to T3 Motion Inc. for two (2) T3 Series personal mobility vehicles, as requested by the Police Department, in an amount not to exceed \$18,000.00. (Account 101-301.610-977.000; Per Resolution Staff Review Form: Grant funded in the amount of \$18,000.00 by C. S. Mott Foundation for the purchase of these two mobility vehicles. Documentation of application made to C.S. Mott Foundation not attached nor letter of award of grant from C. S. Mott Foundation. No record of resolution presented to City Council for approval of submission of grant application. )

**090002** Bill Carr Signs/Various Decals & Other Services/Crime Watch Signs/Removing & Adding Decals to Police Vehicles

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Bill Carr Signs for crime watch signs and removing and adding of decals from police vehicles in the amount of \$7,409.50, as requested by the Flint Police Department.

**090003** Maintenance Agreement/Maximus, Inc./Fleet Anywhere Software System/ Monitor & Management/City's Fleet of Vehicles

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Maximus, Inc. for support and maintenance agreement for the Fleet Anywhere software system, as requested by the Fleet Division, used to monitor and manage the City's fleet of vehicles, in the amount of \$11,130.00. (Fleet/Central Garage Maintenance Fund - 661-451.100-814.600)

**090004** Dean Holmes Excavating/Tuuri Place & Dort Highway/Sewer & Watermain Repairs/Emergency

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Dean Holmes Excavating for sewer and wate repairs at Tuuri Place and Dort Highway, as requested by the Water Service Center, in an amount not to exceed \$11,410.42. (Sewer Fund, Water Fund: 590-540.208-801 - \$6,988.00; 591-540.100-801.000 - \$4,421.00) (Per Resolution Staff Reviews: (1)The City of Flint Water Service Center requests that a purchase order be issued to Dean Holmes Excavating, Ltd. for a sewer repair at Tuuri Place, which was deemed an emergency by Lyle Hippensteel, Utilities Superintendent. (2) The City of Flint Water Service Center requests that a purchase order be issued for watermain repairs at Dort Hwy. & Court Street. It was determined by Lyle Hippensteel, Utilities Superintendent, that City crews needed assistance.)

**090005** FY09/Conley's Collision/Vehicle Repairs/Bomb Squad Truck & Chevy Tahoe

Resolution authorizing the Department of Purchases & Supplies, upon City Council approval, to issue a purchase order to Conley's Collision for repairs for the bomb squad vehicle and a Chevy Tahoe, as requested by the Police Department, in the amount not to exceed \$4,075.64. (General Fund: 101-301.200-863.900; budgeted; pre-encumbered FPD FY09)

- 090006** FY09/Budget Amendment/DCED/Transfer/Wages & Salaries/Postage
- Resolution authorizing the appropriate City Officials to do all things necessary to process a budget amendment to transfer \$900.00 expense appropriation from 101-690.100-702.000 (DCED Administration - Wages & Salaries) to 101-690.100-729.000 (DCED - Postage) as indicated on the attached budget adjustment, as requested by the Department of Community & Economic Development.
- 090007** FY09/Budget Amendment/DCED/Transfer/Wages & Salaries/Printing & Publishing
- Resolution authorizing the appropriate City Officials to do all things necessary to process a FY09 budget amendment to transfer \$500.00 expense appropriation from 101-690.100-702.000 (DCED Administration - Wages & Salaries) to 101-690.100-900.000 (DCED - Administration - Printing and Publishing), as requested by the Department of Community & Economic Development.
- 090008** FY09/Budget Amendment/City of Flint/Department of Law/Transfer/Unappropriated Self-Insurance Funds
- Resolution authorizing the appropriate City Officials to do all things necessary to process a budget adjustment to transfer unappropriated 677 (Self-Insurance) funds in the amount of \$1,113.65 to account number 677-266.200-801.500 (Legal Services) to facilitate payment to Mantese & Rossman, P.C. for legal services rendered during the month of November 2008, as requested by the City Attorney's Office. (No Resolution Staff Review attached.)
- 090009** FY09/Budget Amendment/City Attorney's Office/Transfer/Unappropriated 677 (Self-Insurance) Funds/Legal Services Rendered/Douglas M. Philpott, PC
- Resolution authorizing the appropriate City Officials to process a budget adjustment to transfer unappropriated FY09 677 Fund funds (Self-Insurance) to Account No. 677-266.200-801.500 (Legal Services), to facilitate payment in the amount of \$7,665.00 to Douglas M. Philpott, PC for legal services rendered during the month of November 2008, as requested by the City Attorney's Office.
- 090010** FY09/Budget Amendment/Transfer/City Attorney's Office/677 Fund/ Professional Services Rendered/Ripka Boroski & Associates/Litigation
- Resolution authorizing the appropriate City Officials to process an FY09 budget amendment, as requested by the City Attorney's Office, to transfer unappropriated 677 funds (Self-Insurance) in the amount of \$8,566.40 to Account No. 677-266.200-801.000 (Professional Services) to facilitate payment to Ripka Boroski & Associates for professional services rendered (handled certain aspects of litigation matters) during the month of November 2008.

**090011** FY09/Budget Amendment/Transfer/City Attorney's Office/677 Fund/Legal Services Rendered/Keller Thoma/Litigation Matters

Resolution authorizing the appropriate City Officials to do all things necessary to process a budget amendment to transfer unappropriated 677 funds (Self-Insurance) to Account No. 677-266.200-801.500 (Legal Services) to facilitate payment to Keller Thoma for legal services rendered (litigation matters) during the months of October and November 2008, as requested by the City Attorney's Office, in the amount of \$64,447.48.

**090012** FY09/Budget Amendment/Transfer/City Attorney's Office/677 Fund/Legal Services/Gault Davison, PC/Litigation Matters

Resolution authorizing the appropriate City Officials to process a budget amendment in the amount of \$3,223.00 to transfer unappropriated 677 funds (Self-Insurance) to Account No. 677-266.200-801.500 (Legal Services) to facilitate payment to Gault Davison, PC for legal services rendered during the month of November 2008, as requested by the City Attorney's Office.

## DISCUSSION ITEMS

**080243** Swartz Creek Golf Course/Restaurant/RFP

Referral made by Councilman Gonzales to PARKS & REC/MAYOR/ADM. He would like to know the process for request for bid proposals as it relates to the Swartz Creek Golf Course. Have any RFPs been mailed? If so, have any responses been received? If no RFPs have been mailed, please provide an update on this facility.

Referral by Councilperson Gonzales to PARKS & RECREATION/MAYOR/ ADM. He asks that Administration work to get a vendor at the Swartz Creek Golf Course Clubhouse because the City is losing money due to leagues finding other facilities for golfing, not to mention the problems that season-pass holders are experiencing. Please provide a written response to all Councilpersons sharing suggestions for re-opening.

**080474** Audit/Self-Insurance Fund (677)/Legal Department

Councilman Kincaid informed members of the Flint City Council he had requested Plante & Moran to provide a proposal for Council review and a resolution whereby they would perform an audit of the 677 Fund in the Legal Department from the period of January 1, 2007 through December 31, 2007.

**080483** Mercedes' Kitchen/Contract and Facility Use

Referral by Councilwoman Sims to CITY ATTORNEY/MAYOR/ADM. She asks the administration to provide all members of the City Council with a printout of all the lease agreement payments made by Mercedes Kinnee for leasing the City Hall cafeteria. It is her understanding she is in default. She would like to know the dates and amount of payments received since Ms. Kinnee has been

running the cafeteria. Information should be provided to all members of Council and the City Council Office. (See Resolution 080338 which failed in Council 4/28/08 and Discussion Item 080152 which was dropped by Council.)

**080486** Capital Purchase/Police Department/14 Tahoes

Referral by Councilwoman Sims to CITY ADMINISTRATOR/MAYOR/ADM. She asked the City Administrator about the "Capital Purchase" for 14 new Tahoes for the Flint Police Department, as referred to by the City Administrator. The City Administrator agreed to provide the "particulars" about the finances of these vehicles with "Capital Purchase" monies, requesting the information from Finance and Budget Departments.

**080607** Fire Escrow Fund

Referral by Councilwoman Sims to CITY TREASURER/MAYOR/ADM. She requests a copy of the Fire Escrow Account activity and balance from July 1, 2004 through May 21, 2008. Copies should be provided to all City Council Members and the City Council Office prior to the next City Council Finance Committee Meeting.

**081030** Cameras/Monitors/Ward Captains/Legality

Referral by Councilwoman Sims to OMBUDSMAN. She asks the Ombudsman's Office to investigate the issue of monitors, cameras, etc. installed in mayoral appointed Ward Captains homes located in each of the nine wards of the City of Flint. The homes of these individuals also have had land lines placed in their homes to receive phone calls. Is this legal? Who has paid for this equipment? Who authorized the payment? Is it legal to have cameras in your home, installed by an elected official, to monitor other people and properties?

**081094** Adopted FY2007-2008 Budget/Administration & All City Departments/ Compliance

City Council Vice President, Sheldon Neeley, pointed out some City departments are not in compliance with the Adopted FY2007/2008 City of Flint budget, as adopted, and asks the administration and ALL City departments to watch their budgets as adopted by Council very carefully and remain in compliance, not overspending. The City Council does not need to be accused of shutting down major departments due to lack of adherence to budgetary controls to prevent overspending. He doesn't want the administration saying they are going to be short on funds. The City Council will not take the blame for department and administrative overspending.

**081169** FY2006/2007/Demolition Contracts/CDBG Funds

Councilman Kincaid made a referral to MAYOR/ADM on April 28, 2008 to replace the resolution 080354 - CO #1/Contract Extension/City of Flint Utilities Department/CDBG/Water/Sewer Relining, in the amount of \$100,000.00, with a new resolution for demolition of properties throughout the City of Flint, for

City Council approval.

**081173** Fire Department/State Certified Mechanic/City of Flint

Referral by Councilman Loyd to FIRE DEPARTMENT/MAYOR/ADM. He asks the administration to (1) Look at the possibilities of the City of Flint hiring a State certified mechanic to do the in-house regular maintenance of Fire Department Vehicles. (2) In addition, the individual who has been doing this work has been laid off and should be brought back to work at the City Fire Department to continue the in-house regular maintenance of Fire Department vehicles. Larger maintenance work would continue to be done by a company certified to do that work; (3) Provide all members of Council and the City Council Office with a list (in writing) of the employees in the Fire Department who have been laid off, etc.

**081230** Freedom of Information (FOIA) Request/Michael Vance

Councilwoman Sims asked members of the Flint City Council to address the issue of a denial of a Freedom of Information Request made by the City Attorney's Office regarding Mr. Alex Harris's request for information regarding Mr. Michael Vance and monies paid him related to a lawsuit settlement, back pay, return of annual and sick time, current salary, fund from which his salary is paid, etc. See also City Council referral 080430 - Employee Status/Michael Vance/Backpay, initially made April 14, 2008, with no response received from the City Attorney's Office, to date. All settlements are to be approved by the Flint City Council and become a matter of public record. Mr. Harris is asking the City Council to intervene.

**081231** Water/Sewer Fund/Judgement/Legal Opinion

Request made by Finance Chairman, Scott Kincaid, to Trachelle C. Young, Chief Legal Officer, and hand-delivered on July 23, 2008, regarding the Water Fund. He requested a legal opinion on whether or not the payment to Atty. Tom Pabst in excess of \$1.5 million to satisfy the judgement against the City of Flint was allowable (legal) and from which fund the monies were taken. To date, no response has been received.

**081242** Installation of Fire Hydrant/Lawn Repair/Corner of Windemere & Lynch

Referral by Councilman Ananich to UTILITIES/MAYOR/ADM. He asks the Utilities Department to go back out to this location where a new fire hydrant was installed two (2) weeks ago and repair the lawn (re-seed) that was damaged while this work was being performed by the City.

**081243** Golden Age Magazine/City of Flint Senior Citizens Magazine/City Council Input

Referral by Councilman Neeley to PARKS/REC/MAYOR/ADM. He requests that information for the City of Flint senior citizens magazine from members of the Flint City Council also be included in this publication. Please provide process, in writing, to all members of Council and the City Council Office for submitting information to be published in this magazine geared for the senior

citizens of the City of Flint.

Referral by Councilman Neeley to PARKS/REC/MAYOR/ADM. He would like a written response from the Parks & Recreation Department to be provided to all members of Council and the City Council Office to the following: (1) Is the revenue received from advertising in the Senior Citizens Magazine coming back to the City of Flint? (2) What fund are these revenues being placed? (3) Are there advertisements sold in this magazine that are being paid for by the City of Flint? (4) If so, what is the name of the business, doctor, agency, company, etc., and what is the cost of the advertisement?

**081294** Attendance Requested/Director of Parks & Recreation/Forestry/Bob Cook

Referral made by Councilman Neeley/City Council to PARKS & RECREATION/FORESTRY/ MAYOR/ADM. Another request is being made by the Flint City Council to the Director of Parks & Recreation to appear before it to address resolutions presented by the Director of Parks & Recreation/Forestry and City Council and resident concerns. Several requests have previously been made; Mr. Cook has yet to appear before the City Council to provide responses to questions regarding resolutions and other questions/concerns of members of the City Council.

**081458** Hasselbring Community Center/Emergency Exit/Fire Extinguishers

Referral by Councilman Loyd to PARKS & RECREATION/FIRE DEPT./MAYOR/ADM. He asks the Parks & Recreation Director, Bob Cook, to relocate the vending machine at Hasselbring Community Center to another location. Currently, it is partially blocking the Emergency Exit door. In addition, please check the fire extinguishers at this center and replace them if necessary. Provide written response to all members of Council of actions taken and when.

**081460** Senior Citizens' Community Centers/Food & Supplies

Referral by Councilman Ananich to PURCHASING/MAYOR/ADM. He asks the Purchasing Department/Mayor/Adm. to solicit bids from other businesses (located within the City of Flint) to provide food and supplies to City of Flint Senior Citizens Community Centers.

**081488** Newly Acquired/Outfitted Vehicles

Councilwoman Sims asked that a Discussion Item be added to the Finance Committee Agenda regarding the acquisition and outfitting of vehicles by the Police Department/Parks & Recreation: SWAT Team, Bomb Squad, CSI, Parks & Recreation Senior Citizens' Van, older Jeep, Dodge Chargers, etc., liability, insurance, license plates.

**081492** Neighborhood Stabilization Program

Update on Neighborhood Stabilization Program as submitted by Major Grants Division.

**081513** Demolition/List of Structures

Referral by Councilman Kincaid to TRANSPORTATION/MAYOR/ADM. He asks the Transportation Director to provide all members of the City Council and the City Council Office with a list of structures (by ward) to be demolished in the City of Flint.

**081514** CDBG Dollars/Genesee Towers/Demolition

Referral by Councilman Loyd to MAJOR GRANTS/MAYOR/ADM. He requests the presence of Mrs. Nancy Jurkewicz Rich (Director of Major Grants) at the next Finance Committee Meeting to address questions members of Council have regarding the demolition of Genesee Towers and CDBG dollars.

**081596** Grand Traverse Greenway Trail

Update on timeline for completion of Grand Traverse Greenway Trail (Resolution 080327.2: 2nd Amendment/Application/Trust Fund Grant/Michigan Department of Transportation/Grand Traverse Greenway Trail/CSX Railroad/C.S. Mott Foundation)